



City of Rio Communities Council Workshop
City Council Chambers - 360 Rio Communities Blvd
Rio Communities, NM 87002
Monday, January 09, 2023 3:00 PM
Minutes

Please silence all electronic devices.

Call to Order

- Mayor Joshua Ramsell called the city council workshop to order at 3:00 pm.

Attendees

- PRESENT: Mayor Joshua Ramsell, Mayor Pro-tem Margaret R. Gutjahr, Councilor Arthur Apodaca, Councilor Lawrence Gordon, Councilor Jimmie Winters.
 - City Manager Dr. Martin Moore, Municipal Clerk Elizabeth Adair, Deputy Clerk Lalena Aragon, Finance Officer Stephanie Finch, Chief Procurement Officer Angela Valadez, Assistant to the City Manager Amy Lopez, Fire Chief Andrew Tabet, Public Works Member Martin Abeita.

Accounts payable report

- CPO Angela Valadez gave the accounts payable report for everything over \$500.00; Wells Fargo in the amount of \$2,497.73; Pitney Bowes in the amount of \$600; Animal Control in the amount of \$1,323.90; H&E Equipment in the amount of \$3,755.26; J-H Supply in the amount of \$635.78; Able & Willies in the amount of \$2,745; Boundtree in the amount of \$1,446.73; Wagner in the amount of \$138,625; 5 accounts for HDR in the amount of \$19,530.11; 3 accounts for HDR in the amount of \$12,636.06; 4 accounts for Construction Coordinators in the amount of \$8,700; Total Glass in the amount of \$8,400; 2 accounts for GSD in the amount of \$11,766.72; Verizon in the amount of \$1,403.69; Tyler Technologies in the amount of \$1,658.16; NM Gas in the amount of \$1,847.49; PNM in the amount of 510.21; Griffin & Associates in the amount of \$1,046.25; TLC Uniforms in the amount of \$788.91; WEX in the amount of \$1,185.54; UniqueFleet in the amount of \$2,936.81; Verizon in the amount of \$1,393.21; NM Gas in the amount of \$1,380.14; PNM in the amount of 708.60.
- Councilor Apodaca said the change orders seem pretty high especially for change order #4 at \$4,224 and stated is it like the estimate is less than the price.
- Finance Officer Finch explained that we did take the change orders to Council and explained what had happened was with the original quote it did not have the extra changes to the platform as well as other obstacles that need to be done to the police department rooms and continued to explain she had the contractors do each change order separately in case council didn't want to have the initial change happen.
- Councilor Winters asked if the gas bill is a one-month bill.
- CPO Valadez answered yes, this is for one month.

Resolution 2023 -XX LGPF Application - Storm Water Drainage Master Plan

- Manager Dr. Moore explained that we went to the NMFA for a planning grant in relations to the master plan, and since we don't own the water or sewer, we cannot apply but talked to them about a partnership and they said we have to have the infrastructure as well as a public entity. He continued to say since we are a public entity and are not sure about the infrastructure they told us we cannot partner with the water company and further explained where in the city we do not have storm water drainage accessible and continued to say with talking to the owners of

the golf course they are in agreement to add the area to the master plan as well. He further said this is a request to apply for the application and ask up to \$50k.

- Finance Officer Finch said she actually asked for \$100k on the application.
- Mayor Ramsell said he thinks it is very needed and a very positive thing.

Resolution 2023 - XX Opens Meeting Act

- Clerk Adair explained the only thing that is changed on the resolution was the section for posting and stated instead of having 8 places we have 7 now due to Chamisa's posting section has been inconsistent but have talked to the other businesses and everyone is still letting us post at their buildings. She further explained there has been a change for agendas to be sent out within 72 hours instead of 6 days but for the newspaper they will be getting a draft agenda the Wednesday prior to the meeting for publishing and started a discussion.
- Councilor Apodaca asked for a clarification on the locations and saw a typo.
- Clerk Adair stated it was a typo and will fix this.
- Councilor Gordon asked if postings can be posting at Vista Del Rio.
- Clerk Adair said the city would have to do a verbal agreement with them and continued the discussion.
- Councilor Gutjahr asked if we can post at the new business where Als Mini Mart was.
- Clerk Adair said if we do add the new business then it will free up more space instead of having the posting sites so close together as well as nothing is on the north side of the city only the south so adding a few extra places will be helpful.
- Councilor Gutjahr asked as things get changed, can we send an eblast for residents to know where all the postings will be available.
- Mayor Ramsell said he thinks that's fine.
- Councilor Winters said another thing that is important is just because it is listed as a posting site doesn't mean it will be absolutely be posted there. He further explained some residents who go to the sites might not be able to see them due to them being taken down or the businesses are closed.

Re-appointment of P&Z member(s)

- Mayor Ramsell explained that we have Scott Adair for reappointment and 2 new members for consideration who are Chad Good and Adelina Benavidez.
- Councilor Gutjahr said it is a great thing to have 3 qualified candidates for P&Z.
- Mayor Ramsell said getting the board back to 5 members definitely helps and possibly go to 7 members in the future.

Consent Agenda

- Manager Dr. Moore explained a consent agenda is basically items that you would study your packets such as accounts payable, or minutes and take care of them in a single vote, unless one item needs more discussion than it will be removed and gave an example of how it will work in the future. He further explained this will assume that all members have read the packet items and are comfortable with the information on the items and be able to vote on all the items as a block and began a discussion.
- Councilor Gutjahr asked besides the items mentioned, can we include the monthly reports.
- Manager Dr. Moore said yes you can.
- Councilor Gordon asked if this is approved, will all the information still be online for citizens to review.
- Manager Dr. Moore said yes it will still be available.

- Clerk Adair explained how she sends a link to the weeks agendas and continued the discussion.
- Finance Officer Finch explained if Council has questions for accounts payable, they can call the finance office and explain everything.
- Clerk Adair explained in the clerk's handbook there are samples of a consent agenda and description of everything that's needed as well.
- Councilor Gutjahr said she has had experience with this method and is extremely beneficial.
- Mayor Ramsell said it is good to let council and the citizens know if there is any questions on the agenda items can be pulled for later discussion and continued the discussion.

Public Comment

- No public comments.

Manager Report

- Manager Dr. Moore explained he brought the Public Works Field Manager Martin Abeyta to explain the progress they have made around city and show council where the money has been going towards.
- Public Works Field Manager Martin Abeyta gave a presentation and started to explain they have been removing trees from Hillandale and the Expressway as well as been cleaning the park we received a grant on and explained what the next steps for the park. He further explained the cleaning in Chamesa, Golf Course, Chamartin, and Estrella. He continued to explain there had been a complaint about missing stop signs and have managed to replace a significant amount around the city.
- Councilor Winters said in the last few months there has been more beautification projects then we have done in the last few years.
- Fire Chief said the fire department has been working with them a lot and the relationship we have with the public works and support the efforts on whatever they need out on the field.
- Manager Dr. Moore explained that we are getting prices for the public works department and with working with HRD they have been a tremendous help pulling things together. He further explained two fences run parallel and want to take the southern fence out so we wouldn't have to add two gates only one and continued to mention he talked to the fire chief and asked if they can look into getting tankers from the county as well and where they need to place them as well.
- Manager Dr. Moore said we are finally getting the final pieces on the electrical with FBT for the multi-complex done as well as all the electrical demolition for the building has been completed.
- Manager Dr. Moore started to explain what has been done to the police department as in looking at doors, tape and texture, painting, as well as the exterior door and window.
- Manager Dr. Moore explained with the Capital Outlay the legislators will be able to meet in one room and said with speaking to Senator Sanchez, who is still senator for 2 more years, he said he will go over the 3 priorities with him.

Council General Discussion & Future Agenda Items

- Councilor Gutjahr said after watching what happened with the football player, we need to have several AEDs here and suggested that we need to review CPR for the council as well as employees.
- Fire Chief explained the deputy chief is certified to teach both and would like to have a date and time that will work as well as looking at 3 to 6 AEDs for the building.
- Councilor Gutjahr said in April we will be having a health fair which would be another opportunity. She further said they had a good friend who was playing basketball and fell and

had no pulse and the gentlemen who was administering CPR had just received his training a week before and continued to say having these certifications make a huge difference.

- Fire Chief said absolutely and just the initial few seconds is life or death, and he continued to say if we get everyone at the city certified then it will be ahead of the game.
- Councilor Apodaca nothing to report.
- Councilor Gordon nothing to report.
- Councilor Winters said because of the timeliness of what we have been discussing, it would be good to put it in our newsletter as well as the county newsletter to show our citizens and get them involved in this and might be a better turn out for the health fair.
- Manager Dr. Moore said regarding future agenda items we are 10-year-old this year and would like to get a few people together and plan something to do for the anniversary.
- Councilor Winters asked how long it would take to put a short clip on the website.
- Clerk Adair said they can put a link on the website and can contact Municode if there is an issue.
- Assistant to the City Manager Amy Lopez gave an update on the park in Chamesa, she explained the wood ships have arrived and the playground equipment should be here by February.
- Public Works Field Manager Martin Abeyta explained the residents are very happy there will be a park and explained he had to call animal control a few times do to dogs out of control.

Adjourn

The city council regular workshop was adjourned at 3:56 pm.

Respectfully submitted,

Elizabeth F. Adair, Municipal Clerk
(Transcribed by Cheyenne Sullivan, Assistant to the Municipal Clerk)

Date: _____

Approved:

Joshua Ramsell,
Mayor

Margaret R. Gutjahr,
Mayor Pro-tem/Councilor

Arthur Apodaca,
Councilor

Lawrence R. Gordon,
Councilor

Jimmie Winters,
Councilor