



Accounts Payable Approval Report

By Fund

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 11000 - General Operating Fund					
Department: 1009 - Municipal Court					
Pitney Bowes	Statement Date October 7, 2021	10/21/2021	Postage- City Departments	11000-1009-57080	32.30
Department 1009 - Municipal Court Total:					32.30
Department: 2002 - General Administration					
TLC Plumbing & Utility Commer...	153983	10/18/2021	Yearly HVAC Maintenance - City	11000-2002-55999	1,307.20
Wells Fargo Financial Leasing	5017112893	10/18/2021	Dell Server Lease	11000-2002-57130	2,497.73
Sharp Electronics Corporation	9003498340	10/21/2021	Copies for City Hall	11000-2002-57090	181.88
Card Service Center	INV0002820	10/21/2021	GoToMeeting Subscription	11000-2002-56010	10.79
Card Service Center	INV0002820	10/21/2021	Water for City Hall	11000-2002-56999	27.46
Card Service Center	INV0002820	10/21/2021	Janitorial Supplies	11000-2002-56999	27.30
Pitney Bowes	Statement Date October 7, 2021	10/21/2021	Service Call - Set Up Postage M...	11000-2002-55999	99.00
Pitney Bowes	Statement Date October 7, 2021	10/21/2021	Postage- City Departments	11000-2002-57080	86.13
Department 2002 - General Administration Total:					4,237.49
Department: 2004 - Finance/Budget/Accounting					
Amazon Business	13VW-RMRD-CDGW	10/18/2021	Office Supplies - Finance Dept	11000-2004-56020	268.97
Amazon Business	1WHP-D433-3YLP	10/18/2021	Office Supplies - Finance Dept	11000-2004-56020	148.39
Pitney Bowes	Statement Date October 7, 2021	10/21/2021	Postage- City Departments	11000-2004-57080	21.54
Department 2004 - Finance/Budget/Accounting Total:					438.90
Department: 2008 - Municipal Clerk					
International Institute of Mun. C..	211110	10/18/2021	IIMC Membership - Elizabeth A...	11000-2008-57150	175.00
Albuquerque Publishing Co.	INV0002816	10/18/2021	job posting for assistant clerk	11000-2008-57090	104.04
Card Service Center	INV0002820	10/21/2021	Email/Office Subscriptions	11000-2008-56010	186.20
Pitney Bowes	Statement Date October 7, 2021	10/21/2021	Postage- City Departments	11000-2008-57080	47.38
Department 2008 - Municipal Clerk Total:					512.62
Department: 2014 - Economic Development					
Card Service Center	INV0002820	10/21/2021	Postage for P&Z Plot Split	11000-2014-57080	95.94
Department 2014 - Economic Development Total:					95.94
Department: 3001 - Law Enforcement					
Card Service Center	INV0002819	10/21/2021	Business Card - Ricardo Qzquier...	11000-3001-56020	29.54
Card Service Center	INV0002820	10/21/2021	Email/Office Subscriptions	11000-3001-56010	186.20
Pitney Bowes	Statement Date October 7, 2021	10/21/2021	Postage- City Departments	11000-3001-57080	64.61
Department 3001 - Law Enforcement Total:					280.35
Department: 4004 - Library					
Card Service Center	INV0002820	10/21/2021	Email/Office Subscriptions	11000-4004-56010	1,117.20
Pitney Bowes	Statement Date October 7, 2021	10/21/2021	Postage- City Departments	11000-4004-57080	28.00
Department 4004 - Library Total:					1,145.20
Department: 5101 - Public Works					
Card Service Center	INV0002819	10/21/2021	Business Cards - Gordon Reeves...	11000-5101-56020	36.50
Card Service Center	INV0002820	10/21/2021	Email/Office Subscriptions	11000-5101-56010	186.17
Department 5101 - Public Works Total:					222.67
Fund 11000 - General Operating Fund Total:					6,965.47
Fund: 20900 - Fire Protection					
Department: 3002 - Fire Protection					
Woodlands Hardware	007171/1	10/18/2021	supplies	20900-3002-54060	7.52
ABC Door Company	10008100	10/18/2021	Door Repair	20900-3002-54010	328.48
ABC Door Company	10045700	10/18/2021	Door Repair	20900-3002-54010	119.70
TLC Plumbing & Utility Commer...	154014	10/18/2021	Yearly HVAC Maintenance - Fire...	20900-3002-55999	677.70
Code 3 Service	211110	10/18/2021	Fire Chief Two Way Radio	20900-3002-56040	1,602.21
Boundtree Medical	84238937	10/18/2021	Medical supplies For Med units	20900-3002-56070	23.85
Sharp Electronics Corporation	9003516138	10/18/2021	Copies for Fire Department	20900-3002-57090	4.21

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Comcast Business	INV0002815	10/18/2021	Telecommunications	20900-3002-57160	231.06
Century Link	INV0002817	10/18/2021	Fire Substation Phone Charges	20900-3002-57160	69.87
Card Service Center	INV0002819	10/21/2021	Business Cards - Christopher Bo...	20900-3002-56020	22.99
Card Service Center	INV0002820	10/21/2021	Email/Office Subscriptions	20900-3002-56010	186.20
Pitney Bowes	Statement Date October 7, 2021	10/21/2021	Postage- City Departments	20900-3002-57080	21.54
Department 3002 - Fire Protection Total:					3,295.33
Fund 20900 - Fire Protection Total:					3,295.33
Fund: 29700 - County EMS GRT					
Department: 2002 - General Administration					
TLC Uniforms	242302	10/18/2021	shirts and uniforms	29700-2002-56110	541.91
Card Service Center	INV0002820	10/21/2021	Email/Office Subscriptions	29700-2002-56010	372.40
Department 2002 - General Administration Total:					914.31
Fund 29700 - County EMS GRT Total:					914.31
Grand Total:					11,175.11

Fund Summary

Fund	Expense Amount
11000 - General Operating Fund	6,965.47
20900 - Fire Protection	3,295.33
29700 - County EMS GRT	914.31
Grand Total:	11,175.11

Account Summary

Account Number	Account Name	Expense Amount
11000-1009-57080	Postage	32.30
11000-2002-55999	Contract - Other Services	1,406.20
11000-2002-56010	Software	10.79
11000-2002-56999	Supplies - Other	54.76
11000-2002-57080	Postage	86.13
11000-2002-57090	Printing/Publishing/Advert..	181.88
11000-2002-57130	Rent of Equipment/Machi...	2,497.73
11000-2004-56020	Supplies - General Office	417.36
11000-2004-57080	Postage	21.54
11000-2008-56010	Software	186.20
11000-2008-57080	Postage	47.38
11000-2008-57090	Printing/Publishing/Advert..	104.04
11000-2008-57150	Subscriptions & Dues	175.00
11000-2014-57080	Postage	95.94
11000-3001-56010	Software	186.20
11000-3001-56020	Supplies - General Office	29.54
11000-3001-57080	Postage	64.61
11000-4004-56010	Software	1,117.20
11000-4004-57080	Postage	28.00
11000-5101-56010	Software	186.17
11000-5101-56020	Supplies - General Office	36.50
20900-3002-54010	Maintenance & Repairs - ...	448.18
20900-3002-54060	Maintenance Supplies	7.52
20900-3002-55999	Contract - Other Services	677.70
20900-3002-56010	Software	186.20
20900-3002-56020	Supplies - General Office	22.99
20900-3002-56040	Supplies-Furniture/Fixture...	1,602.21
20900-3002-56070	Supplies - Medical	23.85
20900-3002-57080	Postage	21.54
20900-3002-57090	Printing/Publishing/Advert..	4.21
20900-3002-57160	Telecommunications	300.93
29700-2002-56010	Software	372.40
29700-2002-56110	Supplies - Uniforms/Linen	541.91
Grand Total:	11,175.11	

Project Account Summary

Project Account Key	Expense Amount
None	11,175.11
Grand Total:	11,175.11

MAYOR & COUNCILORS

MARK GWINN, MAYOR

JOSHUA RAMSELL, MAYOR PRO-TEM/COUNCILOR

ROBERT CHAVEZ, COUNCILOR

MARGARET "PEGGY" GUTJAHR, COUNCILOR

JIM WINTERS, COUNCILOR

ATTEST:

ELIZABETH "LISA" ADAIR, MUNICIPAL CLERK