



**City of Rio Communities Library Board Meeting**  
**City Council Chambers - 360 Rio Communities Blvd**  
**Rio Communities, NM 87002**  
**Wednesday, February 01, 2023 5:30 PM**  
**Minutes**

*Please silence all electronic devices.*

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**Call to Order**

- Chairman Caldwell called the library board meeting to order at 5:30 pm.

**Pledge of Allegiance**

- Member Lisa La Mana led the Pledge Allegiance.

**Roll Call**

- PRESENT: Chairman Bobby Caldwell, Vice Chair Merita Wilson, Member Rita White, Member Lisa La Mana, Member Deborah Benavidez.  
ABSENT: Secretary Lisa Tabet-Chavez
  - Present: City Manager Dr. Martin Moore, Deputy Clerk Lalena Aragon, City Attorney Randy Van Vleck.

**Approval of Agenda**

- Motion made by Member La Mana to approve the agenda as written. Seconded by Member Benavidez. With a unanimous vote the agenda was approved as written.

**Approval of Minutes Regular Library Board meeting 01/04/23**

- Vice Chair Wilson made a motion to approve the minutes as written. Seconded by Member White. With a unanimous vote the minutes for 01/04/2023 were approved as written.

**Discussion, Consideration, and Decision – Adoption of the City's Open Meetings Act Resolution**

- Chairman Caldwell talked about the Open Meeting act and asked if anyone had any questions about it.
- Member La Mana asked if this had to do with a quorum.
- Chairman Caldwell explained that it is when we have a board meeting. Being out at a function together is a quorum. Voting Yea: Chairman Caldwell, Vice Chair Wilson, Member White, Member La Mana, Member Benavidez. With a 5-0 vote the open meetings act was adopted.

**Discussion – MOU with a Non-Profit Organization**

- City attorney Van Vleck talked about the MOU. He explained I took what you gave me last month and made it a little more robust. Some of these might not be applicable. This is the general understanding of the type of relationship you have with the Amigos. I have over the decade seen friction between friends and Boards, I don't want you to run into those in the future. So, this is a working document take it home and chew on it you

don't have to vote on it tonight these are just standard agreements once you sign it with the Amigos.

- Member White asked if it can be amended at any time.
- City Attorney Van Vleck explained it can be amended at any time it will take both parties to amend it.
- Chairman Caldwell explained that City Council would be the one who makes the decision. The discussion continued.
- Chairman Caldwell suggested everyone take it home and look at it and vote the next meeting.

#### **Discussion – Library Budget, Library Assistant Position**

- Manager Dr. Moore talked about this year's budget and explained council passed funds for a library assistant by the time of your next meeting we should be introducing you a new library assistant.
- Chairman Caldwell asked salary and hours he then asked what the difference is between a librarian and a library assistant and if they need to get a certificate.
- Manager Dr. Moore explained that a librarian would be the head of a department and that is a goal for the future. The discussion continued.
- Chairman Caldwell asked about funds to join a NM library association that will give us an opportunity to keep us connected.
- Manager Dr. Moore asked are you wanting that now or to add that to the budget.
- Chairman Caldwell well said the sooner the better.
- Manager Dr. Moore said I'll talk to the finance director and see what we can do.

#### **General Board Discussion/Future Agenda Items**

- Chairman Caldwell said I thought we brought something up at the last meeting. It was about coming up with something to do in the library to get people in.
- Member White said I was thinking of doing something with the Amigos and doing something based on a book.
- Chairman Caldwell said I had thought of a bicycle rodeo have competition in and out of cones in the parking lot during spring or summer break.
- Vice Chair Wilson talked about libraries having different things during the summer and explained it is typically inside. Belen does have the fire department come out at the end of the program and spray the kids with the water hose. The discussion continued.
- Manager Dr. Moore talked about this being the Cities 10-year anniversary. I will be bringing my assistant Amy to the next meeting and see what we can do in the library.
- Chairman Caldwell talked about having older children read stories in our library to help them overcome shyness. The discussion continued.

#### **Adjourned**

- Chairman Caldwell Adjourned the library board meeting at 6:26pm.

Respectfully submitted,

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Elizabeth F. Adair, Municipal Clerk  
(Taken and Transcribed by Lalena Aragon, (Deputy Clerk)  
Date: \_\_\_\_\_

Approved:

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Bobby Caldwell, Chairman

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Merita Wilson, Vice Chairman

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Lisa Tabet-Chavez, Secretary

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Debra Benavidez

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Lisa LaManna

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Rita White