



Rio Communities, NM

# Accounts Payable Approval Report

## By Fund

| Vendor Name                                               | Payable Number | Post Date  | Description (Item)                   | Account Number   | Amount          |
|-----------------------------------------------------------|----------------|------------|--------------------------------------|------------------|-----------------|
| <b>Fund: 11000 - General Operating Fund</b>               |                |            |                                      |                  |                 |
| <b>Department: 1009 - Municipal Court</b>                 |                |            |                                      |                  |                 |
| Card Service Center                                       | INV0003314     | 06/15/2022 | hotel stay for Judge Chavez - co...  | 11000-1009-53010 | 370.86          |
| Holly Noelle Chavez                                       | INV0003336     | 06/23/2022 | 2022 Municipal Judges Confere...     | 11000-1009-53030 | 334.12          |
| <b>Department 1009 - Municipal Court Total:</b>           |                |            |                                      |                  | <b>704.98</b>   |
| <b>Department: 2001 - Manager</b>                         |                |            |                                      |                  |                 |
| Card Service Center                                       | INV0003313     | 06/15/2022 | Martin Moore - Business Cards        | 11000-2001-56020 | 16.50           |
| Card Service Center                                       | INV0003313     | 06/15/2022 | Amy Lopez - Business Cards           | 11000-2001-56020 | 16.50           |
| Martin D. Moore                                           | INV0003331     | 06/23/2022 | NMML                                 | 11000-2001-53030 | 63.81           |
| Card Service Center                                       | INV0003342     | 06/23/2022 | NMML Conference                      | 11000-2001-57050 | 100.00          |
| <b>Department 2001 - Manager Total:</b>                   |                |            |                                      |                  | <b>196.81</b>   |
| <b>Department: 2002 - General Administration</b>          |                |            |                                      |                  |                 |
| Amazon Business                                           | 1kl3-kikf-1p1c | 06/23/2022 | Items for Community Program ...      | 11000-2002-56020 | 1,010.84        |
| CIVICPLUS                                                 | 229920         | 06/23/2022 | Annual Renewal- Municode             | 11000-2002-56010 | 3,400.00        |
| Wells Fargo Financial Leasing                             | 5020599726     | 06/23/2022 | Sharp Copier Lease                   | 11000-2002-57130 | 276.84          |
| Boundtree Medical                                         | 84563031       | 06/23/2022 | first Aid Kits City hall building    | 11000-2002-56090 | 238.94          |
| Card Service Center                                       | INV0003338     | 06/23/2022 | Water for CH                         | 11000-2002-56999 | 30.22           |
| Card Service Center                                       | INV0003338     | 06/23/2022 | Water for CH                         | 11000-2002-56999 | 15.47           |
| Card Service Center                                       | INV0003338     | 06/23/2022 | Water for CH                         | 11000-2002-56999 | 8.00            |
| Card Service Center                                       | INV0003340     | 06/23/2022 | New Employee Email                   | 11000-2002-56010 | 50.84           |
| <b>Department 2002 - General Administration Total:</b>    |                |            |                                      |                  | <b>5,031.15</b> |
| <b>Department: 2004 - Finance/Budget/Accounting</b>       |                |            |                                      |                  |                 |
| Card Service Center                                       | INV0003313     | 06/15/2022 | Angela Valadez - Business Cards      | 11000-2004-56020 | 16.50           |
| Card Service Center                                       | INV0003313     | 06/15/2022 | Renee Adams - Business Cards         | 11000-2004-56020 | 16.50           |
| Card Service Center                                       | INV0003313     | 06/15/2022 | Stephanie Finch - Business Card      | 11000-2004-56020 | 16.50           |
| Card Service Center                                       | INV0003339     | 06/23/2022 | CH Postage                           | 11000-2004-57080 | 80.85           |
| Card Service Center                                       | INV0003339     | 06/23/2022 | CH Postage                           | 11000-2004-57080 | 80.85           |
| Card Service Center                                       | INV0003341     | 06/23/2022 | Keys made for finance Departm...     | 11000-2004-54999 | 14.56           |
| <b>Department 2004 - Finance/Budget/Accounting Total:</b> |                |            |                                      |                  | <b>225.76</b>   |
| <b>Department: 2008 - Municipal Clerk</b>                 |                |            |                                      |                  |                 |
| Card Service Center                                       | INV0003313     | 06/15/2022 | Cheyenne Sullivan - Business Ca...   | 11000-2008-56020 | 16.50           |
| Card Service Center                                       | INV0003313     | 06/15/2022 | Lisa Elizabeth Adair - Business C... | 11000-2008-56020 | 42.55           |
| Elizabeth F. Adair                                        | INV0003332     | 06/23/2022 | NMML                                 | 11000-2008-53030 | 63.81           |
| <b>Department 2008 - Municipal Clerk Total:</b>           |                |            |                                      |                  | <b>122.86</b>   |
| <b>Department: 2014 - Economic Development</b>            |                |            |                                      |                  |                 |
| UKUU Creative                                             | 236            | 06/23/2022 | EDC Social Media & Website Ma..      | 11000-2014-55999 | 161.81          |
| <b>Department 2014 - Economic Development Total:</b>      |                |            |                                      |                  | <b>161.81</b>   |
| <b>Department: 3004 - Animal Control</b>                  |                |            |                                      |                  |                 |
| Valencia County Fiscal Office                             | ac2022-50      | 06/23/2022 | Animal Control                       | 11000-3004-55999 | 103.50          |
| <b>Department 3004 - Animal Control Total:</b>            |                |            |                                      |                  | <b>103.50</b>   |
| <b>Department: 5101 - Public Works</b>                    |                |            |                                      |                  |                 |
| Card Service Center                                       | 1112978        | 06/15/2022 | fuel for rental equipment            | 11000-5101-56120 | 550.00          |
| Card Service Center                                       | 194247         | 06/15/2022 | Dump fees                            | 11000-5101-55999 | 25.97           |
| Card Service Center                                       | 26644          | 06/15/2022 | fuel for rental equipment            | 11000-5101-56120 | 175.00          |
| Card Service Center                                       | 26654          | 06/15/2022 | fuel for rental equipment            | 11000-5101-56120 | 175.00          |
| Card Service Center                                       | INV0003313     | 06/15/2022 | Gordon Reeves - Business Cards       | 11000-5101-56020 | 26.62           |
| Ralph T. Barnes                                           | 2042           | 06/23/2022 | Skilled Labor                        | 11000-5101-55999 | 1,770.00        |
| Home Depot                                                | 689636223      | 06/23/2022 | Items for Public Works               | 11000-5101-56030 | 139.47          |
| <b>Department 5101 - Public Works Total:</b>              |                |            |                                      |                  | <b>2,862.06</b> |
| <b>Department: 5104 - Highways and Streets</b>            |                |            |                                      |                  |                 |
| Ranchero Builder Supply Co NSL                            | 028458         | 06/23/2022 | Fencing materials and acessorie...   | 11000-5104-54030 | 594.63          |

# Accounts Payable Approval Report

| Vendor Name                                     | Payable Number | Post Date  | Description (Item)                 | Account Number   | Amount    |
|-------------------------------------------------|----------------|------------|------------------------------------|------------------|-----------|
| Stuart C. Irby Co                               | INV0003335     | 06/23/2022 | Blanket PO materials for street... | 11000-5104-54050 | 346.28    |
| Department 5104 - Highways and Streets Total:   |                |            |                                    |                  | 940.91    |
| Fund 11000 - General Operating Fund Total:      |                |            |                                    |                  | 10,349.84 |
| Fund: 20100 - Corrections                       |                |            |                                    |                  |           |
| Department: 0001 - No Department                |                |            |                                    |                  |           |
| Municipal Court Judicial Educat...              | INV0003329     | 06/23/2022 | May Monthly Fee                    | 20100-0001-21045 | 6.00      |
| Administrative Office of the Cou...             | INV0003330     | 06/23/2022 | May Monthly Fee                    | 20100-0001-21040 | 12.00     |
| Department 0001 - No Department Total:          |                |            |                                    |                  | 18.00     |
| Fund 20100 - Corrections Total:                 |                |            |                                    |                  | 18.00     |
| Fund: 20900 - Fire Protection                   |                |            |                                    |                  |           |
| Department: 3002 - Fire Protection              |                |            |                                    |                  |           |
| Card Service Center                             | INV0003312     | 06/15/2022 | Fire Chief Tabet business cards    | 20900-3002-56020 | 31.83     |
| Card Service Center                             | INV0003313     | 06/15/2022 | Andrew Tabot - Business Cards      | 20900-3002-56020 | 16.50     |
| Card Service Center                             | INV0003315     | 06/15/2022 | Windows 10 Pro                     | 20900-3002-56010 | 215.86    |
| Card Service Center                             | INV0003315     | 06/15/2022 | Windows 11 Pro                     | 20900-3002-56010 | 215.86    |
| Card Service Center                             | INV0003316     | 06/15/2022 | Book                               | 20900-3002-54050 | 96.67     |
| Craig Independent Tire Co.                      | 113885         | 06/23/2022 | Tires for Fire/EMS Units           | 20900-3002-56122 | 5,904.46  |
| Craig Independent Tire Co.                      | 113908         | 06/23/2022 | Tires for Fire/EMS Units           | 20900-3002-56122 | 1,083.13  |
| Craig Independent Tire Co.                      | 114067         | 06/23/2022 | Tires for Fire/EMS Units           | 20900-3002-56122 | 2,730.61  |
| Craig Independent Tire Co.                      | 114068         | 06/23/2022 | Tires for Fire/EMS Units           | 20900-3002-56122 | 3,253.13  |
| TLC Uniforms                                    | 249736         | 06/23/2022 | shirts and uniforms                | 20900-3002-56110 | 231.97    |
| Waterway of NM, LLC.                            | 2786           | 06/23/2022 | hose testing and ladder testing    | 20900-3002-55999 | 2,136.55  |
| Artesia Fire Equipment Inc.                     | 77441          | 06/23/2022 | wildland masks                     | 20900-3002-56030 | 1,132.50  |
| Sharp Electronics Corporation                   | 9003856026     | 06/23/2022 | Copies for Fire Department         | 20900-3002-57090 | 3.89      |
| Lighthouse Uniforms, Inc.                       | a-304777       | 06/23/2022 | Class A uniform                    | 20900-3002-56110 | 3,888.90  |
| Lighthouse Uniforms, Inc.                       | a-306796       | 06/23/2022 | Class A uniform                    | 20900-3002-56110 | 86.05     |
| Comcast Business                                | INV0003333     | 06/23/2022 | Telecommunications                 | 20900-3002-57160 | 259.75    |
| Century Link                                    | INV0003334     | 06/23/2022 | Fire Substation Phone Charges      | 20900-3002-57160 | 89.66     |
| Department 3002 - Fire Protection Total:        |                |            |                                    |                  | 21,377.32 |
| Fund 20900 - Fire Protection Total:             |                |            |                                    |                  | 21,377.32 |
| Fund: 39900 - Other Capital Projects            |                |            |                                    |                  |           |
| Department: 2002 - General Administration       |                |            |                                    |                  |           |
| Response Marketing                              | 227286         | 06/23/2022 | 14' Medina Conference Table - ...  | 39900-2002-58030 | 2,199.00  |
| Response Marketing                              | 227286         | 06/23/2022 | Power Module w/ USB for Conf...    | 39900-2002-58030 | 1,238.00  |
| Response Marketing                              | 227286         | 06/23/2022 | Medina Conference Credenza - ...   | 39900-2002-58030 | 1,149.00  |
| Response Marketing                              | 227286         | 06/23/2022 | 90 Degree Corner Workstation -...  | 39900-2002-58030 | 439.00    |
| Response Marketing                              | 227286         | 06/23/2022 | Medina 48" Round Table - Conf...   | 39900-2002-58030 | 749.00    |
| Response Marketing                              | 227286         | 06/23/2022 | 55" Wide Glass Top Reception ...   | 39900-2002-58030 | 538.00    |
| Response Marketing                              | 227286         | 06/23/2022 | Steel Box File Drawer - Library    | 39900-2002-58030 | 369.00    |
| Response Marketing                              | 227286         | 06/23/2022 | 55" Wide Workstation - Library     | 39900-2002-58030 | 878.00    |
| Amazon Business                                 | ikl3-k1kf-34t6 | 06/23/2022 | 12 Executive Chairs - Conferenc... | 39900-2002-58030 | 1,268.87  |
| Department 2002 - General Administration Total: |                |            |                                    |                  | 8,827.87  |
| Fund 39900 - Other Capital Projects Total:      |                |            |                                    |                  | 8,827.87  |
| Grand Total:                                    |                |            |                                    |                  | 40,573.03 |

## Report Summary

## Fund Summary

| Fund                           | Expense Amount   |
|--------------------------------|------------------|
| 11000 - General Operating Fund | 10,349.84        |
| 20100 - Corrections            | 18.00            |
| 20900 - Fire Protection        | 21,377.32        |
| 39900 - Other Capital Projects | 8,827.87         |
| <b>Grand Total:</b>            | <b>40,573.03</b> |

## Account Summary

| Account Number      | Account Name                 | Expense Amount   |
|---------------------|------------------------------|------------------|
| 11000-1009-53010    | Travel - Elected Officials   | 370.86           |
| 11000-1009-53030    | Travel - Employees           | 334.12           |
| 11000-2001-53030    | Travel - Employees           | 63.81            |
| 11000-2001-56020    | Supplies - General Office    | 33.00            |
| 11000-2001-57050    | Employee Training            | 100.00           |
| 11000-2002-56010    | Software                     | 3,450.84         |
| 11000-2002-56020    | Supplies - General Office    | 1,010.84         |
| 11000-2002-56090    | Supplies - Safety            | 238.94           |
| 11000-2002-56999    | Supplies - Other             | 53.69            |
| 11000-2002-57130    | Rent of Equipment/Machi...   | 276.84           |
| 11000-2004-54999    | Other Maintenance            | 14.56            |
| 11000-2004-56020    | Supplies - General Office    | 49.50            |
| 11000-2004-57080    | Postage                      | 161.70           |
| 11000-2008-53030    | Travel - Employees           | 63.81            |
| 11000-2008-56020    | Supplies - General Office    | 59.05            |
| 11000-2014-55999    | Contract - Other Services    | 161.81           |
| 11000-3004-55999    | Contract - Other Services    | 103.50           |
| 11000-5101-55999    | Contract - Other Services    | 1,795.97         |
| 11000-5101-56020    | Supplies - General Office    | 26.62            |
| 11000-5101-56030    | Supplies - Field Supplies    | 139.47           |
| 11000-5101-56120    | Supplies - Vehicle Fuel      | 900.00           |
| 11000-5104-54030    | Maintenance & Repairs - ...  | 594.63           |
| 11000-5104-54050    | Maintenance & Repair - F...  | 346.28           |
| 20100-0001-21040    | Admin Office of Courts Pa... | 12.00            |
| 20100-0001-21045    | Judicial Education Payable   | 6.00             |
| 20900-3002-54050    | Maintenance & Repair - F...  | 96.67            |
| 20900-3002-55999    | Contract - Other Services    | 2,136.55         |
| 20900-3002-56010    | Software                     | 431.72           |
| 20900-3002-56020    | Supplies - General Office    | 48.33            |
| 20900-3002-56030    | Supplies - Field Supplies    | 1,132.50         |
| 20900-3002-56110    | Supplies - Uniforms/Linen    | 4,206.92         |
| 20900-3002-56122    | Supplies - Vehicle Tires     | 12,971.33        |
| 20900-3002-57090    | Printing/Publishing/Advert.. | 3.89             |
| 20900-3002-57160    | Telecommunications           | 349.41           |
| 39900-2002-58030    | Furniture & Fixtures         | 8,827.87         |
| <b>Grand Total:</b> |                              | <b>40,573.03</b> |

## Project Account Summary

| Project Account Key | Expense Amount   |
|---------------------|------------------|
| **None**            | 40,573.03        |
| <b>Grand Total:</b> | <b>40,573.03</b> |

## Authorization Signatures

### MAYOR & COUNCILORS

---

JOSHUA RAMSELL, MAYOR

---

MARGARET "PEGGY" GUTJAHR, MAYOR PRO-TEM

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LAWRENCE GORDON, COUNCILOR

---

ARTHUR APODACA, COUNCILOR

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JIM WINTERS, COUNCILOR

ATTEST:

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ELIZABETH "LISA" ADAIR, MUNICIPAL CLERK