



City of Rio Communities Library Board Meeting
City Council Chambers - 360 Rio Communities Blvd
Rio Communities, NM 87002
Wednesday, November 10, 2021 6:00 PM
Meeting

Please silence all electronic devices.

Call to Order

- Chair Bobby Caldwell called to order the library board meeting at 6:03 pm.

Pledge of Allegiance

- Secretary Lisa Tabet-Chavez led the Pledge of Allegiance.

Roll Call

- PRESENT: Chair Bobby Caldwell, Vice Chair Merita Wilson, Secretary Lisa Tabet-Chavez, Member, Member Lisa LaManna, and Member Rita White.
- ABSENT: Deborah Benavidez
- Present: City Manager Dr. Martin Moore and Municipal Clerk Lisa Adair.

Approval of Agenda

- Motion made by Member LaManna approve the agenda. Seconded by Vice Chair Wilson. Voting Yea: Chair Caldwell, Vice Chair Wilson, Secretary Tabet-Chavez, Member LaManna, Member White. with a 5-0 vote the agenda was approved as presented.

Approval of Minutes for October 13, 2021 and October 27, 2021

- Motion made by Member LaManna to approve the minutes. Seconded by Secretary Tabet-Chavez. Voting Yea: Chair Caldwell, Vice Chair Wilson, Secretary Tabet-Chavez, Member LaManna, Member White. With a 5-0 vote the minutes for October 13, 2021 and October 27, 2021, were approved as written.

Discussion, Consideration, and Decision – Canceling the 11/24/2021 meeting

- Chair Caldwell began a discussion regarding the cancelation or possible rescheduling of the November 24, 2021 meeting.
- Municipal Clerk Adair explained the decision is strictly to cancel and not to reschedule the meeting.
- Motion made by Secretary Tabet-Chavez to cancel the meeting on November 24, 2021. Seconded by Vice Chair Wilson. Voting Yea: Chair Caldwell, Vice Chair Wilson, Secretary Tabet-Chavez, Member LaManna, Member White. With a 5-0 vote the motion to cancel the meeting was approved.

Discussion – Wishlist for Library

- Chair Caldwell explained the Board has had some time to think about the wish list and asked for discussion.
- Vice Chair Wilson explained one of the things the bookstore is in need of stools that are specific for libraries to be able to access the books on the top shelves and the City should consider having those.
- Chair Caldwell suggested having ebooks for children called tumble books and live homework help with online tutors. He then suggested having an online book club and began a discussion.
- Chair Caldwell suggested having access to reference USA.

- Vice Chair Wilson asked if those are going to need purchased or if it is something that is already free or purchased.
- Chair Caldwell said he is not sure if some of them are free, but some of the things we might have to pay for so we would have to do our research. The discussion continued.
- Chair Caldwell suggested having subscriptions to different papers and magazines, laptops, and chairs for people to sit.
- Vice Chair Wilson said there should be time-limits on the computers so there wouldn't really need to be a need for laptops.
- Vice Chair Wilson asked for a small budget to be set aside for arts and craft, hands-on projects.
- Chair Caldwell said it might be a good idea to take a trip into the library to see what is there and what might be missing. The discussion continued.
- Chair Caldwell said we might want to consider a membership fee for the Board to become part of the American Library Association, which should be about \$10 to help us have a resource of up-to-date information and began a discussion.
- Vice Chair Wilson said there is a small fee to pay into the State Library for summer reading programs and began a discussion.
- Secretary Tabet-Chavez said we would need some prizes for a summer reading program and began a discussion.
- Vice Chair Wilson explained the summer reading program through the State.

I - Goal

- Municipal Clerk Adair explained those goals have been sent to the Board and they would need to change them or motion to approve them.
- Motion made by Vice-chair Wilson to approve the mission and goal statements as they are currently written. Seconded by Secretary Tabet-Chavez. Voting Yea: Chair Caldwell, Vice Chair Wilson, Secretary Tabet-Chavez, Member LaManna, Member White. With a 5-0 vote the motion to approve the mission and goal statements was approved.

II - Who May Use the Library

- Chair Caldwell read into the minutes who may use the library and asked for comments or changes.
- Municipal Clerk Adair mentioned a typo that will be corrected.
- Motion made by Secretary Tabet-Chavez to approve the who may use the library statement. Seconded by Member White. Voting Yea: Chair Caldwell, Vice Chair Wilson, Secretary Tabet-Chavez, Member LaManna, Member White. With a 5-0 vote the motion to accept the who may use the library statement was approved.

III - Patron Responsibilities and Conduct

- Chair Caldwell read the Patron Responsibilities and Conduct into the minutes and asked for questions or comments.
- Member White asked what would be considered as a nuisance.
- Chair Caldwell said that will be covered in a few minutes. He then began reading an excerpt regarding the supervision of children and children's programs.
- Member White said there are children with problems that might be considered a nuisance and asked if that would be a case-by-case consideration.
- Manager Dr. Moore read a definition of a nuisance into the minutes and began a discussion.

- Vice Chair Wilson said most children under the age of 6 should not be allowed to attend the library alone and suggested raising the age. She then said the other extreme is not allowing children to go into the children's portion of the library without the parent while the parent is in the building, older children should be allowed to go into the section of the library designed for them.
- Municipal Clerk Adair explained our policy does not have that wording and continued the discussion.
- Chair Caldwell said we need to determine an age.
- Vice Chair Wilson said the age of ten would be appropriate, but we are on a busy street and would have to be concerned about the safety of children walking to the library by themselves.
- Manager Dr. Moore said he would speak to the attorney regarding the age and began a discussion regarding the liability and safety of small children leaving the library alone.

IV - Services of the Library

- Chair Caldwell read the Services of the Library into the minutes and asked for questions and discussion.
- Secretary Tabet-Chavez was concerned some items we cannot do until we get library staff and began a discussion.
- Manager Dr. Moore said we can add "to an extent practical," so that we are covered until we can get staff and continued the discussion.

General Discussion Topic... VI Volunteers and Friends VIII Material Selection/Collection Development Policy

- Municipal Clerk Adair said this would be taken home to read over and look over to make changes.

Public Comment:

- There were no public comments.

Board Comments and Future Agenda Items

- Chair Caldwell said we need to establish the protocols for chain of command when something comes up and we are not able to attend a meeting and when is the appropriate time to let someone know; we need everyone on the same page.
- Municipal Clerk Adair said everyone has each other's email, but the proper chain of command would be herself, Manager Dr. Moore than the Chair or vice-chair so there is not a rolling quorum and continued the discussion.
- A discussion began regarding the amount of time advanced warning of a member not attending the meeting would be required with the decision of 2 hours prior to the meeting being agreed on.
- Municipal Clerk Adair showed the members the patron cards for the library.
- Vice-chair Wilson said she has found out the summer reading program through the State is \$1,000, the friends do pay for some incentives, but we would be responsible for that cost.
- Municipal Clerk Adair said the next agenda would include approving roman numeral three, four and number five and discussion would be six and eight. She then asked if the wish list will still be included.
- Chair Caldwell believed it had been thoroughly discussed and mentioned the next meeting was cancelled and began a discussion.
- Member White said she would not be at the first meeting in December.

Adjourn

- Motion to adjourn by Member White. Seconded by Vice-chair Wilson. Meeting was adjourned at 7:28.

Respectfully submitted,

Lisa Tabet-Chavez, Library Board Secretary
(Transcribed by Amy Lopez Deputy Clerk)

Date: _____

Approved:

Bobby Caldwell, Chairman

Merita Wilson, Vice Chairman

Deborah Benavidez

Lisa La Manna

Rita White