

# **City of Rio Communities, NM**

## **Application for Business Registration Form**

### **Instructions:**

1. Please fill out only pages 1 and 2.
2. If you do not have a CRS number, you can obtain one on-line at the state by going to:  
([www.tax.newmexico.gov/businesses/register-your-business.aspx](http://www.tax.newmexico.gov/businesses/register-your-business.aspx)).
3. Provide a drawing of your business building on page 2, showing exits and fire hazards.
4. Page 3 is for office use only.
5. Please bring completed packet to City Hall or mail to:  
360 Rio Communities Blvd, Rio Communities, NM 87002
6. Pay Fee:
  - ☐ New Business: \$35.00 (waived for the 2022 business year)
  - ☐ Business Renewal: \$35.00 (waived for the 2022 business year)
  - ☐ Business Renewal after March 15th: \$45.00(waived for the 2022 business year)
7. City Hall will notify you, when your license is ready.

# City of Rio Communities

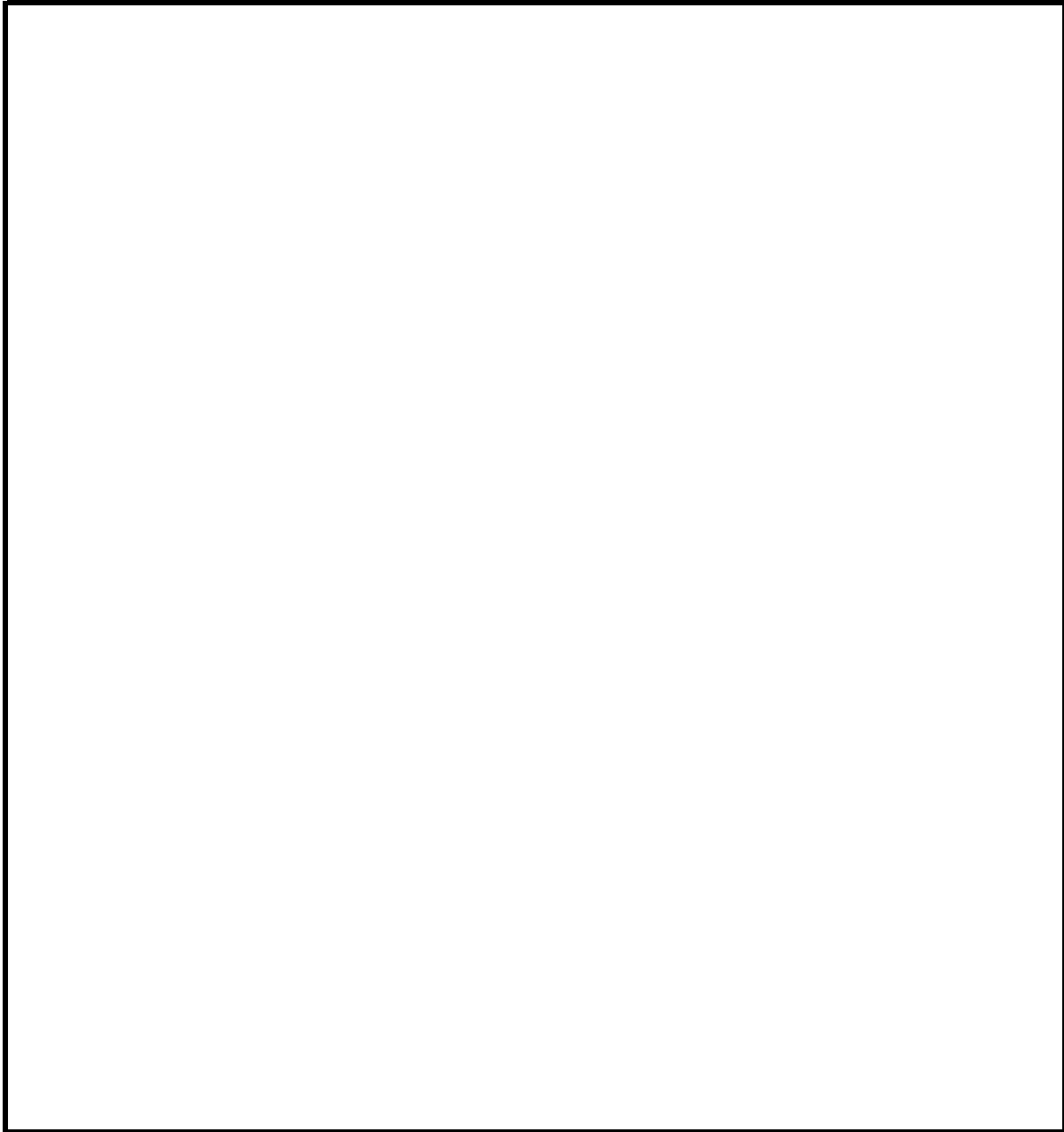
## Application for Business Registration Form

Check Appropriate Box			Official Use Only		
<input type="checkbox"/> Home Occupation (Municipal Code Chapter 4, Article 7)			<input type="checkbox"/> New		
<input type="checkbox"/> Business within City Commercial/Industrial Zones			<input type="checkbox"/> Renewal		
(City Code Chapter 4, Article 3)			Permit #		
Business Name:					
Business Owner's Name:					
Location of Business:					
Street:		City:		State:	
				Zip:	
Address of Business Owner:					
Street:		City:		State:	
				Zip:	
Business Phone:		Cell #:		E-mail:	
				Fax:	
NM CRS #:			Business Product & Activity:		
State License #:					
Business Type: (Check One): <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> LLC					
Expected Business Hours:					
Building is used for:					
Property Owner Name (if different than applicant):					
Property Owner Mailing (if different than applicant):					
Street:		City:		State:	
				Zip:	
Home Occupations Only:					
Customers coming to home? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Anticipated traffic/day:			Amount of Employees:		
Will Sign be placed in window?			<input type="checkbox"/> Yes <input type="checkbox"/> No		
Any manufacturing on site?			<input type="checkbox"/> Yes <input type="checkbox"/> No		
Will merchandise be sold at site?			<input type="checkbox"/> Yes <input type="checkbox"/> No		
Will stock/merchandise be stored at the site?			<input type="checkbox"/> Yes <input type="checkbox"/> No		

**FOR FIRE INSPECTION:**

Please provide a simple drawing including outside dimensions. Please show location of exits and storage of potential fire hazards.

How many stories is building structure? \_\_\_\_\_

A large, empty rectangular box with a black border, intended for a simple drawing of the building structure, including outside dimensions, exits, and potential fire hazards.

<h2 style="margin: 0;">Application for Business Registration Form</h2> <h3 style="margin: 0;">City of Rio Communities, NM</h3>		
<b>DO NOT WRITE BELOW THIS LINE</b>		
Code Compliance and Zoning Approval:	Zoning District:	
Planning and Zoning or Code Enforcement	Fee for review:	
(The business is a permitted use, approved conditional use or approved special use in this location.)		
Printed Name:	Date:	
Printed Title:	Signature:	
<input type="checkbox"/> <b>City Building Inspection:</b>		
(Must be filled out by City Building Inspector or Code Enforcement Officer for Rio Communities, NM)		
Fee for Building Inspection	\$0.00	
Building Inspection:		
Printed Name:	Date:	
Printed Title:	Signature:	
<input type="checkbox"/> <b>Fire Inspection :</b>		
(Must be filled out by Fire Department Representative for Rio Communities, NM)		
Fee for Fire Inspection	\$0.00	
Fire Inspection:		
Printed Name:	Date:	
Printed Title:	Signature:	
<input type="checkbox"/> <b>Food and Beverage Inspections:</b>		
(State of NM Environmental Dept.)		
Fee for Food and Beverage Inspection:		
Restaurant Inspection:		
Printed Name:	Date:	
Printed Title:	Signature:	
<input type="checkbox"/> <b>Grease Trap Inspection:</b>		
(State of NM Environmental Dept.)		
Fee for Grease Trap Inspection:		
Grease Trap Inspection:		
Printed Name:	Date:	
Printed Title:	Signature:	