



City of Rio Communities Library Board Meeting
City Council Chambers - 360 Rio Communities Blvd
Rio Communities, NM 87002
Wednesday, July 27, 2022 6:00 PM
Minutes

Please silence all electronic devices.

Call to Order

- Chairman Bobby Caldwell called the Library Board meeting to order at 6:05 pm.

Pledge of Allegiance

- Vice Chairman Merita Wilson led the Pledge of Allegiance.

Roll Call

- PRESENT, Chairman Bobby Caldwell, Vice Chairman Merita Wilson, Secretary Lisa Tabet-Chavez, Member Deborah Benavidez, Member Rita White.
ABSENT
Member Lisa LaManna
 - Present: Municipal Clerk Elizabeth Adair.

Approval of Agenda

- Motion made by Member Benavidez to approve the agenda. Seconded by Secretary Tabet-Chavez. With a unanimous vote the agenda for Wednesday July 27th was approved as presented.

Approval of Minutes for Special Meeting 06/14/2022

- Motion made by Secretary Tabet-Chavez approve the minutes from June 14th, 2022. Seconded by Vice Chair Wilson. With a unanimous vote the minutes for the special meeting held on June 14, 2022, was approved as written.

Planning on Grand Opening of Library

- Chairman Caldwell began a discussion on the grand opening and what they agreed on previously as well as if everything is in place.
- Member Benavidez could not get ahold of the radio station.
- Vice Chair Wilson could not get a popcorn machine as it was unavailable.
- Chair Caldwell said the contact for the popcorn machine from the Moose Lodge were on vacation for the week, and they will contact the person who had access to the popcorn machine. He then explained that if they do get the machine he would not know where to purchase the products to make and distribute the popcorn.
- Vice Chair Wilson said she can possibly borrow some bags and replace them later on.
- Municipal Clerk Adair explained the public works director was able to get enchiladas from Rutilio's donated and the fire department will not be making food. She further explained the Assistant to the City Manager is covering plastic silverware as well as plates and napkins. She continued to explain about her experience with the maker of the sign and stated she will be ordering then from Amazon instead that way they can be used later on for any other special events in the future for the city as well as the invitations where delivered.
- Secretary Tabet-Chavez said she has been getting a lot of great feedback about the interview with the newspaper.

- Member Benividez asked if it did have any information about the makerspace.
- Municipal Clerk Adair said yes, it is the makerspace because the junior bill was for both the library and the makerspace.
- Municipal Clerk Adair said she has not got confirmation from anyone else besides the City Manager from Los Lunas and continued the discussion.
- Chairman Caldwell said there is a chance of rain.
- Municipal Clerk Adair said from the last notes she understood, Member White will be helping in the makerspace, and Vice Chair Wilson will be having a reading corner. She continued by saying next to the makerspace there will be tables and chairs for people to sit down and eat.
- Member White asked if she could bring her cornhole game and continued the discussion.
- Member Benividez asked if there will be hot dogs for the kids.
- Municipal Clerk Adair said no there will not be and stated the food will be served around 11am.
- Secretary Tabet-Chavez asked if the fire department is going to set up the fire truck.
- Municipal Clerk Adair said they will be bringing the truck, and then said everything food related will be already made so no one will be making food.
- Secretary Tabet-Chavez said she will be bringing hotdogs from Circle T Burger already made for the kids and continued the discussion.
- Vice Chair Wilson said she is going to go to Cosco in the morning and will be getting the popcorn bags and such just in case Chairman Caldwell gets the machine.
- Chairman Caldwell asked where people will be able to use the facilities.
- Municipal Clerk Adair said there are two bathrooms in between the makerspace and the library and continued the discussion.
- Chairman Caldwell asked where will the placement be for the signs.
- Municipal Clerk Adair said the City Manager is deciding what they would like to do because they want to make sure our logo is included. She continued by saying she will be providing a program where it will have stated what will be happening on the day.
- Secretary Tabet-Chavez asked where does her son set up his guitar and his amp.
- Municipal Clerk Adair said wherever he is comfortable to play, this led into a discussion.
- Vice Chair Wilson explained the process of story time.
- Secretary Tabet-Chavez asked how many hot dogs will she need to bring.
- Municipal Clerk Adair said maybe 25 to 50 hot dogs.

Public Comment

- No public Comments.

General Board Discussion/Future Agenda Items

- Municipal Clerk Adair mentioned the meeting in September it needs to be an organizational meeting where they vote for chair, vice chair and secretary.
- Chairman Caldwell asked if anyone has anyone interested in a Friends of the Library for Rio Communities.
- Secretary Tabet-Chavez said no, but she plans to go back to everyone she has talked to already.
- Vice Chair Wilson said she needs to talk to her neighbor some more.
- Municipal Clerk Adair said since it has been almost a year, in the ordinance it states the cycle ends on July 1st. She continued by saying there are 3 people that need to be reappointed and asked said people if they still wanted to be on the board.

Adjourn

- Motion made by Vice Chair Wilson to adjourn. Seconded by Member Benavidez. With a unanimous vote the library board meeting was adjourned at 6:46 pm.

Respectfully submitted,

Elizabeth F. Adair, Municipal Clerk
(Transcribed by Cheyenne Sullivan, Assistant Clerk)

Date: _____

Approved:

Bobby Caldwell, Chairman

Merita Wilson, Vice Chairman

Lisa Tabet-Chavez, Library Board Secretary

Deborah Benavidez

Lisa La Manna

Rita White