



City of Rio Communities Library Board Meeting
City Council Chambers - 360 Rio Communities Blvd
Rio Communities, NM 87002
Wednesday, October 13, 2021 6:00 PM
Minutes

Please silence all electronic devices.

Call to Order

- Chair Bobby Caldwell called to order the library board meeting at 6:06 pm.

Pledge of Allegiance

- Secretary Lisa Tabet-Chavez led the Pledge of Allegiance

Roll Call

- PRESENT: Chair Bobby Caldwell, Vice Chair Merita Wilson, Secretary Lisa Tabet-Chavez, Member, Deborah Benavidez, Member Lisa LaManna, and Member Rita White.
Present: City Manager Dr. Martin Moore and Municipal Clerk Lisa Adair.

Approval of Agenda

- Motion made by Member Benavidez to approve the agenda. Seconded by Vice Chair Wilson. Voting Yea: Chair Caldwell, Vice Chair Wilson, Secretary Tabet-Chavez, Member Benavidez, Member LaManna, Member White. with a 6-0 vote the agenda was approved as presented.

Approval of Minutes for September 22, 2021

- Motion made by Member LaManna to approve the minutes. Seconded by Secretary Tabet-Chavez. Voting Yea: Chair Caldwell, Vice Chair Wilson, Secretary Tabet-Chavez, Member Benavidez, Member LaManna, Member White. With a 6-0 vote the minutes for September 22, 2021 was approved as written.

Policy & Procedures

a) Library Director

- Manager Dr. Moore explained he had pulled together 3 samples of policies: issue of who may use the library; patron responsibilities and conduct and services of the library, and library services. He continued to explain these are items that will need addressed.
- Chair Caldwell explained the library board was given the mission statement that was approved from City Council and the statement was read into the minutes and began a discussion.
- Manager Dr. Moore continued the discussion on the policies, proposing ideas for library services and usage wording.
- Secretary Tabet Chavez asked for a change to be removing wording saying people that are delinquent with books or fees should not be allowed to use the library and continued the discussion.
- Vice Chair Wilson asked regarding 2A, how residents are refined and began a discussion.
- Chair Caldwell asked for a better definition of library area, asking if it would include all Valencia County and began a discussion.
- A discussion began regarding interlibrary loans and other library functions.
- The commission added wording "which includes Valencia County and adjacent communities" to the definition of "library area".
- Manager Dr. Moore said we do need to consider cost as a small library and continued to discussion.

- A discussion began regarding agenda items.

Goal Setting

- Secretary LaManna said the library's goal should include providing a safe environment and accepting atmosphere.
- Member Benavidez said we need to make sure it is ADA compliant.
- Chair Caldwell to provide services to the young people or programs to attract all age groups.
- Vice Chair Wilson said we need to provide a wide variety of materials and books, maintain a good selection, have collections, and stay up to date with current materials and technology.
- Chair Caldwell said it would be a good idea to have a meeting room for the library to rent out and began a discussion.
- Manager Dr. Moore proposed wording for the policy, "establish space for meetings, programs, and events." The discussion continued.
- Chair Caldwell began a discussion regarding goals.
- Clerk Adair explained it is fine to have long term goals, the City sets goals for five years at a time.
- City Manager said our financial goals could be to raise sufficient revenues to support and maintain operation of the library and resources including obtaining a librarian or we can keep it simple and continued the discussion.
- Vice Chair Wilson said we need to add the goal of having accessible hours to meet community need, including weekend and evening hours and gave examples of people working until five so it would need to stay open later or on a weekend, and began a discussion.
- Chair Caldwell said a goal would be to establish a friends of the library, and to include the public input as one of the goals.
- Chair Caldwell suggested having a periodic survey of patrons to keep up to date on their needs and began a discussion.
- A discussion began regarding the electronic sign.
- Clerk Adair suggested to come back next meeting for approval.

Public Comment

- No public comments.

Board Comments/Future Agenda Items

- Member Chavez future agenda items should include friends of the library and to complete the policies.
- Vice Chair Wilson explained what the Belen friends of the library does, currently they have a used bookstore to help raise money for the library, and the library comes to us and let us know what they need, and we are able to provide those things for them and continued the discussion.
- Vice Chair Wilson said a librarian is going to cost a lot of money, we need a friends of the library to volunteer to work a shift to help run the library and continued the discussion.
- Chair Caldwell said unless someone has a better idea, we should continue this at the next meeting, and we should be more mindful about getting out a little earlier.

Adjourn

- Member Benavidez made a motion to adjourn. Seconded by Member La Manna. With a 6-0 vote, the meeting of the Library Board was adjourned at 7:37.

Respectfully submitted,

Lisa Tabet-Chavez, Library Board Secretary
(Taken by Lisa Adair Municipal Clerk and Transcribed by Amy
Lopez Deputy Clerk)

Approved:

Bobby Caldwell, Chairman

Merita Wilson, Vice Chairman

Deborah Benavidez

Lisa La Manna

Rita White

Date: _____