



**City of Rio Communities Council Regular Business Meeting**  
**City Council Chambers - 360 Rio Communities Blvd**  
**Rio Communities, NM 87002**  
**Monday, February 14, 2022 6:00 PM**  
**Minutes**

*Please silence all electronic devices.*

**Call to Order**

- Mayor Joshua Ramsell called to order the regular city council business meeting at 6:02 pm

**Pledge of Allegiance**

- Councilor Gordon led the Pledge of Allegiance.

**Roll Call**

- PRESENT: Mayor Joshua Ramsell, Mayor Pro tem Peggy Gutjahr, Councilor Arthur Apodaca, Councilor Lawrence Gordon, Councilor Jim Winters.  
Present: City Manager Dr. Martin Moore, Municipal Clerk Elizabeth Adair, Public Works Director Gordon Reeves (virtual) and Valencia County News-Bulletin Editor Clara Garcia.

**Approval of Agenda**

- Motion made by Councilor Winters to approve the agenda as written. Seconded by Councilor Gordon.

Voting Yea: Mayor Pro tem Gutjahr, Councilor Apodaca, Councilor Gordon, Councilor Winters

**Approval of Minutes City Council Special Workshop Minutes (1/13/2022), City Council Workshop & Regular Business Meeting (01/24/2022)**

- Motion made by Mayor Pro tem Gutjahr to approve the minutes of the City Council Special Workshop of 1/13/2022 and the City Council Regular Business Meeting of 1/24/2022. Seconded by Councilor Apodaca. Voting Yea: Mayor Pro tem Gutjahr, Councilor Apodaca, Councilor Gordon, Councilor Winters. With a 4-0 vote the minutes for the Special Workshop of January 13, 2022, the Regular City Council Workshop and Business meeting of January 24, 2022 were approved as written.

**Public**

- No public comments.

**Manager Report**

- Manager Dr. Moore stated we have emailed the grant project spread sheet, with 22 projects, and that was from a few months ago, at that time we had 9 projects done, 5 that were sitting at inactive, 3 projects active. As of right now we have no projects stalled and have received grant agreements for all the projects. We have closed out grants for the Pumper Truck, 3 grants that we are currently working on and getting ready to close out, with one going towards the flood, but out of the 13 total grants this is where we stand as stated: 2 are completed, 7 are inactive, and 4 are in progress.

**Budget Calendar for FY 2023**

- Manager Dr. Moore stated on March 14<sup>th</sup> we added a meeting for the Introduction for the Budget and have moved the meeting from April 7<sup>th</sup> to April 6<sup>th</sup>.
- Manager said there are 7 streetlights on Hwy 47 and did hear from someone who has the breakaway faceplate, in addition they did find out aluminum wire can be used, and we will be

using this just due to the fact on how someone stole the wire before. He then stated they are ordering backup supplies for the poles just for emergencies.

## **Monthly Reports**

### **Municipal Court Department**

- Court Clerk Adair said there was no changes to the report, we only had one payment received.

## **Approval of Accounts Payable**

- Councilor Gutjahr said this will be posted if you have any questions or comments contact the Finance Department or Council members.
- Motion made by Councilor Winters to approve Accounts Payable as written. Seconded by Mayor Pro tem Gutjahr.

Voting Yea: Mayor Pro tem Gutjahr, Councilor Apodaca, Councilor Gordon, Councilor Winters. With a 4-0 vote accounts payable was approved for payment.

## **Resolution 2022 - XX 506 Hermosa Street**

- Manager Dr. Moore explained there has been an increase amount of problematic activity with this property, and we are pleased to announce that the owner has officially cleaned it up. The property owner has talked to contractors and such to see if they can build on the existing foundation. So that makes 2 of the major properties they have cleaned up and we are still working of a few more.

## **Purchase of Public Works vehicle with a lift gate**

- Manager Dr. Moore said we have issues with the public works vehicle that is being driving around, we've had issues with electrical, air conditioning, transmission, engine and exhaust. Thus was a hand-me-down type of vehicle from the Fire Department. It is essential and will be able to run on sand as well as asphalt. We are talking about state pricing agreements, this is extremely necessary, to bring our public works up to where it is needed.
- Motion made by Councilor Apodaca to approve the purchase of the new Public Works Vehicle with a lift gate at the max price of \$60k. Seconded by Councilor Winters. Voting Yea: Mayor Pro tem Gutjahr, Councilor Apodaca, Councilor Gordon, Councilor Winters. With a 4-0 vote Council approved the purchase of a public works vehicle with a lift gate and to not exceed \$60k.

## **MRCOG Boards and Committees**

- Mayor Ramsell said we did discuss this during the workshop: Board of Directors: Councilor Gutjahr and Manager Dr. Moore, Metro Transit Board: Councilor Gutjahr and Councilor Gordon, Transportation Coordination Committee: Manager Dr. Moore and Councilor Gordon, Transportation Tech Group: Manager Dr. Moore, Rio Metro Board: Councilor Gordon, Mayor Ramsell, Water Board: Councilor Apadoca, Councilor Winters, Local Transit Board: Councilor Gutjahr, Mayor Ramsell.
- Motion made by Mayor Pro tem Gutjahr to approve the appointments for primary and alternate to the MRCOG as presented. Seconded by Councilor Winters. Voting Yea: Mayor Pro tem Gutjahr, Councilor Apodaca, Councilor Gordon, Councilor Winters. With a 4-0 vote Council approved the MRCOG Boards and Committees primary and alternate members.

## **Assistant to the City Manager**

- Manager Dr. Moore said we are getting ready to move into the next phase of the progression of the City. Within the next 2-3 months we will have the library open, final pieces are getting over the hump. He continued with the progression to fill the position for the assistant to the City Manager, continuing on the public works side we have 3 candidates we will be having

interviews. He also has 2 people on 1099 contracts that will be helping the public works director with signs. He then said for the position of the assistant to the city manager, his recommendation is roughly \$18-\$22 an hour 35 hours a week for this position.

- Councilor Gutjahr said this has been an ongoing issue we have brought it up several times and it has been a financial issue, but we know it's been extremely difficult to have the City Manager and staff to manager to take over and at least now this will help move forward.
- Motion made by Councilor Winters move forward to approve the Assistant to the City Manager. Seconded by Councilor Gordon. Voting Yea: Mayor Pro tem Gutjahr, Councilor Apodaca, Councilor Gordon, Councilor Winters. With a 4-0 vote Council approved moving forward with the hiring of an Assistant to the City Manager.

#### **Council Discussion**

- Councilor Apodaca had nothing to report.
- Councilor Gutjahr said she had a conversation with Senator Henricks office and will be having a meeting for the City and other entities to look at zip codes.
- Councilor Gordon had nothing at this time to report.
- Councilor Winters said we seem to be extremally busy right now.
- Mayor Joshua Ramsell had no report.

#### **Executive Session - For the purpose of discussion and procedure on the annual Evaluation of City Manager pursuant to NMSA 10-15-1(H)(2) - Limited Personnel Matters**

##### **Motion and roll call vote to go into close session:**

- Motion made by Mayor Pro tem Gutjahr to go into executive session with a roll call vote for the purpose of discussion and procedure on the annual Evaluation of City Manager pursuant to NMSA 10-15-1(H)(2) - Limited Personnel Matters. Seconded by Councilor Winters. Voting Yea: Mayor Pro tem Gutjahr, Councilor Apodaca, Councilor Gordon, Councilor Winters. With a 4-0 vote council went into executive session at 6:26 pm.

##### **Motion and roll call vote to go back into the regular business meeting session**

- Motion made by Mayor Pro tem Gutjahr with a roll call vote to go back into the regular business meeting session. Seconded by Councilor Apodaca. Voting Yea: Mayor Pro tem Gutjahr, Councilor Apodaca, Councilor Gordon, Councilor Winters. With a 4-0 vote Council was back into the regular business meeting session at 6:55 pm.

##### **Welcome everyone back and statement by the Mayor**

- Mayor Ramsell states: The Governing Body of the City of Rio Communities, New Mexico, hereby states that on February 14, 2022 a Closed Executive Session was held and the matters discussed were for the purpose of discussion and procedure on the annual Evaluation of City Manager pursuant to NMSA 10-15-1(H)(2) - Limited Personnel Matters

#### **Action Items - Consideration & Decision – Mayor Pro-tem recommendation regarding the discussion and procedure on the annual Evaluation of City Manager pursuant to NMSA 10-15-1(H)(2) - Limited Personnel Matters**

- Mayor Ramsell stated there was no actions or recommendations taken.

#### **Adjourn**

- Councilor Winters moved to adjourn. The motion was second by Councilor Apodaca. With a 4-vote the City Council regular business meeting was adjourned at 6:57 pm.

Respectfully submitted,

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Elizabeth (Lisa) Adair, Municipal Clerk  
(Transcribed by Cheyenne Sullivan, Assistant Clerk)

Date: \_\_\_\_\_

Approved:

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Joshua Ramsell,  
Mayor

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Margaret "Peggy" Gutjahr,  
Mayor Pro-tem/Councilor

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Arthur "Art" Apodaca,  
Councilor

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Lawrence R. Gordon,  
Councilor

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Jim Winters,  
Councilor