VILLAGE OF RIDGEWAY
Report Date: 05/29/2025
Report Time: 10:50:15 AM

Time Distribution Report.LC - LPHELAN-01/25/2024

Primary Sort By: Employee;DEPT(G2)

05/12/2025 - 05/25/2025 [14 days]

DEPT (G2)	Paycode	Reg. Hrs	OT-1	Total Hrs
	Employee: AD001 [PHELAN, LORI L]			
AD [General Admin]	501[TRW]	35.00	0.00	35.00
AD [General Admin]	511[CW]	36.50	0.00	36.50
SE [Sewer]	305[SADW]	2.75	0.00	2.75
WA [Water]	605[WADW]	3.75	0.00	3.75
AD001 [PHELAN, LORI L] Total:		**78.00**	**0.00**	**78.00**
	Employee: AD005 [RINIKER, MARJORIE]			
AD [General Admin]	701[ADSW]	33.50	0.00	33.50
PA [Parks]	101[PAW]	37.75	0.00	37.75
SE [Sewer]	305[SADW]	1.75	0.00	1.75
WA [Water]	605[WADW]	1.75	0.00	1.75
AD005 [RINIKER, MARJORIE] Total:		**74.75**	**0.00**	**74.75**
	Employee: PW003 [JOHNSON, HARRY]			
FM [FACILITES MAINTENANCE]	611[FMW]	10.75	0.00	10.75
PA [Parks]	101[PAW]	23.50	0.00	23.50
ST [Streets]	401[STW]	13.50	0.00	13.50
PW003 [JOHNSON, HARRY] Total:		**47.75**	**0.00**	**47.75**
	Employee: PW006 [DOESCHER, JERRY]			
SE [Sewer]	301[SEW]	23.75	0.00	23.75
WA [Water]	601[WAW]	8.75	0.00	8.75
PW006 [DOESCHER, JERRY] Total:		**32.50**	**0.00**	**32.50**
	Employee: SP004 [MECKLEY, KEVIN]			
PA [Parks]	101[PAW]	21.00	1.25	22.25
SE [Sewer]	301[SEW]	4.00	2.00	6.00
ST [Streets]	401[STW]	53.00	0.00	53.00
WA [Water]	601[WAW]	2.00	2.00	4.00
SP004 [MECKLEY, KEVIN] Total:		**80.00**	**5.25**	**85.25**
Grand Totals:		**313.00**	**5.25**	**318.25**

END OF REPORT

Time Distribution Report.LC - LPHELAN-01/25/2024

VILLAGE OF RIDGEWAY

Report Date: 05/19/2025

Report Time: 8:16:17 AM

Employee Timecard - LPHELAN-07/27/2015

05/12/2025 - 05/18/2025 [7 days]

AD001 [PHELAN, LORI L]

Employee ID	AD001	**DEPT(G2)**	AD	**Pay Policy**	500
Pay Type	3	**Last Name**	PHELAN	**First Name**	LORI L

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
05/12/2025 Mon	501 [TRW]	08:03AM	03:02PM	7.0000000		7.00
05/13/2025 Tue	501 [TRW]	07:59AM	11:34AM	3.5000000		
	501 [TRW]	12:30PM	04:33PM	4.0000000		
	511 [CW]	06:02PM*	10:00PM	4.0000000		11.50
05/14/2025 Wed	501 [TRW]	08:14AM	04:37PM	8.2500000		8.25
05/15/2025 Thu	501 [TRW]	08:04AM	02:39PM	6.7500000		6.75
05/16/2025 Fri	501 [TRW]	08:00AM	01:45PM	5.7500000		5.75

Summary - AD001 [PHELAN, LORI L]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									133.50
3 [SICK]									50.25
6 [FH]									8.00
501 [TRW]	1[UNUSED]	35.25		35.25					
511 [CW]	1[UNUSED]	4.00		4.00					
TOTALS		**39.25**		**39.25**					**191.75**

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Lori L. Phelan

Employee Signature

X ______________________________

Supervisor Signature

Lori Phelan

Time Distribution Work Log Week of May 12-18, 2025

Monday 5/12

- Place orders for concession stand
    - Beer
        - Wisconsin Distributors
        - Frank Beer
        - General Beer
    - Food
        - Performance Foods
        - Holiday Wholesale
- Timesheet
    - Distribution for review
    - Allocations

Tuesday 5/13

- Edit meeting templates-Park & Rec, BOT
- Set up board room
- Print checks
- Update packet
    - Complete check list
    - Portable building quotes
- Board Meeting

Wednesday 5/14

- Sampler Claim-Executed Quote (1 hr-sewer)
- Costco (3 hrs)
    - Business membership
    - Concession stand soda
- Minutes prep BOT Meeting

Thursday 5/15

- Payroll processing
    - Allocate time
    - Calculate
- Courier Deposit
- Portable quotes
    - Timeline
    - Notify G-pro of acceptance

Friday 5/16

- Complete Payroll
- Set up cash for concession stand
- Upload Utility ACH files to FSB
- Submit and pay WRS and payroll taxes

VILLAGE OF RIDGEWAY

Report Date: 05/19/2025

Report Time: 8:16:17 AM

Employee Timecard - LPHELAN-07/27/2015

05/12/2025 - 05/18/2025 [7 days]

AD005 [RINIKER, MARJORIE]

Employee ID	AD005	**DEPT(G2)**	AD	**Pay Policy**	700
Pay Type	3	**Last Name**	RINIKER	**First Name**	MARJORIE

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
05/12/2025 Mon	701 [ADSW]	07:56AM	12:38PM	4.7500000		
	701 [ADSW]	01:12PM	04:29PM	3.2500000		8.00
05/13/2025 Tue	701 [ADSW]	07:47AM	12:31PM	4.7500000		
	701 [ADSW]	12:56PM	04:35PM	3.5000000		
	701 [ADSW]	06:49PM	08:47PM	2.0000000		10.25
05/14/2025 Wed	701 [ADSW]	07:52AM	12:21PM	4.5000000		
	701 [ADSW]	12:50PM	04:34PM	3.7500000		8.25
05/15/2025 Thu	701 [ADSW]	07:51AM	12:16PM	4.5000000		
	701 [ADSW]	01:45PM	04:34PM	2.7500000		7.25
05/16/2025 Fri	701 [ADSW]	07:52AM	12:01PM	4.2500000		4.25

Summary - AD005 [RINIKER, MARJORIE]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
3 [SICK]									16.00
701 [ADSW]	1[UNUSED]	38.00		38.00					
TOTALS		**38.00**		**38.00**					**16.00**

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X Marj Riniker

Employee Signature

X ______________________________

Supervisor Signature

Week of May 12 – May 16

Monday -
- Utility payments/billing (.75)
- Mail/email processing
- IDC Event planning
- Canva graphics
- Clean-up days entries

Tuesday -
- Utility payments (.25 hr)
- Dog race
- Clean up days
- Distributor compilation
- Youth baseball entries
- FB posts – book of the week
- T-shirt counting
- IDC event planning
- Board meeting

Wednesday
- Utility payments (.25 hr)
- Worked on IDC plans
- Building permits / dog licenses / etc fees

Thurs
- Utility payments (.25)
- Worked on IDC planning
- FB Posts
- Concession stand stocking
- Filing
- Bldng tour/instructions for weekend event

Fri –
- FB posts
- IDC planning/posts
- Utility payments (.25)

VILLAGE OF RIDGEWAY

Report Date: 05/19/2025

Report Time: 8:16:17 AM

Employee Timecard - LPHELAN-07/27/2015

05/12/2025 - 05/18/2025 [7 days]

PW003 [JOHNSON, HARRY]

Employee ID	PW003	DEPT(G2)	FM	Pay Policy	401
Pay Type	1	Last Name	JOHNSON	First Name	HARRY

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
05/12/2025 Mon	401 [STW]	08:04AM	12:41PM	4.7500000		4.75
05/13/2025 Tue	401 [STW]	07:55AM	12:44PM	4.7500000		4.75
05/14/2025 Wed	401 [STW]	08:00AM	12:41PM	4.7500000		4.75
05/15/2025 Thu	401 [STW]	07:53AM	12:30PM	4.5000000		4.50
05/16/2025 Fri	401 [STW]	08:04AM	12:43PM	4.7500000		4.75

Summary - PW003 [JOHNSON, HARRY]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
401 [STW]	1[UNUSED]	23.50		23.50					
TOTALS		**23.50**		**23.50**					

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X Harry Johnson
Employee Signature

X ______________________
Supervisor Signature

Mon 5/12 Mowed cemetary, ditches along HHH, other side of fence at RCC
Tues 5/13 Mowed behind RCC, Volleyball area, across from church, Village shop lawn
Wed 5/14 Did test on scoreboard, stocked cooler at park, Mowed along HHH
Thurs 5/15 Mowed playground, part of park, Depot, veterans park draged home talent field
Fri 5/16 Mowed both ballfields, part of park
Emptyed trash at RCC stocked bathrooms

VILLAGE OF RIDGEWAY

Report Date: 05/19/2025

Report Time: 8:16:17 AM

Employee Timecard - LPHELAN-07/27/2015

05/12/2025 - 05/18/2025 [7 days]

PW006 [DOESCHER, JERRY]

Employee ID	PW006	**DEPT(G2)**	PW	**Pay Policy**	300
Pay Type	3	**Last Name**	DOESCHER	**First Name**	JERRY

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
05/12/2025 Mon	301 [SEW]	05:48AM	07:20AM	1.5000000		1.50
05/13/2025 Tue	301 [SEW]	05:28AM	07:35AM	2.0000000		2.00
05/14/2025 Wed	301 [SEW]	05:55AM	07:52AM	1.7500000		1.75
05/15/2025 Thu	301 [SEW]	05:25AM	03:19PM	9.7500000		9.75
05/16/2025 Fri	301 [SEW]	05:48AM	11:29AM	5.7500000		5.75

Summary - PW006 [DOESCHER, JERRY]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual Prior Bal	Accrual Adjust	Accrual Used	Accrual Earned	Accrual Available
2 [VACA]									
3 [SICK]									
6 [FH]									
301 [SEW]	1[UNUSED]	20.75		20.75					
TOTALS		**20.75**		**20.75**					

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X Jerry D

Employee Signature

X

Supervisor Signature

VILLAGE OF RIDGEWAY

Report Date: 05/19/2025

Report Time: 8:16:17 AM

Employee Timecard - LPHELAN-07/27/2015

05/12/2025 - 05/18/2025 [7 days]

SP004 [MECKLEY, KEVIN]

Employee ID	SP004	**DEPT(G2)**	ST	**Pay Policy**	400
Pay Type	3	**Last Name**	MECKLEY	**First Name**	KEVIN

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
05/13/2025 Tue	401 [STW]	07:00AM	12:30PM	5.5000000		
	401 [STW]	01:00PM	03:30PM	2.5000000		
	401 [STW]	06:51PM	08:47PM	2.0000000		10.00
05/14/2025 Wed	401 [STW]	06:59AM	12:40PM	5.7500000		
	401 [STW]	01:10PM	03:30PM	2.2500000		8.00
05/15/2025 Thu	401 [STW]	07:00AM	12:45PM	5.7500000		
	401 [STW]	01:15PM	03:30PM	2.2500000		8.00
05/16/2025 Fri	401 [STW]	07:00AM	12:45PM	5.7500000		
	401 [STW]	01:15PM	03:30PM	2.2500000		8.00
05/17/2025 Sat	401 [STW]	06:22AM	09:54AM	3.7500000		3.75
05/18/2025 Sun	401 [STW]	07:59AM	11:30AM*	2.2500000	1.2500000	3.50

Summary - SP004 [MECKLEY, KEVIN]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual Prior Bal	Adjust	Used	Earned	Available
3 [SICK]									16.00
401 [STW]	1[UNUSED]	40.00	1.25	41.25					
TOTALS		**40.00**	**1.25**	**41.25**					**16.00**

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X ______________________

Employee Signature

X ______________________

Supervisor Signature

Monday May 12th 2025

Day off

Tuesday May 13th 2025

Picked up brush – 1 hour

Changed all garbage at park – 1 hour

Mowed treatment plant – 2 hours

Weed wacked CC and cemetery – 2 hours

Fixed both lawn mowers – 2 hours

Wednesday May 14th 2025

Greased lawn mowers – 1 hour

Put deliveries away at concession stand – 1 hour

Mowed park and fire station – 6 hours

Thursday May 15th 2025

Picked up brush – 1 hour

Weed wacked main St, park, dog park, green and well house – 5 hours

Mowed dog park – 2 hours

Friday May 16th 2025

Helped Jerry roll out and set up GEO-Tube – 2 hours

Changed all garbage and cleaned bathrooms at park – 3 hours

Took barn lime and sound system to park – 1 hour

Washed skid steer and cleaned shop – 2 hours

Saturday May 17th

Weekend rounds and installed bricks at memorial – 3 hours

Sunday May 18th

Weekend rounds – 2 hours

+ sound system @ park 1.5 hrs.

VILLAGE OF RIDGEWAY

Report Date: 05/27/2025

Report Time: 8:09:49 AM

Employee Timecard - LPHELAN-07/27/2015

05/19/2025 - 05/25/2025 [7 days]

AD001 [PHELAN, LORI L]

Employee ID	AD001	**DEPT(G2)**	AD	**Pay Policy**	500
Pay Type	3	**Last Name**	PHELAN	**First Name**	LORI L

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
05/19/2025 Mon	501 [TRW]	07:55AM	04:53PM*	9.0000000		9.00
05/20/2025 Tue	501 [TRW]	07:57AM	12:05PM	4.0000000		
	501 [TRW]	01:03PM	05:17PM	4.2500000		8.25
05/21/2025 Wed	501 [TRW]	07:59AM	12:15PM	4.2500000		
	501 [TRW]	01:04PM	05:03PM	4.0000000		8.25
05/22/2025 Thu	501 [TRW]	08:07AM	03:05PM	7.0000000		
	501 [TRW]	05:00PM	08:52PM	3.7500000		10.75
05/23/2025 Fri	501 [TRW]	11:32AM	01:59PM	2.5000000		2.50

Summary - AD001 [PHELAN, LORI L]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual: Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									133.50
3 [SICK]									50.25
6 [FH]									8.00
501 [TRW]	1[UNUSED]	38.75		38.75					
TOTALS		**38.75**		**38.75**					**191.75**

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Lori L. Phelan

Employee Signature

x ____________________

Supervisor Signature

Lori Phelan
Time Distribution Work Log Week of May 19-25, 2025

Monday 5/19
- Clerk
    - Website and social post for concession volunteers
    - Set up Sign up Genius
    - Timesheet distribution
    - Update website-Ordinances CivicPlus

Tuesday 5/20
- Water Utility (2 hrs)
    - PSC approval PFP
    - Rates table
    - Q & A for residents
        - Bill Stuffer
        - Website
        - Facebook
- Water & Sewer (2 hrs)
    - Schedule interviews-DPW
    - Draft agenda for Fin Comm Mtg
- Clerk
    - Draft agenda for Spec BOT

Wednesday 5/21
- Utility
    - Process online receipts
    -
- Clerk
    - Post draft minutes 05.13.2025 BOT Meeting
    - Send amended ordinance to CivicPlus
    - Post agenda FC Meeting

Thursday 5/22
- Property Tax record request
    - Locate information
    - Discuss w/county treasurer
- Utilities
    - Process online payments (30 min)
- Adj Audit JE's
- Finance Committee Meeting

Friday 5/23
- Background check authorization
- Post Special BOT Meeting

VILLAGE OF RIDGEWAY

Report Date: 05/27/2025

Report Time: 8:09:49 AM

Employee Timecard - LPHELAN-07/27/2015

05/19/2025 - 05/25/2025 [7 days]

AD005 [RINIKER, MARJORIE]

Employee ID	AD005	**DEPT(G2)**	AD	**Pay Policy**	700
Pay Type	3	**Last Name**	RINIKER	**First Name**	MARJORIE

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
05/19/2025 Mon	701 [ADSW]	07:50AM	01:30PM	5.7500000		
	701 [ADSW]	02:01PM	04:54PM	3.0000000		8.75
05/20/2025 Tue	701 [ADSW]	07:51AM	01:32PM	5.7500000		
	701 [ADSW]	02:16PM	04:44PM	2.5000000		
	701 [ADSW]	06:46PM	08:38PM	2.0000000		10.25
05/21/2025 Wed	701 [ADSW]	07:54AM	02:08PM	6.2500000		6.25
05/22/2025 Thu	701 [ADSW]	08:02AM	12:35PM	4.5000000		
	701 [ADSW]	02:21PM	04:28PM	2.2500000		
	701 [ADSW]	05:57PM	06:14PM	0.2500000		7.00
05/23/2025 Fri	701 [ADSW]	07:45AM	12:11PM	4.5000000		4.50

Summary - AD005 [RINIKER, MARJORIE]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
3 [SICK]									16.00
701 [ADSW]	1[UNUSED]	36.75		36.75					
TOTALS		**36.75**		**36.75**					**16.00**

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X Marj Riniker

Employee Signature

X ______________________

Supervisor Signature

Week of May 19 – May 23

Monday -

- Utility payments/billing (.75)
- Mail/email processing
- IDC Event planning
- Canva graphics
- P&R Agenda

Tuesday -

- Utility payments (.25 hr)
- Dog race
- FB posts – book of the week
- IDC event planning
- Bldng tour/instructions for weekend event
- Board meeting prep
- Board meeting

Wednesday

- Utility payments (.5 hr)
- invoicing
- Minutes from P&R meeting
- Worked on IDC plans
- FB posting

Thurs

- Utility payments (.25)
- Worked on IDC planning
- FB Posts
- Interview/discussion about DC

Fri –

- FB posts
- Gift bricks
- Cleaned office
- IDC planning/posts
- Utility payments (.25)

VILLAGE OF RIDGEWAY

Report Date: 05/27/2025

Report Time: 8:09:49 AM

Employee Timecard - LPHELAN-07/27/2015

05/19/2025 - 05/25/2025 [7 days]

PW003 [JOHNSON, HARRY]

Employee ID	PW003	**DEPT(G2)**	FM	**Pay Policy**	401
Pay Type	1	**Last Name**	JOHNSON	**First Name**	HARRY

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
05/19/2025 Mon	401 [STW]	08:08AM	12:32PM	4.2500000		4.25
05/20/2025 Tue	401 [STW]	08:06AM	12:17PM	4.2500000		4.25
05/21/2025 Wed	401 [STW]	08:09AM	12:12PM	4.0000000		4.00
05/22/2025 Thu	401 [STW]	08:05AM	12:43PM	4.7500000		4.75
05/23/2025 Fri	401 [STW]	07:55AM	12:53PM	5.0000000		
	401 [STW]	01:34PM	03:37PM	2.0000000		7.00

Summary - PW003 [JOHNSON, HARRY]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual Prior Bal	Accrual Adjust	Accrual Used	Accrual Earned	Accrual Available
401 [STW]	1[UNUSED]	24.25		24.25					
TOTALS		**24.25**		**24.25**					

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X Harry Johnson

Employee Signature

X ______________________

Supervisor Signature

Mon 5/19 Worked at RCC, Mowed green shed, cardinal way pond
ditches along HHH front of RCC, Village shop lawn
Tues 5/20 Worked at RCC, Maped hallways, cleaned bathrooms
Wed 5/21 Worked at RCC, Maped bathrooms, Kitchen, MP room
Thurs 5/22 Worked on score board, Put new buckle on park flag
Mowed part of Park
Fri 5/23 Mowed playground & Park, both ballfields, across from
Badger Mart & Next to Badger Mart, draged both ballfields
Mowed veterans Memorial

VILLAGE OF RIDGEWAY

Report Date: 05/27/2025

Report Time: 8:09:49 AM

Employee Timecard - LPHELAN-07/27/2015

05/19/2025 - 05/25/2025 [7 days]

PW006 [DOESCHER, JERRY]

Employee ID	PW006	**DEPT(G2)**	PW	**Pay Policy**	300
Pay Type	3	**Last Name**	DOESCHER	**First Name**	JERRY

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
05/19/2025 Mon	301 [SEW]	05:47AM	07:15AM	1.5000000		1.50
05/20/2025 Tue	301 [SEW]	05:52AM	07:38AM	2.0000000		2.00
05/21/2025 Wed	301 [SEW]	05:25AM	09:23AM	4.0000000		4.00
05/22/2025 Thu	301 [SEW]	05:25AM	08:05AM	2.5000000		2.50
05/23/2025 Fri	301 [SEW]	06:18AM	08:04AM	1.7500000		1.75

Summary - PW006 [DOESCHER, JERRY]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual Prior Bal	Accrual Adjust	Accrual Used	Accrual Earned	Accrual Available
2 [VACA]									
3 [SICK]									
6 [FH]									
301 [SEW]	1[UNUSED]	11.75		11.75					
TOTALS		**11.75**		**11.75**					

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X ____________________

Employee Signature

X ____________________

Supervisor Signature

VILLAGE OF RIDGEWAY

Report Date: 05/27/2025

Report Time: 8:09:49 AM

Employee Timecard - LPHELAN-07/27/2015

05/19/2025 - 05/25/2025 [7 days]

SP004 [MECKLEY, KEVIN]

Employee ID	SP004	**DEPT(G2)**	ST	**Pay Policy**	400
Pay Type	3	**Last Name**	MECKLEY	**First Name**	KEVIN

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
05/19/2025 Mon	401 [STW]	07:00AM	12:00PM	5.0000000		
	401 [STW]	12:30PM	03:30PM	3.0000000		8.00
05/20/2025 Tue	401 [STW]	07:00AM	12:30PM	5.5000000		
	401 [STW]	01:00PM	03:30PM	2.5000000		8.00
05/21/2025 Wed	401 [STW]	07:00AM	12:30PM	5.5000000		
	401 [STW]	01:00PM	03:30PM	2.5000000		8.00
05/22/2025 Thu	401 [STW]	07:00AM	12:00PM	5.0000000		
	401 [STW]	12:30PM	03:30PM	3.0000000		8.00
05/23/2025 Fri	401 [STW]	07:00AM	12:30PM	5.5000000		
	401 [STW]	01:00PM	03:30PM	2.5000000		8.00
05/24/2025 Sat	301 [SEW]	06:14AM	08:14AM*		2.0000000	2.00
05/25/2025 Sun	601 [WAW]	07:46AM	09:46AM*		2.0000000	2.00

Summary - SP004 [MECKLEY, KEVIN]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual Prior Bal	Accrual Adjust	Accrual Used	Accrual Earned	Accrual Available
3 [SICK]									16.00
301 [SEW]	1[UNUSED]		2.00	2.00					
401 [STW]	1[UNUSED]	40.00		40.00					
601 [WAW]	1[UNUSED]		2.00	2.00					
TOTALS		**40.00**	**4.00**	**44.00**					**16.00**

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X ____________________

Employee Signature

X ____________________

Supervisor Signature

Monday May 19th 2025

Hauled brush – 1 hour

Changed all garbage at park and concession stand – 2 hours

Mowed treatment plant – 2.5 hours

Mowed soccer field at CC – 2.5 hours

Tuesday May 20th 2025

Checked storm drains – 1 hour

Farm N Fleet run – 1 hour

Greased, topped off fluids and sharpened blades on both mowers – 6 hours

Wednesday May 21st 2025

Cleaned storm drains – 2 hours

Farm N Fleet run – 1 hour

Put handles on doors of green shed – 1 hour

Fixed gas fill tube on little dump truck – 1 hour

Got line striper ready for striping – 2 hours

Pushed brush pile back – 1 hour

Thursday May 22nd 2025

Picked up brush – 1 hour

Worked on score board at park – 2.5 hours

Street sweeping – 4.5 hours

Friday May 23rd 2025

Picked up brush – 1 hour

Cleaned park bathrooms – 3 hours

Mowed and weed wacked – 4 hours

Saturday May 24th

Weekend rounds – 2 hours

Sunday May 25th

Weekend rounds – 2 hours

Totals

	Reg	OT	Vacation	Holiday	Sick	
Lori	**78.00**	**0.00**	**0.00**	**0.00**	**0.00**	78.00
Dept						
C/T	**66.30**	**0.00**	**0.00**	**0.00**	**0.00**	66.30
SewerAdm	**3.90**	**0.00**	**0.00**	**0.00**	**0.00**	3.90
Election Adm	**3.90**	**0.00**	**0.00**	**0.00**	**0.00**	3.90
WaterAdm	**3.90**	**0.00**	**0.00**	**0.00**	**0.00**	3.90
Marj	**74.8**	**0**	**0**	**0**	**0**	74.75
Dept						
AdmSvs	**37.38**	**0.00**	**0.00**	**0.00**	**0.00**	37.38
SewerAdm	**5.61**	**0.00**	**0.00**	**0.00**	**0.00**	5.61
WaterAdm	**5.61**	**0.00**	**0.00**	**0.00**	**0.00**	5.61
Park Wages	**26.16**	**0.00**	**0.00**	**0.00**	**0.00**	26.16
Harry	**47.8**					47.75
Dept						
Park	**14.33**		**0.00**	**0.00**	**0.00**	14.33
Street	**16.71**		**0.00**	**0.00**	**0.00**	16.71
FacMaint	**16.71**		**0.00**	**0.00**	**0.00**	16.71
Jerry	**32.5**	**0**	**0**	**0**	**0**	32.50
Dept						
Streets	**3.25**	**0.00**	**0.00**	**0.00**	**0.00**	3.25
Sewer	**22.75**	**0.00**	**0.00**	**0.00**	**0.00**	22.75
Water	**6.50**	**0.00**	**0.00**	**0.00**	**0.00**	6.50
Kevin	**80**	**5.25**	**0**	**0**	**0**	85.25
Dept						
Park	**16.00**	**1.05**	**0.00**	**0.00**	**0.00**	17.05
Sewer	**8.00**	**0.53**	**0.00**	**0.00**	**0.00**	8.53
Water	**8.00**	**0.53**	**0.00**	**0.00**	**0.00**	8.53
Streets	**48.00**	**3.15**	**0.00**	**0.00**	**0.00**	51.15

VILLAGE OF RIDGEWAY

Report Date: 05/29/2025

Report Time: 10:10:10 AM

Summary Report.TA - LPHELAN-09/01/2016

Primary Sort By: LOC(G1);DEPT(G2);Employee

05/12/2025 - 05/25/2025 [14 days]

Employee	Police Wages Reg Hours	Police (off Site Punch) Reg Hours	Adjust Hours	Holidays Hours	Police Float Ho Hours	Vacation Hours	Police Sick Hours	Police Grant Reg Hours	Total Hrs
LOC: 1 [Village of Ridgeway]									
DEPT: PD [Police]									
GORHAM, MICHAEL [PD011]		50.75	-0.25			24.50	5.00		80.00
PD [Police] Total:	0.00	50.75	-0.25	0.00	0.00	24.50	5.00	0.00	80.00
Head Count:									*1*
1 [Village of Ridgeway] Total:	0.00	50.75	-0.25	0.00	0.00	24.50	5.00	0.00	80.00
Head Count:									*1*
Grand Total:	0.00	50.75	-0.25	0.00	0.00	24.50	5.00	0.00	80.00
Head Count:									*1*

END OF REPORT

Summary Report.TA - LPHELAN-09/01/2016

VILLAGE OF RIDGEWAY

Report Date: 05/19/2025

Report Time: 8:16:17 AM

Employee Timecard - LPHELAN-07/27/2015

05/12/2025 - 05/18/2025 [7 days]

PD011 [GORHAM, MICHAEL]

Employee ID	PD011	**DEPT(G2)**	PD	**Pay Policy**	203
Pay Type	1	**Last Name**	GORHAM	**First Name**	MICHAEL

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
05/12/2025 Mon	204 [POV]			8.0000000		8.00
05/13/2025 Tue	203 [POS]			5.0000000		
	205 [POP]	09:00AM*	12:00PM*	3.0000000		8.00
05/14/2025 Wed	204 [POV]			4.0000000		4.00
05/15/2025 Thu	204 [POV]			8.0000000		8.00
05/16/2025 Fri	205 [POP]	08:00PM*	02:00AM*	6.0000000		6.00
05/17/2025 Sat	205 [POP]	08:00PM*	12:45AM*	4.7500000		4.75
05/18/2025 Sun	205 [POP]	11:00AM*	02:30PM*	3.5000000		3.50

Summary - PD011 [GORHAM, MICHAEL]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]					123.25		20.00		103.25
3 [SICK]					134.00		5.00		129.00
6 [FH]									8.00
203 [POS]	1[UNUSED]	5.00		5.00					
204 [POV]	1[UNUSED]	20.00		20.00					
205 [POP]	1[UNUSED]	17.25		17.25					
TOTALS		**42.25**		**42.25**	**257.25**		**25.00**		**240.25**

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X ______________________

Employee Signature

X ______________________

Supervisor Signature

VILLAGE OF RIDGEWAY

Report Date: 05/27/2025

Report Time: 8:09:49 AM

Employee Timecard - LPHELAN-07/27/2015

05/19/2025 - 05/25/2025 [7 days]

PD011 [GORHAM, MICHAEL]

Employee ID	PD011	**DEPT(G2)**	PD	**Pay Policy**	203
Pay Type	1	**Last Name**	GORHAM	**First Name**	MICHAEL

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
05/19/2025 Mon	205 [POP]	11:00AM*	02:00PM*	3.0000000		3.00
05/21/2025 Wed	205 [POP]	10:30AM*	01:30PM*	3.0000000		
	205 [POP]	07:00PM*	12:00AM*	5.0000000		8.00
05/22/2025 Thu	205 [POP]	06:30PM*	11:30PM*	5.0000000		5.00
05/23/2025 Fri	204 [POV]			4.5000000		4.50
05/24/2025 Sat	205 [POP]	06:00PM*	02:00AM*	8.0000000		8.00
05/25/2025 Sun	205 [POP]	10:00AM*	02:30PM*	4.5000000		
	208 [PADJ]			-0.2500000		4.25

Summary - PD011 [GORHAM, MICHAEL]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]					103.25		4.50		98.75
3 [SICK]									129.00
6 [FH]									8.00
204 [POV]	1[UNUSED]	4.50		4.50					
205 [POP]	1[UNUSED]	28.50		28.50					
208 [PADJ]	1[UNUSED]	-0.25		-0.25					
TOTALS		**32.75**		**32.75**	**103.25**		**4.50**		**235.75**

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X ______________________

Employee Signature

X ______________________

Supervisor Signature