

# LOSS REPORTING FORM

## MUNICIPAL PROPERTY INSURANCE COMPANY

9701 BRADER WAY, SUITE 301

MIDDLETON, WI 53562

CONTACT: LEE INGRASSIA

PHONE: (612) 766-3809

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EMAIL: [CLAIMS@MPICWI.COM](mailto:CLAIMS@MPICWI.COM)

**Instructions:** Complete this form online or email or mail to MPIC. If available, attach a copy of the police report. This form may be reproduced.

**Major losses should be reported by phone. Call MPIC at:**

Phone: (612) 766-3809

**Complete this section:**

Policy Number: 48-10033-25-001		Name as it Appears on Policy: <b>Village of Ridgeway</b>	
Contact Person (for this claim): <b>Lori Phelan</b>		Phone Number: <b>608-924-5881</b>	
Fax Number: N/A		Email Address: <b>clerk@ridgewaywi.gov</b>	
Address: <b>208 Jarvis Street</b>		City: <b>Ridgeway</b>	State: <b>WI</b>
		Zip Code: <b>53582</b>	
Date of Loss (if unsure, use date discovered): <b>03/09/2026</b>	Time of Loss:	Estimated Amount of Loss (attach copy of estimate if available): <b>\$22,823.00</b>	
Kind of Loss (check one): <input type="checkbox"/> Fire <input type="checkbox"/> Lightning <input type="checkbox"/> Wind <input type="checkbox"/> Hail <input type="checkbox"/> Glass Breakage <input checked="" type="checkbox"/> Vandalism (Other than Glass)		Type of Property: <input type="checkbox"/> Building <input type="checkbox"/> Contents <input type="checkbox"/> Contractors Equipment <input type="checkbox"/> Other – Describe	
<input type="checkbox"/> Water Damage <input type="checkbox"/> Damage by Vehicle <input type="checkbox"/> Collision – Vehicle <input type="checkbox"/> Comprehensive – Vehicle <input type="checkbox"/> Other – Describe		<input type="checkbox"/> Property in the Open <input type="checkbox"/> Money <input type="checkbox"/> Vehicle	
Location of Loss: <b>Ridgeway Ball Park, 299 Hughitt Street, Ridgeway, WI 53582</b>			
Description of Loss and Damage: Our parks superintendent was at the playground and saw there had been vandalism on some of the equipment. The vandalism consisted of permanent marker scribbles and carvings into the metal panels.			
Remarks: Our Marshal was contacted after the vandalism was discovered. The Park Superintendent reached out to a local playground company to get quotes for replacement of the equipment. We have received a quote to replace the equipment. I will include the quote with this submission.			
Print Name: <b>Lori L. Phelan</b>		Title: <b>Clerk/Treasurer</b>	
Signature: 		Date: <b>05/06/2026</b>	