

THE VILLAGE OF



## RIDGEWAY

### BOARD OF TRUSTEES MEETING MINUTES

April 16, 2026 at 7:00 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

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#### CALL TO ORDER AND ROLL CALL

Meeting called to order by President Butler at 7:04 pm. PRESENT: President Bradley Butler, Trustee Kellee Venden, Trustee Cynthia Niehaus, Trustee Julene Garner, Lamont Larkins-Director of Public Works, Kevin Meckley-Streets and Parks Superintendent, Michael Gorham-Marshall and Lori Phelan-Clerk/Treasurer.

Absent: Trustee Kayla Goebel, Trustee Ruth Nevins and Trustee Steve Vosberg.

#### CONFIRMATION OF OPEN MEETING

Phelan confirmed this was a properly noticed meeting being posted on April 9, 2026 at the Ridgeway Community Center and on the Village website with notifications being sent to subscribers via email and/or text. An amended agenda was posted and notices sent on April 13, 2026. Due to severe weather the meeting was postponed and rescheduled for April 16, 2026 at 7:00 pm. Notifications were sent out on April 14, 2026.

#### PLEDGE OF ALLEGIANCE

The pledge was recited.

#### PUBLIC COMMENT

*Members of the public may address the Village Board during this time. Comments are limited to **three (3) minutes** per speaker. The Village Board will **not engage in discussion or take action** on items presented during public comment. However, issues raised may be referred to Village staff or scheduled for discussion at a future meeting.*

None

#### CONSENT AGENDA

Motion by **Venden** to move item #9, Maggie and Vicki up in the agenda as first item in old business even though it is new, seconded by **Niehaus**. Motion carried.

Motion by **Garner**, seconded by **Niehaus** to approve the consent agenda. Motion carried.

1. Minutes to be Adopted:

March 10, 2026 Board of Trustees

April 8, 2026 Finance Committee

2. ACH Payments and General Fund Disbursements

Pooled Checking Account Disbursements totaling \$42,748.76

Chase Credit Card Purchases \$921.26

Citibank Costco Credit Card Purchases \$729.98

ACH Payment totaling \$124,837.87

Payroll \$16,595.65

3. Adoption of Agenda

**ANNOUNCEMENTS, DEPARTMENT REPORTS, AND CORRESPONDENCE**

4. President Messages

Steve and Kellee last meeting.

5. Clerk/Treasurer Report

Phelan shared March 2026 month end balances of all bank accounts.

All accounts-\$1,873,071.09

GF Pooled Checking-\$705,697.97

GF Money Market-\$854,982.12

Sewer DNR Replacement-\$96,221.71

Water Money Market-\$89,249.82

CDBG Accounts-0

RD Sewer Replacement-\$59,849.67

Holiday Helper-\$27,632.49

SDWL Debt Service-\$39,437.85

April 7, 2026 Election

238 Voters, 55.7% turnout

12 Election Day Registrations, 0 Provisionals

Top two write-ins were contacted. One accepted, one declined. The open seat can be appointed.

Hey311 seems to be working well for reporting concerns or sending requests.

We have purchased a card reader for use in the office. Will connect with HeyGov to get it programmed.

Concession stand will be opening soon. Will be contacting vendors to get initial orders placed for delivery.

6. Public Works, Streets and Parks Report

Lot of clean up being done.

215 Main Street weed and garbage clean up will be starting.

Water and sewer tasks being done.

Finding INI in several manholes.

Chip sealing will begin soon. Potholes are being filled.

7. Marshal Report

Received and filed.

Rifle will be going to Neillsville next week.

Records will be purged and shredded by Shred-it.

Prescription disposal drop-off at the Community Center.

8. Correspondence

Phelan shared a letter received from US Cellular discontinuing Home Phone Services in June.

**OLD BUSINESS FOR DISCUSSION AND POSSIBLE ACTION**

9. Little Free Library - Maggie Johnson

Item was moved up from New Business during the agenda review.

Maggie Johnson and Vicki Stangel addressed the board with a request to place a Little Library at the Ridgeway Community Center in memory of Carol McSherry.

Motion by **Niehaus** to approve the placement of a Little Free Library at The Ridgeway Community Center, option 3, seconded by **Venden**. Motion carried.

10. Finance Committee Recommendation - Land Lease with Parker Ihm

Motion by **Venden** to accept the recommendation from the Finance Committee to approve the lease agreement with Parker Ihm for the 5 +/- tillable acres at the end of Cardinal Way. Motion seconded by **Garner**. Motion carried.

11. Proposed 2026 Street Reconstruction – Kirby Street Award of Construction Bids

Motion by **Niehaus** to table bid award until the May meeting. Motion seconded by **Garner**. Motion carried.

12. Proposed 2027 Infrastructure Improvements – Main Street Review Plans

Mark Doyle of Delta 3 presented plans regarding the Main Street project.

13. Expense reimbursement - Process thru payroll

Motion by **Niehaus** to approved the amended Employee Handbook, Section 3.14 Reimbursement Policy, as presented. Motion seconded by **Venden**. Motion carried.

14. Ord2026-02 Charter Ordinance Discontinuing Office of Marshal

Motion by **Niehaus** to adopt Charter Ordinance 2026-02 Discontinuing Office of Marshal, seconded by **Venden**. Motion carried.

Roll Call vote: Niehaus-Yay, Venden-Yay, Garner-Yay, Butler-Yay.

15. Upland Hills Occupational Therapy Agreement

Motion by **Niehaus** to approve the agreement with Upland Hills Health Occupation Therapy, seconded by **Venden**. Motion carried.

16. Managed IT Support Quotes

Motion by **Niehaus** to approve the Managed IT proposal as presented by Team Logic IT for the "Better" option, seconded by **Venden**. Motion carried.

## **NEW BUSINESS FOR DISCUSSION AND POSSIBLE ACTION**

17. Water Tower Inspection and Cleaning Quotes

Motion by **Niehaus** to accept the proposal from James Orr Coating Inspection for the Inspection and Cleaning of the Water Tower in the amount of \$14,000.00, seconded by **Venden**. Motion carried.

18. B&M Technical Quote

Motion by **Venden** to accept the proposal from B&M Technical for the temperature probe the amount of \$6980.00, seconded by **Garner**. Motion carried.

19. Gerber Leisure Quote - Playground Equipment Repair

Motion by **Niehaus** to table the proposal from Gerber Leisure until the May meeting, seconded by **Venden**. Motion carried.

20. Park and Rec Youth Baseball Recommendation - Fee for youth baseball field for inclusive team

Motion by **Venden** to waive the rental fee for the small baseball diamond for an inclusive team, seconded by **Niehaus**. Motion carried.

21. Park and Recreation - Marshal Retirement party

Retirement Party Open House May 18, 2026.

Motion by **Niehaus** to approve \$700.00 for expenses for the Marshal Retirement Open House, 2nd by **Venden**. Motion carried.

## **ADJOURNMENT**

Motion to adjourn at 9:25 pm by **Venden**, seconded by **Garner**. Motion carried. Adjourned.

*DRAFT MINUTES TO BE APPROVED AT THE NEXT REGULAR SESSION BOARD OF TRUSTEES MEETING.*