

Summary Report.TA - No distribution

Report Date: 04/28/2026

Primary Sort By: LOC(G1);DEPT(G2);Employee

Report Time: 9:42:43 AM

04/13/2026 - 04/26/2026 [14 days]

Employee	Police Wages	Reg Hours	Police (off Site Punch) Reg Hours	Adjust Hours	Holidays Hours	Police Float Ho Hours	Vacation Hours	Police Sick Hours	Police Grant Hours	Reg Hours	Total Hrs
LOC: 1 [Village of Ridgeway]											
DEPT: PD [Police]											
GORHAM, MICHAEL [PD011]		42.50		-1.50				39.00			80.00
PD [Police] Total:		42.50	0.00	-1.50	0.00	0.00	0.00	39.00	0.00		80.00
<i>Head Count:</i>											1
1 [Village of Ridgeway] Total:		42.50	0.00	-1.50	0.00	0.00	0.00	39.00	0.00		80.00
<i>Head Count:</i>											1
Grand Total:		42.50	0.00	-1.50	0.00	0.00	0.00	39.00	0.00		80.00
<i>Head Count:</i>											1

END OF REPORT

Summary Report.TA - No distribution

Employee Timecard - LPHELAN-07/27/2015

Report Date: 04/27/2026

04/20/2026 - 04/26/2026 [7 days]

Report Time: 9:28:53 AM

PD011 [GORHAM, MICHAEL]

Employee ID	PD011	DEPT(G2)	PD	Pay Policy	203
Pay Type	1	Last Name	GORHAM	First Name	MICHAEL

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
04/20/2026 Mon	203 [POS]			8.0000000 ✓		8.00
04/21/2026 Tue	203 [POS]			8.0000000 ✓		8.00
04/22/2026 Wed	203 [POS]			3.0000000		
	201 [POW]	04:12PM*	08:47PM*	4.5000000		7.50
04/24/2026 Fri	203 [POS]			8.0000000 ✓		8.00
04/25/2026 Sat	203 [POS]			8.0000000 ✓		8.00
04/26/2026 Sun	208 [PADJ]			-1.5000000		-1.50

Summary - PD011 [GORHAM, MICHAEL]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									120.00
3 [SICK]					53.50		35.00		18.50
6 [FH]									8.00
201 [POW]	1[UNUSED]	4.50		4.50					
203 [POS]	1[UNUSED]	35.00		35.00					
208 [PADJ]	1[UNUSED]	-1.50		-1.50					
TOTALS		38.00		38.00	53.50		35.00		146.50

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X 
Employee Signature

X _____
Supervisor Signature

Employee Timecard - LPHELAN-07/27/2015

Report Date: 04/20/2026

04/13/2026 - 04/19/2026 [7 days]

Report Time: 8:22:42 AM

PD011 [GORHAM, MICHAEL]

Employee ID	PD011	DEPT(G2)	PD	Pay Policy	203
Pay Type	1	Last Name	GORHAM	First Name	MICHAEL

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
04/13/2026 Mon	201 [POW]	02:48PM*	10:10PM*	7.5000000		7.50
04/14/2026 Tue	203 [POS]			4.0000000		
	201 [POW]	04:00PM*	11:00PM*	7.0000000		11.00
04/15/2026 Wed	201 [POW]	03:15PM*	10:51PM*	7.5000000		7.50
04/16/2026 Thu	201 [POW]	05:47PM	09:12PM	3.5000000		3.50
04/17/2026 Fri	201 [POW]	03:15PM*	09:15PM*	6.0000000		6.00
04/18/2026 Sat	201 [POW]	10:30AM*	05:00PM*	6.5000000		6.50

Summary - PD011 [GORHAM, MICHAEL]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									120.00
3 [SICK]					57.50		4.00		53.50
6 [FH]									8.00
201 [POW]	1[UNUSED]	38.00		38.00					
203 [POS]	1[UNUSED]	4.00		4.00					
TOTALS		42.00		42.00	57.50		4.00		181.50

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X 

Employee Signature

X _____

Supervisor Signature

Time Distribution Report.LC - Allocation of hours

Report Date: 04/28/2026

Primary Sort By: Employee;DEPT(G2)

Report Time: 12:01:17 PM

04/13/2026 - 04/19/2026 [7 days]

DEPT (G2)	Paycode	Reg. Hrs	OT-1	Total Hrs
Employee: AD001 [PHELAN, LORI L]				
AD [General Admin]	501[TRW]	9.50	0.00	9.50
AD [General Admin]	511[CW]	24.75	2.25	27.00
EL [ADMIN-ELECTION]	551[ECW]	4.25	0.00	4.25
SE [Sewer]	305[SADW]	0.75	0.00	0.75
WA [Water]	605[WADW]	0.75	0.00	0.75
AD001 [PHELAN, LORI L] Total:		40.00	2.25	42.25
Employee: AD005 [RINIKER, MARJORIE]				
AD [General Admin]	701[ADSW]	16.00	0.00	16.00
AD [General Admin]	705[ADSK]	12.00	0.00	12.00
PA [Parks]	101[PAW]	5.00	0.00	5.00
SE [Sewer]	305[SADW]	1.50	0.00	1.50
WA [Water]	605[WADW]	1.50	0.00	1.50
AD005 [RINIKER, MARJORIE] Total:		36.00	0.00	36.00
Employee: PW003 [JOHNSON, HARRY]				
FM [FACILITES MAINTENANCE]	611[FMW]	11.50	0.00	11.50
ST [Streets]	401[STW]	4.00	0.00	4.00
PW003 [JOHNSON, HARRY] Total:		15.50	0.00	15.50
Employee: PW007 [LARKINS, LAMONT]				
SE [Sewer]	301[SEW]	22.25	3.25	25.50
WA [Water]	601[WAW]	17.75	0.00	17.75
PW007 [LARKINS, LAMONT] Total:		40.00	3.25	43.25
Employee: SP004 [MECKLEY, KEVIN]				
PA [Parks]	101[PAW]	6.50	0.00	6.50
SE [Sewer]	301[SEW]	6.00	2.00	8.00
ST [Streets]	401[STW]	22.50	1.50	24.00
WA [Water]	601[WAW]	5.00	2.00	7.00
SP004 [MECKLEY, KEVIN] Total:		40.00	5.50	45.50
Grand Totals:		171.50	11.00	182.50

END OF REPORT

Time Distribution Report.LC - Allocation of hours

Employee Timecard - LPHELAN-07/27/2015

Report Date: 04/20/2026

04/13/2026 - 04/19/2026 [7 days]

Report Time: 8:22:42 AM

AD001 [PHELAN, LORI L]					
Employee ID	AD001	DEPT(G2)	AD	Pay Policy	500
Pay Type	3	Last Name	PHELAN	First Name	LORI L

Time Card						
Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
04/13/2026 Mon	511 [CW]	08:05AM	04:15PM	8.2500000		8.25
04/14/2026 Tue	511 [CW]	08:06AM	12:38PM	4.7500000		
	511 [CW]	01:47PM	05:53PM	4.2500000		9.00
04/15/2026 Wed	511 [CW]	07:59AM	12:20PM	4.2500000		
	511 [CW]	01:23PM	04:30PM	3.0000000		7.25
04/16/2026 Thu	511 [CW]	07:53AM	12:30PM	4.5000000		
	511 [CW]	01:21PM	10:02PM	8.7500000		13.25
04/17/2026 Fri	511 [CW]	07:52AM	12:11PM	2.2500000	2.2500000	4.50

Summary - AD001 [PHELAN, LORI L]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									130.50
3 [SICK]									82.75
6 [FH]									8.00
511 [CW]	1[UNUSED]	40.00	2.25	42.25					
TOTALS		40.00	2.25	42.25					221.25

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Lori L. Phelan

Employee Signature

x _____

Supervisor Signature

Lori Phelan

04/13-19/2026	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total hrs
Clerk								
Agendas	2	1		0.5				3.5
Minutes		1		1	0.5			2.5
Licensing			1					1
Timesheets & allocations	0.5		2					2.5
Miscellaneous-Emails, Phone calls	1.75	2.25	0.75	1	0.25			6
Ordinances								0
BOT/Comm Meeting-preparation, attend, wrap up & follow up. Social media & website updates		3.25		5.5	2.75			11.5
Holiday								0
Vacation								0
Sick								0
								0
Daily totals	4.25	7.5	3.75	8	3.5	0	0	
Clerk Totals								27
Treasurer								
Invoices, CC receipts	0.5			1				1.5
Deposits		1		0.75				1.75
Payroll-taxes, reports, WRS, W-2			3.5	1.5				5
Bank/CC reconciliation								0
Property Tax								0
Miscellaneous-Bank transfers, Auditor, resident questions	0.5			0.25	0.5			1.25
Holiday								0
Vacation								0
Sick								0
Daily totals	1	1	3.5	3.5	0.5	0	0	
Treasurer Totals								9.5
Utility								
Customer inquiry		0.5						0.5
Billing & receipting				0.5	0.5			1
SEWER only-spec project								0
WATER only-spec project								0
Miscellaneous-Forms, HeyGov, Final reads, Title Co.								0
Daily totals	0	0.5	0	0.5	0.5	0	0	
Sewer total								0.75
Water total								0.75
Election								
WisVote, election admin, notices	1			0.5				1.5
Voter maintenance-Registrations, absentee-requests	0.5			0.25				0.75
Pollworkers-scheduling, training	1.5							1.5
Miscellaneous				0.5				0.5
Daily totals	3	0	0	1.25	0	0	0	
Election Totals								4.25
Daily totals	8.25	9	7.25	13.25	4.5	0	0	
Total hours								42.25

Employee Timecard - LPHELAN-07/27/2015

Report Date: 04/20/2026

04/13/2026 - 04/19/2026 [7 days]

Report Time: 8:22:42 AM

AD005 [RINIKER, MARJORIE]

Employee ID	AD005	DEPT(G2)	AD	Pay Policy	700
Pay Type	3	Last Name	RINIKER	First Name	MARJORIE

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
04/13/2026 Mon	701 [ADSW]	07:56AM	01:02PM	5.0000000		8.00
	701 [ADSW]	01:37PM	04:30PM	3.0000000		
04/14/2026 Tue	701 [ADSW]	07:46AM	02:11PM	6.5000000		8.00
	701 [ADSW]	03:02PM	04:30PM	1.5000000		
04/15/2026 Wed	701 [ADSW]	07:50AM	01:25PM	5.7500000		8.00
	701 [ADSW]	02:21PM	04:29PM	2.2500000		
04/16/2026 Thu	705 [ADSK]			8.0000000		8.00
04/17/2026 Fri	705 [ADSK]			4.0000000		4.00

Summary - AD005 [RINIKER, MARJORIE]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									72.00
3 [SICK]					44.50		12.00		32.50
6 [FH]									8.00
701 [ADSW]	1[UNUSED]	24.00		24.00					
705 [ADSK]	1[UNUSED]	12.00		12.00					
TOTALS		36.00		36.00	44.50		12.00		112.50

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Marj Riniker
Employee Signature

x Lori L. Phelan
Supervisor Signature

Marj Riniker

Week of

4/13/2026	Monday	Tuesday	Wednesday	Thursday	Friday	Total hrs
Admin/Deputy						
Licences		0.25				0.25
Invoices	0.5	0.25	1			1.75
Library/Comm Ctr (assist custs, plan events, rentals, room set ups, etc)		1		s		1
Social Media (create content, moniter accts, posting)	2	2.75	1	i	d	5.75
Misc office work (filing/copies/phone/Cus t Asst/ reports/ projects)	1.5	3	1.5	c	a	6
meetings - inperson or online				k	y	0
Clerk/treasurer		0.25				0.25
grant work	0.5		0.5			1
Property tax						0
Elections						0
PTO				8	4	12
Daily totals	4.5	7.5	4	8	4	28
Admin/Deputy Totals						28
Park/Rec						
Event work	2.5		1			3.5
Meetings/prep						0
Social Media			1.5			1.5
Daily totals	2.5	0	2.5	0	0	
Park/Rec Totals						5
Utility						
Billing/rcptg/meters	1	0.5	1.5			3
Water only						0
Sewer only						0
Daily totals	1	0.5	1.5	0	0	
Utility Totals						3
Daily totals	8	8	8	8	4	
Total hours						36

Employee Timecard - LPHELAN-07/27/2015

Report Date: 04/20/2026

04/13/2026 - 04/19/2026 [7 days]

Report Time: 8:22:42 AM

PW003 [JOHNSON, HARRY]

Employee ID	PW003	DEPT(G2)	FM	Pay Policy	401
Pay Type	1	Last Name	JOHNSON	First Name	HARRY

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
04/13/2026 Mon	401 [STW]	08:02AM	12:12PM	4.2500000		4.25
04/14/2026 Tue	401 [STW]	07:57AM	12:10PM	4.2500000		4.25
04/15/2026 Wed	401 [STW]	07:58AM	11:58AM	4.0000000		4.00
04/16/2026 Thu	401 [STW]	08:03AM	11:03AM	3.0000000		3.00

Summary - PW003 [JOHNSON, HARRY]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
401 [STW]	1[UNUSED]	15.50		15.50					
TOTALS		15.50		15.50					

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x *Harry Johnson*
Employee Signature

x *[Signature]*
Supervisor Signature

Mon 4/13 Rolled up gym mats, swept gym floors, checked emergency light switch in gym, worked at RCC
 Tues 4/14 cleaned bathrooms, mopped all floors, cleaned board room
 wed 4/15 picked up brush limbs, took flow off UTV, cleaned UTV, worked at RCC
 Thurs put battery in mower, worked at RCC

Employee Timecard - LPHELAN-07/27/2015

Report Date: 04/20/2026

04/13/2026 - 04/19/2026 [7 days]

Report Time: 8:22:42 AM

PW007 [LARKINS, LAMONT]					
Employee ID	PW007	DEPT(G2)	PW	Pay Policy	300
Pay Type	3	Last Name	LARKINS	First Name	LAMONT

Time Card						
Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
04/13/2026 Mon	301 [SEW]	06:01AM	12:02PM	6.0000000		8.00
	301 [SEW]	12:32PM	02:32PM	2.0000000		
04/14/2026 Tue	301 [SEW]	06:09AM	12:00PM*	5.7500000		8.25
	301 [SEW]	12:30PM*	03:00PM*	2.5000000		
04/15/2026 Wed	301 [SEW]	06:30AM	12:02PM	5.5000000		8.25
	301 [SEW]	12:20PM	03:01PM	2.7500000		
04/16/2026 Thu	301 [SEW]	06:46AM	12:00PM	5.2500000		11.50
	301 [SEW]	12:31PM	03:35PM	3.0000000		
04/17/2026 Fri	301 [SEW]	06:20PM	09:25PM*	3.2500000		7.25
	301 [SEW]	06:02AM	12:05PM	4.0000000	2.0000000	
	301 [SEW]	12:34PM	01:46PM		1.2500000	

Summary - PW007 [LARKINS, LAMONT]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									72.00
3 [SICK]									36.00
6 [FH]									
301 [SEW]	1[UNUSED]	40.00	3.25	43.25					
TOTALS		40.00	3.25	43.25					108.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X  _____
Employee Signature

X _____
Supervisor Signature

Lamont

April 20 – 26 2026	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total hrs	
Water									
Weekend rounds								0	
Meter replacement, Locates	2	2	2					6	
Daily Operations	2	2	2.25	2	2			10.25	
Board Meeting				1.5				1.5	
								0	
Miscellaneous								0	
Vacation								0	
Sick								0	
Holiday								0	
Daily totals	4	4	4.25	3.5	2	0	0		
								Water Totals	17.75
Sewer									
Weekend rounds								0	
Meter replacement, Locates								0	
Daily Operations	4	4.25	4	6.25	5.25			23.75	
Board Meeting				1.75				1.75	
								0	
Miscellaneous								0	
Vacation								0	
Sick								0	
Holiday								0	
Daily totals	4	4.25	4	8	5.25	0	0		
								Sewer Totals	25.5
Streets									
Brush pick-up, change garbage								0	
Equipment logs, shop work								0	
Mowing								0	
								0	
Miscellaneous								0	
Daily totals	0	0	0	0	0	0	0		
								Streets Total	0
Parks									
P & R Meeting								0	
Garbage, clean up								0	
Mowing								0	
Daily totals	0	0	0	0	0	0	0		
								Parks Total	0
Plowing									
Plow, salt and sidewalk clean-up								0	
Daily totals	0	0	0	0	0	0	0		
								Plowing Totals	0
Daily totals	8	8.25	8.25	11.5	7.25	0	0		
								Total hours	43.25

Kevin Meckley

April 13 - 19th 2026	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total hrs	
Water									
Weekend rounds						1	1	2	
Meter replacement, Locates	3	1						4	
Locate				1				1	
								0	
Vacation								0	
Sick								0	
Holiday								0	
Daily totals	3	1	0	1	0	1	1		
								Water Totals	7
Sewer									
Weekend rounds						1	1	2	
Meter replacement, Locates								0	
Fixed UV lights - Spayed weeds			4					4	
Samples				1				1	
Weed trimming					1			1	
Vacation								0	
Sick								0	
Holiday								0	
Daily totals	0	0	4	1	1	1	1		
								Sewer Totals	8
Streets									
Board Meeting				3				3	
Brush pick-up, change garbage								0	
Fixed weed sprayer			4					4	
Finishe weed sprayer				2				2	
Filled pot holes	5							5	
Cleaned up grass from plowing		6						6	
Cleaned up sod, gravel,concete					3			3	
Got weed trimmer ready					1			1	
Vacation								0	
Sick								0	
Holiday								0	
Daily totals	5	6	4	5	4	0	0		
								Streets Total	24
Parks									
P & R Meeting								0	
Took dow snow fence		1		2				3	
Filled wash out with rock				2				2	
Changed garbages					1.5			1.5	
Sick								0	
Holiday								0	
Daily totals	0	1	0	4	1.5	0	0		
								Parks Total	6.5
Plowing									
Plow, salt and sidewalk clean-up								0	
Daily totals	0	0	0	0	0	0	0		
								Plowing Totals	0
Daily totals	8	8	8	11	6.5	2	2		
								Total hours	45.5

Time Distribution Report.LC - Allocation of hours

Report Date: 04/28/2026

Primary Sort By: Employee;DEPT(G2)

Report Time: 11:46:42 AM

04/20/2026 - 04/26/2026 [7 days]

DEPT (G2)	Paycode	Reg. Hrs	OT-1	Total Hrs
Employee: AD001 [PHELAN, LORI L]				
AD [General Admin]	501[TRW]	7.25	0.00	7.25
AD [General Admin]	511[CW]	25.00	0.00	25.00
EL [ADMIN-ELECTION]	551[ECW]	3.25	0.00	3.25
SE [Sewer]	305[SADW]	0.75	0.00	0.75
WA [Water]	605[WADW]	0.75	0.00	0.75
AD001 [PHELAN, LORI L] Total:		37.00	0.00	37.00
Employee: AD005 [RINKER, MARJORIE]				
AD [General Admin]	701[ADSW]	25.25	0.00	25.25
AD [General Admin]	705[ADSK]	3.25	0.00	3.25
PA [Parks]	101[PAW]	1.50	0.00	1.50
SE [Sewer]	305[SADW]	3.25	0.00	3.25
WA [Water]	605[WADW]	2.75	0.00	2.75
AD005 [RINKER, MARJORIE] Total:		36.00	0.00	36.00
Employee: PW003 [JOHNSON, HARRY]				
FM [FACILITES MAINTENANCE]	611[FMW]	9.75	0.00	9.75
PA [Parks]	101[PAW]	11.25	0.00	11.25
PW003 [JOHNSON, HARRY] Total:		21.00	0.00	21.00
Employee: PW007 [LARKINS, LAMONT]				
PA [Parks]	101[PAW]	4.00	0.00	4.00
SE [Sewer]	301[SEW]	24.75	3.00	27.75
WA [Water]	601[WAW]	11.25	2.00	13.25
PW007 [LARKINS, LAMONT] Total:		40.00	5.00	45.00
Employee: SP004 [MECKLEY, KEVIN]				
PA [Parks]	101[PAW]	27.00	0.00	27.00
ST [Streets]	401[STW]	13.00	0.00	13.00
SP004 [MECKLEY, KEVIN] Total:		40.00	0.00	40.00
Grand Totals:		174.00	5.00	179.00

END OF REPORT

Time Distribution Report.LC - Allocation of hours

Employee Timecard - LPHELAN-07/27/2015

Report Date: 04/27/2026

04/20/2026 - 04/26/2026 [7 days]

Report Time: 9:28:52 AM

AD001 [PHELAN, LORI L]					
Employee ID	AD001	DEPT(G2)	AD	Pay Policy	500
Pay Type	3	Last Name	PHELAN	First Name	LORI L

Time Card						
Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
04/20/2026 Mon	511 [CW]	07:51AM	12:32PM	4.7500000		8.50
	511 [CW]	01:03PM	04:48PM	3.7500000		
04/21/2026 Tue	511 [CW]	08:02AM	12:11PM	4.2500000		8.00
	511 [CW]	01:01PM	04:41PM	3.7500000		
04/22/2026 Wed	511 [CW]	08:01AM	11:58AM	4.0000000		8.75
	511 [CW]	12:30PM	05:19PM	4.7500000		
04/23/2026 Thu	511 [CW]	08:03AM	12:14PM	4.2500000		7.75
	511 [CW]	01:01PM	04:30PM*	3.5000000		
04/24/2026 Fri	511 [CW]	08:00AM	12:07PM	4.0000000		4.00

Summary - AD001 [PHELAN, LORI L]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									130.50
3 [SICK]									82.75
6 [FH]									8.00
511 [CW]	1[UNUSED]	37.00		37.00					
TOTALS		37.00		37.00					221.25

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Lori L. Phelan

Employee Signature

x _____

Supervisor Signature

Lori Phelan

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total hrs
Clerk								
Agendas					2			2
Minutes			0.5					0.5
Licensing	0.5	4		0.5	0.5			5.5
Timesheets & allocations	3.5							3.5
Miscellaneous-Emails, Phone calls	2	0.5	4.5	3.25	1.25			11.5
Ordinances								0
BOT/Comm Meeting-preparation, attend, wrap up & follow up. Social media & website updates	0.75	0.5	0.75					2
Holiday								0
Vacation								0
Sick								0
Daily totals	6.75	5	5.75	3.75	3.75	0	0	
Clerk Totals								25
Treasurer								
Invoices, CC receipts			1	1.5	0.25			2.75
Deposits								0
Payroll-taxes, reports, WRS, W-2			0.5					0.5
Bank/CC reconciliation			0.5	1.5				2
Property Tax								0
Miscellaneous-Bank transfers, Auditor, resident questions	0.75	1.25						2
Holiday								0
Vacation								0
Sick								0
Daily totals	0.75	1.25	2	3	0.25	0	0	
Treasurer Totals								7.25
Utility								
Customer inquiry								0
Billing & receipting	0.5			0.5				1
SEWER only-spec project								0
WATER only-spec project								0
Miscellaneous-Forms, HeyGov, Final reads, Title Co.	0.5							0.5
Daily totals	1	0	0	0.5	0	0	0	
Sewer total								0.75
Water total								0.75
Election								
WisVote, election admin, notices		0.75	1					1.75
Voter maintenance-Registrations, absentee-requests								0
Pollworkers-scheduling, training		1						1
Miscellaneous				0.5				0.5
Daily totals	0	1.75	1	0.5	0	0	0	
Election Totals								3.25
Daily totals	8.5	8	8.75	7.75	4	0	0	
Total hours								37

Employee Timecard - LPHELAN-07/27/2015

Report Date: 04/27/2026

04/20/2026 - 04/26/2026 [7 days]

Report Time: 10:58:08 AM

AD005 [RINIKER, MARJORIE]

Employee ID	AD005	DEPT(G2)	AD	Pay Policy	700
Pay Type	3	Last Name	RINIKER	First Name	MARJORIE

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
04/20/2026 Mon	701 [ADSW]	07:47AM	01:09PM	5.5000000		8.00
	701 [ADSW]	01:54PM*	04:32PM*	2.5000000		
04/21/2026 Tue	701 [ADSW]	07:55AM	01:30PM	5.5000000		8.00
	701 [ADSW]	02:03PM	04:30PM	2.5000000		
04/22/2026 Wed	701 [ADSW]	07:38AM	12:33PM	4.7500000		8.50
	701 [ADSW]	01:03PM	04:38PM	3.7500000		
04/23/2026 Thu	705 [ADSK]			1.5000000		8.00
	701 [ADSW]	07:53AM	02:30PM	6.5000000		
04/24/2026 Fri	705 [ADSK]			1.7500000		3.50
	701 [ADSW]	10:10AM	12:06PM	1.7500000		

Summary - AD005 [RINIKER, MARJORIE]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									72.00
3 [SICK]					32.50		3.25		29.25
6 [FH]									8.00
701 [ADSW]	1[UNUSED]	32.75		32.75					
705 [ADSK]	1[UNUSED]	3.25		3.25					

TOTALS		36.00		36.00	32.50		3.25		109.25
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I CERTIFY THE ABOVE INFORMATION TO BE CORRECT


 Employee Signature

X _____
 Supervisor Signature

Marj Riniker

Week of

4/13/2026	Monday	Tuesday	Wednesday	Thursday	Friday	Total hrs
Admin/Deputy						
Licences	1	1	0.5	0.5	0.25	3.25
Invoices	2	1	1	1	0.5	5.5
Library/Comm Ctr (assist custs, plan events, rentals, room set ups, etc)		0.5	0.5	0.5		1.5
Social Media (create content, moniter accts, posting)	0.5	2	2.5	1	0.5	6.5
Misc office work (filing/copies/phone/Cus t Asst/ reports/ projects)	2	2.5	2	1.5		8
meetings - inperson or online						0
Clerk/treasurer			0.5			0.5
grant work						0
Property tax						0
Elections						0
PTO				1.5	1.75	3.25
Daily totals	5.5	7	7	6	3	28.5
Admin/Deputy Totals						28.5
Park/Rec						
Event work			0.5	1		1.5
Meetings/prep						0
Social Media						0
Daily totals	0	0	0.5	1	0	
Park/Rec Totals						1.5
Utility						
Billing/rcptg/meters	2	1	1	1	0.5	5.5
Water only						0
Sewer only	0.5					0.5
Daily totals	2.5	1	1	1	0.5	
Utility Totals						6
Daily totals	8	8	8.5	8	3.5	
Total hours						36

Employee Timecard - LPHELAN-07/27/2015

Report Date: 04/27/2026

04/20/2026 - 04/26/2026 [7 days]

Report Time: 9:28:53 AM

PW003 [JOHNSON, HARRY]

Employee ID	PW003	DEPT(G2)	FM	Pay Policy	401
Pay Type	1	Last Name	JOHNSON	First Name	HARRY

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
04/20/2026 Mon	401 [STW]	07:59AM	11:45AM	3.7500000		3.75
04/21/2026 Tue	401 [STW]	07:59AM	12:29PM	4.5000000		4.50
04/22/2026 Wed	401 [STW]	08:01AM	12:10PM	4.2500000		4.25
04/23/2026 Thu	401 [STW]	07:52AM	12:22PM	4.5000000		4.50
04/24/2026 Fri	401 [STW]	07:55AM	12:01PM	4.0000000		4.00

Summary - PW003 [JOHNSON, HARRY]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
401 [STW]	1[UNUSED]	21.00		21.00					
TOTALS		21.00		21.00					

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x *Harry Johnson*
 Employee Signature

x *Paul [Signature]*
 Supervisor Signature

Mon 4/20 Swept gym floor, Moped south hallway, went through meat & pop in kitchen for expiration dates
 Tues 4/21 Went through food in refrig, mounted drug drop station
 Wed 4/22 Took water to concession stand, turned on cooler, cleaned up pavilion
 Thurs 4/23 dragged both ballfields, put out garbage cans at park
 Fri 4/24 cleaned concession stand, worked at REC

Employee Timecard - LPHELAN-07/27/2015

Report Date: 04/27/2026

04/20/2026 - 04/26/2026 [7 days]

Report Time: 9:28:53 AM

PW007 [LARKINS, LAMONT]

Employee ID PW007	DEPT(G2) PW	Pay Policy 300
Pay Type 3	Last Name LARKINS	First Name LAMONT

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
04/20/2026 Mon	301 [SEW]	05:58AM	11:31AM	5.5000000		8.75
	301 [SEW]	12:00PM	03:11PM	3.2500000		
04/21/2026 Tue	301 [SEW]	06:20AM	12:04PM	5.7500000		8.00
	301 [SEW]	12:34PM	02:50PM	2.2500000		
04/22/2026 Wed	301 [SEW]	06:00AM	12:00PM	6.0000000		8.25
	301 [SEW]	12:30PM	02:48PM	2.2500000		
04/23/2026 Thu	301 [SEW]	06:27AM	12:08PM	5.7500000		8.00
	301 [SEW]	12:36PM	03:00PM	2.2500000		
04/24/2026 Fri	301 [SEW]	06:19AM	12:00PM	5.7500000		8.00
	301 [SEW]	12:30PM	02:50PM	1.2500000	1.0000000	
04/25/2026 Sat	301 [SEW]	11:04AM	01:04PM*		2.0000000	2.00
04/26/2026 Sun	601 [WAW]	07:46AM	09:46AM*		2.0000000	2.00

Summary - PW007 [LARKINS, LAMONT]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									72.00
3 [SICK]									36.00
6 [FH]									
301 [SEW]	1[UNUSED]	40.00	3.00	43.00					
601 [WAW]	1[UNUSED]		2.00	2.00					
TOTALS		40.00	5.00	45.00					108.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X _____

Employee Signature

X  _____

Supervisor Signature

Lamont

April 20 – 26 2026	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total hrs	
Water									
Weekend rounds						1	1	2	
Meter replacement, Locates		1						1	
Daily Operations	2	2	2.25	2	2			10	
Board Meeting								0	
								0	
Miscellaneous								0	
Vacation								0	
Sick								0	
Holiday								0	
Daily totals	2	3	2.25	2	2	1	1		
								Water Totals	13.25
Sewer									
Weekend rounds						1	1	2	
Meter replacement, Locates								0	
Daily Operations	6.75	5	6	4	4			25	
Board Meeting								0	
								0	
Miscellaneous								0	
Vacation								0	
Sick								0	
Holiday								0	
Daily totals	6.75	5	6	4	4	1	1		
								Sewer Totals	27.75
Streets									
Brush pick-up, change garbage								0	
Equipment logs, shop work								0	
Mowing								0	
								0	
Miscellaneous								0	
Daily totals	0	0	0	0	0	0	0		
								Streets Total	0
Parks									
P & R Meeting								0	
Garbage, clean up				2	2			4	
Mowing								0	
Daily totals	0	0	0	2	2	0	0		
								Parks Total	4
Plowing									
Plow, salt and sidewalk clean-up								0	
Daily totals	0	0	0	0	0	0	0		
								Plowing Totals	0
Daily totals	8.75	8	8.25	8	8	2	2	45	
								Total hours	44

Employee Timecard - LPHELAN-07/27/2015

Report Date: 04/27/2026

04/20/2026 - 04/26/2026 [7 days]

Report Time: 9:28:53 AM

SP004 [MECKLEY, KEVIN]

Employee ID	SP004	DEPT(G2)	ST	Pay Policy	400
Pay Type	3	Last Name	MECKLEY	First Name	KEVIN

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
04/20/2026 Mon	401 [STW]	07:00AM	12:00PM	5.0000000		8.00
	401 [STW]	12:30PM	03:30PM	3.0000000		
04/21/2026 Tue	401 [STW]	07:00AM	12:00PM	5.0000000		8.00
	401 [STW]	12:30PM	03:30PM	3.0000000		
04/22/2026 Wed	401 [STW]	07:00AM	12:00PM	5.0000000		8.00
	401 [STW]	12:30PM	03:30PM	3.0000000		
04/23/2026 Thu	401 [STW]	07:00AM	12:06PM	5.0000000		8.00
	401 [STW]	12:36PM	03:30PM	3.0000000		
04/24/2026 Fri	401 [STW]	07:00AM	11:50AM	4.7500000		8.00
	401 [STW]	12:20PM	03:30PM	3.2500000		

Summary - SP004 [MECKLEY, KEVIN]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									52.00
3 [SICK]									52.00
6 [FH]									8.00
401 [STW]	1[UNUSED]	40.00		40.00					

TOTALS		40.00		40.00					112.00
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I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X 

Employee Signature

X 

Supervisor Signature



Kevin Meckley

April 13 - 19th 2026

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total hrs
Water								
Weekend rounds								0
Meter replacement, Locates								0
Locate								0
								0
Vacation								0
Sick								0
Holiday								0
Daily totals	0	0	0	0	0	0	0	

Water Totals 0

Sewer								
Weekend rounds								0
Meter replacement, Locates								0
Fixed UV lights - Spayed weeds								0
Samples								0
Weed trimming								0
Vacation								0
Sick								0
Holiday								0
Daily totals	0	0	0	0	0	0	0	

Sewer Totals 0

Streets								
Board Meeting								0
Brush pick up	7	2		2				11
Fixed sod from plowing	1							1
Farm n Fleet run					1			1
								0
								0
								0
								0
Vacation								0
Sick								0
Holiday								0
Daily totals	8	2	0	2	1	0	0	

Streets Total 13

Parks								
P & R Meeting								0
Mowed		6	8	2				16
Backfilled sidewalk				4				4
Weed trimming					7			7
Sick								0
Holiday								0
Daily totals	0	6	8	6	7	0	0	

Parks Total 27

Plowing								
Plow, salt and sidewalk clean-up								0
Daily totals	0	0	0	0	0	0	0	

Plowing Totals 0

Daily totals	8	8	8	8	8	0	0	
Total hours								40