

Time Distribution Report.LC - LPHELAN-01/25/2024

Report Date: 02/03/2025

Primary Sort By: Employee;DEPT(G2)

Report Time: 5:16:26 PM

01/20/2025 - 02/02/2025 [14 days]

DEPT (G2)	Paycode	Reg. Hrs	OT-1	Total Hrs
Employee: AD001 [PHELAN, LORI L]				
AD [General Admin]	501[TRW]	59.75	1.00	60.75
AD [General Admin]	511[CW]	8.75	1.25	10.00
EL [ADMIN-ELECTION]	551[ECW]	3.00	0.00	3.00
SE [Sewer]	305[SADW]	4.25	0.00	4.25
WA [Water]	605[WADW]	4.25	0.00	4.25
AD001 [PHELAN, LORI L] Total:		80.00	2.25	82.25
Employee: AD005 [RINIKER, MARJORIE]				
AD [General Admin]	701[ADSW]	56.25	0.00	56.25
SE [Sewer]	305[SADW]	8.00	0.00	8.00
WA [Water]	605[WADW]	8.00	0.00	8.00
AD005 [RINIKER, MARJORIE] Total:		72.25	0.00	72.25
Employee: PW003 [JOHNSON, HARRY]				
FM [FACILITES MAINTENANCE]	611[FMW]	14.75	0.00	14.75
PA [Parks]	101[PAW]	7.75	0.00	7.75
SE [Sewer]	301[SEW]	2.00	0.00	2.00
SP [Streets Plowing]	401[STW]	4.00	0.00	4.00
ST [Streets]	401[STW]	4.25	0.00	4.25
WA [Water]	601[WAW]	3.00	0.00	3.00
PW003 [JOHNSON, HARRY] Total:		35.75	0.00	35.75
Employee: SP004 [MECKLEY, KEVIN]				
PA [Parks]	101[PAW]	1.50	0.00	1.50
SE [Sewer]	301[SEW]	2.00	0.00	2.00
SP [Streets Plowing]	401[STW]	8.75	0.00	8.75
ST [Streets]	401[STW]	65.75	3.25	69.00
WA [Water]	601[WAW]	2.00	0.00	2.00
SP004 [MECKLEY, KEVIN] Total:		80.00	3.25	83.25
Grand Totals:		268.00	5.50	273.50

END OF REPORT

Time Distribution Report.LC - LPHELAN-01/25/2024

Employee Timecard - LPHELAN-07/27/2015

Report Date: 01/27/2025

01/20/2025 - 01/26/2025 [7 days]

Report Time: 12:43:31 PM

AD001 [PHELAN, LORI L]					
Employee ID	AD001	DEPT(G2)	AD	Pay Policy	500
Pay Type	3	Last Name	PHELAN	First Name	LORI L

Time Card						
Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
01/20/2025 Mon	501 [TRW]	08:01AM	12:17PM	4.2500000		8.50
	501 [TRW]	12:48PM	05:00PM	4.2500000		
01/21/2025 Tue	501 [TRW]	07:59AM	02:15PM	6.2500000		8.25
	501 [TRW]	02:43PM	04:39PM	2.0000000		
01/22/2025 Wed	501 [TRW]	07:35AM	01:12PM	5.7500000		9.50
	501 [TRW]	01:40PM	05:30PM	3.7500000		
01/23/2025 Thu	501 [TRW]	07:54AM	12:29PM	4.5000000		9.50
	501 [TRW]	01:00PM*	04:53PM	4.0000000		
	511 [CW]	06:00PM*	07:00PM*	1.0000000		
01/24/2025 Fri	501 [TRW]	07:47AM	12:56PM	4.2500000	1.0000000	5.25

Summary - AD001 [PHELAN, LORI L]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									189.00
3 [SICK]									34.25
6 [FH]									8.00
501 [TRW]	1[UNUSED]	39.00	1.00	40.00					
511 [CW]	1[UNUSED]	1.00		1.00					
TOTALS		40.00	1.00	41.00					231.25

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Lori L. Phelan

Employee Signature

x _____

Supervisor Signature

Lori Phelan

Time Distribution Work Log Week of January 20-26, 2025

Monday

- Print/distribute timesheets
- Utility (2 hr)
- Tax receipts

Tuesday

- Draft minutes
- Post approved minutes
- Farmers Savings questions
- Utility (2 hrs)

Wednesday

- Auditor on site
- To county/election materials

Thursday

- Payroll
- DPW position

Friday

- Enter invoices
- Submit/pay payroll taxes and WRS
 - Calculate corrections for WRS next payroll

Employee Timecard - LPHELAN-07/27/2015

Report Date: 01/27/2025

01/20/2025 - 01/26/2025 [7 days]

Report Time: 12:43:31 PM

AD005 [RINIKER, MARJORIE]			
Employee ID	AD005	DEPT(G2)	AD
Pay Type	3	Last Name	RINIKER
		Pay Policy	700
		First Name	MARJORIE

Time Card						
Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
01/20/2025 Mon	701 [ADSW]	08:01AM	12:53PM	5.0000000		8.00
	701 [ADSW]	01:38PM	04:38PM	3.0000000		
01/21/2025 Tue	701 [ADSW]	07:56AM	12:59PM	5.0000000		8.00
	701 [ADSW]	01:32PM	04:30PM	3.0000000		
01/22/2025 Wed	701 [ADSW]	08:00AM	02:01PM	6.0000000		8.00
	701 [ADSW]	02:30PM	04:30PM	2.0000000		
01/23/2025 Thu	701 [ADSW]	07:56AM	01:12PM	5.2500000		8.00
	701 [ADSW]	01:42PM	04:30PM	2.7500000		
01/24/2025 Fri	701 [ADSW]	07:54AM	12:02PM	4.0000000		4.00

Summary - AD005 [RINIKER, MARJORIE]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
701 [ADSW]	1[UNUSED]	36.00		36.00					
TOTALS		36.00		36.00					

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

Marjorie Riniker
 Employee Signature

X _____
 Supervisor Signature

Week of Jan 20 - Jan 24

Monday -

- Utility payments (.5)
- Created graphic and posted in FB
- Created 2025 Imp date calendar
- Trained with Maggie on creating agendas

Tuesday -

- assisted customers
- utilities (1.5)
- postings in FB
- creating content in Canva
- wrote procedures
- learned entering invoices in WH and wrote procedures
- pulled invoices

Wednesday -

- processed utilities (1)
- Created/posted FB
- Learned bldg permit/new res process and wrote procedures
- Filed invoices

Thurs -

- Utility payments (1 hr)
- Worked on Freezer estimate/ins claim
- Spent time in library
- Posted FB

Fri -

- Admin tasks
- Learned to do e-bill set up in HeyGov and wrote procedures

Employee Timecard - LPHELAN-07/27/2015

Report Date: 01/27/2025

01/20/2025 - 01/26/2025 [7 days]

Report Time: 12:43:31 PM

PW003 [JOHNSON, HARRY]

Employee ID	PW003	DEPT(G2)	FM	Pay Policy	401
Pay Type	1	Last Name	JOHNSON	First Name	HARRY

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
01/21/2025 Tue	611 [FMW]	08:31AM	12:21PM	3.7500000		3.75
01/22/2025 Wed	611 [FMW]	08:15AM	12:15PM	4.0000000		4.00
01/23/2025 Thu	401 [STW]	07:46AM	11:51AM	4.0000000		4.00
01/24/2025 Fri	401 [STW]	08:34AM	12:00PM	3.5000000		3.50

Summary - PW003 [JOHNSON, HARRY]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
401 [STW]	1[UNUSED]	7.50		7.50					
611 [FMW]	1[UNUSED]	7.75		7.75					

TOTALS		15.25		15.25					
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I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x *Harry Johnson*
Employee Signature

x _____
Supervisor Signature

✓ 1/21 Tue installed space heaters, stocked bathrooms, applied garbage
 ✓ 1/22 Wed checked heaters in wells, trip to Hennessys for radiator
 sweep gym floor, hcc work
 ✓ 1/23 Thurs plowed & salted streets, filled trucks with salt
 ✓ 1/24 Fri repaired vacuum cleaner, moved tables, hcc work

Employee Timecard - LPHELAN-07/27/2015

Report Date: 01/27/2025

01/20/2025 - 01/26/2025 [7 days]

Report Time: 12:43:32 PM

SP004 [MECKLEY, KEVIN]					
Employee ID	SP004	DEPT(G2)	ST	Pay Policy	400
Pay Type	3	Last Name	MECKLEY	First Name	KEVIN

Time Card						
Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
01/20/2025 Mon	401 [STW]	07:00AM	12:30PM	5.5000000		8.00
	401 [STW]	01:00PM	03:30PM	2.5000000		
01/21/2025 Tue	401 [STW]	07:00AM	12:30PM	5.5000000		8.00
	401 [STW]	01:00PM	03:30PM	2.5000000		
01/22/2025 Wed	401 [STW]	07:00AM	12:30PM	5.5000000		8.00
	401 [STW]	01:00PM	03:30PM	2.5000000		
01/23/2025 Thu	401 [STW]	03:38AM	12:30PM	8.7500000		11.25
	401 [STW]	01:00PM	03:30PM	2.5000000		
01/24/2025 Fri	401 [STW]	07:00AM	12:30PM	4.7500000	0.7500000	8.00
	401 [STW]	01:00PM	03:30PM		2.5000000	

Summary - SP004 [MECKLEY, KEVIN]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
401 [STW]	1[UNUSED]	40.00	3.25	43.25					
TOTALS		40.00	3.25	43.25					

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X 

 Employee Signature

X _____
 Supervisor Signature

Employee Timecard - LPHELAN-07/27/2015

Report Date: 02/03/2025

01/27/2025 - 02/02/2025 [7 days]

Report Time: 7:16:03 AM

AD001 [PHELAN, LORI L]					
Employee ID	AD001	DEPT(G2)	AD	Pay Policy	500
Pay Type	3	Last Name	PHELAN	First Name	LORI L

Time Card						
Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
01/27/2025 Mon	501 [TRW]	08:04AM	12:44PM	4.7500000		
	501 [TRW]	01:13PM	04:53PM	3.7500000		8.50
01/28/2025 Tue	501 [TRW]	08:01AM	12:23PM	4.5000000		
	501 [TRW]	12:49PM	04:34PM	3.7500000		8.25
01/29/2025 Wed	501 [TRW]	07:59AM	01:10PM	5.2500000		
	501 [TRW]	01:41PM	04:33PM	2.7500000		8.00
01/30/2025 Thu	501 [TRW]	08:02AM	12:48PM	4.7500000		
	501 [TRW]	01:12PM	04:32PM	3.2500000		8.00
01/31/2025 Fri	501 [TRW]	07:59AM	01:30PM*	5.5000000		5.50
02/01/2025 Sat	511 [CW]	10:57AM*	12:32PM	1.5000000		1.50
02/02/2025 Sun	511 [CW]	08:00PM*	09:30PM*	0.2500000	1.2500000	1.50

Summary - AD001 [PHELAN, LORI L]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									189.00
3 [SICK]					34.25	4.00			38.25
6 [FH]									8.00
501 [TRW]	1[UNUSED]	38.25		38.25					
511 [CW]	1[UNUSED]	1.75	1.25	3.00					
TOTALS		40.00	1.25	41.25	34.25	4.00			235.25

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Lori L. Phelan

Employee Signature

x _____

Supervisor Signature

Lori Phelan

Time Distribution Work Log Week of January 27-February 2, 2025

Monday

- Mail absentee ballots
- HeyGov meeting
- Prop tax receipting
- Year end payroll
 - Prepare & mail W-2's
 - Submit W-2
 - SSA
 - Wisc DOR

Tuesday

- Property Tax Receipts
- Online utility receipts (30 min)
- Bank Deposit
- Prepare/post FC Meeting Agenda
- Train MR-Beacon (2hrs)

Wednesday

- To county/election materials
- Train MR-Utility billing (2 hrs)
- Weekly timesheet allocations

Thursday

- Bank deposit for courier
- ICE Pre-lat (2 hrs)
- Prop Tax Receipting
- Enter invoices/call vendors with questions
- Bank reconciliation (mark txns)

Friday

- Rec'd complaint form
- Tax receipting/social post
- Bank Deposit

Saturday

- Discussion with MC
- Interest receipts in WH
- Bank reconciliation

Sunday

- Email DPW applicant
- Draft FC minutes
- BOT agenda

Employee Timecard - LPHELAN-07/27/2015

Report Date: 02/03/2025

01/27/2025 - 02/02/2025 [7 days]

Report Time: 7:16:03 AM

AD005 [RINIKER, MARJORIE]					
Employee ID	AD005	DEPT(G2)	AD	Pay Policy	700
Pay Type	3	Last Name	RINIKER	First Name	MARJORIE

Time Card						
Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
01/27/2025 Mon	701 [ADSW]	07:55AM	01:13PM	5.2500000		8.00
	701 [ADSW]	01:45PM	04:32PM	2.7500000		
01/28/2025 Tue	701 [ADSW]	07:56AM	12:50PM	4.7500000		8.75
	701 [ADSW]	01:21PM	05:12PM	4.0000000		
01/29/2025 Wed	701 [ADSW]	07:54AM	01:48PM	5.7500000		8.00
	701 [ADSW]	02:19PM	04:32PM	2.2500000		
01/30/2025 Thu	701 [ADSW]	07:51AM	01:16PM	5.5000000		7.50
	701 [ADSW]	02:37PM	04:30PM	2.0000000		
01/31/2025 Fri	701 [ADSW]	07:56AM	12:04PM	4.0000000		4.00

Summary - AD005 [RINIKER, MARJORIE]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
3 [SICK]						4.00			4.00
701 [ADSW]	1[UNUSED]	36.25		36.25					
TOTALS		36.25		36.25		4.00			4.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X 
Employee Signature

X _____
Supervisor Signature

Week of Jan 27 - Jan 31

Monday -

- Utility payments (.5)
- Created graphic and posted in FB
- Assisted customers
- Set up Beacon reading
- Created Amended agenda for P&R meeting

Tuesday -

- assisted customers
- Worked on Freezer estimate/ins claim
- Got utility bills ready for printing / worked in Beacon
- wrote procedures
- meeting for Girls on the Run

Wednesday -

- processed utilities billing (4 hours?)
- Created/posted FB

Thurs -

- Utility billing (1 hr)
- Spent time in library
- Amended agenda and redid minutes for P&R meeting
- Finalized snow banners and HH postcards
- Vet bricks

Fri -

- Admin tasks
- Research grant workshops
- Met with Michele

PW003 [JOHNSON, HARRY]					
Employee ID	PW003	DEPT(G2)	FM	Pay Policy	401
Pay Type	1	Last Name	JOHNSON	First Name	HARRY

Time Card						
Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
01/27/2025 Mon	401 [STW]	08:09AM	11:39AM	3.500000		3.50
01/28/2025 Tue	401 [STW]	08:04AM	12:11PM	4.250000		4.25
01/29/2025 Wed	401 [STW]	08:22AM	12:46PM	4.500000		4.50
01/30/2025 Thu	401 [STW]	08:21AM	12:30PM	4.250000		4.25
01/31/2025 Fri	401 [STW]	08:16AM	12:10PM	4.000000		4.00

Summary - PW003 [JOHNSON, HARRY]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
401 [STW]	1[UNUSED]	20.50		20.50					
TOTALS		20.50		20.50					

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x *Harry Johnson*
Employee Signature

x _____
Supervisor Signature

Mon 1/27 worked at shops RCC
 Tues 1/28 Read Meters
 Wed 1/29 worked at park, tried to locate water curb box at 107 theobald st.
 Thurs 1/30 Looked for keys for dog stations, cleaned bathrooms
 Fri 1/31 Mopped bathroom floors, cleaned gym, emptied garbage

Employee Timecard - LPHELAN-07/27/2015

Report Date: 02/03/2025

01/27/2025 - 02/02/2025 [7 days]

Report Time: 7:16:03 AM

SP004 [MECKLEY, KEVIN]					
Employee ID	SP004	DEPT(G2)	ST	Pay Policy	400
Pay Type	3	Last Name	MECKLEY	First Name	KEVIN

Time Card						
Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
01/27/2025 Mon	401 [STW]	07:00AM	12:30PM	5.500000		8.00
	401 [STW]	01:00PM	03:30PM	2.500000		
01/28/2025 Tue	401 [STW]	07:00AM	12:30PM	5.500000		8.00
	401 [STW]	01:00PM	03:30PM	2.500000		
01/29/2025 Wed	401 [STW]	07:00AM	01:00PM	6.000000		8.00
	401 [STW]	01:30PM	03:30PM	2.000000		
01/30/2025 Thu	401 [STW]	07:00AM	12:30PM	5.500000		8.00
	401 [STW]	01:00PM	03:30PM	2.500000		
01/31/2025 Fri	401 [STW]	07:00AM	12:30PM	5.500000		8.00
	401 [STW]	01:00PM	03:30PM	2.500000		

Summary - SP004 [MECKLEY, KEVIN]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
3 [SICK]						4.00			4.00
401 [STW]	1[UNUSED]	40.00		40.00					
TOTALS		40.00		40.00		4.00			4.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X _____
Employee Signature

X  _____
Supervisor Signature

AaBbCcDc AaBbCcDc AaBbCc AaBbCcE AaB AaBbCcD AaBbCcDc AaBbCcD
Normal No Spac... Heading 1 Heading 2 Title Subtitle Subtle Em... Emphasis
Paragraph Styles

Weekly Work Log January 27 – January 31 2025 **Kevin Meckley**

Thursday January 30, 2025

- Washed and greased skidsteer – 2 hours
- Cleaned shop and took out garbage – 2 hours
- Cleaned up garbage and broken glass on Main St. – 1.5 hours
- Filled pot holes on Well St. – 1.5 hours
- Picked up trash at the park – 1 hour

Friday January 31, 2025

- Filled pot holes on Well St. and sewer plant driveway – 3 hours
- Washed and greased UTV – 2 hours
- Checked all garbage cans at park and the green - .5 hours
- Organized shelves in the shop – 2.5 hours

Summary Report.TA - LPHELAN-09/01/2016

Report Date: 02/03/2025

Primary Sort By: LOC(G1);DEPT(G2);Employee

Report Time: 5:15:59 PM

01/20/2025 - 02/02/2025 [14 days]

Employee	Police Wages	Reg Hours	Police (off Site Punch) Reg Hours	Adjust Hours	Holidays Hours	Police Float Ho Hours	Vacation Hours	Police Sick Hours	Police Grant Hours	Reg Hours	Total Hrs
LOC: 1 [Village of Ridgeway]											
DEPT: PD [Police]											
GORHAM, MICHAEL [PD011]			77.50	2.50							80.00
PD [Police] Total:		0.00	77.50	2.50	0.00	0.00	0.00	0.00	0.00	0.00	80.00
Head Count:											1
1 [Village of Ridgeway] Total:		0.00	77.50	2.50	0.00	0.00	0.00	0.00	0.00	0.00	80.00
Head Count:											1
Grand Total:		0.00	77.50	2.50	0.00	0.00	0.00	0.00	0.00	0.00	80.00 ✓
Head Count:											1

END OF REPORT

Summary Report.TA - LPHELAN-09/01/2016

Employee Timecard - LPHELAN-07/27/2015

Report Date: 01/27/2025

01/20/2025 - 01/26/2025 [7 days]

Report Time: 12:43:31 PM

PD011 [GORHAM, MICHAEL]			
Employee ID	PD011	DEPT(G2)	PD
Pay Type	1	Last Name	GORHAM
		Pay Policy	203
		First Name	MICHAEL

Time Card						
Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
01/20/2025 Mon	205 [POP]	03:00PM*	11:30PM*	8.5000000		8.50
01/21/2025 Tue	205 [POP]	03:00PM*	12:30AM*	9.5000000		9.50
01/22/2025 Wed	203 [POS]			4.0000000		4.00
01/23/2025 Thu	205 [POP]	03:30PM*	11:30PM*	8.0000000		8.00
01/24/2025 Fri	205 [POP]	08:00PM*	04:00AM*	8.0000000		8.00
01/26/2025 Sun	205 [POP]	08:30PM*	01:00AM*	4.5000000		4.50

Summary - PD011 [GORHAM, MICHAEL]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									160.25
3 [SICK]					146.00		4.00		142.00
6 [FH]									8.00
203 [POS]	1[UNUSED]	4.00		4.00					
205 [POP]	1[UNUSED]	38.50		38.50					
TOTALS		42.50		42.50	146.00		4.00		310.25

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X  _____
Employee Signature

X _____
Supervisor Signature

Employee Timecard - LPHELAN-07/27/2015

Report Date: 02/03/2025

01/27/2025 - 02/02/2025 [7 days]

Report Time: 7:16:03 AM

PD011 [GORHAM, MICHAEL]					
Employee ID	PD011	DEPT(G2)	PD	Pay Policy	203
Pay Type	1	Last Name	GORHAM	First Name	MICHAEL

Time Card						
Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
01/27/2025 Mon	205 [POP]	02:30PM*	04:30PM*	2.0000000		
	205 [POP]	07:30PM*	10:30PM*	3.0000000		5.00
01/28/2025 Tue	205 [POP]	02:00PM*	06:30PM*	4.5000000		
	205 [POP]	09:00PM*	03:00AM*	6.0000000		10.50
01/29/2025 Wed	205 [POP]	01:00PM*	01:30PM*	0.5000000		
	205 [POP]	05:00PM*	01:30AM*	8.5000000		9.00
01/30/2025 Thu	205 [POP]	10:00PM*	01:00AM*	3.0000000		3.00
02/01/2025 Sat	205 [POP]	08:30PM*	04:00AM*	7.5000000		7.50
02/02/2025 Sun	205 [POP]	08:00PM*	12:00AM*	4.0000000		
	208 [PADJ]			2.5000000		6.50

Summary - PD011 [GORHAM, MICHAEL]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									160.25
3 [SICK]					146.00	4.00			150.00
6 [FH]									8.00
205 [POP]	1[UNUSED]	39.00		39.00					
208 [PADJ]	1[UNUSED]	2.50		2.50					
TOTALS		41.50		41.50	146.00	4.00			318.25

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X  _____
Employee Signature

X _____
Supervisor Signature

Note Replace my 4 Hours of Sick
The week before please

Work hours

1 message

Braden Losby <bradenlosby@yahoo.com>
To: Lori Phelan <clerk@ridgewaywi.gov>

Tue, Jan 28, 2025 at 9:02 PM

- 1-22-25 4:00am- 6:00am call in for low well temp alarm 2 - W
- 1-22-25 9:00pm- 11:00pm call in for scata communication issue 2 - S
- 1-24-25 11:00pm- 1:00am call in for communication issue with scata. 2 - S
- 1-25-25 3:00am- 5:00am call in for tower level critically low due to communication fail. 2 - W
- 1-25-25 11:00am- 1:00pm weekend rounds and manually filling tower. 2 - W/S
- 1-26-25 11:00am- 1:00pm weekend rounds and manually filling tower. 2 - W/S

Sent from Yahoo Mail for iPhone

<u>Water</u>	<u>Sewer</u>
2	2
2	2
1	1
$\frac{1}{6}$ ✓	$\frac{1}{6}$ ✓

2/4/25

✓ 4 hrs weekend rounds
on 2/1 + 2/2