

THE VILLAGE OF



RIDGEWAY

PUBLIC WORKS, SAFETY, AND HEALTH COMMITTEE MEETING MINUTES

January 07, 2026 at 6:30 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

CALL TO ORDER AND ROLL CALL

Meeting called to order by Chair Niehaus at 6:31 pm.

PRESENT: Chair Cynthia Niehaus, Trustee Julene Garner, Marshal Gorham and Lori Phelan-Clerk/Treasurer. Absent: Trustee Ruth Nevins.

Also present from the Resident Communication: Justin Davis and Clay Mortenson. Absent: Garrett Rose, Phil Ward.

CONFIRMATION OF OPEN MEETING

Phelan confirmed this was a properly noticed meeting being posted on January 2, 2026 at the Ridgeway Community Center and on the Village website with notifications being sent to subscribers via email and/or text.

AGENDA

Motion by Garner to approve this meeting agenda, seconded by Niehaus. Motion carried.

ITEMS FOR CONSIDERATION AND ACTION

1. Discussion-Village Communication

Ideas shared and discussed by all:

Do not provide timelines as things can and do go wrong, causing delays.

How to enable and encourage residents to sign up as a website subscriber.

- *Insert in utility bills

- *QR Codes at Badger Market, Post Office and Senior Apartments

- *Workshop to share and assist with signing up

- *Have sign up information at the Concession Stand

- *Create a goals thermometer

2. Charter Ordinance-Marshall office

The Village attorney is working on drafting the ordinance. Will review at the next committee meeting, then take to the Board in May for recommendation and approval.

3. Records Management-Marshall Office

Motion by Garner to recommend to the board to archive records with OMNIGO at a cost of \$600.00, seconded by Niehaus. Motion carried.

4. Ordinance 5.03 Sidewalk Construction and Repair

Motion by Garner to recommend amending ordinance 5.03 to change new sidewalk construction to be paid 50% by abutting property owners, seconded by Niehaus. Motion carried.

5. Handicap Parking Stall-607 Main Street

Motion by Garner to move the handicapped parking stall near 607 Main Street to in front of the empty lot at the end of the block, by the handicapped cutout. Seconded by Niehaus. Motion carried.

ADJOURNMENT

Motion by Garner to adjourn, seconded by Niehaus. Motion carried. Adjourned at 8:38 p.m.

DRAFT MINUTES TO BE APPROVED AT THE NEXT REGULAR SESSION BOARD OF TRUSTEES MEETING.