VILLAGE OF RIDGEWAY
Report Date: 09/17/2024
Report Time: 2:47:36 PM

Time Distribution Report.LC - LPHELAN-01/25/2024

Primary Sort By: Employee;DEPT(G2)

09/02/2024 - 09/15/2024 [14 days]

DEPT (G2)	Paycode	Reg. Hrs	OT-1	Total Hrs
Employee: AD001 [PHELAN, LORI L]				
AD [General Admin]	501[TRW]	54.50	0.00	54.50
AD [General Admin]	502[TRH]	4.00	0.00	4.00
AD [General Admin]	511[CW]	9.50	0.00	9.50
AD [General Admin]	512[CH]	4.00	0.00	4.00
EL [ADMIN-ELECTION]	551[ECW]	4.00	0.00	4.00
SE [Sewer]	305[SADW]	1.00	0.00	1.00
WA [Water]	605[WADW]	1.00	0.00	1.00
AD001 [PHELAN, LORI L] Total:		**78.00**	**0.00**	**78.00**
Employee: AD004 [CUSHMAN, SHYANNE]				
DC [Deputy Clerk]	511[CW]	44.50	0.00	44.50
DC [Deputy Clerk]	512[CH]	8.00	0.00	8.00
DC [Deputy Clerk]	513[CS]	15.25	0.00	15.25
DC [Deputy Clerk]	514[CV]	5.50	0.00	5.50
SE [Sewer]	305[SADW]	1.00	0.00	1.00
WA [Water]	605[WADW]	0.75	0.00	0.75
AD004 [CUSHMAN, SHYANNE] Total:		**75.00**	**0.00**	**75.00**
Employee: PW003 [JOHNSON, HARRY]				
FM [FACILITES MAINTENANCE]	611[FMW]	4.00	0.00	4.00
PA [Parks]	101[PAW]	18.50	0.00	18.50
ST [Streets]	401[STW]	18.25	0.00	18.25
PW003 [JOHNSON, HARRY] Total:		**40.75**	**0.00**	**40.75**
Employee: SP003 [LOSBY, BRADEN]				
PA [Parks]	101[PAW]	3.50	0.00	3.50
SE [Sewer]	301[SEW]	26.00	5.50	31.50
SE [Sewer]	302[SEH]	4.00	0.00	4.00
ST [Streets]	401[STW]	18.75	2.25	21.00
WA [Water]	601[WAW]	31.50	3.00	34.50
WA [Water]	602[WAH]	4.00	0.00	4.00
SP003 [LOSBY, BRADEN] Total:		**87.75**	**10.75**	**98.50**
Grand Totals:		**281.50**	**10.75**	**292.25**

END OF REPORT

Time Distribution Report.LC - LPHELAN-01/25/2024

VILLAGE OF RIDGEWAY

Report Date: 09/09/2024

Report Time: 11:12:41 AM

Employee Timecard - LPHELAN-07/27/2015

09/02/2024 - 09/08/2024 [7 days]

AD001 [PHELAN, LORI L]

Employee ID	AD001	**DEPT(G2)**	AD	**Pay Policy**	500
Pay Type	3	**Last Name**	PHELAN	**First Name**	LORI L

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
09/02/2024 Mon	502 [TRH]			8.0000000		8.00
09/03/2024 Tue	501 [TRW]	07:58AM	12:44PM	4.7500000		
	501 [TRW]	01:13PM	04:30PM*	3.2500000		8.00
09/04/2024 Wed	501 [TRW]	08:00AM	11:59AM	4.0000000		
	501 [TRW]	12:29PM	04:30PM*	4.0000000		8.00
09/05/2024 Thu	501 [TRW]	08:02AM	12:52PM	4.7500000		
	511 [CW]	01:12PM	04:35PM	3.2500000		8.00
09/06/2024 Fri	501 [TRW]	07:58AM	02:16PM	6.2500000		6.25

Summary - AD001 [PHELAN, LORI L]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual Prior Bal	Accrual Adjust	Accrual Used	Accrual Earned	Accrual Available
2 [VACA]									57.00
3 [SICK]									18.25
6 [FH]									8.00
501 [TRW]	1[UNUSED]	27.00		27.00					
502 [TRH]	1[UNUSED]	8.00		8.00					
511 [CW]	1[UNUSED]	3.25		3.25					
TOTALS		**38.25**		**38.25**					**83.25**

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X Lori L. Phelan

Employee Signature

X ____________________

Supervisor Signature

Lori Phelan
Time Distribution Work Log Week of September 2-6, 2024

Monday-Holiday

Tuesday
- Print/distribute timesheets for review
- PayPal verification (3 hrs)
- Bank Deposit
- Draft minutes/post
- Bank statements/reconciliations

Wednesday
- Meet w/Dave (Ehlers) 1.5 hrs
- Bank reconciliations
- Timesheet allocations

Thursday
- Calculate/process payroll
    - Send ACH file to FSB
- Post auto accrual flexible time
- Draft BOT agenda
    - Send to MC
- Enter checks
- CC receipts/statement

Friday
- Post and interface payroll
- Submit and pay 941
- Reconcile credit card and submit payment
- BOT Agenda
    - Publish/post
- Finance Comm Agenda
    - Publish/post

VILLAGE OF RIDGEWAY
Report Date: 09/16/2024
Report Time: 8:42:35 AM

Employee Timecard - LPHELAN-07/27/2015

09/09/2024 - 09/15/2024 [7 days]

AD001 [PHELAN, LORI L]

Employee ID	AD001	**DEPT(G2)**	AD	**Pay Policy**	500
Pay Type	3	**Last Name**	PHELAN	**First Name**	LORI L

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
09/09/2024 Mon	501 [TRW]	07:59AM	12:39PM	4.7500000		
	501 [TRW]	01:19PM	04:33PM	3.2500000		8.00
09/10/2024 Tue	501 [TRW]	08:00AM	12:26PM	4.5000000		
	501 [TRW]	01:29PM	09:43PM	8.2500000		12.75
09/11/2024 Wed	501 [TRW]	08:04AM	04:21PM	8.2500000		8.25
09/12/2024 Thu	501 [TRW]	07:55AM	11:23AM	3.5000000		3.50
09/13/2024 Fri	501 [TRW]	08:00AM	12:33PM	4.5000000		
	501 [TRW]	01:54PM	04:47PM	2.7500000		7.25

Summary - AD001 [PHELAN, LORI L]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									57.00
3 [SICK]									18.25
6 [FH]									8.00
501 [TRW]	1[UNUSED]	39.75		39.75					
TOTALS		**39.75**		**39.75**					**83.25**

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X Lori L. Phelan

Employee Signature

X ____________________

Supervisor Signature

Lori Phelan
Time Distribution Work Log Week of September 9-13, 2024

Monday

- Utility (1 hr)
  - Receipts
  - Final read
- Emails/phones
- Meet w/MC
  - Veterans Memorial deposits
  - Food Stand deposits
  - Inv to AH

Tuesday

- Utility receipting (1 hr)
- Bank Deposit
- Checks for BOT approval
  - Update list
  - print/prepare
- Amend/repost Finance Committee Mtg agenda
  - Draft minutes
- Meetings
  - Finance Committee & BOT

Wednesday

- Draft Minutes-Finance Committee
- To Dodgeville
  - Post office-stamps
    - Mail checks
  - County Election Training
  - Courthouse - Register of Deeds & County Clerks office-ballots
- Utility receipts (30 min)

Thursday

- Resident assistance-Iowa Cty Sheriff
- Meeting Agendas
  - Finance Comm
    - Prepare/post/notice
    - Amend/post
  - Board of Review
    - Prepare

Friday

- Bank deposit
- Emails
- Budget work/research
- Finance Committee Meeting & Review

VILLAGE OF RIDGEWAY

Report Date: 09/09/2024

Report Time: 11:12:41 AM

Employee Timecard - LPHELAN-07/27/2015

09/02/2024 - 09/08/2024 [7 days]

AD004 [CUSHMAN, SHYANNE]

Employee ID	AD004	**DEPT(G2)**	DC	**Pay Policy**	550
Pay Type	3	**Last Name**	CUSHMAN	**First Name**	SHYANNE

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
09/02/2024 Mon	502 [TRH]			8.0000000		8.00
09/03/2024 Tue	511 [CW]	08:00AM	12:08PM	4.2500000		
	511 [CW]	12:40PM	04:30PM	3.7500000		
	511 [CW]	06:15PM*	08:15PM*	2.0000000		10.00
09/04/2024 Wed	511 [CW]	08:00AM	01:05PM	5.0000000		
	511 [CW]	01:36PM	04:30PM	3.0000000		
	511 [CW]	06:00PM*	07:00PM*	1.0000000		9.00
09/05/2024 Thu	511 [CW]	07:59AM	02:05PM	6.0000000		6.00
09/07/2024 Sat	511 [CW]	09:00AM*	03:00PM*	6.0000000		6.00

Summary - AD004 [CUSHMAN, SHYANNE]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									88.00
3 [SICK]									28.00
6 [FH]									8.00
502 [TRH]	1[UNUSED]	8.00		8.00					
511 [CW]	1[UNUSED]	31.00		31.00					
TOTALS		**39.00**		**39.00**					**124.00**

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X Shyanne C

Employee Signature

X ____________________

Supervisor Signature

Shyanne Time Distribution September 2-6

Monday (Holiday)

- Labor Day

Tuesday

- Dog License
- Utility (15 min)
- Social Posts
- Veterans Memorial
- Veterans Cruise In
- Park & Rec Planning/Meeting

Wednesday

- Veterans Memorial
- Veterans Cruise In
- Utility (15 min)
- Social Posts

Thursday

- Veterans Memorial
- Veterans Cruise In
- Utility (30 min)

Friday (DAY OFF)

VILLAGE OF RIDGEWAY

Report Date: 09/16/2024

Report Time: 8:42:35 AM

Employee Timecard - LPHELAN-07/27/2015

09/09/2024 - 09/15/2024 [7 days]

AD004 [CUSHMAN, SHYANNE]

Employee ID	AD004	**DEPT(G2)**	DC	**Pay Policy**	550
Pay Type	3	**Last Name**	CUSHMAN	**First Name**	SHYANNE

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
09/09/2024 Mon	513 [CS]			8.0000000		8.00
09/10/2024 Tue	513 [CS]			8.0000000		8.00
09/11/2024 Wed	511 [CW]	08:00AM	12:13PM	4.2500000		
	511 [CW]	12:44PM	02:59PM	2.2500000		6.50
09/12/2024 Thu	511 [CW]	08:03AM	01:17PM	5.2500000		
	511 [CW]	01:47PM	04:30PM	2.7500000		8.00
09/13/2024 Fri	514 [CV]			5.5000000		5.50

Summary - AD004 [CUSHMAN, SHYANNE]

					Accrual				
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Prior Bal	Adjust	Used	Earned	Available
2 [VACA]					88.00		5.50		82.50
3 [SICK]					28.00		16.00		12.00
6 [FH]									8.00
511 [CW]	1[UNUSED]	14.50		14.50					
513 [CS]	1[UNUSED]	16.00		16.00					
514 [CV]	1[UNUSED]	5.50		5.50					
TOTALS		**36.00**		**36.00**	**116.00**		**21.50**		**102.50**

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X Shyanne Cush

Employee Signature

X ______________________

Supervisor Signature

Shyanne Time Distribution September 9-13

Monday (Sick)

Tuesday (Sick)

Wednesday

- Utilities (15 min)
- Social Post
- Veterans Memorial

Thursday

- Utilities (30 min)
- Social Post
- Veterans Memorial
- Complying Notes and SOP docs

Friday (Vacation)

Employee Timecard - LPHELAN-07/27/2015

09/02/2024 - 09/08/2024 [7 days]

PW003 [JOHNSON, HARRY]

Employee ID	PW003	**DEPT(G2)**	FM	**Pay Policy**	401
Pay Type	1	**Last Name**	JOHNSON	**First Name**	HARRY

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
09/03/2024 Tue	401 [STW]	08:12AM	01:12PM	5.0000000		5.00
09/04/2024 Wed	401 [STW]	08:19AM	03:10PM	7.0000000		7.00
09/05/2024 Thu	401 [STW]	08:08AM	12:49PM	4.5000000		4.50
09/06/2024 Fri	401 [STW]	08:06AM	01:03PM	5.0000000		5.00
09/07/2024 Sat	401 [STW]	09:05AM	10:54AM	2.0000000		2.00

Summary - PW003 [JOHNSON, HARRY]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual Prior Bal	Accrual Adjust	Accrual Used	Accrual Earned	Accrual Available
401 [STW]	1[UNUSED]	23.50		23.50					
TOTALS		**23.50**		**23.50**					

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X Harry Johnson

Employee Signature

X ______________________

Supervisor Signature

9/3 Tues Mowed dog park, Depot, Park parking area, Volleyball area, draged Home Talent field
9/4 Wed Picked up brush at green, Took barn lime to Home Talent shed, checked toilet in mens bathroom, Emptied garbage at RCC, Mowed park, playground, Home talent field
9/5 Thurs Mowed along HHH, Firestation, across from Badger Mart, small ball field, village green
9/6 Fri Took Tables & chairs to park, Put baracades on Cardinal Way, Mowed cardinal way ponds, green shed outside of Dog park, front of RCC

VILLAGE OF RIDGEWAY

Report Date: 09/16/2024

Report Time: 8:42:35 AM

Employee Timecard - LPHELAN-07/27/2015

09/09/2024 - 09/15/2024 [7 days]

PW003 [JOHNSON, HARRY]

Employee ID	PW003	**DEPT(G2)**	FM	**Pay Policy**	401
Pay Type	1	**Last Name**	JOHNSON	**First Name**	HARRY

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
09/09/2024 Mon	401 [STW]	08:13AM	12:15PM	4.0000000		4.00
09/11/2024 Wed	401 [STW]	08:12AM	12:49PM	4.5000000		4.50
09/12/2024 Thu	401 [STW]	08:09AM	12:48PM	4.5000000		4.50
09/13/2024 Fri	401 [STW]	08:06AM	12:17PM	4.2500000		4.25

Summary - PW003 [JOHNSON, HARRY]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
401 [STW]	1[UNUSED]	17.25		17.25					
TOTALS		**17.25**		**17.25**					

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X Harry Johnson

Employee Signature

X

Supervisor Signature

9/9 Mon Picked up brush, Took Tables & Chairs to RCC Picked up barricades from cardinal Way, Mowed Dog Park

Wed 9/11 Mowed behind RCC, Well #1 corner of south + Level streets, Dragged small ballfield, stocked bathrooms at RCC

Thurs 9/12 filled holes in driveway at green shed, Dragged Home talent field, mowed fire station Lawn

Fri 9/13 cleaned salt shed, fixed picnic Table at playground, Fixed flag light at firestation, Took down flags on scoreboard, mowed hillside at park, picked up rock on hill

VILLAGE OF RIDGEWAY

Report Date: 09/10/2024

Report Time: 9:40:38 AM

Employee Timecard - LPHELAN-07/27/2015

09/02/2024 - 09/08/2024 [7 days]

SP003 [LOSBY, BRADEN]

Employee ID	SP003	**DEPT(G2)**	PW	**Pay Policy**	300
Pay Type	3	**Last Name**	LOSBY	**First Name**	BRADEN

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
09/02/2024 Mon	302 [SEH]			4.0000000		
	301 [SEW]	09:52AM	11:52AM*	2.0000000		
	602 [WAH]			4.0000000		10.00
09/03/2024 Tue	301 [SEW]	06:56AM	11:53AM	5.0000000		
	301 [SEW]	12:26PM	03:45PM	3.2500000		
	601 [WAW]	06:31PM	08:13PM	1.7500000		10.00
09/04/2024 Wed	301 [SEW]	07:17AM	11:43AM	4.5000000		
	301 [SEW]	12:20PM	03:39PM	3.5000000		8.00
09/05/2024 Thu	301 [SEW]	06:55AM	10:57AM	4.0000000		
	601 [WAW]	02:14PM	03:53PM	1.7500000		5.75
09/06/2024 Fri	301 [SEW]	06:55AM	11:26AM	4.5000000		
	301 [SEW]	11:59AM	03:21PM	3.2500000		7.75
09/07/2024 Sat	401 [STW]	08:40AM	12:13PM	3.5000000		
	101 [PAW]	12:37PM	01:31PM	0.7500000		4.25
09/08/2024 Sun	301 [SEW]	08:34AM	10:34AM*	2.0000000		2.00

Summary - SP003 [LOSBY, BRADEN]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									46.25
3 [SICK]									41.75
6 [FH]									8.00
7 [BREV]									
101 [PAW]	1[UNUSED]	0.75		0.75					
301 [SEW]	1[UNUSED]	32.00		32.00					
302 [SEH]	1[UNUSED]	4.00		4.00					
401 [STW]	1[UNUSED]	3.50		3.50					
601 [WAW]	1[UNUSED]	3.50		3.50					
602 [WAH]	1[UNUSED]	4.00		4.00					
TOTALS		**47.75**		**47.75**					**96.00**

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X BL

Employee Signature

X

Supervisor Signature

Weekly Work Log Sep 2 – Sep 8 2024   Braden Losby

Monday Sep 2 2024:

Daily rounds. – 2 hours – Water/Sewer

Labor day. – 8 hours

Tuesday Sep 3 2024:

Daily rounds. – 2 hours – Water/Sewer

Cleaning skimmers and screen. – 2 hours

Mowing at wwtp. – 3 hours

Getting quotes for budget. – 1 hour

Park and rec meeting. – 1.75 hours

Wednesday Sep 4 2024:

Daily rounds. – 2 hours – Water/Sewer

Pushing brush. – 2 hours streets

Lead service inventory. – 2 hours - Water

Spraying weeds. – 2 hours - Streets

Thursday Sep 5 2024:

Daily rounds. – 2 hours

Water report. – 1 hour

Stump grinding. – 2 hours

Friday Sep 6 2024:

Daily rounds. – 2 hours

Cleaning clarifiers. – 4 hours

Returning radiator for tractor. – 1 hour

Getting Park ready for event. – 1 hour

Saturday Sep 7 2024:

Weekend rounds and car cruise event. – 4.25 hours

Sunday Sep 8 2024:

Weekend rounds and event cleanup. – 2 hours

VILLAGE OF RIDGEWAY

Report Date: 09/16/2024

Report Time: 8:42:35 AM

Employee Timecard - LPHELAN-07/27/2015

09/09/2024 - 09/15/2024 [7 days]

SP003 [LOSBY, BRADEN]

Employee ID	SP003	**DEPT(G2)**	PW	**Pay Policy**	300
Pay Type	3	**Last Name**	LOSBY	**First Name**	BRADEN

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
09/09/2024 Mon	301 [SEW]	06:55AM	11:58AM	5.0000000		
	301 [SEW]	12:32PM	03:33PM	3.0000000		8.00
09/10/2024 Tue	301 [SEW]	06:55AM	12:16PM	5.2500000		
	301 [SEW]	12:57PM	03:37PM	2.5000000		
	301 [SEW]	05:56PM	09:05PM*	3.0000000		10.75
09/11/2024 Wed	301 [SEW]	06:56AM	11:32AM	4.5000000		
	301 [SEW]	12:05PM	03:33PM	3.5000000		
	301 [SEW]	08:53PM	10:53PM*	2.0000000		10.00
09/12/2024 Thu	301 [SEW]	06:55AM	03:10PM	8.2500000		
	301 [SEW]	03:33PM	05:05PM	1.2500000		9.50
09/13/2024 Fri	301 [SEW]	06:56AM	03:31PM	1.7500000	6.7500000	8.50
09/14/2024 Sat	301 [SEW]	09:16AM	11:16AM*		2.0000000	2.00
09/15/2024 Sun	601 [WAW]	08:17AM	10:17AM*		2.0000000	2.00

Summary - SP003 [LOSBY, BRADEN]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									46.25
3 [SICK]									41.75
6 [FH]									8.00
7 [BREV]									
301 [SEW]	1[UNUSED]	40.00	8.75	48.75					
601 [WAW]	1[UNUSED]		2.00	2.00					
TOTALS		**40.00**	**10.75**	**50.75**					**96.00**

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X BC

Employee Signature

X

Supervisor Signature

Weekly Work Log Sep 9 – Sep 15 2024   Braden Losby

Monday Sep 9 2024:

Daily rounds. – 2 hours – Water/Sewer

Working on phosphorus issue. – 2 hours

Cleaning skimmers and screen. – 2 hours

Lead service inventory. – 2 hours

Tuesday Sep 10 2024:

Daily rounds. – 2 hours – Water/Sewer

Burning brush. – 4 hours

Lead service inventory. – 2 hours

Employee review and board meeting. – 3 hours

Wednesday Sep 11 2024:

Daily rounds. – 2 hours – Water/Sewer

Attempting to locate curb box on main st. – 2 hours

Lead service inventory. – 2 hours

Working on budget quotes. – 2 hours

Call in for power outage. – 2 hours

Thursday Sep 12 2024:

Daily rounds. – 2 hours

Testing – 7.50 hours

Friday Sep 13 2024:

Daily rounds. – 2 hours

Interviews. – 1 hour

Setting up speed sign. – 2 hours

Working on baby dump. – 1 hour

Cleaning skimmers. – 2 hours

Saturday Sep 14 2024: Weekend rounds. – 2 hours

Sunday Sep 15 2024: Weekend rounds. – 2 hours

Mike Phelan

9-3-8:30-1:30-5

9-5-8:30-12:30-4

9-6-8:30-12:30-4

9-7-9:00-11:00-2

Total-15

Mike Phelan

9-9-8:30-12:30-4

9-11-8:30-12:30-4

9-12-8:30-12:30-4

9-13-8:30-12:30-4

Total-16

VILLAGE OF RIDGEWAY

Report Date: 09/17/2024

Report Time: 2:43:45 PM

Summary Report.TA - LPHELAN-09/01/2016

Primary Sort By: LOC(G1);DEPT(G2);Employee

09/02/2024 - 09/15/2024 [14 days]

Employee	Police Wages Reg Hours	Police (off Site Punch) Reg Hours	Adjust Hours	Holidays Hours	Police Float Ho Hours	Vacation Hours	Police Sick Hours	Police Grant Reg Hours	Total Hrs
LOC: 1 [Village of Ridgeway]									
DEPT: PD [Police]									
GORHAM, MICHAEL [PD011]		55.25	8.75	8.00		8.00		22.00	102.00
PD [Police] Total:	0.00	55.25	8.75	8.00	0.00	8.00	0.00	22.00	102.00
Head Count:									*1*
1 [Village of Ridgeway] Total:	0.00	55.25	8.75	8.00	0.00	8.00	0.00	22.00	102.00
Head Count:									*1*
Grand Total:	0.00	55.25	8.75	8.00	0.00	8.00	0.00	22.00	102.00
Head Count:									*1*

END OF REPORT

Summary Report.TA - LPHELAN-09/01/2016

VILLAGE OF RIDGEWAY

Report Date: 09/09/2024

Report Time: 11:12:41 AM

Employee Timecard - LPHELAN-07/27/2015

09/02/2024 - 09/08/2024 [7 days]

PD011 [GORHAM, MICHAEL]

Employee ID	PD011	**DEPT(G2)**	PD	**Pay Policy**	203
Pay Type	1	**Last Name**	GORHAM	**First Name**	MICHAEL

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
09/02/2024 Mon	202 [POH]			8.0000000		
	205 [POP]	05:00PM*	01:00AM*	8.0000000		16.00
09/04/2024 Wed	205 [POP]	04:00PM*	01:00AM*	9.0000000		9.00
09/05/2024 Thu	204 [POV]			8.0000000		8.00
09/06/2024 Fri	205 [POP]	05:00PM*	06:00PM*	1.0000000		
	206 [POG]	06:00PM*	02:00AM*	8.0000000		9.00
09/07/2024 Sat	205 [POP]	10:45AM*	07:00PM*	8.2500000		8.25
09/08/2024 Sun	205 [POP]	07:00PM*	12:00AM*	5.0000000		5.00

Summary - PD011 [GORHAM, MICHAEL]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual Prior Bal	Adjust	Used	Earned	Available
2 [VACA]					51.25		8.00		43.25
3 [SICK]									152.00
6 [FH]									
202 [POH]	1[UNUSED]	8.00		8.00					
204 [POV]	1[UNUSED]	8.00		8.00					
205 [POP]	1[UNUSED]	31.25		31.25					
206 [POG]	1[UNUSED]	8.00		8.00					
TOTALS		**55.25**		**55.25**	**51.25**		**8.00**		**195.25**

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X [signature]

Employee Signature

X ______________________

Supervisor Signature

Grant 9-6-2024 (8) Hours 6:00-2:00am

VILLAGE OF RIDGEWAY

Report Date: 09/16/2024

Report Time: 8:42:35 AM

Employee Timecard - LPHELAN-07/27/2015

09/09/2024 - 09/15/2024 [7 days]

PD011 [GORHAM, MICHAEL]

Employee ID	PD011	**DEPT(G2)**	PD	**Pay Policy**	203
Pay Type	1	**Last Name**	GORHAM	**First Name**	MICHAEL

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
09/09/2024 Mon	205 [POP]	04:00PM*	12:00AM*	8.0000000		8.00
09/10/2024 Tue	205 [POP]	05:00PM*	12:00AM*	7.0000000		7.00
09/11/2024 Wed	205 [POP]	11:00AM*	12:00PM*	1.0000000		
	206 [POG]	12:00PM*	08:00PM*	8.0000000		9.00
09/12/2024 Thu	205 [POP]	07:00PM*	01:00AM*	6.0000000		6.00
09/13/2024 Fri	205 [POP]	04:00PM*	06:00PM*	2.0000000		
	206 [POG]	06:00PM*	12:00AM*	6.0000000		8.00
09/15/2024 Sun	208 [PADJ]			8.7500000		8.75

Summary - PD011 [GORHAM, MICHAEL]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual Prior Bal	Accrual Adjust	Accrual Used	Accrual Earned	Accrual Available
2 [VACA]									43.25
3 [SICK]									152.00
6 [FH]									
205 [POP]	1[UNUSED]	24.00		24.00					
206 [POG]	1[UNUSED]	14.00		14.00					
208 [PADJ]	1[UNUSED]	8.75		8.75					
TOTALS		**46.75**		**46.75**					**195.25**

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X [signature]

Employee Signature

X ______________________

Supervisor Signature

WED 9-11-2024 - 12pm. - 8pm. - Traffic Grant
FRI 9-13-204 6p. - 12p.m. - Traffic Grant