

Employee Timecard - Hourly Distribution Report

Report Date: 12/19/2022

12/12/2022 - 12/18/2022 [7 days]

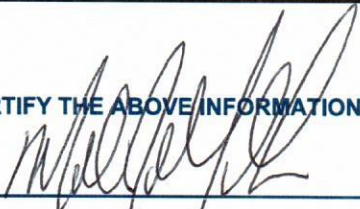
Report Time: 8:48:35 AM

PD011 [GORHAM, MICHAEL]					
Employee ID	PD011	DEPT(G2)	PD	Pay Policy	203
Pay Type	1	Last Name	GORHAM	First Name	MICHAEL

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
12/12/2022 Mon	205 [POP]	07:00PM*	12:00AM*	5.00	5.0000000	
12/13/2022 Tue	205 [POP]	03:30PM*	12:00AM*	8.50	8.5000000	
12/14/2022 Wed	205 [POP]	09:00PM*	06:00AM*	9.00	9.0000000	
12/15/2022 Thu	205 [POP]	10:30PM*	03:00AM*	4.50	4.5000000	
12/16/2022 Fri	205 [POP]	12:00PM*	11:00PM*	11.00	11.0000000	
12/17/2022 Sat	205 [POP]	07:00PM*	12:00AM*	5.00	5.0000000	

Summary - PD011 [GORHAM, MICHAEL]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									25.00
3 [SICK]									119.00
6 [FH]									8.00
205 [POP]	1[UNUSED]	43.00		43.00					
TOTALS		43.00		43.00					152.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X 
 Employee Signature

X _____
 Supervisor Signature

Employee Timecard - Hourly Distribution Report

Report Date: 12/27/2022

12/19/2022 - 12/25/2022 [7 days]

Report Time: 11:43:38 AM

PD011 [GORHAM, MICHAEL]			
Employee ID	PD011	DEPT(G2)	PD
Pay Type	1	Last Name	GORHAM
Pay Policy	203	First Name	MICHAEL

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
12/19/2022 Mon	205 [POP]	07:00PM*	01:00AM*	6.00	6.0000000	
12/20/2022 Tue	205 [POP]	02:00PM*	06:30PM*	4.50	4.5000000	
12/21/2022 Wed	205 [POP]	03:30PM*	02:00AM*	10.50	10.5000000	
12/22/2022 Thu	205 [POP]	04:00PM*	11:00PM*	7.00	7.0000000	
12/23/2022 Fri	202 [POH]				4.0000000	
	205 [POP]	04:00PM*	01:00AM*	13.00	9.0000000	
12/25/2022 Sun	208 [PADJ]			-12.00	-12.0000000	

Summary - PD011 [GORHAM, MICHAEL]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									25.00
3 [SICK]									119.00
6 [FH]									8.00
202 [POH]	1[UNUSED]	4.00		4.00					
205 [POP]	1[UNUSED]	37.00		37.00					
208 [PADJ]	1[UNUSED]	-12.00		-12.00					
TOTALS		29.00		29.00					152.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X  _____
Employee Signature

X _____
Supervisor Signature

Employee Timecard - Hourly Distribution Report

Report Date: 12/19/2022

12/12/2022 - 12/18/2022 [7 days]

Report Time: 8:48:34 AM



AD002 [ROESSLER, HAILEY]					
Employee ID	AD002	DEPT(G2)	AD	Pay Policy	500
Pay Type	3	Last Name	ROESSLER	First Name	HAILEY

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
12/12/2022 Mon	501 [TRW]	08:40AM	12:36PM		3.7500000	
	501 [TRW]	01:04PM	04:29PM	7.25	3.5000000	
12/13/2022 Tue	503 [TRS]				2.0000000	
	501 [TRW]	10:00AM*	01:50PM		3.7500000	
	501 [TRW]	02:21PM	05:29PM	9.00	3.2500000	
12/14/2022 Wed	501 [TRW]	09:21AM	04:49PM	7.50	7.5000000	
12/15/2022 Thu	501 [TRW]	08:00AM*	04:51PM	8.75	8.7500000	
12/16/2022 Fri	503 [TRS]				3.0000000	
	501 [TRW]	08:05AM*	10:30AM*		2.5000000	
	501 [TRW]	12:30PM*	02:33PM		2.0000000	
	501 [TRW]	03:02PM	04:01PM*	8.50	1.0000000	

Summary - AD002 [ROESSLER, HAILEY]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									21.25
3 [SICK]					43.25		5.00		38.25
6 [FH]									
501 [TRW]	1[UNUSED]	36.00		36.00					
503 [TRS]	1[UNUSED]	5.00		5.00					
TOTALS		41.00		41.00	43.25		5.00		59.50

Water = 2 Sewer = 2

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X Hailey Roessler
Employee Signature

X _____
Supervisor Signature

Corresp. ; timesheets / payroll; Accounts Payable / Receivable ;
Salary Comps / HR; Zoning Research; Grant Prep;
End of Year Reporting / Planning; Spec Board Mtg
Prepl Postings / Minutes / Follow-up; Ascendis Payroll Setup;
Tax Payments / Collections, Utility ACT; Dog License Settlement

Employee Timecard - Hourly Distribution Report

Report Date: 12/27/2022

12/19/2022 - 12/25/2022 [7 days]

Report Time: 11:43:38 AM



AD002 [ROESSLER, HAILEY]					
Employee ID	AD002	DEPT(G2)	AD	Pay Policy	500
Pay Type	3	Last Name	ROESSLER	First Name	HAILEY

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
12/19/2022 Mon	501 [TRW]	08:01AM*	12:43PM		4.7500000	
	501 [TRW]	01:27PM	05:09PM	8.50	3.7500000	
12/20/2022 Tue	501 [TRW]	07:48AM	12:59PM		5.2500000	
	501 [TRW]	02:30PM*	05:14PM	8.00	2.7500000	
12/21/2022 Wed	503 [TRS]				3.5000000	
	501 [TRW]	07:55AM	02:24PM	10.00	6.5000000	
12/22/2022 Thu	501 [TRW]	07:50AM*	05:20PM	9.50	9.5000000	
12/23/2022 Fri	502 [TRH]			4.00	4.0000000	

Summary - AD002 [ROESSLER, HAILEY]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									21.25
3 [SICK]					38.25		3.50		34.75
6 [FH]									
7 [BREV]									
501 [TRW]	1[UNUSED]	32.50		32.50					
502 [TRH]	1[UNUSED]	4.00		4.00					
503 [TRS]	1[UNUSED]	3.50		3.50					
TOTALS		40.00		40.00	38.25		3.50		56.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X *Hailey Roe*
Employee Signature

X _____
Supervisor Signature

Tax Payment Processing, CBU Key; DPW Followup/ New Hire Spec Meetings; End of Year Accounting; loan processing payroll processing

Employee Timecard - Hourly Distribution Report

Report Date: 12/19/2022

12/12/2022 - 12/18/2022 [7 days]

Report Time: 8:48:35 AM



AD003 [JOHNSON, MAGGIE]					
Employee ID	AD003	DEPT(G2)	DC	Pay Policy	550
Pay Type	3	Last Name	JOHNSON	First Name	MAGGIE

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
12/12/2022 Mon	511 [CW]	07:58AM	03:31PM	7.50	7.500000	
12/13/2022 Tue	511 [CW]	07:59AM	03:15PM ^{3:00}	7.25	7.250000	
12/14/2022 Wed	511 [CW]	08:00AM	02:35PM	6.50	6.500000	
12/15/2022 Thu	511 [CW]	08:56AM	04:01PM	7.00	7.000000	
12/16/2022 Fri	511 [CW]	08:03AM	12:07PM	4.00	4.000000	

Summary - AD003 [JOHNSON, MAGGIE]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									28.50
3 [SICK]									59.75
6 [FH]									
511 [CW]	1[UNUSED]	32.25		32.25					
TOTALS		32.25		32.25					88.25

Water = 4 Sewer = 4 Dep clerk = 24.00 (HP)

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x
Employee Signature

x
Supervisor Signature

General: assisting silent auction winners, tax payments, utility payments, library open gym communications

Monday: Holiday Helper silent auction pick up, garbage website update, account move in/out

Tuesday: vacant building webinar, indoor winters market, Holiday Celebration Process etc.

Wednesday: Holiday cheer box pick up, tree pick up communication

Thursday: account move in/out, dog license communication

Friday: office closed communication, 2 account move in/out, Holiday cheer boxes

Employee Timecard - Hourly Distribution Report

Report Date: 12/27/2022

12/19/2022 - 12/25/2022 [7 days]

Report Time: 11:43:38 AM



AD003 [JOHNSON, MAGGIE]					
Employee ID	AD003	DEPT(G2)	DC	Pay Policy	550
Pay Type	3	Last Name	JOHNSON	First Name	MAGGIE

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
12/19/2022 Mon	511 [CW]	08:01AM	03:01PM	7.00	7.0000000	
12/20/2022 Tue	511 [CW]	08:00AM	03:00PM	7.00	7.0000000	
12/21/2022 Wed	511 [CW]	08:00AM	02:39PM	6.75	6.7500000	
12/22/2022 Thu	511 [CW]	07:59AM	10:25AM	2.50	2.5000000	
12/23/2022 Fri	502 [TRH]			4.00	4.0000000	

Summary - AD003 [JOHNSON, MAGGIE]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									28.50
3 [SICK]									59.75
6 [FH]									
502 [TRH]	1[UNUSED]	4.00		4.00					
511 [CW]	1[UNUSED]	23.25		23.25					
TOTALS		27.25		27.25					88.25

Water = 4 Sewer = 4 Dep Clerk = 19.25

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X
Employee Signature

X
Supervisor Signature

General : Tax payments, Utility payments, library open gym communications, dog license

Monday : ~~library~~ library winter hours flyer, holiday helpers

Tuesday : account make in/act, library volunteer signed, holiday helpers

Wednesday : cleaned bathrooms, holiday helpers

Thursday : Village Facebook communications

Employee Timecard - Hourly Distribution Report



Report Date: 12/19/2022

12/12/2022 - 12/18/2022 [7 days]

Report Time: 8:48:35 AM

PW003 [JOHNSON, HARRY]					
Employee ID	PW003	DEPT(G2)	FM	Pay Policy	401
Pay Type	1	Last Name	JOHNSON	First Name	HARRY

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
12/12/2022 Mon	611 [FMW] <i>STW</i>	08:28AM	12:28PM	4.00	4.0000000	
12/13/2022 Tue	401 [STW] <i>FMW</i>	08:26AM	12:30PM	4.00	4.0000000	
12/14/2022 Wed	401 [STW] <i>FMW</i>	08:19AM	12:09PM	4.00	4.0000000	
12/15/2022 Thu	401 [STW]	06:35AM	12:19PM	5.75	5.7500000	
12/16/2022 Fri	401 [STW]	09:07AM	12:00PM	3.00	3.0000000	

Summary - PW003 [JOHNSON, HARRY]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
401 [STW]	1[UNUSED]	16.75		16.75					
611 [FMW]	1[UNUSED]	4.00		4.00					
TOTALS		20.75		20.75					

Fac Maint = 8 Streets = 12.75

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x *Harold Johnson*
Employee Signature

x *Spencer Rossler*
Supervisor Signature

*Mon 12/12 cleaned street & sidewalks with snow plow
 Tues 12/13 painted piano room
 Wed 12/14 painted piano room
 Thurs 12/15 plowed snow
 Fri 12/16 cleaned sidewalks, moved paint & materials out of piano room*

Employee Timecard - Hourly Distribution Report

Report Date: 12/27/2022

12/19/2022 - 12/25/2022 [7 days]

Report Time: 11:43:38 AM



PW003 [JOHNSON, HARRY]					
Employee ID	PW003	DEPT(G2)	FM	Pay Policy	401
Pay Type	1	Last Name	JOHNSON	First Name	HARRY

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
12/19/2022 Mon	401 [STW]	08:17AM	11:37AM	3.25	3.2500000	
12/20/2022 Tue	401 [STW] <i>Water</i>	08:25AM	11:32AM	3.00	3.0000000	
12/22/2022 Thu	401 [STW]	04:48AM	02:38PM	10.00	10.0000000	
12/23/2022 Fri	401 [STW]	07:48AM	12:36PM	4.75	4.7500000	

Summary - PW003 [JOHNSON, HARRY]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
401 [STW]	1[UNUSED]	21.00		21.00					
TOTALS		21.00		21.00					

Water = 3 Streets = 18

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x *Harry Johnson*
Employee Signature

x *Hailey Rausch*
Supervisor Signature

*Mon 12/19 cleaned snow from mail boxes, plowed sidewalks
 Replaced hose on gravelly plow
 Tues 12/20 Final meter reading on Cardinal Ave, got
 snow plows ready
 Thurs 12/22 plowed snow
 Fri 12/23 plowed snow*

Employee Timecard - Hourly Distribution Report



Report Date: 12/19/2022

12/12/2022 - 12/18/2022 [7 days]

Report Time: 8:48:35 AM

SP002 [CULLEN, TANNER]					
Employee ID	SP002	DEPT(G2)	ST	Pay Policy	400
Pay Type	3	Last Name	CULLEN	First Name	TANNER

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
12/12/2022 Mon	401 [STW]	06:51AM	03:25PM	8.00	8.0000000	
12/13/2022 Tue	401 [STW]	06:43AM	03:29PM	8.25	8.2500000	
12/14/2022 Wed	401 [STW]	06:58AM	01:21PM	5.75	5.7500000	
12/15/2022 Thu	401 [STW]	04:09AM	02:25PM	9.75	9.7500000	
12/16/2022 Fri	401 [STW]	05:56AM	03:30PM	9.00	8.2500000	0.7500000
12/17/2022 Sat	401 [STW]	06:51AM	09:43AM	3.00		3.0000000

Summary - SP002 [CULLEN, TANNER]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									53.25
3 [SICK]									146.50
6 [FH]									
401 [STW]	1[UNUSED]	40.00	3.75	43.75					
TOTALS		40.00	3.75	43.75					199.75

43.75hrs Streets Dept.

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Tanner Cullen

Employee Signature

x _____

Supervisor Signature

12/12 8hrs Streets Dept.

12/13 Removed snow from main street and Richard Street. 8.25hrs Streets Dept.

12/14 5.75hrs Streets Dept.

12/15 Plowed snow and snow removal. Plowed and salted main st. Sidewalks. 9.75hrs Streets Dept.

12/16 Spot salted in am and snow removal. 9hrs Streets Dept.

12/17 Plowed snow and salted. 3hrs Streets Dept.

Employee Timecard - Hourly Distribution Report

Report Date: 12/27/2022

12/19/2022 - 12/25/2022 [7 days]

Report Time: 11:43:39 AM



SP002 [CULLEN, TANNER]					
Employee ID	SP002	DEPT(G2)	ST	Pay Policy	400
Pay Type	3	Last Name	CULLEN	First Name	TANNER

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
12/19/2022 Mon	401 [STW]	06:52AM	03:48PM	8.25	8.2500000	
12/20/2022 Tue	401 [STW]	04:02AM	03:48PM	11.25	11.2500000	
12/21/2022 Wed	401 [STW]	06:52AM	01:21PM	5.75	5.7500000	

Summary - SP002 [CULLEN, TANNER]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									53.25
3 [SICK]									146.50
6 [FH]									
401 [STW]	1[UNUSED]	25.25		25.25					
TOTALS		25.25		25.25					199.75

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X _____
Employee Signature

X _____
Supervisor Signature

Last Day 12/21/2022
Final Paycheck.
Vacation: Payout 50.842 hours



Hailey Roessler <clerk@ridgewaywi.gov>

Resignation

1 message

Tanner Cullen <streetsandparks@ridgewaywi.gov>

Wed, Dec 7, 2022 at 5:05 PM

To: president <president@ridgewaywi.gov>, Michele Casper <mbcasper@gmail.com>

Cc: Hailey Roessler <clerk@ridgewaywi.gov>

Good Evening,

I had attempted to contact you over the phone today and could not get a hold of you. I would like to inform you of my resignation from The Village of Ridgeway as the Streets and Parks Superintendent. My last day will be Wednesday, December 21st, 2022.

--

Thank you,

Tanner Cullen
Streets & Parks Superintendent
Village Of Ridgeway
(608) 924-1520

THE VILLAGE OF



RIDGEWAY

208 Jarvis Street | Suite A | Ridgeway, WI 53582

Iowa County, Wisconsin

Tanner Cullen
3139 South Main Street
Dodgeville, WI 53533

Dear Mr. Cullen:

Enclosed please find your final paycheck with payout of vacation as follows:

Days Worked (Available)	Accrual Rate (80 hours or 2 Weeks)	Hours to Employee at first of year (80) minus the accrual rate is unearned vacation time as of 12/21/2022
354(365) 354/365=0.9699	0.9699 x 80 hours = 77.59	80-77.59 = 2.408 unearned hours

On 12/21/2022 you had available: 53.25 hours of vacation time.

53.25 available vacation hours remaining – 2.408 unaccrued hours = 50.842 hours to payout to employee on final paycheck dated 01/04/2023.

It was nice to work with you the last three years and the village is grateful for your good work. We wish you the best on your future endeavors.

Sincerely,

Hailey Roessler
Village of Ridgeway Clerk/Treasurer

Village Plowing

THURS	12/22	8 HRS
FRI	12/23	3 HRS
SAT	12/24	2 HRS

Mark Stewart