



State of Wisconsin Department of Administration

Tony Evers, Governor
Kathy Blumenfeld, Secretary
David Pawlisch, Division Administrator

August 13, 2026

Bradley Butler, Village President
Village of Ridgeway
208 Jarvis Street, Suite A
Ridgeway, WI 53582-9658

RE: Village of Ridgeway 2026 Community Development Block Grant for Public Facilities (CDBG-PF) Project Award and Pre-Agreement Requirements

Dear Village President Buttler:

Thank you for your recent Community Development Block Grant for Public Facilities (CDBG-PF) application for street and utilities infrastructure improvements on Main Street & Cretney Street. On behalf of Governor Tony Evers and Secretary Kathy Blumenfeld, I am pleased to inform you that the Wisconsin Department of Administration (DOA) will award up to \$1,000,000 to the Village of Ridgeway (referred to as the "Grantee" hereafter) for this CDBG-PF project. Given that the official announcement of these awards to the press is still forthcoming, we request that you do not share this information on social media or externally, beyond operations or programmatic communication needed to move your project forward.

The U.S. Department of Housing and Urban Development (HUD) provides federal funding to states through the Community Development Block Grant (CDBG) program. Wisconsin uses this federal funding to provide affordable housing, suitable living environments, and expanded economic opportunities for persons with low and moderate incomes.

To ensure that your CDBG application meets federal HUD regulations and program goals, the DOA Division of Energy, Housing and Community Resources (DEHCR, also referred to as the "Division" hereafter) has reviewed and scored your grant application using the 2026 CDBG-PF competitive application criteria. A **Scoring Summary** sheet for the grant application submitted by the Grantee is included on pages 4-5 of this letter.

Information regarding CDBG requirements and a list of documents that must be submitted to the Division to finalize the CDBG Grant Agreement are provided in the **CDBG-PF Award Requirements** document that accompanies this letter. No construction work may start prior to receiving the Environmental Review Certification and full execution of the Grant Agreement with DOA. The Grantee has **forty-five (45) days** from the date of this

August 13, 2026

Village of Ridgeway Award Letter (Grant Agreement/Contract Number: CDBG-PF 26-16)

CDBG-PF Award Amount: \$1,000,000

Page 2 of 5

letter to sign and return the **Acceptance of Award** (found on page 3 this letter) and submit the pre-agreement items listed under the "Pre-Agreement Documents Submission" section of the **CDBG-PF Award Requirements** document which is attached.

After the Division receives these items, the Grantee will be contacted by the assigned DEHCR CDBG Project Representative to provide additional information on the terms and conditions of the CDBG-PF award to help ensure the successful administration of this project under HUD guidelines. Certain compliance requirements must be met, and the grant agreement must be fully executed (i.e., signed by all applicable parties), **prior to** the start of any construction activities for this project.

We look forward to working with you to ensure successful completion of your CDBG Public Facilities project. Please contact your assigned CDBG Project Representative if you have any questions or concerns.

Again, congratulations and thank you for your efforts in helping our communities prosper and maintain a high quality of life for all Wisconsin residents.

Sincerely,

DocuSigned by:

8BBB1B6C717146F...

David J. Pawlisch, Division Administrator
Division of Energy, Housing and Community Resources

Attachments: 7

cc: Senator Howard Marklein, Senate District #17, State of Wisconsin
Representative Todd Novak, Assembly District #51, State of Wisconsin
Lori Phelan, Village Clerk/Treasurer, Village of Ridgeway
Bart Nies, Owner/Project Manager, Delta 3 Engineering, Inc.
Tamra Fabian, Director, Bureau of Community Development, DEHCR
Kristine Haskin, Director, Program Services Bureau, DEHCR
Sandy Hilgendorf, Budget & Policy Analyst-Advanced, Program Services Bureau, DEHCR
Joanna Storm, Grants Specialist-Advanced, Bureau of Community Development, DEHCR

August 13, 2026
Village of Ridgeway Award Letter (Grant Agreement/Contract Number: CDBG-PF 26-16)
CDBG-PF Award Amount: \$1,000,000
Page 3 of 5

Acceptance of Award

This award letter represents the Department of Administration – Division of Energy, Housing and Community Resources’ participation in the project. It can be accepted by signing below and returning this completed form via email to the Division’s assigned CDBG Project Representative listed below.

AUTHORITY TO SIGN DOCUMENT: The persons signing this Acceptance on behalf of the Grantee certify, attest to, and acknowledge that:

- 1. The Grantee’s respective Resolutions, and/or other related documents, give full and complete authority to bind the Grantee on whose behalf they are executing this document;
- 2. The specific provisions of this award letter are not binding upon the Division or Grantee; and that
- 3. The Division may withdraw this award at any point for any reason.

Acknowledgement

Grantee: Village of Ridgeway (Grant Agreement/Contract Number: CDBG-PF 26-16)

Signature of Chief Elected Official (CEO):	Date Signed:

Printed Name of Chief Elected Official (CEO):	Job Title of Chief Elected Official (CEO):
Bradley Buttler	Village President

Signature of Clerk:	Date Signed:

Printed Name of Clerk:	Job Title of Clerk:
Lori Phelan	Village Clerk/Treasurer

CDBG Project Representative Contact Information

Joanna Storm, Grants Specialist-Advanced
Division of Energy, Housing, and Community Resources
Bureau of Community Development
PO Box 7970
Madison, WI 53707-7970
(608) 261-5049
Joanna.Storm@Wisconsin.gov

August 13, 2026

Village of Ridgeway Award Letter (Grant Agreement/Contract Number: CDBG-PF 26-16)

CDBG-PF Award Amount: \$1,000,000

Page 4 of 5

2026 Community Development Block Grant for Public Facilities (CDBG-PF) Project Application Scoring Summary

Applicant / Unit of General Local Government (UGLG):	Village of Ridgeway
Wisconsin County:	Iowa County
Project Title:	Utilities Replacement and Street Reconstruction (Main Street & Cretney)
Project Start Date:	Construction must start no later than July 1, 2027
Project End Date:	Construction must be completed no later than October 31, 2028; <i>Project Completion Report</i> and <i>Final CDBG Payment Request</i> must be received by DEHCR staff no later than December 31, 2028.
National Objective:	Meets LMI National Objective based on Income Survey Data
Total # of Beneficiaries	681
Total # of LMI Beneficiaries	403
LMI %	59.2%
Estimated Total Project Cost:	\$2,872,500.00
CDBG Funding Amount Requested:	\$1,000,000.00
CDBG Funding Amount Awarded:	\$1,000,000.00

Application Component:	Score:	Comments:
Project Need (0 – 100 points possible):	78	<i>Problem presents a high health/safety risk.</i>
Community Distress (70 points possible):	30	MHI: \$71,563 <i>Median Household Income [MHI] (0 – 40 points): 6</i> Per Capita Property Value: \$107,919 <i>Per Capita Property Value (0 – 15 points): 9</i> Tax Rate: 0.01848 <i>Local Property Tax Rate (0 – 15 points): 15</i>
Financial Need (30 points possible): <i>Score Based on G.O. Debt & Sewer/Water Rates:</i> <i>[Projects which include some water and/or sewer work]</i>	12	G.O. Debt Individual Score: 0 Sewer/Water Individual Score: 24 Combined Average Score Earned: 12
Planning (10 points possible):	7	<i>Written answer and supporting documents provided. Plan(s) contained reference to the proposed CDBG project.</i>
Project Readiness (40 points possible):	40	<i>Environmental Review Documentation: 10</i> <i>Architectural/Engineering Biddable Plans & Specifications Documentation: 30</i>
Other Application Documentation Review Comments:	No Score Applicable Here.	<i>Citizen Participation requirements met.</i>

August 13, 2026
Village of Ridgeway Award Letter (Grant Agreement/Contract Number: CDBG-PF 26-16)
CDBG-PF Award Amount: \$1,000,000
Page 5 of 5

		<i>Citizen Participation Documentation Error: Incorrect public hearing notice publisher's affidavit submitted. Required DEHCR follow-up to confirm compliance. Non-violent Civil Rights Demonstration/Excessive Use of Force Policy: Compliance confirmed. RADRAP Compliance: Compliance confirmed. Fair Housing Ordinance Accepted. Matching Funds: Eligible – Meets Match Requirements. Match Resolution and Budget Documents Provided.</i>
Errors (Penalty Points Earned):	Minus 10	<i>Missing/incorrect documentation required follow-up to confirm compliance/eligibility.</i>
TOTAL (250 points possible):	157	<i>Project is deemed eligible for award based on ranked scoring if sufficient funding is available.</i>