



## **BOARD OF TRUSTEES MEETING MINUTES**

**July 11, 2023 at 7:00 PM**

**Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582**

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### **CALL TO ORDER AND ROLL CALL**

Meeting called to order by Chair Casper at 7:00 pm.

PRESENT: President Michele Casper, Trustee Cindy Niehaus, Trustee Kellee Venden, Trustee Ruth Nevins, Trustee Rick Short, Trustee Julene Garner, Trustee Steve Vosberg, Dale Peterson-Director of Public Works, Marshal Michael Gorham, Braden Losby-Streets and Parks Superintendent, Hailey Roessler-Clerk/Treasurer

### **CONFIRMATION OF OPEN MEETING**

Roessler indicated this was a properly noticed meeting posted on Friday, July 7, 2023, at the Ridgeway Community Center, and the Village website with notification sent via email/text to subscribers.

### **PUBLIC COMMENT**

Bruce Paull was present.

### **PLEDGE OF ALLEGIANCE**

The pledge was recited.

### **CONSENT AGENDA**

**Motion by Short, Seconded by Garner, to adopt the consent agenda as presented. Motion carried.**

1. Minutes to be Adopted: 06/13/2023 Regular Board of Trustees Meeting; 06/12/2023 and 06/13/2023 Finance Committee Meetings
2. ACH Payments and General Fund Disbursements
3. Adoption of Agenda

### **ANNOUNCEMENTS, DEPARTMENT REPORTS, AND CORRESPONDENCE**

Roessler indicated she has not heard any reply from Verizon. The village received a \$1,362 dividend payment from the League of Wisconsin Municipalities. Shared Revenue went up 32% for 2024, an

increase of \$40,823 and an additional 3% increase for 2025. The Ridgeway Volunteer Library is halfway to its 3,000 people visited goal for 2023. Anne Connor is organizing a book drive for the library if anyone has books to donate, please let her or the office know.

Fourth of July was a success - The village and town each contributed \$800 to fireworks, along with a \$200 donation from Ayers Furniture, an additional \$946 in fundraising and \$770.46 contributed from concession stand sale proceeds. Casper indicated it was a fantastic turnout and things went really smooth and thanked all the volunteers.

4. Announcements
5. Correspondence
6. Department Reports

#### ITEMS FOR CONSIDERATION AND ACTION

7. 2023-2024 Liquor License Applications - Neighbors and Doodle's

**Motion by Vosburg, Seconded by Garner, to approve the liquor license application for Neighbors. Motion carried.**

**Motion by Vosburg, Seconded by Short, to approve the liquor license application for Doodle's. Nevins abstained. Motion carried.**

8. LTE Police Clerk

Marshal Gorham indicated that the chosen candidate was Elizabeth Charlson.

**Motion by Niehaus, Seconded by Venden, to offer Elizabeth Charlson the Limited Term Police Clerk position. Motion carried.**

9. MHTC - <https://mhtc.net/fiber-process/>

Trustees discussed MHTC's proposal for running fiber optic to every home in Ridgeway.

10. Utility Locator/GPS Map of Utilities

Peterson discussed the possibility of obtaining a utility locator and gps mapping of the utilities at the same time, it would be useful to obtain it and start mapping now due to the fiber optic construction by MHTC but felt that the timeline was too tight for this construction project. Casper asked him to bring more information to the board next month as it would be useful for future projects.

11. Barneveld Brigham Fire Rescue Protection District Agreement

**Motion by Garner, Seconded by Niehaus, to approve the Barneveld Brigham Fire-Rescue Protection District Agreement and Agreement for Provision of Emergency Medical Services. Motion carried.**

12. Level 2 Service for the WWTP Generator

**Motion by Nevins, Seconded by Short, to authorize up to \$1,167.01 for WWTP Generator service. Motion carried.**

13. RTU Maintenance Agreement

Peterson indicated that Public Works could handle maintenance for the first few years. Maintenance agreement from Trane was received and filed.

14. Sale of Portable Building

Roessler indicated that a contract was drawn up for sale of the portable. The portable has been listed on Facebook marketplace for \$100. There are two very interested buyers but no arrangements have been made. Portable will be placed on Wisconsin Surplus Auction if it is not sold through Marketplace.

**Motion by Garner, Seconded by Niehaus, to approve purchase agreement and removal of the portable building for \$100 as presented. Motion carried.**

15. Legacy Solar Coop Proposal

Trustees are interested in solar but don't feel like it is the right time, will be revisited in the future.

16. 2023 Park Improvements Project

Roessler presented the project plans received from Parkitecture. The WEDC contract is signed and can be started immediately. The DNR contract has not been received and expenses cannot be incurred outside of design and engineering until the contract is signed.

**Motion by Vosburg, Seconded by Nevins, to approve payment of the Parkitecture invoice in the amount of \$5,894.40. Motion carried.**

**Motion by Short, Seconded by Vosburg, to remove the green space area only from the Parkitecture Construction Documents. Motion carried.**

**Motion by Niehaus, Seconded by Nevins, to have Julene Garner get ideas from local landscapers to work with the budget for village green landscape improvements. Motion carried.**

**Motion by Vosburg, Seconded by Garner, to have Charlie Aschilman excavate and install washstone around the water tower per quote supplied January 2023, for \$1,527. Motion carried. Motion carried.**

17. Dog Park Lighting Options

**Motion by Nevins, Seconded by Niehaus, to have Alliant Energy hang two lights on existing power poles on Stonier Lane. Motion carried. Venden abstained.**

18. Wisconsin Department of Employee Trust Funds/Retirement System

<https://etf.wi.gov/employers/joining-etf-administered-benefit-programs>

Discussions will take place as a part of the budget process.

19. Office Computer/Server Replacement

**Motion by Nevins, Seconded by Short, to authorize \$1,119.95 from cash for the office computer server replacement. Motion carried.**

**ADJOURNMENT**

**Motion by Venden, Seconded by Niehaus, to adjourn at 9:40 pm. Motion carried.**