

Report Date: 02/27/2023

Report Time: 8:31:39 AM

Employee Timecard - Hourly Distribution Report

02/20/2023 - 02/26/2023 [7 days]

PD011 [GORHAM, MICHAEL]

Employee ID	PD011	DEPT(G2)	PD	Pay Policy	601
Pay Type	1	Last Name	GORHAM	First Name	MICHAEL

Time Card

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
02/20/2023 Mon	204 [POV]			6.00		6.0000000
02/21/2023 Tue	204 [POV]			6.00		6.0000000
02/22/2023 Wed	204 [POV]			8.00		8.0000000
02/23/2023 Thu	205 [POP]	03:00PM*	11:00PM*	8.00	8.0000000	
02/25/2023 Sat	205 [POP]	07:00PM*	12:00AM*	5.00	5.0000000	

Summary - PD011 [GORHAM, MICHAEL]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]					133.00		20.00		113.00
3 [SICK]									127.00
6 [FH]									8.00
204 [POV]	1[UNUSED]		20.00	20.00					
205 [POP]	1[UNUSED]	13.00		13.00					
TOTALS		13.00	20.00	33.00	133.00		20.00		248.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X

Employee Signature

X

Supervisor Signature

Time Sheet

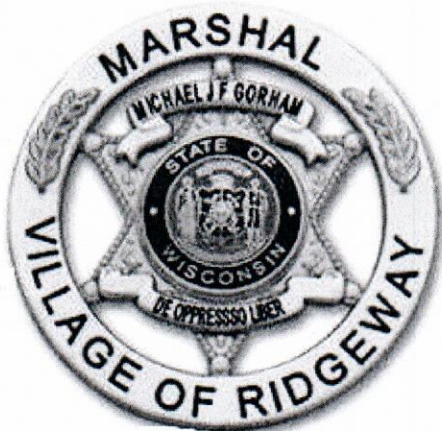
2 messages

Michael Gorham <marshal@ridgewaywi.gov>
To: Hailey Roessler <clerk@ridgewaywi.gov>

Sun, Mar 5, 2023 at 9:49 PM

I need an adjustment to my vacation time sheet. Also, could you reprint my W-2.? The fur nugget got it. She trying to get get me on Tax evasion

Michael J F Gorham
Marshal
Ridgeway Marshal's Office
208 Jarvis Street Suite B
Ridgeway WI 53582
Office Email: marshal@ridgewaywi.gov
Office Number: 608-924-1030
Dispatch (ICSO) 608-930-9500 Option #2



Hailey Roessler <clerk@ridgewaywi.gov>
To: Michael Gorham <marshal@ridgewaywi.gov>

Mon, Mar 6, 2023 at 8:52 AM

For any adjustments to timesheets please comment in Novatime or write on your printout.

I will reprint your w-2 and put in your employee mailbox.

Thank you,
Hailey
[Quoted text hidden]

--

time card

1 message

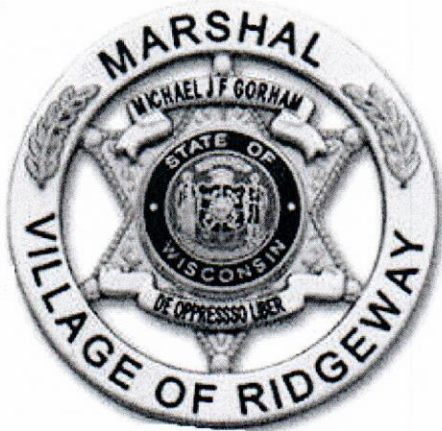
Michael Gorham <marshal@ridgewaywi.gov>

Wed, Mar 8, 2023 at 12:09 PM

To: Hailey Roessler <clerk@ridgewaywi.gov>

i corrected the time card.

Michael J F Gorham
Marshal
Ridgeway Marshal's Office
208 Jarvis Street Suite B
Ridgeway WI 53582
Office Email: marshal@ridgewaywi.gov
Office Number: 608-924-1030
Dispatch (ICSO) 608-930-9500 Option #2



Employee Timecard - Hourly Distribution Report

Report Date: 03/08/2023

02/20/2023 - 02/26/2023 [7 days]

Report Time: 12:28:46 PM

PD011 [GORHAM, MICHAEL]

Employee ID	PD011	DEPT(G2)	PD	Pay Policy	601
Pay Type	1	Last Name	GORHAM	First Name	MICHAEL

Time Card

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
02/20/2023 Mon	204 [POV]			8.00		8.0000000
02/21/2023 Tue	204 [POV]			8.00		8.0000000
02/23/2023 Thu	205 [POP]	03:00PM*	11:00PM*	8.00	8.0000000	
02/25/2023 Sat	205 [POP]	07:00PM*	12:00AM*	5.00	5.0000000	
02/26/2023 Sun	205 [POP]	05:00PM*	09:30PM*	4.50	4.5000000	

Summary - PD011 [GORHAM, MICHAEL]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]					133.00		16.00		117.00
3 [SICK]									127.00
6 [FH]									8.00
204 [POV]	1[UNUSED]		16.00	16.00					
205 [POP]	1[UNUSED]	17.50		17.50					
TOTALS		17.50	16.00	33.50	133.00		16.00		252.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X _____

Employee Signature

X _____

Supervisor Signature

Employee Timecard - Hourly Distribution Report

Report Date: 03/06/2023

02/27/2023 - 03/05/2023 [7 days]

Report Time: 8:09:35 AM

PD011 [GORHAM, MICHAEL]

Employee ID	PD011	DEPT(G2)	PD	Pay Policy	601
Pay Type	1	Last Name	GORHAM	First Name	MICHAEL

Time Card

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
02/27/2023 Mon	205 [POP]	06:30PM*	11:30PM*	5.00	5.0000000	
02/28/2023 Tue	205 [POP]	12:00PM*	05:00PM*		5.0000000	
	205 [POP]	06:00PM*	08:00PM*	7.00	2.0000000	
03/01/2023 Wed	205 [POP]	10:00AM*	01:00AM*	15.00	15.0000000	
03/03/2023 Fri	205 [POP]	04:00PM*	01:00AM*	9.00	9.0000000	
03/04/2023 Sat	205 [POP]	01:00PM*	06:00PM*	5.00	5.0000000	
03/05/2023 Sun	208 [PADJ]			13.50	13.5000000	

Summary - PD011 [GORHAM, MICHAEL]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									120.00
3 [SICK]					127.00	4.00			131.00
6 [FH]									8.00
205 [POP]	1[UNUSED]	41.00		41.00					
208 [PADJ]	1[UNUSED]	13.50		13.50					
TOTALS		54.50		54.50	127.00	4.00			259.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X @ Training

Employee Signature

X _____

Supervisor Signature

Employee Timecard - Hourly Distribution Report

Report Date: 02/27/2023

02/20/2023 - 02/26/2023 [7 days]

Report Time: 8:31:39 AM

AD002 [ROESSLER, HAILEY]

Employee ID	AD002	DEPT(G2)	AD	Pay Policy	500
Pay Type	3	Last Name	ROESSLER	First Name	HAILEY

Time Card

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
02/20/2023 Mon	501 [TRW]	07:40AM	12:46PM		5.0000000	
	501 [TRW]	01:18PM	04:48PM	8.50	3.5000000	
02/21/2023 Tue	501 [TRW]	06:32AM	01:00PM		6.5000000	
	501 [TRW]	01:30PM*	09:46PM*	14.75	8.2500000	
02/22/2023 Wed	501 [TRW]	08:11AM	12:30PM		4.2500000	
	501 [TRW]	01:47PM	04:00PM	6.50	2.2500000	
02/23/2023 Thu	501 [TRW]	08:30AM*	11:31AM		3.0000000	
	501 [TRW]	12:06PM	04:32PM	7.50	4.5000000	
02/24/2023 Fri	501 [TRW]	09:35AM	12:01PM	2.50	2.5000000	

Summary - AD002 [ROESSLER, HAILEY]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									101.25
3 [SICK]									28.00
6 [FH]									8.00
7 [BREV]									
501 [TRW]	1[UNUSED]	39.75		39.75					
TOTALS		39.75		39.75					137.25

Water Admin = 3 Sewer Admin = 2 Clerk/Treas = 34.75

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

Hailey Roessler
Employee Signature

x _____
Supervisor Signature

General: Payment + Licensing; Receipting; Phone/Email Corresp.
 Election Prep; Election Day; Election Cleanup; Reconciliation;
 Delivery of Materials to County; Clean Facility/RCC/Bathrooms,
 sweeping etc.; BOT Minutes + Meeting Follow-up; Process
 Utility Late Fees; ACH Payments; Payroll / IRS; Insurance;
 Scheduling Meter Register/Transmitter Change outs; NSF
 processing; Hubbard CSM; Consumption Questions
 RCC Roof Repair Scheduling

Employee Timecard - Hourly Distribution Report

Report Date: 03/06/2023

02/27/2023 - 03/05/2023 [7 days]

Report Time: 8:09:34 AM

AD002 [ROESSLER, HAILEY]

Employee ID	AD002	DEPT(G2)	AD	Pay Policy	500
Pay Type	3	Last Name	ROESSLER	First Name	HAILEY

Time Card

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
02/27/2023 Mon	501 [TRW]	08:13AM	12:02PM		3.7500000	
	501 [TRW]	12:44PM	04:31PM	7.50	3.7500000	
02/28/2023 Tue	503 [TRS]				1.5000000	
	501 [TRW]	08:13AM	11:53AM		3.7500000	
	501 [TRW]	12:30PM	03:29PM	8.25	3.0000000	
03/01/2023 Wed	501 [TRW]	08:08AM	01:47PM		5.5000000	
	501 [TRW]	02:01PM	04:50PM		2.7500000	
	501 [TRW]	06:22PM	08:42PM*	10.75	2.5000000	
03/02/2023 Thu	501 [TRW]	08:08AM	11:17AM		3.0000000	
	501 [TRW]	11:53AM	04:47PM	7.75	4.7500000	
03/03/2023 Fri	501 [TRW]	07:50AM	01:25PM	5.75	5.7500000	

Summary - AD002 [ROESSLER, HAILEY]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									101.25
3 [SICK]					28.00	4.00	1.50		30.50
6 [FH]									8.00
7 [BREV]									
501 [TRW]	1[UNUSED]	38.50		38.50					
503 [TRS]	1[UNUSED]	1.50		1.50					
TOTALS		40.00		40.00	28.00	4.00	1.50		139.75

Water = 2 Gm Adm = 36.5 Sick = 1.5

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X 
Employee Signature

X _____
Supervisor Signature

General Comm/Phone/Email; Water Meter Sched.; Roof Estimate Scheduling; AP/AR; Plan Comm Prep/Mtg/Wrap-Up; Chronic Nuisance Ordinance Review; Library Programming; Onboarding New trustee; TID loan work; Bank Reconciliation

Employee Timecard - Hourly Distribution Report

Report Date: 02/27/2023

02/20/2023 - 02/26/2023 [7 days]

Report Time: 8:31:39 AM

AD003 [JOHNSON, MAGGIE]

Employee ID	AD003	DEPT(G2)	DC	Pay Policy	550
Pay Type	3	Last Name	JOHNSON	First Name	MAGGIE

Time Card

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
02/20/2023 Mon	511 [CW]	08:03AM	03:35PM	7.50	7.5000000	
02/21/2023 Tue	511 [CW]	11:05AM	06:05PM	7.00	7.0000000	
02/22/2023 Wed	511 [CW]	08:12AM	02:44PM	6.50	6.5000000	
02/23/2023 Thu	511 [CW]	08:07AM	03:08PM	7.25	7.2500000	
02/24/2023 Fri	511 [CW]	07:58AM	12:06PM	4.00	4.0000000	

Summary - AD003 [JOHNSON, MAGGIE]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									89.50
3 [SICK]									67.75
6 [FH]									8.00
511 [CW]	1[UNUSED]	32.25		32.25					
TOTALS		32.25		32.25					165.25

Water = 4 Sewer = 2 Dep Clerk = 26.25

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Maggie Johnson
Employee Signature

x Haley Roessler
Supervisor Signature

General: Utility payments, library/open gym communications, dog license, community center ~~per~~ rentals

Monday: Public test & election Set up, cleaned CC for election, Leak communications, Easter

Tuesday: Election, Leak communications, 4th of July donation cans, community movie thank you, updated trimble

Wednesday: ordered Saturday story time books, Saturday story time post, Easter, Park & rec agenda

Thursday: Easter, public works business cards, imported utility billing

Friday: Deposit, 10 day disconnects, meter troubleshooting, Monday story time communication

Employee Timecard - Hourly Distribution Report

Report Date: 03/06/2023

02/27/2023 - 03/05/2023 [7 days]

Report Time: 8:09:34 AM

AD003 [JOHNSON, MAGGIE]

Employee ID	AD003	DEPT(G2)	DC	Pay Policy	550
Pay Type	3	Last Name	JOHNSON	First Name	MAGGIE

Time Card

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
02/27/2023 Mon	511 [CW]	07:59AM	03:30PM	7.50	7.5000000	
02/28/2023 Tue	511 [CW]	07:58AM	03:01PM	7.00	7.0000000	
03/01/2023 Wed	511 [CW]	08:00AM	02:29PM	6.50	6.5000000	
03/02/2023 Thu	511 [CW]	07:59AM	03:02PM	7.00	7.0000000	
03/03/2023 Fri	511 [CW]	07:56AM	12:02PM	4.00	4.0000000	

Summary - AD003 [JOHNSON, MAGGIE]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									89.50
3 [SICK]					67.75	4.00			71.75
6 [FH]									8.00
511 [CW]	1[UNUSED]	32.00		32.00					
TOTALS		32.00		32.00	67.75	4.00			169.25

Water = 4 Sewer = 4 Dep clerk = 24.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x

Employee Signature

x

Supervisor Signature

General : Utility payments, library/open gym communications, dog license, community center rentals

Monday : Easter, processed & ^{printed} posted utility bills, Saturday Story time communication
Prep for Sat. Story time

Tuesday : Posted utility bills, youth baseball, sat. story time prep.

Wednesday : Easter, library numbers, meter change out

Thursday : Trained library volunteers, library programming

Friday : prep for story time, cleaned gym and laid out gym floor covers, cleaned out multi-purpose room

Employee Timecard - Hourly Distribution Report

Report Date: 03/06/2023

02/27/2023 - 03/05/2023 [7 days]

Report Time: 8:09:35 AM

PW003 [JOHNSON, HARRY]

Employee ID	PW003	DEPT(G2)	FM	Pay Policy	401
Pay Type	1	Last Name	JOHNSON	First Name	HARRY

Time Card

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
02/27/2023 Mon	611 [FMW]	08:20AM	01:02PM	4.75	4.7500000	
02/28/2023 Tue	401 [STW]	08:24AM	12:25PM	4.00	4.0000000	
03/01/2023 Wed	401 [STW]	08:21AM	11:47AM	3.50	3.5000000	
03/02/2023 Thu	611 [FMW]	08:23AM	12:36PM	4.00	4.0000000	
03/03/2023 Fri	611 [FMW]	08:18AM	12:10PM	4.00	4.0000000	

Summary - PW003 [JOHNSON, HARRY]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
401 [STW]	1[UNUSED]	7.50		7.50					
611 [FMW]	1[UNUSED]	12.75		12.75					
TOTALS		20.25		20.25					

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X

Employee Signature

X

Supervisor Signature

Mon 2/27 Cleaned caps & bottles in refrigerator in kitchen
 Tues 2/28 Emptyed library books & cardboard into bins
 cleared street at church for funeral, cleared sidewalk
 across from Burger Mart
 Wed 3/1 Mopped gym floor, moved buckets, cleaned refrigerator
 in kitchen
 Thurs 3/2 painted piano room
 Fri 3/3 painted piano room

Employee Timecard - Hourly Distribution Report

Report Date: 02/27/2023

02/20/2023 - 02/26/2023 [7 days]

Report Time: 8:31:39 AM

PW005 [PETERSON, DALE]

Employee ID	PW005	DEPT(G2)	PW	Pay Policy	300
Pay Type	3	Last Name	PETERSON	First Name	DALE

Time Card

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
02/20/2023 Mon	301 [SEW]	06:55AM	12:23PM		5.5000000	
	601 [WAW]	12:54PM	03:31PM	8.00	2.5000000	
02/21/2023 Tue	301 [SEW]	06:54AM	12:47PM		5.7500000	
	401 [STW]	01:17PM	03:28PM	8.00	2.2500000	
02/22/2023 Wed	301 [SEW]	06:54AM	12:22PM		5.2500000	
	601 [WAW]	12:49PM	06:34PM	11.00	5.7500000	
02/23/2023 Thu	401 [STW]	04:58AM	11:44AM	6.75	6.7500000	
02/24/2023 Fri	601 [WAW]	07:00AM	01:55PM	7.00	6.2500000	0.7500000

Summary - PW005 [PETERSON, DALE]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									80.00
3 [SICK]									4.00
6 [FH]									8.00
301 [SEW]	1[UNUSED]	16.50		16.50					
401 [STW]	1[UNUSED]	9.00		9.00					
601 [WAW]	1[UNUSED]	14.50	0.75	15.25					
TOTALS		40.00	0.75	40.75					92.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X



Employee Signature

X

Supervisor Signature

Dale Peterson Weekly Work Log 2-19-2023

Sunday 2-19-2023:

Weekend Rounds 2 Hours

Monday 2-20-2023:

Daily labs at WWTP 2 Hours

Installed new weigh scale at Well 2 for Chlorine dosing cleanup Chlorine room 4 Hours, Inspected Gym roof at community center with Steve Vosberg 2 Hours.

Tuesday 2-21-2023:

Daily labs at WWTP 2 Hours

Met with B&M Technical Services for quote on Collins St Lift Station rails replacement and quote for online sensing of Effluent parameters at WWTP 2 Hours, Had a Diggers Hotline locate on Cardinal Way 1 Hour, Prepped trucks for upcoming storm 3 Hours.

Wednesday 2-22-2023:

Daily labs at WWTP 2 Hours

Installed new chains obtained from Iowa County on the big plow truck 2 Hours, Troubleshoot new Chlorine scale at Well 2 1 Hour, Plowed streets etc 6 Hours

Thursday 2-23-2023:

Started early to cleanup from yesterday's snow 6.75 Hours

Friday 2-24-2023:

Daily Labs at WWTP 2 Hours

10 Day disconnect notices 1Hour, Got new Chlorine scale working at Well 2 1 Hour, Locating and unthawing curb box at 210 Cardinal Way so the water could be turned on 3.25 Hours

Saturday 2-18-2023

Braeden worked the weekend no hours

Employee Timecard - Hourly Distribution Report

Report Date: 03/06/2023

02/27/2023 - 03/05/2023 [7 days]

Report Time: 8:09:35 AM

PW005 [PETERSON, DALE]

Employee ID	PW005	DEPT(G2)	PW	Pay Policy	300
Pay Type	3	Last Name	PETERSON	First Name	DALE

Time Card

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
02/27/2023 Mon	301 [SEW]	06:53AM	12:33PM		5.5000000	
	601 [WAW]	01:01PM	03:26PM	8.00	2.5000000	
02/28/2023 Tue	301 [SEW]	06:52AM	12:07PM		5.2500000	
	301 [SEW]	12:37PM	03:27PM	8.25	3.0000000	
03/01/2023 Wed	301 [SEW]	06:56AM	11:36AM		4.5000000	
	601 [WAW]	12:06PM	03:01PM		3.0000000	
03/02/2023 Thu	601 [WAW]	05:23PM	08:05PM	10.00	2.5000000	
	301 [SEW]	06:43AM	12:28PM		5.7500000	
03/03/2023 Fri	601 [WAW]	12:51PM	03:40PM	8.50	2.7500000	
	601 [WAW]	06:59AM	02:22PM	7.25	5.2500000	2.0000000

Summary - PW005 [PETERSON, DALE]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									80.00
3 [SICK]					4.00	4.00			8.00
6 [FH]									8.00
301 [SEW]	1[UNUSED]	24.00		24.00					
601 [WAW]	1[UNUSED]	16.00	2.00	18.00					
TOTALS		40.00	2.00	42.00	4.00	4.00			96.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X

Employee Signature

X

Supervisor Signature

Dale Peterson Weekly Work Log 2-26-2023

Sunday 2-26-2023:

Braeden worked the weekend no hours

Monday 2-27-2023:

Daily labs at WWTP 2 Hours

Heavy rain and snow melt caused the flow at the WWTP to go from 50K gallons to 140K gallons, spent the majority of the day on the phone and running pumps to get the excess water moved. Reported the issue to the DNR as required 6 Hours

Tuesday 2-28-2023:

Daily labs at WWTP 2 Hours

Flows were down to around 100K gallons and things seem to be going down but we were still pumping most of the day 4 Hours. Changed a faulty reading water meter at 104 Meudt Ct and 200 E. Wells and located the sewer lateral of lot 19 on Cardinal Way, the last lot under construction 2 Hours.

Wednesday 3-1-2023:

Daily labs at WWTP 2 Hours

Went out investigating where the extra inflow is coming into the WWTP found a large amount of standing water and snow melt on Dan Leary property before the sewer main crosses under 18-151. Trying to find some inflow dishes which should lessen the amount of I&I coming into the WWTP. 4 Hours. Met with the last contractor to work on the gym roof to investigate the leaking issues 2 Hours.

Thursday 3-2-2023:

Daily Labs at WWTP 2 Hours

Worked with AeroMod on the high flow issues and why the plant software shuts down on high flow 3 Hours, Went out on Dan Leary property to continue to monitor the water level going down but flows were still high at 145K 2Hours, informed Delta3 of the situation and they shared a contractor that deals with sealing up manholes to contact 1Hour.

Friday 3-3-2023:

Daily Labs at WWTP 2 Hours

Flows peaked today at 153K hopefully going to stay down with no significant rainfall forecasted. Met with several roofing contractors on the gym roof 5 Hours

Saturday 3-4-2023

Braeden worked the weekend no hours

Employee Timecard - Hourly Distribution Report

Report Date: 02/27/2023

02/20/2023 - 02/26/2023 [7 days]

Report Time: 8:31:39 AM

SP003 [LOSBY, BRADEN]

Employee ID	SP003	DEPT(G2)	ST	Pay Policy	400
Pay Type	3	Last Name	LOSBY	First Name	BRADEN

Time Card

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
02/20/2023 Mon	401 [STW]	06:55AM	12:16PM		5.2500000	
	601 [WAW]	12:45PM	03:36PM	8.00	2.7500000	
02/21/2023 Tue	401 [STW]	06:55AM	12:34PM		5.5000000	
	401 [STW]	01:06PM	03:28PM	8.00	2.5000000	
02/22/2023 Wed	401 [STW]	06:55AM	12:09PM		5.2500000	
	401 [STW]	12:42PM	06:34PM	11.00	5.7500000	
02/23/2023 Thu	401 [STW]	06:02AM	12:07PM	6.00	6.0000000	
02/24/2023 Fri	401 [STW]	06:55AM	01:37PM	6.50	6.5000000	
02/25/2023 Sat	601 [WAW]	06:13AM	08:13AM*	2.00	0.5000000	1.5000000
02/26/2023 Sun	301 [SEW]	06:19AM	08:19AM*	2.00		2.0000000

Summary - SP003 [LOSBY, BRADEN]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									80.00
3 [SICK]									
6 [FH]									8.00
301 [SEW]	1[UNUSED]		2.00	2.00					
401 [STW]	1[UNUSED]	36.75		36.75					
601 [WAW]	1[UNUSED]	3.25	1.50	4.75					
TOTALS		40.00	3.50	43.50					88.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X

Employee Signature

X

Supervisor Signature

19
Weekly Work Log February 12 2023

Bradley Losby

Sunday February 19 2023:

Monday February 20 2023:

Daily rounds – 2 hours

Inspected gym roof with Dale and Steve – 2 hours

Built shelves and relocated chlorine pump at well 2 – 4 hours

Tuesday February 21 2023:

Daily rounds - 2 Hours

Oil change on f550 and went to Orileys to dispose of oil. – 2 hours.

Got trucks loaded with salt and ready for upcoming storm – 2 hours

Testing generators at wwtp and well 2 – 2 hours

Wednesday February 22 2023:

Daily rounds – 2 hours

Snow plowing and salting – 9 hours

Thursday February 23 2023:

Snow plowing and salting – 6 hours

Friday February 24 2023:

Daily rounds – 2 hours

Now cleanup – 2 hours

10 day disconnects – 1 hour

Turning on water to new construction home – 1.5 hours

Saturday February 25 2023:

Daily rounds – 2 hours

Employee Timecard - Hourly Distribution Report

Report Date: 03/06/2023

02/27/2023 - 03/05/2023 [7 days]

Report Time: 8:09:35 AM

SP003 [LOSBY, BRADEN]

Employee ID	SP003	DEPT(G2)	ST	Pay Policy	400
Pay Type	3	Last Name	LOSBY	First Name	BRADEN

Time Card

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
02/27/2023 Mon	301 [SEW]	06:55AM	12:32PM		5.5000000	
	611 [FMW]	12:59PM	03:33PM	8.00	2.5000000	
02/28/2023 Tue	401 [STW]	06:55AM	12:05PM		5.0000000	
	401 [STW]	12:37PM	03:27PM	8.00	3.0000000	
03/01/2023 Wed	401 [STW]	06:55AM	11:37AM		4.5000000	
	401 [STW]	12:09PM	02:57PM		2.7500000	
	401 [STW]	05:29PM	08:22PM	10.00	2.7500000	
03/02/2023 Thu	401 [STW]	06:55AM	12:31PM		5.5000000	
	401 [STW]	12:57PM	03:43PM	8.25	2.7500000	
03/03/2023 Fri	401 [STW]	06:55AM	02:29PM	7.50	5.7500000	1.7500000
03/04/2023 Sat	601 [WAW]	09:02AM	11:02AM*	2.00		2.0000000
03/05/2023 Sun	301 [SEW]	09:30AM	11:30AM*	2.00		2.0000000

Summary - SP003 [LOSBY, BRADEN]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									80.00
3 [SICK]						4.00			4.00
6 [FH]									8.00
301 [SEW]	1[UNUSED]	5.50	2.00	7.50					
401 [STW]	1[UNUSED]	32.00	1.75	33.75					
601 [WAW]	1[UNUSED]		2.00	2.00					
611 [FMW]	1[UNUSED]	2.50		2.50					
TOTALS		40.00	5.75	45.75		4.00			92.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X

Employee Signature

X

Supervisor Signature

Weekly Work Log February 26 – March 4 2023 **Braden losby**

Sunday February 26 2023:

Daily rounds – 2 hours

Monday February 27 2023:

Daily rounds and working on influent issue at waste water plant – 6.5 hours

Meeting with Hasheider roofing to get a quote for the gym roof – 1.5 hours

Tuesday February 28 2023:

Daily rounds and waste water plant pumping. – 5 hours

2 meter replacements – 2 hours

Farm and fleet run. – 1 hour

Wednesday March 1 2023:

Daily rounds – 2 hours

Getting quote for gym roof – 2 hours

Opening manhole covers to try and find influent issues. – 5.5 hours

Plan meeting and going over well street with engineer. – 2.75 hours

Thursday March 2 2023:

Daily rounds – 2 hours

Going over road repairs with contractor – 2 hours

Working on manholes off kean st – 4 hours

Friday March 3 2023:

Daily rounds – 2 hours

Meter replacement on grove st – 1 hour

Working with roofers for gym roof – 4.5 hours

Saturday March 4 2023:

Daily rounds – 2 hours