

THE VILLAGE OF



RIDGWAY

PARK & RECREATION COMMISSION MEETING MINUTES

November 04, 2025 at 6:30 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

CALL TO ORDER AND ROLL CALL

Meeting called to order by Chair Casper at 6:30 pm.

PRESENT: Chair Michele Casper, Trustee Cynthia Niehaus, Trustee Julene Garner, Commissioner Melissa Hooks, Commissioner/Farmers' Market Representative Tara Meckley, Parks & Streets Superintendent Kevin Meckley, Marj Riniker-Administrative Services/Deputy Clerk

Not Present: President Brad Butler

CONFIRMATION OF OPEN MEETING

Riniker confirmed this was a properly noticed meeting posted on Oct 29, 2025, at the Ridgeway Community Center and the Village website, with notification sent via email/text to subscribers.

PUBLIC COMMENT

*Members of the public may address the Park and Recreation Commission during this time. Comments are limited to **three (3) minutes** per speaker. The Park and Recreation Commission will **not engage in discussion or take action** on items presented during public comment. However, issues raised may be referred as needed or scheduled for discussion at a future meeting.*

No public comment

CONSENT AGENDA

Discussion was had and minutes were amended. Motion by C Niehaus, seconded by M Hooks to approve the consent agenda as presented. Motion carried.

1. Minutes to be Adopted: Meeting Oct 28, 2025
2. Adoption of Agenda

OLD BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

3. Boo Bash recap

Overall it went well and had good turn out. Thought is having kids come right from trick or treating was factor.

Discussed next year - maybe a haunted trail, or do same thing as it will be a Sat night.

DJ was ok but needs to gear more to little kids.

no more glo-sticks?

Lots of treat bags were made so there are plenty ready for next year - will have Harry get a count.

Food went well and made money.

Face painting went well - maybe have a sign next year and advertise it and have better make up

Advertise the event more - boost FB posts. There were no boosted posts this year.

Games need to be supervised if do again.

Discussed how to get more tweens in

Should post costume judging time and categories, have a schedule of activities

Out of control fun had by all who attended.

4. Vet bricks installation

Bricks were installed. Went smoothly and got video.

Discussed doing another push for orders for spring.

5. Holiday Helpers

M Casper handed out timeline of planning and events and members went thru it and discussed to dos.

Suggested options for Santa and they will be looked into.

T Meckley suggested having a coffee truck and food truck. She also inquired about a holiday meal for those in need. It was noted other business do one so the Village is not.

C Niehaus will reach out to student volunteers to help make gift baskets

Discussed doing a giving tree or adopt a family next year.

M Casper will put in a request for UW band.

6. Main St lighting

Members will reach out to R Mueller and Jason at FD and get best plan to connect and J Garner will get connectors needed.

Needs to be lit up before Dec 13th.

NEW BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

Next meeting Dec 2

ADJOURNMENT

Motion by J Garner seconded by C Niehaus to adjourn at 8:05 pm. Motion carried.

DRAFT MINUTES TO BE APPROVED AT THE NEXT PARK AND RECREATION COMMISSION MEETING.