



BOARD OF TRUSTEES MEETING MINUTES

May 10, 2022 at 7:00 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

CALL TO ORDER AND ROLL CALL

Meeting called to order by Chair Casper at 7:00 pm.

PRESENT: President Michele Casper, Trustee Kellee Venden, Trustee Ruth Nevins, Trustee Rick Short, Trustee Julene Garner, Trustee Steve Vosberg, Hailey Roessler-Clerk/Treasurer, Jeff Brindley-Director of Public Works, Tanner Cullen-Streets & Parks Superintendent

ABSENT (EXCUSED) Trustee Mary Kay Baum

CONFIRMATION OF OPEN MEETING

Roessler indicated this was a properly noticed meeting posted on May 9, 2022, at the Ridgeway Community Center, the Village website and Facebook page with notification sent via email/text to subscribers.

PLEDGE OF ALLEGIANCE

The pledge was recited.

PUBLIC COMMENT

There was no members of the public wishing to speak.

Roessler indicated that complaints were received from property owners next to the discharge swale at the Cardinal Way retention pond. Roessler and Doyle, Delta3 Engineering reviewed the area and it is recommended that Public Works rake up the glass in the fill, get some black dirt and put some new grass seed down near the outflow valve to restore the property.

CONSENT AGENDA

Motion by Venden, Seconded by Short, to adopt the consent agenda as presented. Motion carried.

1. Minutes to be Adopted: 04/12/2022 BOT Meeting, 04/12/2022 & 05/02/2022 Finance Comm, 04/20/2022 PWS&H Comm
2. Adoption of Agenda as Presented
3. ACH Payments, General Fund Disbursements

ITEMS FOR CONSIDERATION AND ACTION

4. 2021 Infrastructure Improvements & CDBG Matching Fund Disbursements

JI Construction, LLC – Pay Application #8

Delta3 Invoice #18667, #18668

Mark Doyle, Delta3 Construction, was present to update the trustees regarding the 2021 Infrastructure improvements progress to date. Doyle indicated most of the water and sewer is complete, the landscaping on Keane Street is complete, and he anticipates the temporary water service will be shut down and the new water service operational in two weeks. Road surfacing, curb and gutter should all be complete by mid-June.

Motion by Nevins, Seconded by Venden, to approve pay application #8 in the amount of \$132,675 from JI Construction.

Motion by Short, Seconded by Garner, to approve payment of invoices 18667 and 18668 from Delta3 Engineering for a total of \$6,445. Motion carried.

5. Liquor License Application - Neighbors 619 Main Street. - Dirk Milestone, Agent/President Member

Dirk Milestone, Agent and Elise Milas, Manager for Neighbors LLC, were present to answer questions of the board for the liquor license application at 619 Main Street, formerly Wheel Bar. Roessler indicated all the paperwork was in order and there was no conflicts with issuing the license.

Motion by Venden, Seconded by Nevins, to approve the liquor license for Neighbors Bar, LLC agent Dirk Milestone, 619 Main Street. Motion carried.

6. 600 Block Main Street Parking Signage

Short indicated that the Public Works Safety and Health Committee were recommending removal of the 30 minute parking signs on Main Street. The Committee was recommending replacing the Loading Zone Sign, currently no parking from 5 am to 8 am and 30 minute parking from 8 am to 4 pm with a new Loading Zone sign that indicated 15 minute parking only from 8 am to 7pm Monday through Saturday.

Motion by Vosberg, Seconded by Nevins, to remove the temporary parking signs on the 600 Block of Main Street and place a Loading Zone sign for 15 minute parking only from 8 am to 7pm Monday through Saturday in front of the Ridgeway Post Office and to paint the loading zone with yellow and black stripes and the handicap spot blue. Motion carried.

7. Well #1 Pump Inspection and Maintenance Proposals

Vosberg and Brindley explained the estimates for Well #1.

Motion by Venden, Seconded by Vosberg, to accept the proposal for Well #1 from Water Well Solutions not to exceed \$24,000 in expenditures. Motion carried.

8. Well #2 Meter Replacement and Installation

Vosberg and Brindley explained the meter replacement needed at Well #2.

Motion by Nevins, Seconded by Garner, to accept the meter replacement for well #2 not to exceed \$4,200. Motion carried.

9. TID Update

Roessler updated the Board regarding the Community Center expenditures and expiration of the expenditure period on the TID. Roessler explained the financing for Cardinal Way Subdivision Phase 2 and the remaining financing available for the park as part of the original TID Project Plan. With the sale of an additional three lots in Cardinal Way, there would not be an impact to the general fund debt.

10. Dog Park Fencing Installation

The Park and Recreation Commission has been conducting a lot of research on fulfilling an indicated goal of the CORP completed in 2021 for a dog park within the village.

Motion by Venden, Seconded by Short, to move forward with the dog park fencing installation and waste stations not to exceed \$9,000.

11. Volleyball Court Lights and Sand

Motion by Garner, Seconded by Short, to authorize up to \$3,500 for LED electrical lights and sand for the volleyball courts. Motion carried.

12. Home Talent Ball Field Repairs

Casper explained the quote received for repairs needed to make the home talent field playable. Roessler informed the board regarding the outcome of the phone call inquiries she made today. Casper gave an update on the Home Talent Team's games and practices.

Vosberg asked about rolling the outfield and padding the poles in addition to the infield repair work.

Motion by Short, Seconded by Garner, to accept the estimate from Midwest Athletic Fields to repair the home talent field, and move the right side fence, rolling the outfield and padding the poles, not to exceed \$22,500. Motion carried.

13. Road Repair Reimbursement Agreement

Motion by Vosberg, Seconded by Nevins, to accept the agreement and issue a permit to ATC, LLC who shall pay the Village a permit issuance fee in the amount of Five Thousand And No/100 Dollars (\$5,000.00) payable upon the execution of the Agreement. Each load exceeding 80,000lbs GVW is subject to an additional fee of five hundred dollars (\$500.00). Motion carried. Venden abstained.

14. Environmental Impact Payment

Roessler explained that \$100,314.41 is the environmental impact fee received and required by state law to be directed to environmental programs (unless a written request is made and different use is approved by the Commission. The unrestricted annual fee received is \$14,044.02.

Expenditures will be discussed at the June Board Meeting.

15. Service Road Closure With Planters on North End of Community Center

Public Works, Safety, and Health Committee; Public Works; and Trustee Steve Vosberg worked to create a safe and temporary solution to the service road at the north end of the Community Center.

Trustees were in consensus to move forward with putting Public Works repurposed planters to close off the service roads and thanked Tanner for his ingenuity.

16. 2021 Draft Audit and Financial Statements

Roessler explained the 2021 draft audit documents received from Johnson & Block. The Board accepted the 2021 Audit.

ORDINANCES AND RESOLUTIONS

17. 2022-05 Resolution for Improvements of the Hwy 18-151 Corridor Limited Access

Motion by Vosberg, Seconded by Nevins, to adopt 2022-05 Resolution for Improvements of the Hwy 18-151 Corridor Limited Access. Motion carried.

18. 2022-06 Resolution for Promissory Note

Motion by Short, Seconded by Vosberg, to adopt 2022-06 Resolution for Promissory Note. Motion carried.

19. 2022-07 Resolution to Elect the Standard Allowance Available Under the Revenue Loss Provision of the Coronavirus Local Fiscal Recovery Fund Established Under the American Rescue Plan Act

Motion by Vosberg, Seconded by Short, to adopt 2022-07 Resolution to Elect the Standard Allowance Available Under the Revenue Loss Provision of the Coronavirus Local Fiscal Recovery Fund Established Under the American Rescue Plan Act. Motion carried.

20. 10.15 Amended Language for Clarity regarding Liquor Restrictions on Village Property

Motion by Vosberg, Seconded by Venden, to adopt 10.15 Amended Language for Clarity regarding Liquor Restrictions on Village Property as presented and recommended by the Public Works, Safety and Health Committee with the addition of the Ridgeway Community Center as exempt in point (b). Motion carried.

21. Ordinance 9.08 Amended Loud and Unnecessary Noise Prohibited

Motion by Garner, Seconded by Vosberg, to adopt Ordinance 9.08 Amended Loud and Unnecessary Noise Prohibited as presented and recommended by the Public Works, Safety and Health Committee. Motion carried.

CORRESPONDENCE, ANNOUNCEMENTS, AND REPORTS

22. Department Reports

Received and filed.

23. Announcements

Training Opportunities

2022 Assessment Roll Available and Open Book is scheduled for May 19 from 3 to 5 pm

Board of Review Scheduled for June 1 at 6 pm

Iowa County Hazard Mitigation and Public Meetings

DNR Stewardship Grant Submitted

July 3 Independence Day Celebration

ADJOURNMENT

Motion by Vosberg, Seconded by Venden, to adjourn at 10:05 pm. Motion carried.