

Time Distribution Report.LC - LPHELAN-01/25/2024

Report Date: 07/10/2025

Primary Sort By: Employee;DEPT(G2)

Report Time: 11:24:58 AM

06/23/2025 - 07/06/2025 [14 days]

DEPT (G2)	Paycode	Reg. Hrs	OT-1	Total Hrs
Employee: AD001 [PHELAN, LORI L]				
AD [General Admin]	501[TRW]	27.00	0.00	27.00
AD [General Admin]	502[TRH]	4.00	0.00	4.00
AD [General Admin]	503[TRS]	1.50	0.00	1.50
AD [General Admin]	504[TRV]	3.00	0.00	3.00
AD [General Admin]	511[CW]	29.25	0.00	29.25
AD [General Admin]	512[CH]	4.00	0.00	4.00
AD [General Admin]	513[CS]	4.50	0.00	4.50
AD [General Admin]	514[CV]	3.00	0.00	3.00
EL [ADMIN-ELECTION]	551[ECW]	1.00	0.00	1.00
SE [Sewer]	305[SADW]	1.00	0.00	1.00
AD001 [PHELAN, LORI L] Total:		78.25	0.00	78.25
Employee: AD005 [RINIKER, MARJORIE]				
AD [General Admin]	701[ADSW]	21.25	0.00	21.25
AD [General Admin]	702[ADSH]	8.00	0.00	8.00
PA [Parks]	101[PAW]	34.75	3.00	37.75
SE [Sewer]	305[SADW]	5.00	0.00	5.00
WA [Water]	605[WADW]	5.00	0.00	5.00
AD005 [RINIKER, MARJORIE] Total:		74.00	3.00	77.00
Employee: PW003 [JOHNSON, HARRY]				
FM [FACILITES MAINTENANCE]	611[FMW]	1.00	0.00	1.00
PA [Parks]	101[PAW]	30.00	0.00	30.00
ST [Streets]	401[STW]	17.50	0.00	17.50
PW003 [JOHNSON, HARRY] Total:		48.50	0.00	48.50
Employee: PW006 [DOESCHER, JERRY]				
SE [Sewer]	301[SEW]	13.00	0.00	13.00
WA [Water]	601[WAW]	11.50	0.00	11.50
PW006 [DOESCHER, JERRY] Total:		24.50	0.00	24.50
Employee: SP004 [MECKLEY, KEVIN]				
PA [Parks]	101[PAW]	34.00	10.00	44.00
SE [Sewer]	301[SEW]	1.50	0.00	1.50
ST [Streets]	401[STW]	30.75	0.00	30.75
ST [Streets]	402[STH]	8.00	0.00	8.00
WA [Water]	601[WAW]	5.75	3.00	8.75
SP004 [MECKLEY, KEVIN] Total:		80.00	13.00	93.00
Grand Totals:		305.25	16.00	321.25

END OF REPORT

Time Distribution Report.LC - LPHELAN-01/25/2024

Employee Timecard - LPHELAN-07/27/2015

Report Date: 06/30/2025

06/23/2025 - 06/29/2025 [7 days]

Report Time: 8:55:18 AM

AD001 [PHELAN, LORI L]			
Employee ID	AD001	DEPT(G2)	AD
Pay Type	3	Last Name	PHELAN
Pay Policy	500	First Name	LORI L

Time Card						
Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
06/23/2025 Mon	501 [TRW]	08:02AM	12:26PM	4.5000000		8.25
	501 [TRW]	01:01PM	04:38PM	3.7500000		
06/24/2025 Tue	501 [TRW]	07:54AM	12:46PM	4.7500000		8.50
	501 [TRW]	01:06PM	04:44PM	3.7500000		
06/25/2025 Wed	504 [TRV]			1.5000000		7.25
	501 [TRW]	09:00AM	10:22AM	1.2500000		
	501 [TRW]	12:58PM	04:01PM	3.0000000		
	514 [CV]			1.5000000		
06/26/2025 Thu	504 [TRV]			1.5000000		8.25
	501 [TRW]	07:55AM	01:20PM	5.2500000		
	514 [CV]			1.5000000		
06/27/2025 Fri	501 [TRW]	08:01AM	11:28AM	3.5000000		3.50
06/28/2025 Sat	501 [TRW]	07:00AM*	10:00AM*	3.0000000		3.00
06/29/2025 Sun	501 [TRW]	09:45AM*	11:47AM	2.0000000		2.00

Summary - AD001 [PHELAN, LORI L]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]					133.50		6.00		127.50
3 [SICK]									52.75
6 [FH]									8.00
501 [TRW]	1[UNUSED]	34.75		34.75					
504 [TRV]	1[UNUSED]	3.00		3.00					
514 [CV]	1[UNUSED]	3.00		3.00					
TOTALS		40.75		40.75	133.50		6.00		188.25

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Lori L Phelan
Employee Signature

x _____
Supervisor Signature

Lori Phelan

Time Distribution Work Log Week of June 23-29, 2025

Monday 6/23

- Clerk
 - Operator License
 - DOT Inspection report
 - Timesheet allocations
- Treasurer
 - Concession stand drawer

Tuesday 6/24

- Clerk
 - Payroll processing (5 hrs)
 - Election postcards (1 hr)
 - DNR LWCF Grant (1 hr)
- Treasurer
 - Process remote deposit (1 hr)

Wednesday 6/25

- Clerk
 - Vacation (1.5) hrs
- Utility
 - WWTP alarm dialer (Sewer-1 hr)
- Treasurer
 - Direct deposit rejection
 - Payroll (2 hrs)
 - Vacation (1.5 hrs)

Thursday 6/26

- Clerk
 - Vacation (1.5 hrs)
 - To county clerk-election
 - PWSH meeting agenda
 - Approval from chair
 - Post/send notifications
- Treasurer
 - Vacation (1.5 Hrs)
 - To bank
 - IDC cash/change
 - Deposit

Friday 6/27

- Treasurer
 - Set up bags for IDC
 - Create/send invoice
- Clerk
 - Emails

Saturday 6/28

- Clerk-IDC

Sunday 6/29

- Treasurer (2 hrs)-IDC event

Employee Timecard - LPHELAN-07/27/2015

Report Date: 06/30/2025

06/23/2025 - 06/29/2025 [7 days]

Report Time: 8:55:18 AM

AD005 [RINIKER, MARJORIE]					
Employee ID	AD005	DEPT(G2)	AD	Pay Policy	700
Pay Type	3	Last Name	RINIKER	First Name	MARJORIE

Time Card						
Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
06/23/2025 Mon	701 [ADSW]	07:51AM	01:16PM	5.5000000		8.25
	701 [ADSW]	01:54PM	04:45PM	2.7500000		
06/24/2025 Tue	701 [ADSW]	07:50AM	03:30PM	7.7500000		9.25
	701 [ADSW]	06:14PM	07:48PM	1.5000000		
06/25/2025 Wed	701 [ADSW]	07:55AM	04:38PM	8.7500000		8.75
06/26/2025 Thu	701 [ADSW]	07:52AM	11:38AM	4.0000000		7.50
	701 [ADSW]	01:13PM	04:38PM	3.5000000		
06/27/2025 Fri	701 [ADSW]	07:06AM	12:03PM	5.0000000		6.00
	701 [ADSW]	03:57PM	04:57PM	1.0000000		
06/28/2025 Sat	101 [PAW]	06:55AM	10:12AM	0.2500000	3.0000000	3.25

Summary - AD005 [RINIKER, MARJORIE]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									-8.00
3 [SICK]									20.00
6 [FH]									8.00
101 [PAW]	1[UNUSED]	0.25	3.00	3.25					
701 [ADSW]	1[UNUSED]	39.75		39.75					
TOTALS		40.00	3.00	43.00					20.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x 
Employee Signature

x 
Supervisor Signature

Week of June 23 – June 27

Monday -

- Utility payments (1 hr)
- IDC planning
- Notary study
- Customer help
- Library learning

Tuesday -

- Utility payments (.25 hr)
- FB posts scheduling
- IDC event planning
- Library reading hour/met with girls
- P&R meeting

Wednesday -

- Utility payments (.25 hr)
- invoices
- Room rental/bldg tour
- IDC set up work
- Bluey Bash/Library assistance
- P&R minutes

Thurs -

- Utility payments (2.5)
- Worked on IDC planning
- FB Posts
- Library assistance

Fri –

- Utility (2.5)
- P&R Agenda
- FB posting
- IDC planning/set up

Sat –

- IDC work

Employee Timecard - LPHELAN-07/27/2015

Report Date: 06/30/2025

06/23/2025 - 06/29/2025 [7 days]

Report Time: 8:55:18 AM

PW003 [JOHNSON, HARRY]			
Employee ID	PW003	DEPT(G2)	FM
Pay Type	1	Last Name	JOHNSON
Pay Policy	401	First Name	HARRY

Time Card						
Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
06/23/2025 Mon	401 [STW]	07:44AM	11:52AM	4.0000000		4.00
06/24/2025 Tue	401 [STW]	08:01AM	12:40PM	4.7500000		6.50
	401 [STW]	01:37PM	03:16PM	1.7500000		6.50
06/25/2025 Wed	401 [STW]	08:02AM	12:35PM	4.5000000		4.50
06/26/2025 Thu	401 [STW]	08:04AM	12:42PM	4.7500000		7.25
	401 [STW]	01:19PM	03:46PM	2.5000000		7.25
06/27/2025 Fri	401 [STW]	08:02AM	12:37PM	4.5000000		7.25
	401 [STW]	01:16PM	04:01PM	2.7500000		7.25

Summary - PW003 [JOHNSON, HARRY]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
401 [STW]	1[UNUSED]	29.50		29.50					
TOTALS		29.50		29.50					

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x *Harry Johnson*
Employee Signature

x _____
Supervisor Signature

Mon 6/23 Mowed vet Memorial, hill side at park, along HHH, corner of 18/15th & HHH, part of west end of village
 Tues 6/24 picked up brush, filled trenches on walkway at park
 Mowed west end of village, part of park
 Wed 6/25 put up signs for celebration, cleaned barbaque racks
 Mowed boxes at AEC, emptied garbage
 Thurs 6/26 picked up brush, mowed and dragged both ball fields, mowed playground
 Fri 6/27 worked at park, mowed and dragged ball field

Employee Timecard - LPHELAN-07/27/2015

Report Date: 06/30/2025

06/23/2025 - 06/29/2025 [7 days]

Report Time: 8:55:18 AM

PW006 [DOESCHER, JERRY]

Employee ID	PW006	DEPT(G2)	PW	Pay Policy	300
Pay Type	3	Last Name	DOESCHER	First Name	JERRY

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
06/23/2025 Mon	301 [SEW]	05:44AM	07:17AM	1.5000000		1.50
06/24/2025 Tue	301 [SEW]	05:25AM	08:07AM	2.5000000		2.50
06/25/2025 Wed	301 [SEW]	05:42AM	08:27AM	2.7500000		2.75
06/26/2025 Thu	301 [SEW]	05:22AM	07:18AM	2.0000000		2.00
06/27/2025 Fri	301 [SEW]	05:51AM	08:25AM	2.7500000		2.75

Summary - PW006 [DOESCHER, JERRY]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									
3 [SICK]									
6 [FH]									
301 [SEW]	1[UNUSED]	11.50		11.50					
TOTALS		11.50		11.50					

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X Jerry Oh
Employee Signature

X _____
Supervisor Signature

Employee Timecard - LPHELAN-07/27/2015

Report Date: 06/30/2025

06/23/2025 - 06/29/2025 [7 days]

Report Time: 8:55:18 AM

SP004 [MECKLEY, KEVIN]					
Employee ID	SP004	DEPT(G2)	ST	Pay Policy	400
Pay Type	3	Last Name	MECKLEY	First Name	KEVIN

Time Card						
Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
06/23/2025 Mon	401 [STW]	07:00AM	12:01PM	5.0000000		8.00
	401 [STW]	12:29PM	03:30PM	3.0000000		
06/24/2025 Tue	401 [STW]	06:58AM	12:00PM	5.0000000		9.50
	401 [STW]	12:30PM	03:30PM	3.0000000		
	401 [STW]	06:19PM	07:50PM*	1.5000000		
06/25/2025 Wed	401 [STW]	07:00AM	01:00PM	6.0000000		8.00
	401 [STW]	01:30PM	03:30PM	2.0000000		
06/26/2025 Thu	401 [STW]	06:57AM	01:16PM	6.2500000		8.00
	401 [STW]	01:46PM	03:30PM	1.7500000		
06/27/2025 Fri	401 [STW]	06:59AM	03:50PM	6.5000000	2.2500000	8.75
06/28/2025 Sat	401 [STW]	05:48AM	01:30PM		7.7500000	7.75
06/29/2025 Sun	401 [STW]	07:27AM	10:35AM		3.0000000	3.00

Summary - SP004 [MECKLEY, KEVIN]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
3 [SICK]									20.00
6 [FH]									8.00
401 [STW]	1[UNUSED]	40.00	13.00	53.00					
TOTALS		40.00	13.00	53.00					28.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X 
Employee Signature

X _____
Supervisor Signature

Monday June 23rd 2025

Mowed fire station – 2 hours

Set up dog toy at dog park – 1 hour

Weed whacked Main St. – 2 hours

Mowed park and cemetery – 3 hours

Tuesday June 24th 2025

Cleaned up down trees – 4 hours

Fixed walkway to pavilion – 1 hour

Fixed fence at dog park – 1 hour

Cleaned storm drains – 2 hours

Park n Rec meeting – 1.5 hours

Wednesday June 25th 2025

Hung up 4th of July banners – 2 hours

Did water shut off on Collins Ct. – 1 hour

Washed Bbq grates – 2 hours

Farm N Fleet run – 1 hour

Mowed dog park – 2 hours

Thursday June 26th 2025

Hauled brush – 4.5 hours

Meter reading – 1.5 hours

Took down barricade from drinking fountain and mowed park – 2 hours

Friday June 27th 2025

Got park ready for 4th of July celebration – 9 hours

Saturday June 28th 2025

Rounds and finished setting up for celebration – 7 hours

Sunday June 29th 2025

Rounds and cleaned up from celebration – 3 hours

Employee Timecard - LPHELAN-07/27/2015

Report Date: 07/07/2025

06/30/2025 - 07/06/2025 [7 days]

Report Time: 8:58:32 AM

AD001 [PHELAN, LORI L]

Employee ID	AD001	DEPT(G2)	AD	Pay Policy	500
Pay Type	3	Last Name	PHELAN	First Name	LORI L

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
06/30/2025 Mon	501 [TRW]	08:00AM	02:13PM	6.2500000		9.25
	501 [TRW]	05:44PM	08:42PM	3.0000000		
07/01/2025 Tue	503 [TRS]			3.0000000		8.00
	501 [TRW]	07:34AM	08:09AM	0.7500000		
	501 [TRW]	11:30AM	12:38PM	1.2500000		
	513 [CS]			3.0000000		
07/02/2025 Wed	501 [TRW]	07:59AM	02:43PM	6.7500000		8.25
	501 [TRW]	03:20PM	04:48PM	1.5000000		
07/03/2025 Thu	501 [TRW]	08:06AM	12:04PM	4.0000000		4.00
07/04/2025 Fri	512 [CH]			4.0000000		8.00
	502 [TRH]			4.0000000		

Summary - AD001 [PHELAN, LORI L]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									127.50
3 [SICK]					52.75	4.00	6.00		50.75
6 [FH]									8.00
501 [TRW]	1[UNUSED]	23.50		23.50					
502 [TRH]	1[UNUSED]	4.00		4.00					
503 [TRS]	1[UNUSED]	3.00		3.00					
512 [CH]	1[UNUSED]	4.00		4.00					
513 [CS]	1[UNUSED]	3.00		3.00					
TOTALS		37.50		37.50	52.75	4.00	6.00		186.25

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Lori L Phelan

Employee Signature

x _____

Supervisor Signature

Lori Phelan

Time Distribution Work Log Week of June 30-July 6, 2025

Monday 6/30

- Clerk
 - Print/distribute timesheets
 - PWSH Comm Mtg
- Treasurer (3 hr)
 - Reconcile IDC cash
 - Deposit FSB Dodgeville

Tuesday 7/1

- Clerk (2 hrs)
 - Draft meeting minutes/publish
- Out (6 hrs)

Wednesday 7/2

- Clerk (2 hrs)
 - Elections (30 min)
 - Prepare BOT Agenda
- Treasurer (6.25 hrs)
 - Bank Reconciliations
 - Credit Card Reconciliations
 - Bank Deposit

Thursday 7/3 - half day

- Clerk
 - Post BOT Agenda/send notifications
 - File DOR form AT-827
- Treasurer
 - Credit Card Reconciliations
 - CC payments submitted

Friday 7/4 Closed Holiday

Employee Timecard - LPHELAN-07/27/2015

Report Date: 07/07/2025

06/30/2025 - 07/06/2025 [7 days]

Report Time: 8:58:32 AM

AD005 [RINIKER, MARJORIE]					
Employee ID	AD005	DEPT(G2)	AD	Pay Policy	700
Pay Type	3	Last Name	RINIKER	First Name	MARJORIE

Time Card						
Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
06/30/2025 Mon	701 [ADSW]	07:59AM	12:42PM	4.7500000		7.25
	701 [ADSW]	01:56PM	04:29PM	2.5000000		
07/01/2025 Tue	701 [ADSW]	07:53AM	12:53PM	5.0000000		7.25
	701 [ADSW]	02:14PM	04:29PM	2.2500000		
07/02/2025 Wed	701 [ADSW]	07:46AM	12:30PM	4.7500000		7.75
	701 [ADSW]	01:45PM*	04:43PM	3.0000000		
07/03/2025 Thu	701 [ADSW]	07:53AM	11:48AM	3.7500000		3.75
07/04/2025 Fri	702 [ADSH]			8.0000000		8.00

Summary - AD005 [RINIKER, MARJORIE]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]						80.00			72.00
3 [SICK]					20.00	4.00			24.00
6 [FH]									8.00
701 [ADSW]	1[UNUSED]	26.00		26.00					
702 [ADSH]	1[UNUSED]	8.00		8.00					
TOTALS		34.00		34.00	20.00	84.00			104.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT


Employee Signature

x 
Supervisor Signature

Week of June 30 – July 4

Monday -

- Utility payments (.5 hr)
- Notary study
- IDC wrap up
- Customer help
- invoicing
- Library learning

Tuesday -

- Utility payments (.25 hr)
- FB posts scheduling
- Library monitor
- P&R meeting Agenda
- invoicing

Wednesday -

- Utility payments (.25 hr)
- P&R meeting Agenda
- Invoicing
- Library
- FB event posts

Thurs – HALF DAY

- Utility payments (2.5)
- FB Posts
- Invoicing
- Notary study

Fri – OFFICE CLOSED

Employee Timecard - LPHELAN-07/27/2015

Report Date: 07/07/2025

06/30/2025 - 07/06/2025 [7 days]

Report Time: 8:58:32 AM

PW003 [JOHNSON, HARRY]					
Employee ID	PW003	DEPT(G2)	FM	Pay Policy	401
Pay Type	1	Last Name	JOHNSON	First Name	HARRY

Time Card						
Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
06/30/2025 Mon	401 [STW]	08:02AM	01:02PM	5.0000000		5.00
07/01/2025 Tue	401 [STW]	08:03AM	12:25PM	4.5000000		4.50
07/02/2025 Wed	401 [STW]	08:00AM	12:41PM	4.7500000		4.75
07/03/2025 Thu	401 [STW]	08:02AM	12:45PM	4.7500000		4.75

Summary - PW003 [JOHNSON, HARRY]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
401 [STW]	1[UNUSED]	19.00		19.00					
TOTALS		19.00		19.00					

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x *Harry Johnson*
Employee Signature

x _____
Supervisor Signature

6/30 Mon Picked up plywood from outfield, swept fire works paper from outfield
 7/1 worked at RCC, mowed across from Badger Mart, valley ball area, across from church & lumber yard, behind RCC, Well #1, village shop
 7/2 wed cut tree in cemetery & hauled, mowed along HHH, corner at B/151, fire station
 7/3 Thur mowed Vets Memorial, park & playground, dragged & mowed both ball fields, mowed train depot

Employee Timecard - LPHELAN-07/27/2015

Report Date: 07/07/2025

06/30/2025 - 07/06/2025 [7 days]

Report Time: 8:58:32 AM

PW006 [DOESCHER, JERRY]

Employee ID	PW006	DEPT(G2)	PW	Pay Policy	300
Pay Type	3	Last Name	DOESCHER	First Name	JERRY

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
06/30/2025 Mon	301 [SEW]	05:44AM	07:18AM	1.5000000		1.50
07/01/2025 Tue	301 [SEW]	05:38AM	07:43AM	2.0000000		2.00
07/02/2025 Wed	301 [SEW]	05:49AM	07:36AM	1.7500000		1.75
07/03/2025 Thu	301 [SEW]	05:41AM	07:25AM	1.7500000		1.75
07/04/2025 Fri	301 [SEW]	05:57AM	07:57AM*	2.0000000		2.00
07/05/2025 Sat	301 [SEW]	06:36AM	08:36AM*	2.0000000		2.00
07/06/2025 Sun	301 [SEW]	07:15AM	09:15AM*	2.0000000		2.00

Summary - PW006 [DOESCHER, JERRY]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									
3 [SICK]									
6 [FH]									
301 [SEW]	1[UNUSED]	13.00		13.00					
TOTALS		13.00		13.00					

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Jerry Doescher
Employee Signature

x _____
Supervisor Signature

Monday June 30th 2025

Returned bounce houses – 2 hours

Finished cleaning up park – 3 hours

Took down banners and picked up no parking signs – 2 hours

Installed ice maker at treatment plant – 1 hour

Tuesday July 1st 2025

Fixed water shut off – 2 hours

Pushed back brush pile and compost – 2 hours

Mowed pond, cemetery and park – 4 hours

Wednesday July 2nd 2025

Cut up down tree in cemetery – 2 hours

Fixed roof on well #1 – 1 hour

Mowed treatment plant – 2 hours

Cleaned mower deck – 1 hour

Mowed dog park and west end of town – 2 hours

Thursday July 3rd 2025

Hauled dirt to community garden – 1 hour

Cleaned bathrooms at park – 2 hours

Weed whacked everything – 3 hours

Finished mowing park and west end of town – 2 hours

Friday ~~June~~^{July} 4th 2025

Holiday day off

Work log hours for timesheet allocations per 2025 budget

06/23-29/25								06/30-7/6/25								Totals						
		Reg	OT	Vacation	Holiday	Sick				Reg	OT	Vacation	Holiday	Sick		Reg	OT	Vacation	Holiday	Sick		
Lori	work hours	34.75		6.00	0.00	0.00	40.75	Lori	work hours	23.50		0.00	8.00	6.00	37.50	Lori	58.25	0.00	6.00	8.00	6.00	78.25 ✓
Dept	Percent							Dept	Percent							Dept						
C/T	85.00%	29.54	0.00	5.10	0.00	0.00	30.60	C/T	85.00%	19.98	0.00	0.00	6.80	5.10	31.88	C/T	49.51	0.00	5.10	6.80	5.10	66.51 ✓
SewerAdm	5.00%	1.74	0.00	0.30	0.00	0.00	1.80	SewerAdm	5.00%	1.18	0.00	0.00	0.40	0.30	1.88	SewerAdm	2.91	0.00	0.30	0.40	0.30	3.91 ✓
Election Adm	5.00%	1.74	0.00	0.30	0.00	0.00	1.80	Election Adm	5.00%	1.18	0.00	0.00	0.40	0.30	1.88	Election Adm	2.91	0.00	0.30	0.40	0.30	3.91 ✓
WaterAdm	5.00%	1.74	0.00	0.30	0.00	0.00	1.80	WaterAdm	5.00%	1.18	0.00	0.00	0.40	0.30	1.88	WaterAdm	2.91	0.00	0.30	0.40	0.30	3.91 ✓
Marj	work hours	40.00	3.00	0.00	0.00	0.00	43.00	Marj	work hours	26.00		0.00	8.00	0.00	34.00	Marj	66	3	0	8	0	77.00 ✓
Dept	Percent							Dept	Percent							Dept						
AdmSvs	50.00%	20.00	1.50	0.00	0.00	0.00		AdmSvs	50.00%	13.00	0.00	0.00	4.00	0.00		AdmSvs	33.00	1.50	0.00	4.00	0.00	38.50 ✓
SewerAdm	7.50%	3.00	0.23	0.00	0.00	0.00		SewerAdm	7.50%	1.95	0.00	0.00	0.60	0.00		SewerAdm	4.95	0.23	0.00	0.60	0.00	5.78 ✓
WaterAdm	7.50%	3.00	0.23	0.00	0.00	0.00		WaterAdm	7.50%	1.95	0.00	0.00	0.60	0.00		WaterAdm	4.95	0.23	0.00	0.60	0.00	5.78 ✓
Park Wages	35.00%	14.00	1.05	0.00	0.00	0.00		Park Wages	35.00%	9.10	0.00	0.00	2.80	0.00		Park Wages	23.10	1.05	0.00	2.80	0.00	26.95 ✓
Harry	work hours	29.50					29.50	Harry	work hours	19.00					19.00	Harry	48.5					48.50 ✓
Dept	Percent							Dept	Percent							Dept						
Park	30.00%	8.85						Park	30.00%	5.70						Park	14.55		0.00	0.00	0.00	14.55 ✓
Street	35.00%	10.33						Street	35.00%	6.65						Street	16.98		0.00	0.00	0.00	16.98 ✓
FacMaint	35.00%	10.33						FacMaint	35.00%	6.65						FacMaint	16.98		0.00	0.00	0.00	16.98 ✓
Jerry	work hours	11.50		0.00	0.00	0.00	11.50	Jerry	work hours	13.00	0.00	0.00	0.00	0.00	13.00	Jerry	24.5	0	0	0	0	24.50 ✓
Dept	Percent							Dept	Percent							Dept						
Streets	10.00%	1.15	0.00	0.00	0.00	0.00		Streets	10.00%	1.30	0.00	0.00	0.00	0.00		Streets	2.45	0.00	0.00	0.00	0.00	2.45 ✓
Sewer	70.00%	8.05	0.00	0.00	0.00	0.00		Sewer	70.00%	9.10	0.00	0.00	0.00	0.00		Sewer	17.15	0.00	0.00	0.00	0.00	17.15 ✓
Water	20.00%	2.30	0.00	0.00	0.00	0.00		Water	20.00%	2.60	0.00	0.00	0.00	0.00		Water	4.90	0.00	0.00	0.00	0.00	4.90 ✓
Kevin	work hours	40.00	13.00	0.00	0.00	0.00	53.00	Kevin	work hours	32.00		0.00	8.00	0.00	40.00	Kevin	72	13	0	8	0	93.00 ✓
Dept	Percent							Dept	Percent							Dept						
Park	20.00%	8.00	2.60	0.00	0.00	0.00		Park	20.00%	6.40	0.00	0.00	1.60	0.00		Park	14.40	2.60	0.00	1.60	0.00	18.60 ✓
Sewer	10.00%	4.00	1.30	0.00	0.00	0.00		Sewer	10.00%	3.20	0.00	0.00	0.80	0.00		Sewer	7.20	1.30	0.00	0.80	0.00	9.30 ✓
Water	10.00%	4.00	1.30	0.00	0.00	0.00		Water	10.00%	3.20	0.00	0.00	0.80	0.00		Water	7.20	1.30	0.00	0.80	0.00	9.30 ✓
Streets	60.00%	24.00	7.80	0.00	0.00	0.00		Streets	60.00%	19.20	0.00	0.00	4.80	0.00		Streets	43.20	7.80	0.00	4.80	0.00	55.80 ✓

Summary Report.TA - LPHELAN-09/01/2016

Report Date: 07/10/2025

Primary Sort By: LOC(G1);DEPT(G2);Employee

Report Time: 10:31:42 AM

06/23/2025 - 07/06/2025 [14 days]

Employee	Police Wages	Reg Hours	Police (off Site Punch) Reg Hours	Adjust Hours	Holidays Hours	Police Float Ho Hours	Vacation Hours	Police Sick Hours	Police Grant Hours	Reg Hours	Total Hrs
LOC: 1 [Village of Ridgeway]											
DEPT: PD [Police]											
GORHAM, MICHAEL [PD011]		53.75		0.25	8.00	8.00	2.00	8.00		8.00	88.00
PD [Police] Total:		53.75	0.00	0.25	8.00	8.00	2.00	8.00		8.00	88.00
<i>Head Count:</i>											1
1 [Village of Ridgeway] Total:		53.75	0.00	0.25	8.00	8.00	2.00	8.00		8.00	88.00
<i>Head Count:</i>											1
Grand Total:		53.75	0.00	0.25	8.00	8.00	2.00	8.00		8.00	88.00
<i>Head Count:</i>											1

END OF REPORT

Summary Report.TA - LPHELAN-09/01/2016

Employee Timecard - LPHELAN-07/27/2015

Report Date: 06/30/2025

06/23/2025 - 06/29/2025 [7 days]

Report Time: 1:18:49 PM

PD011 [GORHAM, MICHAEL]

Employee ID	PD011	DEPT(G2)	PD	Pay Policy	203
Pay Type	1	Last Name	GORHAM	First Name	MICHAEL

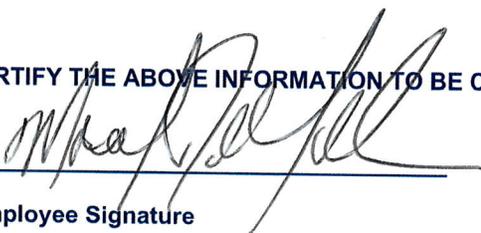
Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
06/23/2025 Mon	203 [POS]			8.0000000		8.00
06/24/2025 Tue	201 [POW]	05:10PM*	11:00PM*	5.7500000		5.75
06/26/2025 Thu	206 [POG]	08:00AM*	04:00PM*	8.0000000		
	201 [POW]	04:01PM*	10:30PM*	6.5000000		14.50
06/27/2025 Fri	201 [POW]	10:00AM*	12:00PM*	2.0000000		2.00
06/28/2025 Sat	201 [POW]	10:30AM*	12:00AM*	13.5000000		13.50

Summary - PD011 [GORHAM, MICHAEL]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									91.75
3 [SICK]					125.00		8.00		117.00
6 [FH]									8.00
201 [POW]	1[UNUSED]	27.75		27.75					
203 [POS]	1[UNUSED]	8.00		8.00					
206 [POG]	1[UNUSED]	8.00		8.00					
TOTALS		43.75		43.75	125.00		8.00		216.75

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X 
Employee Signature

X _____
Supervisor Signature

THU, - June 26, 2025 - 8-4p.m Traffic Court

Employee Timecard - LPHELAN-07/27/2015

Report Date: 07/07/2025

06/30/2025 - 07/06/2025 [7 days]

Report Time: 8:58:32 AM

PD011 [GORHAM, MICHAEL]

Employee ID	PD011	DEPT(G2)	PD	Pay Policy	203
Pay Type	1	Last Name	GORHAM	First Name	MICHAEL

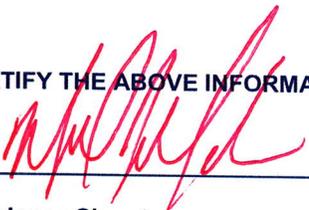
Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
06/30/2025 Mon	201 [POW]	06:27PM	10:16PM	3.7500000		3.75
07/02/2025 Wed	207 [POFH]			8.0000000		
	201 [POW]	08:00PM*	10:41PM*	2.7500000		10.75
07/04/2025 Fri	202 [POH]			8.0000000		
	201 [POW]	12:47PM	11:25PM	10.7500000		18.75
07/05/2025 Sat	201 [POW]	04:00PM*	06:00PM*	2.0000000		
	201 [POW]	08:10PM*	12:00AM*	3.7500000		5.75
07/06/2025 Sun	201 [POW]	12:00PM*	03:00PM*	3.0000000		
	208 [PADJ]			0.2500000		
	204 [POV]			2.0000000		5.25

Summary - PD011 [GORHAM, MICHAEL]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]					91.75		2.00		89.75
3 [SICK]					117.00	4.00			121.00
6 [FH]					8.00		8.00		
201 [POW]	1[UNUSED]	26.00		26.00					
202 [POH]	1[UNUSED]	8.00		8.00					
204 [POV]	1[UNUSED]	2.00		2.00					
207 [POFH]	1[UNUSED]	8.00		8.00					
208 [PADJ]	1[UNUSED]	0.25		0.25					
TOTALS		44.25		44.25	216.75	4.00	10.00		210.75

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X  _____
Employee Signature

X _____
Supervisor Signature