

Time Distribution Report.LC - Allocation of hours

Report Date: 09/16/2026

Primary Sort By: Employee;DEPT(G2)

Report Time: 2:01:02 PM

08/31/2026 - 09/13/2026 [14 days]

DEPT (G2)	Paycode	Reg. Hrs	OT-1	Total Hrs
Employee: AD001 [PHELAN, LORI L]				
AD [General Admin]	501[TRW]	12.50	0.00	12.50
AD [General Admin]	511[CW]	22.50	0.00	22.50
SE [Sewer]	305[SADW]	0.50	0.00	0.50
WA [Water]	605[WADW]	0.50	0.00	0.50
AD001 [PHELAN, LORI L] Total:		36.00	0.00	36.00
Employee: AD005 [RINIKER, MARJORIE]				
AD [General Admin]	701[ADSW]	22.25	0.00	22.25
PA [Parks]	101[PAW]	6.00	0.00	6.00
SE [Sewer]	305[SADW]	4.25	0.00	4.25
WA [Water]	605[WADW]	4.25	0.00	4.25
AD005 [RINIKER, MARJORIE] Total:		36.75	0.00	36.75
Employee: PW003 [JOHNSON, HARRY]				
FM [FACILITES MAINTENANCE]	611[FMW]	8.75	0.00	8.75
PA [Parks]	101[PAW]	2.75	0.00	2.75
PW003 [JOHNSON, HARRY] Total:		11.50	0.00	11.50
Employee: PW007 [LARKINS, LAMONT]				
SE [Sewer]	301[SEW]	30.00	0.50	30.50
WA [Water]	601[WAW]	10.00	0.00	10.00
PW007 [LARKINS, LAMONT] Total:		40.00	0.50	40.50
Employee: SP004 [MECKLEY, KEVIN]				
PA [Parks]	101[PAW]	2.50	0.00	2.50
SE [Sewer]	301[SEW]	0.00	2.00	2.00
ST [Streets]	401[STW]	34.50	2.50	37.00
WA [Water]	601[WAW]	3.00	2.00	5.00
SP004 [MECKLEY, KEVIN] Total:		40.00	6.50	46.50
Grand Totals:		164.25	7.00	171.25

END OF REPORT

Time Distribution Report.LC - Allocation of hours

Employee Timecard - LPHELAN-07/27/2015

Report Date: 09/08/2026

08/31/2026 - 09/06/2026 [7 days]

Report Time: 8:02:00 AM

AD001 [PHELAN, LORI L]

Employee ID	AD001	DEPT(G2)	AD	Pay Policy	500
Pay Type	3	Last Name	PHELAN	First Name	LORI L

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
08/31/2026 Mon	511 [CW]	08:01AM	12:14PM	4.2500000		
	511 [CW]	12:51PM	04:31PM	3.7500000		8.00
09/01/2026 Tue	511 [CW]	07:59AM	12:01PM	4.0000000		
	511 [CW]	12:31PM*	04:34PM*	4.0000000		8.00
09/02/2026 Wed	511 [CW]	08:01AM	12:09PM	4.2500000		
	511 [CW]	12:46PM	04:32PM	3.7500000		8.00
09/03/2026 Thu	511 [CW]	08:02AM	12:31PM	4.5000000		
	511 [CW]	01:01PM	04:32PM	3.5000000		8.00
09/04/2026 Fri	511 [CW]	08:02AM	12:05PM	4.0000000		4.00

Summary - AD001 [PHELAN, LORI L]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									58.50
3 [SICK]					98.75	4.00			102.75
6 [FH]									8.00
511 [CW]	1[UNUSED]	36.00		36.00					
TOTALS		36.00		36.00	98.75	4.00			169.25

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Lori L. Phelan

Employee Signature

x _____

Supervisor Signature

Employee Timecard - LPHELAN-07/27/2015

Report Date: 09/08/2026

08/31/2026 - 09/06/2026 [7 days]

Report Time: 8:02:00 AM

AD005 [RINIKER, MARJORIE]

Employee ID	AD005	DEPT(G2)	AD	Pay Policy	700
Pay Type	3	Last Name	RINIKER	First Name	MARJORIE

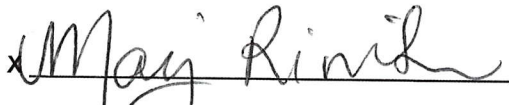
Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
08/31/2026 Mon	701 [ADSW]	07:49AM	01:10PM	5.5000000		
	701 [ADSW]	01:58PM	04:29PM	2.5000000		8.00
09/01/2026 Tue	701 [ADSW]	07:46AM	01:05PM	5.2500000		
	701 [ADSW]	01:50PM	04:31PM	2.7500000		
	701 [ADSW]	06:17PM	08:41PM	2.5000000		10.50
09/02/2026 Wed	701 [ADSW]	07:55AM	01:02PM	5.0000000		
	701 [ADSW]	01:52PM	04:30PM	2.7500000		7.75
09/03/2026 Thu	701 [ADSW]	07:51AM	01:11PM	5.5000000		
	701 [ADSW]	02:00PM*	04:31PM	2.5000000		8.00
09/04/2026 Fri	701 [ADSW]	07:54AM	10:30AM	2.5000000		2.50

Summary - AD005 [RINIKER, MARJORIE]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									36.00
3 [SICK]					32.75	4.00			36.75
6 [FH]									8.00
701 [ADSW]	1[UNUSED]	36.75		36.75					
TOTALS		36.75		36.75	32.75	4.00			80.75

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x 
Employee Signature

x 
Supervisor Signature

Marj Riniker

Week of

8/31/2026	Monday	Tuesday	Wednesday	Thursday	Friday	Total hrs
Admin/Deputy						
Licences						0
Invoices	1.5	0.5	0.5	1		3.5
Comm Ctr/Library (assist custs, plan events, rentals, room set ups, etc)		0.25		0.5	0.25	1
Social Media (create content, monitor accts, posting)	0.25	0.5	0.25	0.5	0.75	2.25
Misc office work (filing/copies/phone/Cus t Asst/ reports/ projects)	2	1.75	2.25	1		7
meetings/training - inperson or online	3.25	2	2.75		0.5	8.5
Clerk/treasurer						0
grants						
Record Requests						0
Property tax						0
Elections						0
PTO						0
Daily totals	7	5	5.75	3	1.5	22.25
Admin/Deputy Totals						22.25
Park/Rec						
Event work/Soc media				2		2
Meetings/prep		2.5		1.5		4
Daily totals	0	2.5	0	3.5	0	
Park/Rec Totals						6
Utility						
Billing/rcptg/meters	1	3	2	1.5	1	8.5
Water only						0
Sewer only						0
Daily totals	1	3	2	1.5	1	
Utility Totals						8.5
Daily totals	8	10.5	7.75	8	2.5	
Total hours						36.75

Employee Timecard - LPHELAN-07/27/2015

Report Date: 09/08/2026

08/31/2026 - 09/06/2026 [7 days]

Report Time: 8:02:00 AM

PW003 [JOHNSON, HARRY]

Employee ID	PW003	DEPT(G2)	FM	Pay Policy	401
Pay Type	1	Last Name	JOHNSON	First Name	HARRY

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
08/31/2026 Mon	401 [STW]	08:08AM	12:01PM	3.7500000		3.75
09/01/2026 Tue	401 [STW]	08:01AM	11:46AM	3.7500000		3.75
09/04/2026 Fri	401 [STW]	08:04AM	11:58AM	4.0000000		4.00

Summary - PW003 [JOHNSON, HARRY]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
401 [STW]	1[UNUSED]	11.50		11.50					
TOTALS		11.50		11.50					

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x *Harry Johnson*

Employee Signature

x *[Signature]*

Supervisor Signature

Mon 8/31 Worked at RCC, Moped floors in board room
 Tue 9/1 worked at RCC, cleaned port bathrooms, emptied port garbage
 Fri 9/4 worked at RCC, staff meeting, fixed door in women's bathroom
 Moped floors

Employee Timecard - LPHELAN-07/27/2015

Report Date: 09/08/2026

08/31/2026 - 09/06/2026 [7 days]

Report Time: 8:02:00 AM

PW007 [LARKINS, LAMONT]

Employee ID	PW007	DEPT(G2)	PW	Pay Policy	300
Pay Type	3	Last Name	LARKINS	First Name	LAMONT

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
08/31/2026 Mon	301 [SEW]	06:40AM	12:11PM	5.5000000		
	301 [SEW]	12:40PM	03:11PM	2.5000000		8.00
09/01/2026 Tue	301 [SEW]	05:57AM	12:30PM	6.5000000		
	301 [SEW]	12:59PM	02:30PM	1.5000000		8.00
09/02/2026 Wed	301 [SEW]	06:00AM*	12:32PM*	6.5000000		
	301 [SEW]	01:02PM*	02:31PM	1.5000000		8.00
09/03/2026 Thu	301 [SEW]	06:35AM	12:35PM	6.0000000		
	301 [SEW]	01:04PM	03:05PM	2.0000000		8.00
09/04/2026 Fri	301 [SEW]	06:14AM	12:20PM	6.0000000		
	301 [SEW]	12:49PM	03:10PM	2.0000000	0.5000000	8.50

Summary - PW007 [LARKINS, LAMONT]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									32.00
3 [SICK]					44.00	4.00			48.00
6 [FH]									
301 [SEW]	1[UNUSED]	40.00	0.50	40.50					
TOTALS		40.00	0.50	40.50	44.00	4.00			80.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X 

Employee Signature

X _____

Supervisor Signature

Lamont

Aug 31- Sept 6 2026	Monday	Tuesday	Wednesday	Thursday	Friday	Total hrs
Water						
Weekend rounds						0
Meter replacement, Locates						0
Daily Operations	2	2	2	2	2.5	10.5
Board Meeting						0
Meeting						0
Training						0
Miscellaneous						0
Vacation						0
Sick						0
Holiday						0
Daily totals	2	2	2	2	2.5	
Water Totals						10.5
Sewer						
Weekend rounds						0
Meter replacement, Locates	2	1				3
Daily Operations	4	5	6	6	6	27
Board Meeting						0
Meeting						0
Training						0
Miscellaneous						0
Vacation						0
Sick						0
Holiday						0
Daily totals	6	6	6	6	6	
Sewer Totals						30
Streets						
Brush pick-up, change garbage						0
Equipment logs, shop work						0
Mowing						0
215 Main St.						0
Miscellaneous						0
Daily totals	0	0	0	0	0	
Streets Total						
Parks						
P & R Meeting						0
Maintenance						0
Celebration clean up						0
Garbage, clean up						0
Mowing						0
Daily totals	0	0	0	0	0	
Parks Total						0
Daily totals	8	8	8	8	8.5	
Total hours						40.5

Employee Timecard - LPHELAN-07/27/2015

Report Date: 09/08/2026

08/31/2026 - 09/06/2026 [7 days]

Report Time: 8:02:00 AM

SP004 [MECKLEY, KEVIN]

Employee ID	SP004	DEPT(G2)	ST	Pay Policy	400
Pay Type	3	Last Name	MECKLEY	First Name	KEVIN

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
08/31/2026 Mon	401 [STW]	06:55AM	11:46AM	4.7500000		
	401 [STW]	12:16PM	03:25PM	3.2500000		8.00
09/01/2026 Tue	401 [STW]	06:55AM	11:00AM	4.0000000		
	401 [STW]	11:30AM	03:25PM	4.0000000		
	401 [STW]	06:15PM	08:38PM	2.5000000		10.50
09/02/2026 Wed	401 [STW]	06:52AM	11:00AM	4.0000000		
	401 [STW]	11:30AM	03:25PM	4.0000000		8.00
09/03/2026 Thu	401 [STW]	06:55AM	11:00AM	4.0000000		
	401 [STW]	11:30AM	03:25PM	4.0000000		8.00
09/04/2026 Fri	401 [STW]	06:35AM	11:00AM	4.5000000		
	401 [STW]	11:30AM	03:05PM	1.0000000	2.5000000	8.00
09/05/2026 Sat	301 [SEW]	09:18AM	11:18AM*		2.0000000	2.00
09/06/2026 Sun	601 [WAW]	08:52AM	10:52AM*		2.0000000	2.00

Summary - SP004 [MECKLEY, KEVIN]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									
3 [SICK]					52.00	4.00			56.00
6 [FH]									8.00
301 [SEW]	1[UNUSED]		2.00	2.00					
401 [STW]	1[UNUSED]	40.00	2.50	42.50					
601 [WAW]	1[UNUSED]		2.00	2.00					
TOTALS		40.00	6.50	46.50	52.00	4.00			64.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X 

Employee Signature

X 

Supervisor Signature

Aug 17th - Aug 21st 2026

Water Totals	5
---------------------	----------

Sewer Totals	2
---------------------	----------

Streets Total			37
---------------	--	--	----

Parks Total				25
-------------	--	--	--	----

Plowing Totals	0
----------------	---

Total hours	46.5
--------------------	-------------

Time Distribution Report.LC - Allocation of hours

Primary Sort By: Employee;DEPT(G2)

09/07/2026 - 09/13/2026 [7 days]

DEPT (G2)	Paycode	Reg. Hrs	OT-1	Total Hrs
Employee: AD001 [PHELAN, LORI L]				
AD [General Admin]	501[TRW]	10.50	0.00	10.50
AD [General Admin]	502[TRH]	4.00	0.00	4.00
AD [General Admin]	511[CW]	19.50	0.00	19.50
AD [General Admin]	512[CH]	4.00	0.00	4.00
EL [ADMIN-ELECTION]	551[ECW]	1.25	0.00	1.25
SE [Sewer]	305[SADW]	0.25	0.00	0.25
WA [Water]	605[WADW]	0.25	0.00	0.25
AD001 [PHELAN, LORI L] Total:		39.75	0.00	39.75
Employee: AD005 [RINIKER, MARJORIE]				
AD [General Admin]	701[ADSW]	18.25	0.00	18.25
AD [General Admin]	702[ADSH]	8.00	0.00	8.00
AD [General Admin]	705[ADSK]	5.00	0.00	5.00
SE [Sewer]	305[SADW]	2.00	0.00	2.00
WA [Water]	605[WADW]	2.00	0.00	2.00
AD005 [RINIKER, MARJORIE] Total:		35.25	0.00	35.25
Employee: PW003 [JOHNSON, HARRY]				
FM [FACILITES MAINTENANCE]	611[FMW]	12.50	0.00	12.50
PA [Parks]	101[PAW]	3.50	0.00	3.50
PW003 [JOHNSON, HARRY] Total:		16.00	0.00	16.00
Employee: PW007 [LARKINS, LAMONT]				
SE [Sewer]	301[SEW]	24.00	0.00	24.00
SE [Sewer]	302[SEH]	4.00	0.00	4.00
ST [Streets]	401[STW]	3.00	0.00	3.00
WA [Water]	601[WAW]	10.50	0.00	10.50
WA [Water]	602[WAH]	4.00	0.00	4.00
PW007 [LARKINS, LAMONT] Total:		45.50	0.00	45.50
Employee: SP004 [MECKLEY, KEVIN]				
SE [Sewer]	301[SEW]	1.00	0.00	1.00
ST [Streets]	401[STW]	33.00	0.00	33.00
ST [Streets]	402[STH]	8.00	0.00	8.00
WA [Water]	601[WAW]	1.00	0.00	1.00
SP004 [MECKLEY, KEVIN] Total:		43.00	0.00	43.00
Grand Totals:		179.50	0.00	179.50

END OF REPORT

Time Distribution Report.LC - Allocation of hours

Employee Timecard - LPHELAN-07/27/2015

Report Date: 09/14/2026

09/07/2026 - 09/13/2026 [7 days]

Report Time: 8:27:22 AM

AD001 [PHELAN, LORI L]

Employee ID	AD001	DEPT(G2)	AD	Pay Policy	500
Pay Type	3	Last Name	PHELAN	First Name	LORI L

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
09/07/2026 Mon	502 [TRH]			8.0000000		8.00
09/08/2026 Tue	511 [CW]	07:50AM	12:30PM	4.7500000		
	511 [CW]	01:25PM	05:40PM	4.2500000		
	511 [CW]	06:20PM*	09:00PM*	2.7500000		11.75
09/09/2026 Wed	511 [CW]	07:59AM	12:55PM	5.0000000		
	511 [CW]	01:55PM*	04:34PM*	2.5000000		7.50
09/10/2026 Thu	511 [CW]	08:00AM*	11:57AM	4.0000000		
	511 [CW]	12:54PM	04:30PM	3.5000000		7.50
09/11/2026 Fri	511 [CW]	08:04AM	12:54PM	5.0000000		5.00

Summary - AD001 [PHELAN, LORI L]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									58.50
3 [SICK]									102.75
6 [FH]									8.00
502 [TRH]	1[UNUSED]	8.00		8.00					
511 [CW]	1[UNUSED]	31.75		31.75					
TOTALS		39.75		39.75					169.25

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Lori L. Phelan

Employee Signature

x _____

Supervisor Signature

Lori Phelan

09/07-13/2026	Monday	Tuesday	Wednesday	Thursday	Friday	Total hrs
Clerk						
Agendas		1	1		0.5	2.5
Minutes		1.25	0.75			2
Licensing						0
HR, Timesheets & allocations					2	2
Miscellaneous-Emails, Phone calls		2.5	2.25	2.75		7.5
Ordinances						0
BOT/Comm Meeting-preparation, attend, wrap up & follow up. Social media & website updates		2.75	2		0.75	5.5
Holiday	4					4
Vacation						0
Sick						0
						0
Daily totals	4	7.5	6	2.75	3.25	
Clerk Totals						23.5
Treasurer						
Invoices, CC receipts		2		0.25		2.25
Deposits				0.5		0.5
Payroll-taxes, reports, WRS, W-2					1.5	1.5
Bank/CC reconciliation						0
Property Tax						0
Miscellaneous-Bank transfers, Auditor, resident questions		1.75	0.5	4		6.25
Holiday	4					4
Vacation						0
Sick						0
						0
Daily totals	4	3.75	0.5	4.75	1.5	
Treasurer Totals						14.5
Utility						
Customer inquiry						0
Billing & receipting		0.5				0.5
SEWER only-spec project						0
WATER only-spec project						0
Miscellaneous-Forms, HeyGov, Final reads, Title Co.						0
						0
Daily totals	0	0.5	0	0	0	
Sewer total						0.25
Water total						0.25
Election						
WisVote, election admin, notices			1		0.25	1.25
Voter maintenance-Registrations, absentee-requests						0
Pollworkers-scheduling, training						0
Miscellaneous						0
						0
Daily totals	0	0	1	0	0.25	
Election Totals						1.25
Daily totals	8	11.75	7.5	7.5	5	
Total hours						39.75

Employee Timecard - LPHELAN-07/27/2015

Report Date: 09/14/2026

09/07/2026 - 09/13/2026 [7 days]

Report Time: 8:27:22 AM

AD005 [RINIKER, MARJORIE]

Employee ID	AD005	DEPT(G2)	AD	Pay Policy	700
Pay Type	3	Last Name	RINIKER	First Name	MARJORIE

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
09/07/2026 Mon	702 [ADSH]			8.0000000		8.00
09/08/2026 Tue	705 [ADSK]			5.0000000		5.00
09/09/2026 Wed	701 [ADSW]	07:46AM	02:12PM	6.5000000		
	701 [ADSW]	03:03PM	04:32PM	1.5000000		8.00
09/10/2026 Thu	701 [ADSW]	07:44AM	02:09PM	6.5000000		
	701 [ADSW]	03:03PM	04:31PM	1.5000000		8.00
09/11/2026 Fri	701 [ADSW]	07:52AM	12:02PM	4.2500000		4.25
09/12/2026 Sat	701 [ADSW]	12:00PM*	02:00PM*	2.0000000		2.00

Summary - AD005 [RINIKER, MARJORIE]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									36.00
3 [SICK]					36.75		5.00		31.75
6 [FH]									8.00
701 [ADSW]	1[UNUSED]	22.25		22.25					
702 [ADSH]	1[UNUSED]	8.00		8.00					
705 [ADSK]	1[UNUSED]	5.00		5.00					
TOTALS		35.25		35.25	36.75		5.00		75.75

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Marj Riniker
Employee Signature

x Lori G. Phelan
Supervisor Signature

•

Employee Timecard - LPHELAN-07/27/2015

Report Date: 09/14/2026

09/07/2026 - 09/13/2026 [7 days]

Report Time: 8:27:22 AM

PW003 [JOHNSON, HARRY]

Employee ID	PW003	DEPT(G2)	FM	Pay Policy	401
Pay Type	1	Last Name	JOHNSON	First Name	HARRY

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
09/08/2026 Tue	401 [STW]	08:03AM	11:49AM	3.7500000		3.75
09/09/2026 Wed	401 [STW]	08:04AM	12:02PM	4.0000000		4.00
09/10/2026 Thu	401 [STW]	08:01AM	12:16PM	4.2500000		4.25
09/11/2026 Fri	401 [STW]	07:58AM	11:58AM	4.0000000		4.00

Summary - PW003 [JOHNSON, HARRY]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
401 [STW]	1[UNUSED]	16.00		16.00					
TOTALS		16.00		16.00					

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Harry Johnson
Employee Signature

x [Signature]
Supervisor Signature

Tues 9/8 worked at RCC, checked Toilet in women's bathroom, swept floors
Wed 9/9 pulled toilet and cleared wax ring, arranged storage room
Thurs 9/10 worked at RCC, checked garbage at park, replaced light bulb
in windows bathroom, cleaned bathrooms at park
Fri 9/11 Replaced wax seal on toilet in women's bathroom, removed junk
from broom basement to throw in dumpsters

Employee Timecard - LPHELAN-07/27/2015

Report Date: 09/14/2026

09/07/2026 - 09/13/2026 [7 days]

Report Time: 8:27:22 AM

PW007 [LARKINS, LAMONT]

Employee ID	PW007	DEPT(G2)	PW	Pay Policy	300
Pay Type	3	Last Name	LARKINS	First Name	LAMONT

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
09/07/2026 Mon	602 [WAH]			4.0000000		
	302 [SEH]			4.0000000		8.00
09/08/2026 Tue	301 [SEW]	05:59AM	12:07PM	6.0000000		
	301 [SEW]	12:40PM	03:00PM	2.2500000		
	301 [SEW]	06:50PM	07:59PM	1.2500000		9.50
09/09/2026 Wed	301 [SEW]	06:02AM	12:02PM	6.0000000		
	301 [SEW]	12:30PM	02:31PM	2.0000000		8.00
09/10/2026 Thu	301 [SEW]	06:24AM	11:32AM	5.0000000		
	301 [SEW]	12:03PM	02:56PM	3.0000000		8.00
09/11/2026 Fri	301 [SEW]	06:25AM	12:01PM	5.5000000		
	301 [SEW]	12:30PM*	02:56PM	2.5000000		8.00
09/12/2026 Sat	301 [SEW]	08:17AM	10:17AM*	2.0000000		2.00
09/13/2026 Sun	601 [WAW]	08:56AM	10:56AM*	2.0000000		2.00

Summary - PW007 [LARKINS, LAMONT]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									32.00
3 [SICK]									48.00
6 [FH]									
301 [SEW]	1[UNUSED]	35.50		35.50					
302 [SEH]	1[UNUSED]	4.00		4.00					
601 [WAW]	1[UNUSED]	2.00		2.00					
602 [WAH]	1[UNUSED]	4.00		4.00					
TOTALS		45.50		45.50					80.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X 

Employee Signature

X _____

Supervisor Signature

Lamont

Sept 7-13 2026

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total hrs
Water								
Weekend rounds								0
Meter replacement, Locates								0
Daily Operations		2	2	2	2	1	1	10
Board Meeting		0.5						0.5
Meeting								0
Training								0
Miscellaneous								0
Vacation								0
Sick								0
Holiday	4							4
Daily totals	4	2.5	2	2	2	1	1	

Water Totals 14.5

Sewer								
Weekend rounds								0
Meter replacement, Locates								0
Daily Operations		6.25	6	6	3	1	1	23.25
Board Meeting		0.75						0.75
Meeting								0
Training								0
Miscellaneous								0
Vacation								0
Sick								0
Holiday	4							4
Daily totals	4	7	6	6	3	1	1	

Sewer Totals 28

Streets								
Brush pick-up, change garbage					3			3
Equipment logs, shop work								0
Mowing								0
215 Main St.								0
Miscellaneous								0
Daily totals	0	0	0	0	3	0	0	

Streets Total

Parks								
P & R Meeting								0
Maintenance								0
Celebration clean up								0
Garbage, clean up								0
Mowing								0
Daily totals	0	0	0	0	0	0	0	

Parks Total

Plowing								
Plow, salt and sidewalk clean-up								0
Daily totals	0	0	0	0	0	0	0	

Plowing Totals 0

Daily totals	8	9.5	8	8	8	2	2	
Total hours								45.5

Employee Timecard - LPHELAN-07/27/2015

Report Date: 09/14/2026

09/07/2026 - 09/13/2026 [7 days]

Report Time: 8:27:22 AM

SP004 [MECKLEY, KEVIN]

Employee ID	SP004	DEPT(G2)	ST	Pay Policy	400
Pay Type	3	Last Name	MECKLEY	First Name	KEVIN

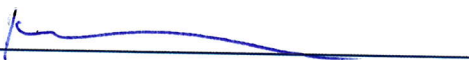
Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
09/07/2026 Mon	402 [STH]			8.0000000		
	301 [SEW]	09:52AM	11:52AM*	2.0000000		10.00
09/08/2026 Tue	401 [STW]	06:55AM	11:35AM	4.5000000		
	401 [STW]	12:05PM	03:25PM	3.5000000		
	401 [STW]	06:50PM	07:47PM	1.0000000		9.00
09/09/2026 Wed	401 [STW]	06:55AM	11:30AM	4.5000000		
	401 [STW]	12:00PM	03:25PM	3.5000000		8.00
09/10/2026 Thu	401 [STW]	06:55AM	11:15AM	4.2500000		
	401 [STW]	11:45AM	03:25PM	3.7500000		8.00
09/11/2026 Fri	401 [STW]	06:53AM	11:00AM	4.0000000		
	401 [STW]	11:30AM	03:25PM	4.0000000		8.00

Summary - SP004 [MECKLEY, KEVIN]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									
3 [SICK]									56.00
6 [FH]									8.00
301 [SEW]	1[UNUSED]	2.00		2.00					
401 [STW]	1[UNUSED]	33.00		33.00					
402 [STH]	1[UNUSED]	8.00		8.00					
TOTALS		43.00		43.00					64.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X 

Employee Signature

X 

Supervisor Signature

Kevin Meckley

Sept 7th - Sept 11th 2026	Monday	Tuesday	Wednesday	Thursday	Friday	Total hrs
Water						
Weekend rounds	1					1
Meter replacement, Locates						0
Emergency call						0
Well house						0
						0
Vacation						0
Sick						0
Holiday						0
Daily totals	1	0	0	0	0	
Water Totals						1
Sewer						
Weekend rounds	1					1
Emergency call						0
Fixed UV lights - Spayed weeds						0
Samples						0
						0
Vacation						0
Sick						0
Holiday						0
Daily totals	1	0	0	0	0	
Sewer Totals						1
Streets						
Board Meeting		1				1
Staff meeting						0
Street maintenance paper work		5				5
Kirby St meeting					1	1
equipment maintenance			3			3
Shop work						0
Mowed			5	8	4	17
Brush pickup					3	3
Burned brush pile		3				3
Weed trimming						0
Vacation						0
Sick						0
Holiday	8					8
Daily totals	8	9	8	8	8	
Streets Total						41
Daily totals	10	9	8	8	8	
Total hours						43

Work log hours for timesheet allocations per 2026 budget

08/31/26-9/06/26								09/06-13/26								Totals							
		Reg	OT	Vacation	Holiday	Sick				Reg	OT	Vacation	Holiday	Sick				Reg	OT	Vacation	Holiday	Sick	
work								work								Lori							
Lori		hours	36.00	0.00	0.00	0.00	36.00	Lori		hours	31.75	0.00	8.00	0.00	39.75	67.75		0.00	0.00	8.00	0.00	75.75	
Dept	Percent							Dept	Percent	19						Dept							
C/T	87.00%	31.32	0.00	0.00	0.00	0.00		C/T	87.00%	27.62	0.00	0.00	6.96	0.00		C/T	58.94	0.00	0.00	6.96	0.00	65.90	
Election Adm	3.00%	1.08	0.00	0.00	0.00	0.00		Election Adm	3.00%	0.95	0.00	0.00	0.24	0.00		Election Adm	2.03	0.00	0.00	0.24	0.00	2.27	
C/T/E Total	90.00%	32.40	0.00	0.00	0.00	0.00		C/T/E Total	90.00%	28.58	0.00	0.00	7.20	0.00		C/T/E Total	60.98	0.00	0.00	7.20	0.00	68.18	
SewerAdm	5.00%	1.80	0.00	0.00	0.00	0.00		SewerAdm	5.00%	1.59	0.00	0.00	0.40	0.00		SewerAdm	3.39	0.00	0.00	0.40	0.00	3.79	
WaterAdm	5.00%	1.80	0.00	0.00	0.00	0.00		WaterAdm	5.00%	1.59	0.00	0.00	0.40	0.00		WaterAdm	3.39	0.00	0.00	0.40	0.00	3.79	
work								work								Marj							
Marj		hours	36.75	0.00	0.00	0.00	36.75	Marj		hours	22.25	0.00	0.00	8.00	5.00	35.25	59		0	0	8	5.00	72.00
Dept	Percent							Dept	Percent							Dept							
AdmSvs	65.00%	23.89	0.00	0.00	0.00	0.00		AdmSvs	65.00%	14.46	0.00	0.00	5.20	3.25		AdmSvs	38.35	0.00	0.00	5.20	3.25	46.80	
SewerAdm	5.00%	1.84	0.00	0.00	0.00	0.00		SewerAdm	5.00%	1.11	0.00	0.00	0.40	0.25		SewerAdm	2.95	0.00	0.00	0.40	0.25	3.60	
WaterAdm	5.00%	1.84	0.00	0.00	0.00	0.00		WaterAdm	5.00%	1.11	0.00	0.00	0.40	0.25		WaterAdm	2.95	0.00	0.00	0.40	0.25	3.60	
Park Wages	25.00%	9.19	0.00	0.00	0.00	0.00		Park Wages	25.00%	5.56	0.00	0.00	2.00	1.25		Park Wages	14.75	0.00	0.00	2.00	1.25	18.00	
work								work								Harry							
Harry		hours	11.50					Harry		hours	16.00					27.5 <td colspan="2" rowspan="2"></td> <td colspan="2" rowspan="2"></td> <td colspan="2" rowspan="2"></td>							
Dept	Percent							Dept	Percent							Dept							
Park	28.00%	3.22						Park	28.00%	4.48						Park	7.70		0.00	0.00	0.00	7.70	
Sewer	1.00%	0.12						Sewer	1.00%	0.16						Sewer	0.28		0.00	0.00	0.00	0.28	
Water	2.00%	0.23						Water	2.00%	0.32						Water	0.55		0.00	0.00	0.00	0.55	
Street	43.00%	4.95						Street	43.00%	6.88						Street	11.83		0.00	0.00	0.00	11.83	
FacMaint	26.00%	2.99						FacMaint	26.00%	4.16						FacMaint	7.15		0.00	0.00	0.00	7.15	
work								work								Lamont							
Lamont		hours	40.00	0.50	0.00	0.00	40.50	Lamont		hours	37.50	0.00	0.00	8.00	0.00	45.50	77.50		0.5	0	8	0	86.00
Dept	Percent							Dept	Percent							Dept							
Streets	6.00%	2.40	0.03	0.00	0.00			Streets	6.00%	2.25	0.00	0.00	0.48	0.00		Streets	4.65	0.03	0.00	0.48	0.00	5.16	
Sewer	72.00%	28.80	0.36	0.00	0.00			Sewer	72.00%	27.00	0.00	0.00	5.76	0.00		Sewer	55.80	0.36	0.00	5.76	0.00	61.92	
Water	22.00%	8.80	0.11	0.00	0.00			Water	22.00%	8.25	0.00	0.00	1.76	0.00		Water	17.05	0.11	0.00	1.76	0.00	18.92	
work								work								Kevin							
Kevin		hours	40.00	6.50	0.00	0.00	46.50	Kevin		hours	35.00	0.00	0.00	8.00	0.00	43.00	75		6.5	0	8	0	89.50
Dept	Percent							Dept	Percent							Dept							
Park	20.00%	8.00	1.30	0.00	0.00	0.00		Park	20.00%	7.00	0.00	0.00	1.60	0.00		Park	15.00	1.30	0.00	1.60	0.00	17.90	
Sewer	5.00%	2.00	0.33	0.00	0.00	0.00		Sewer	5.00%	1.75	0.00	0.00	0.40	0.00		Sewer	3.75	0.33	0.00	0.40	0.00	4.48	
Water	5.00%	2.00	0.33	0.00	0.00	0.00		Water	5.00%	1.75	0.00	0.00	0.40	0.00		Water	3.75	0.33	0.00	0.40	0.00	4.48	
Streets	70.00%	28.00	4.55	0.00	0.00	0.00		Streets	70.00%	24.50	0.00	0.00	5.60	0.00		Streets	52.50	4.55	0.00	5.60	0.00	62.65	
		164.25	7.00	0.00	0.00	0.00				142.50	0.00	0.00	32.00	5.00				306.75	7.00	0.00	32.00	5.00	