

Report Date: 09/29/2026

Report Time: 2:06:25 PM

Time Distribution Report.LC - Allocation of hours

Primary Sort By: Employee;DEPT(G2)

09/14/2026 - 09/20/2026 [7 days]

DEPT (G2)	Paycode	Reg. Hrs	OT-1	Total Hrs
Employee: AD001 [PHELAN, LORI L]				
AD [General Admin]	501[TRW]	17.25	4.50	21.75
AD [General Admin]	511[CW]	21.50	0.00	21.50
EL [ADMIN-ELECTION]	551[ECW]	1.25	0.00	1.25
AD001 [PHELAN, LORI L] Total:		40.00	4.50	44.50
Employee: AD005 [RINIKER, MARJORIE]				
AD [General Admin]	701[ADSW]	23.50	0.00	23.50
PA [Parks]	101[PAW]	8.00	0.00	8.00
SE [Sewer]	305[SADW]	2.50	0.00	2.50
WA [Water]	605[WADW]	2.50	0.00	2.50
AD005 [RINIKER, MARJORIE] Total:		36.50	0.00	36.50
Employee: PW003 [JOHNSON, HARRY]				
FM [FACILITES MAINTENANCE]	611[FMW]	16.75	0.00	16.75
PA [Parks]	101[PAW]	3.25	0.00	3.25
PW003 [JOHNSON, HARRY] Total:		20.00	0.00	20.00
Employee: PW007 [LARKINS, LAMONT]				
SE [Sewer]	301[SEW]	30.00	0.75	30.75
WA [Water]	601[WAW]	10.00	0.00	10.00
PW007 [LARKINS, LAMONT] Total:		40.00	0.75	40.75
Employee: SP004 [MECKLEY, KEVIN]				
SE [Sewer]	301[SEW]	0.75	1.25	2.00
ST [Streets]	401[STW]	38.25	0.00	38.25
WA [Water]	601[WAW]	1.00	2.00	3.00
SP004 [MECKLEY, KEVIN] Total:		40.00	3.25	43.25
Grand Totals:		176.50	8.50	185.00

END OF REPORT**Time Distribution Report.LC - Allocation of hours**

Employee Timecard - LPHELAN-07/27/2015

Report Date: 09/21/2026

09/14/2026 - 09/20/2026 [7 days]

Report Time: 8:02:10 AM

AD001 [PHELAN, LORI L]

Employee ID	AD001	DEPT(G2)	AD	Pay Policy	500
Pay Type	3	Last Name	PHELAN	First Name	LORI L

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
09/14/2026 Mon	511 [CW]	07:58AM	04:40PM	8.7500000		8.75
09/15/2026 Tue	511 [CW]	08:04AM	12:29PM	4.5000000		
	511 [CW]	01:21PM	05:04PM	3.7500000		8.25
09/16/2026 Wed	511 [CW]	07:35AM	12:14PM	4.7500000		
	511 [CW]	01:07PM	04:43PM	3.7500000		8.50
09/17/2026 Thu	511 [CW]	07:55AM	12:24PM	4.5000000		
	511 [CW]	01:16PM	05:09PM	4.0000000		8.50
09/18/2026 Fri	511 [CW]	07:53AM	12:53PM	5.0000000		5.00
09/19/2026 Sat	511 [CW]	10:40AM	04:16PM	1.0000000	4.5000000	5.50

Summary - AD001 [PHELAN, LORI L]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									58.50
3 [SICK]									102.75
6 [FH]									8.00
511 [CW]	1[UNUSED]	40.00	4.50	44.50					
TOTALS		40.00	4.50	44.50					169.25

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Lori L Phelan

Employee Signature

x _____

Supervisor Signature

09/14-20/2026	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total hrs
Clerk							
Agendas	0.25			0.75			1
Minutes	0.25		0.75	3.25			4.25
Licensing					0.5		0.5
Timesheets & allocations	0.25		1.5				1.75
Miscellaneous-Emails, Phone calls	2.5	1.75	2.25	1.25	0.5		8.25
Record Requests, communication		2.75					
Ordinances	0.5						0.5
BOT/Comm Meeting-preparation, attend, wrap up & follow up. Social media & website updates	2.5						2.5
Holiday							0
Vacation							0
Sick							0
							0
Daily totals	6.25	4.5	4.5	5.25	1	0	
				Clerk Totals			18.75
Treasurer							
Invoices, CC receipts							0
Deposits				0.25			0.25
Budgets					1.75	5.5	7.25
Payroll-taxes, reports, WRS, W-2			1.25	1.75	2.25		5.25
Bank/CC reconciliation		2.25		0.75			3
Property Tax							0
Miscellaneous-Meetings, Bank transfers, Auditor, resident questions	2.5	1.5	1.5	0.5			6
Holiday							0
Vacation							0
Sick							0
							0
Daily totals	2.5	3.75	2.75	3.25	4	5.5	
				Treasurer Totals			21.75
Utility							
Customer inquiry							0
Billing & receipting							0
SEWER only-spec project							0
WATER only-spec project							0
Miscellaneous-Forms, HeyGov, Final reads, Title Co.							0
							0
Daily totals	0	0	0	0	0	0	
				Sewer total			0
				Water total			0
Election							
WisVote, election admin, notices			1.25				1.25
Voter maintenance-Registrations, absentee-requests							0
Pollworkers-scheduling, training							0
Miscellaneous							0
							0
Daily totals	0	0	1.25	0	0	0	
				Election Totals			1.25
Daily totals	8.75	8.25	8.5	8.5	5	5.5	44.5
				Total hours			

Employee Timecard - LPHELAN-07/27/2015

Report Date: 09/21/2026

09/14/2026 - 09/20/2026 [7 days]

Report Time: 8:02:10 AM

AD005 [RINIKER, MARJORIE]

Employee ID	AD005	DEPT(G2)	AD	Pay Policy	700
Pay Type	3	Last Name	RINIKER	First Name	MARJORIE

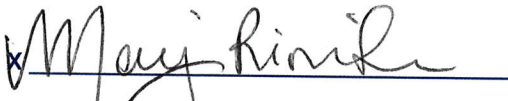
Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
09/14/2026 Mon	701 [ADSW]	07:47AM	02:14PM	6.5000000		
	701 [ADSW]	03:03PM	04:31PM	1.5000000		8.00
09/15/2026 Tue	701 [ADSW]	07:51AM	01:46PM	6.0000000		
	701 [ADSW]	02:35PM	04:43PM	2.2500000		8.25
09/16/2026 Wed	701 [ADSW]	07:42AM	01:14PM	5.5000000		
	701 [ADSW]	02:00PM*	04:29PM	2.5000000		8.00
09/17/2026 Thu	701 [ADSW]	07:44AM	01:30PM	5.7500000		
	701 [ADSW]	02:18PM	04:29PM	2.2500000		8.00
09/18/2026 Fri	701 [ADSW]	07:46AM	12:00PM*	4.2500000		4.25

Summary - AD005 [RINIKER, MARJORIE]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									36.00
3 [SICK]									31.75
6 [FH]									8.00
701 [ADSW]	1[UNUSED]	36.50		36.50					
TOTALS		36.50		36.50					75.75

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x 
Employee Signature

x 
Supervisor Signature

Marj Riniker

Week of 9/14/2026	Monday	Tuesday	Wednesday	Thursday	Friday	Total hrs
Admin/Deputy						
Licences						0
Invoices	0.5	1	1	0.5		3
Comm Ctr/Library (assist custs, plan events, rentals, room set ups, etc)		0.5	0.5	0.5		1.5
Social Media (create content, monitor accts, posting)	1	1.5	1.5		0.25	4.25
Misc office work (filing/copies/phone/Cus t Asst/ reports/ projects)	1.25	1.25	1.5	1.5	1	6.5
meetings/training - inperson or online	0.5					0.5
Clerk/treasurer				0.5		0.5
grants					1	1
Record Requests						0
Property tax						0
Elections	1.25	2	1	2		6.25
PTO						0
Daily totals	4.5	6.25	5.5	5	2.25	23.5
Admin/Deputy Totals						23.5
Park/Rec						
Event work/Soc media	2	1	1	2.5	1.5	8
Meetings/prep						0
Daily totals	2	1	1	2.5	1.5	
Park/Rec Totals						8
Utility						
Billing/rcptg/meters	1.5	1	1	0.5	0.5	4.5
Water only			0.5			0.5
Sewer only						0
Daily totals	1.5	1	1.5	0.5	0.5	
Utility Totals						5
Daily totals	8	8.25	8	8	4.25	
Total hours						36.5

Employee Timecard - LPHELAN-07/27/2015

Report Date: 09/21/2026

09/14/2026 - 09/20/2026 [7 days]

Report Time: 8:02:10 AM

PW003 [JOHNSON, HARRY]

Employee ID	PW003	DEPT(G2)	FM	Pay Policy	401
Pay Type	1	Last Name	JOHNSON	First Name	HARRY

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
09/14/2026 Mon	401 [STW]	07:58AM	12:00PM	4.0000000		4.00
09/15/2026 Tue	401 [STW]	08:01AM	11:57AM	4.0000000		4.00
09/16/2026 Wed	401 [STW]	08:04AM	12:04PM	4.0000000		4.00
09/17/2026 Thu	401 [STW]	08:02AM	11:55AM	4.0000000		4.00
09/18/2026 Fri	401 [STW]	08:02AM	12:01PM	4.0000000		4.00

Summary - PW003 [JOHNSON, HARRY]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
401 [STW]	1[UNUSED]	20.00		20.00					

TOTALS

20.00

20.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x

Harry Johnson

Employee Signature

x

[Signature]

Supervisor Signature

Mon 9/14 Worked at RCC, board of review, added deodorizer to urinals
 Tues 9/15 cleaned urinals in bathroom, emptied trash, worked at RCC
 Wed 9/16 cleaned women's bathroom, pulled weeds in front flower bed and playground at RCC
 Thurs 9/17 Worked at RCC, emptied garbage at park, cleaned and stocked park bathrooms
 Fri 9/18 cleaned bathrooms, moped floors at RCC

Employee Timecard - LPHELAN-07/27/2015

Report Date: 09/21/2026

09/14/2026 - 09/20/2026 [7 days]

Report Time: 8:02:10 AM

PW007 [LARKINS, LAMONT]

Employee ID	PW007	DEPT(G2)	PW	Pay Policy	300
Pay Type	3	Last Name	LARKINS	First Name	LAMONT

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
09/14/2026 Mon	301 [SEW]	05:51AM	02:00PM	8.2500000		8.25
09/15/2026 Tue	301 [SEW]	06:07AM	02:19PM	8.2500000		8.25
09/16/2026 Wed	301 [SEW]	06:45AM	03:06PM	8.2500000		8.25
09/17/2026 Thu	301 [SEW]	06:18AM	11:32AM	5.2500000		
	301 [SEW]	12:01PM	02:48PM	2.7500000		8.00
09/18/2026 Fri	301 [SEW]	06:04AM	12:02PM	6.0000000		
	301 [SEW]	12:28PM	02:36PM	1.2500000	0.7500000	8.00

Summary - PW007 [LARKINS, LAMONT]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									32.00
3 [SICK]									48.00
6 [FH]									
301 [SEW]	1[UNUSED]	40.00	0.75	40.75					
TOTALS		40.00	0.75	40.75					80.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X 

Employee Signature

X _____

Supervisor Signature

Lamont

Sept 7-13 2026	Monday	Tuesday	Wednesday	Thursday	Friday	Total hrs
Water						
Weekend rounds						0
Meter replacement, Locates						0
Daily Operations	2	2	2	2	2	10
Board Meeting						0
Meeting						0
Training						0
Miscellaneous						0
Vacation						0
Sick						0
Holiday						0
Daily totals	2	2	2	2	2	
Water Totals						10
Sewer						
Weekend rounds						0
Meter replacement, Locates						0
Daily Operations	6.25	6.25	6.25	6	6	30.75
Board Meeting						0
Meeting						0
Training						0
Miscellaneous						0
Vacation						0
Sick						0
Holiday						0
Daily totals	6.25	6.25	6.25	6	6	
Sewer Totals						30.75
Daily totals	8.25	8.25	8.25	8	8	
Total hours						40.75

Employee Timecard - LPHELAN-07/27/2015

Report Date: 09/21/2026

09/14/2026 - 09/20/2026 [7 days]

Report Time: 8:02:10 AM

SP004 [MECKLEY, KEVIN]

Employee ID	SP004	DEPT(G2)	ST	Pay Policy	400
Pay Type	3	Last Name	MECKLEY	First Name	KEVIN

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
09/14/2026 Mon	401 [STW]	06:53AM	11:00AM	4.0000000		
	401 [STW]	11:30AM	03:23PM	4.0000000		8.00
09/15/2026 Tue	401 [STW]	06:52AM	11:30AM	4.5000000		
	401 [STW]	12:00PM	03:22PM	3.2500000		7.75
09/16/2026 Wed	401 [STW]	06:51AM	11:00AM	4.0000000		
	401 [STW]	11:30AM	03:21PM	3.7500000		7.75
09/17/2026 Thu	401 [STW]	06:53AM	11:30AM	4.5000000		
	401 [STW]	12:00PM	03:23PM	3.5000000		8.00
09/18/2026 Fri	401 [STW]	06:52AM	11:00AM	4.0000000		
	401 [STW]	11:30AM	03:22PM	3.7500000		7.75
09/19/2026 Sat	301 [SEW]	08:29AM	10:29AM*	0.7500000	1.2500000	2.00
09/20/2026 Sun	601 [WAW]	10:13AM	12:13PM*		2.0000000	2.00

Summary - SP004 [MECKLEY, KEVIN]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									
3 [SICK]									56.00
6 [FH]									8.00
301 [SEW]	1[UNUSED]	0.75	1.25	2.00					
401 [STW]	1[UNUSED]	39.25		39.25					
601 [WAW]	1[UNUSED]		2.00	2.00					
TOTALS		40.00	3.25	43.25					64.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X 

Employee Signature

X 

Supervisor Signature

Kevin Meckley

Sept 7th - Sept 11th 2026		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total hrs	
Water										
Weekend rounds							1	1	2	
Meter replacement, Locates						1			1	
Emergency call									0	
Well house									0	
									0	
Vacation									0	
Sick									0	
Holiday									0	
Daily totals		0	0	0	0	1	1	1		
					Water Totals					3
Sewer										
Weekend rounds							1	1	2	
Emergency call									0	
Fixed UV lights - Spayed weeds									0	
Samples									0	
									0	
Vacation									0	
Sick									0	
Holiday									0	
Daily totals		0	0	0	0	0	1	1		
					Sewer Totals					2
Streets										
Board Meeting									0	
Staff meeting									0	
Hauled cans					3				3	
Hauled gravel			4						4	
equipment maintenance		3							3	
Shop work			3.75		5	6.75			15.5	
Mowed				5.75					5.75	
Brush pickup		3							3	
Pushed back dirt piles		2							2	
Weed trimming				2					2	
Vacation									0	
Sick									0	
Holiday									0	
Daily totals		8	7.75	7.75	8	6.75	0	0		
Daily totals		8	7.75	7.75	8	7.75	2	2		
Total hours									43.25	

Time Distribution Report.LC - Allocation of hours

Report Date: 09/29/2026

Primary Sort By: Employee;DEPT(G2)

Report Time: 3:33:23 PM

09/21/2026 - 09/27/2026 [7 days]

DEPT (G2)	Paycode	Reg. Hrs	OT-1	Total Hrs
Employee: AD001 [PHELAN, LORI L]				
AD [General Admin]	501[TRW]	24.75	3.50	28.25
AD [General Admin]	511[CW]	13.75	0.25	14.00
EL [ADMIN-ELECTION]	551[ECW]	1.50	0.00	1.50
AD001 [PHELAN, LORI L] Total:		40.00	3.75	43.75
Employee: AD005 [RINIKER, MARJORIE]				
AD [General Admin]	701[ADSW]	22.00	0.00	22.00
PA [Parks]	101[PAW]	8.50	0.00	8.50
SE [Sewer]	305[SADW]	2.50	0.00	2.50
WA [Water]	605[WADW]	2.75	0.00	2.75
AD005 [RINIKER, MARJORIE] Total:		35.75	0.00	35.75
Employee: PW003 [JOHNSON, HARRY]				
FM [FACILITES MAINTENANCE]	611[FMW]	15.50	0.00	15.50
PA [Parks]	101[PAW]	5.00	0.00	5.00
PW003 [JOHNSON, HARRY] Total:		20.50	0.00	20.50
Employee: PW007 [LARKINS, LAMONT]				
SE [Sewer]	301[SEW]	28.00	5.25	33.25
ST [Streets]	401[STW]	5.00	2.00	7.00
WA [Water]	601[WAW]	7.00	2.00	9.00
PW007 [LARKINS, LAMONT] Total:		40.00	9.25	49.25
Employee: SP004 [MECKLEY, KEVIN]				
SE [Sewer]	301[SEW]	3.00	0.00	3.00
ST [Streets]	401[STW]	34.75	0.00	34.75
WA [Water]	601[WAW]	2.00	0.00	2.00
SP004 [MECKLEY, KEVIN] Total:		39.75	0.00	39.75
Grand Totals:		176.00	13.00	189.00

END OF REPORT

Time Distribution Report.LC - Allocation of hours

Employee Timecard - LPHELAN-07/27/2015

Report Date: 09/28/2026

09/21/2026 - 09/27/2026 [7 days]

Report Time: 7:58:34 AM

AD001 [PHELAN, LORI L]

Employee ID	AD001	DEPT(G2)	AD	Pay Policy	500
Pay Type	3	Last Name	PHELAN	First Name	LORI L

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
09/21/2026 Mon	511 [CW]	07:58AM	01:05PM	5.0000000		
	511 [CW]	01:43PM	05:48PM	4.0000000		9.00
09/22/2026 Tue	511 [CW]	08:03AM	12:41PM	4.7500000		
	511 [CW]	01:22PM	05:46PM	4.5000000		9.25
09/23/2026 Wed	511 [CW]	07:57AM	12:29PM	4.5000000		
	511 [CW]	01:20PM	05:40PM	4.5000000		9.00
09/24/2026 Thu	511 [CW]	07:35AM	12:00PM*	4.5000000		
	511 [CW]	12:30PM*	04:30PM*	4.0000000		8.50
09/25/2026 Fri	511 [CW]	07:40AM	03:45PM	4.2500000	3.7500000	8.00

Summary - AD001 [PHELAN, LORI L]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									58.50
3 [SICK]									102.75
6 [FH]									8.00
511 [CW]	1[UNUSED]	40.00	3.75	43.75					
TOTALS		40.00	3.75	43.75					169.25

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Lori L. Phelan

Employee Signature

x _____

Supervisor Signature

Lori Phelan

09/21-27/2026	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total hrs
Clerk							
Agendas				1	1.5		2.5
Minutes					1.25		1.25
Licensing							0
Timesheets & allocations	0.25						0.25
Miscellaneous-Emails, Phone calls	0.75	0.75	1.25	1	1.25		5
Record Requests, communication							
Ordinances							0
BOT/Comm Meeting-preparation, attend, wrap up & follow up. Social media & website updates				5			5
Holiday							0
Vacation							0
Sick							0
							0
Daily totals	1	0.75	1.25	7	4	0	
	Clerk Totals						14
Treasurer							
Invoices, CC receipts	0.5						0.5
Deposits					0.75		0.75
Budgets	7	6.5	6.25				19.75
Payroll-taxes, reports, WRS, W-2							0
Bank/CC reconciliation			1.5	0.75	0.75		3
Property Tax							0
Miscellaneous-Meetings, Bank transfers, Auditor, resident questions	0.5	1		0.75	2		4.25
Holiday							0
Vacation							0
Sick							0
Daily totals	8	7.5	7.75	1.5	3.5	0	
	Treasurer Totals						28.25
Utility							
Customer inquiry							0
Billing & receipting							0
SEWER only-spec project							0
WATER only-spec project							0
Miscellaneous-Forms, HeyGov, Final reads, Title Co.							0
Daily totals	0	0	0	0	0	0	
	Sewer total						0
	Water total						0
Election							
WisVote, election admin, notices							0
Voter maintenance-Registrations, absentee-requests		1			0.5		1.5
Pollworkers-scheduling, training							0
Miscellaneous							0
Daily totals	0	1	0	0	0.5	0	
	Election Totals						1.5
Daily totals	9	9.25	9	8.5	8	0	
Total hours							43.75

Employee Timecard - LPHELAN-07/27/2015

Report Date: 09/28/2026

09/21/2026 - 09/27/2026 [7 days]

Report Time: 7:58:34 AM

AD005 [RINIKER, MARJORIE]

Employee ID	AD005	DEPT(G2)	AD	Pay Policy	700
Pay Type	3	Last Name	RINIKER	First Name	MARJORIE

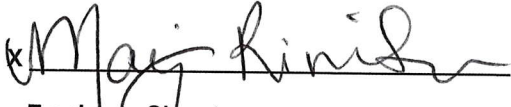
Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
09/21/2026 Mon	701 [ADSW]	07:42AM	01:43PM	6.0000000		
	701 [ADSW]	02:42PM	04:30PM*	1.7500000		7.75
09/22/2026 Tue	701 [ADSW]	07:51AM	01:20PM	5.5000000		
	701 [ADSW]	02:09PM	04:29PM	2.2500000		7.75
09/23/2026 Wed	701 [ADSW]	07:52AM	01:25PM	5.7500000		
	701 [ADSW]	02:17PM	04:30PM	2.2500000		8.00
09/24/2026 Thu	701 [ADSW]	07:49AM	12:58PM	5.2500000		
	701 [ADSW]	01:43PM	04:27PM	2.7500000		8.00
09/25/2026 Fri	701 [ADSW]	07:50AM	12:01PM	4.2500000		4.25

Summary - AD005 [RINIKER, MARJORIE]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									36.00
3 [SICK]									31.75
6 [FH]									8.00
701 [ADSW]	1[UNUSED]	35.75		35.75					
TOTALS		35.75		35.75					75.75

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x 
Employee Signature

x 
Supervisor Signature

Marj Riniker

Week of 9/21/2026	Monday	Tuesday	Wednesday	Thursday	Friday	Total hrs
Admin/Deputy						
Licences	0.25					0.25
Invoices	1		0.5	1		2.5
Comm Ctr/Library (assist custs, plan events, rentals, room set ups, etc)	0.5	0.75	1.5	0.5	0.25	3.5
Social Media (create content, monitor accts, posting)	0.5		1	1.5	0.5	3.5
Misc office work (filing/copies/phone/Cus t Asst/ reports/ projects)	3	2.5	2.25	3.25	1.25	12.25
meetings/training - inperson or online						0
Clerk/treasurer						0
grants						0
Record Requests						0
Property tax						0
Elections						0
PTO						0
Daily totals	5.25	3.25	5.25	6.25	2	22
Admin/Deputy Totals						22
Park/Rec						
Event work/Soc media	1.5	3	1.5	1	1.5	8.5
Meetings/prep						0
Daily totals	1.5	3	1.5	1	1.5	8.5
Park/Rec Totals						8.5
Utility						
Billing/rcptg/meters	1	1.5	1	0.75	0.75	5
Water only			0.25			0.25
Sewer only						0
Daily totals	1	1.5	1.25	0.75	0.75	5.25
Utility Totals						5.25
Daily totals	7.75	7.75	8	8	4.25	
Total hours						35.75

Employee Timecard - LPHELAN-07/27/2015

Report Date: 09/28/2026

09/21/2026 - 09/27/2026 [7 days]

Report Time: 7:58:34 AM

PW003 [JOHNSON, HARRY]

Employee ID	PW003	DEPT(G2)	FM	Pay Policy	401
Pay Type	1	Last Name	JOHNSON	First Name	HARRY

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
09/21/2026 Mon	401 [STW]	08:05AM	12:01PM	4.0000000		4.00
09/22/2026 Tue	401 [STW]	07:58AM	12:13PM	4.2500000		4.25
09/23/2026 Wed	401 [STW]	08:03AM	12:06PM	4.0000000		4.00
09/24/2026 Thu	401 [STW]	08:04AM	12:04PM	4.0000000		4.00
09/25/2026 Fri	401 [STW]	07:59AM	12:10PM	4.2500000		4.25

Summary - PW003 [JOHNSON, HARRY]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
401 [STW]	1[UNUSED]	20.50		20.50					

TOTALS

20.50

20.50

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x *Harry Johnson*
Employee Signature

x *[Signature]*
Supervisor Signature

Mon 9/21 cleaned urinals, put fans out on gym floor, worked at RCC
 Tues 9/22 Reorganize marshals evidence room
 Wed 9/23 Worked at RCC, emptied garbage at park, cleaned park bathrooms
 Thurs 9/24 Worked at RCC, cleaned tables at park, stocked bathrooms
 Fri 9/25 Glued tile in gym, emptied garbage at park and Village

Employee Timecard - LPHELAN-07/27/2015

Report Date: 09/28/2026

09/21/2026 - 09/27/2026 [7 days]

Report Time: 7:58:34 AM

PW007 [LARKINS, LAMONT]

Employee ID	PW007	DEPT(G2)	PW	Pay Policy	300
Pay Type	3	Last Name	LARKINS	First Name	LAMONT

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
09/21/2026 Mon	301 [SEW]	06:08AM	12:08PM	6.0000000		
	301 [SEW]	12:36PM	02:38PM	2.0000000		8.00
09/22/2026 Tue	301 [SEW]	05:00AM*	05:57PM	13.0000000		13.00
09/23/2026 Wed	301 [SEW]	06:04AM	01:10PM	7.2500000		
	301 [SEW]	01:39PM	02:33PM	0.7500000		8.00
09/24/2026 Thu	301 [SEW]	06:14AM	02:31PM	8.2500000		8.25
09/25/2026 Fri	301 [SEW]	05:55AM	11:31AM	2.7500000	2.7500000	
	301 [SEW]	12:01PM	02:29PM		2.5000000	8.00
09/26/2026 Sat	301 [SEW]	09:45AM	11:45AM*		2.0000000	2.00
09/27/2026 Sun	601 [WAW]	07:30AM	09:30AM*		2.0000000	2.00

Summary - PW007 [LARKINS, LAMONT]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									32.00
3 [SICK]									48.00
6 [FH]									
301 [SEW]	1[UNUSED]	40.00	7.25	47.25					
601 [WAW]	1[UNUSED]		2.00	2.00					

TOTALS		40.00	9.25	49.25					80.00
---------------	--	--------------	-------------	--------------	--	--	--	--	--------------

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X 

Employee Signature

X _____

Supervisor Signature

Lamont

[illegible]

Employee Timecard - LPHELAN-07/27/2015

Report Date: 09/28/2026

09/21/2026 - 09/27/2026 [7 days]

Report Time: 7:58:34 AM

SP004 [MECKLEY, KEVIN]

Employee ID	SP004	DEPT(G2)	ST	Pay Policy	400
Pay Type	3	Last Name	MECKLEY	First Name	KEVIN

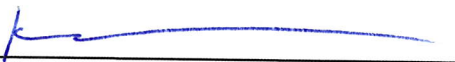
Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
09/21/2026 Mon	401 [STW]	06:54AM	11:50AM	4.7500000		8.00
	401 [STW]	12:20PM	03:25PM	3.2500000		
09/22/2026 Tue	401 [STW]	05:52AM	11:00AM	5.2500000		8.00
	401 [STW]	11:30AM	02:22PM	2.7500000		
09/23/2026 Wed	401 [STW]	07:15AM	12:12PM	5.0000000		8.00
	401 [STW]	12:42PM	03:45PM	3.0000000		
09/24/2026 Thu	401 [STW]	06:52AM	11:00AM	4.0000000		7.75
	401 [STW]	11:30AM	03:22PM	3.7500000		
09/25/2026 Fri	401 [STW]	06:54AM	11:00AM	4.0000000		8.00
	401 [STW]	11:30AM	03:24PM	4.0000000		

Summary - SP004 [MECKLEY, KEVIN]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									
3 [SICK]									56.00
6 [FH]									8.00
401 [STW]	1[UNUSED]	39.75		39.75					
TOTALS		39.75		39.75					64.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X 

Employee Signature

X 

Supervisor Signature

Kevin Meckley

Sept 21st - Sept 27th 2026	Monday	Tuesday	Wednesday	Thursday	Friday	Total hrs
Water						
Weekend rounds						0
Meter replacement, Locates					1	1
Emergency call						0
Well house		1				1
						0
Vacation						0
Sick						0
Holiday						0
Daily totals	0	1	0	0	1	
Water Totals						2
Sewer						
Weekend rounds						0
Emergency call						0
Fixed UV lights - Spayed weeds						0
Samples		3				3
						0
Vacation						0
Sick						0
Holiday						0
Daily totals	0	3	0	0	0	
Sewer Totals						3
Streets						
Board Meeting						0
Staff meeting						0
Redid bench and food stand table				7.75		7.75
Sealed boards for bench	3					3
equipment maintenance						0
Shop work						0
Mowed	5	4	2		5	16
Brush pickup					2	2
Pached and reseeded Well St.			6			6
Weed trimming						0
Vacation						0
Sick						0
Holiday						0
Daily totals	8	4	8	7.75	7	
Streets Total						34.75
Daily totals	8	8	8	7.75	8	
Total hours						39.75

Work log hours for timesheet allocations per 2026 budget

9/14-20/26								09/21-28/26								Totals								
		Reg	OT	Vacation	Holiday	Sick				Reg	OT	Vacation	Holiday	Sick				Reg	OT	Vacation	Holiday	Sick		
work								work								Lori								
Lori		hours	40.00	4.50	0.00	0.00	0.00	44.50	Lori		hours	40.00	3.75	0.00	0.00	0.00	43.75	80.00		8.25	0.00	0.00	0.00	88.25
Dept	Percent							Dept	Percent	19						Dept								
C/T	87.00%	34.80	3.92	0.00	0.00	0.00		C/T	87.00%	34.80	3.26	0.00	0.00	0.00		C/T	69.60	7.18	0.00	0.00	0.00		76.78	
Election Adm	3.00%	1.20	0.14	0.00	0.00	0.00		Election Adm	3.00%	1.20	0.11	0.00	0.00	0.00		Election Adm	2.40	0.25	0.00	0.00	0.00		2.65	
C/T/E Total	90.00%	36.00	4.05	0.00	0.00	0.00		C/T/E Total	90.00%	36.00	3.38	0.00	0.00	0.00		C/T/E Total	72.00	7.43	0.00	0.00	0.00		79.43	
SewerAdm	5.00%	2.00	0.23	0.00	0.00	0.00		SewerAdm	5.00%	2.00	0.19	0.00	0.00	0.00		SewerAdm	4.00	0.41	0.00	0.00	0.00		4.41	
WaterAdm	5.00%	2.00	0.23	0.00	0.00	0.00		WaterAdm	5.00%	2.00	0.19	0.00	0.00	0.00		WaterAdm	4.00	0.41	0.00	0.00	0.00		4.41	
work								work								Marj								
Marj		hours	36.50	0.00	0.00	0.00	0.00	36.50	Marj		hours	35.75	0.00	0.00	0.00	0.00	35.75	72.25		0	0	0	0.00	72.25
Dept	Percent							Dept	Percent							Dept								
AdmSvs	65.00%	23.73	0.00	0.00	0.00	0.00		AdmSvs	65.00%	23.24	0.00	0.00	0.00	0.00		AdmSvs	46.96	0.00	0.00	0.00	0.00		46.96	
SewerAdm	5.00%	1.83	0.00	0.00	0.00	0.00		SewerAdm	5.00%	1.79	0.00	0.00	0.00	0.00		SewerAdm	3.61	0.00	0.00	0.00	0.00		3.61	
WaterAdm	5.00%	1.83	0.00	0.00	0.00	0.00		WaterAdm	5.00%	1.79	0.00	0.00	0.00	0.00		WaterAdm	3.61	0.00	0.00	0.00	0.00		3.61	
Park Wages	25.00%	9.13	0.00	0.00	0.00	0.00		Park Wages	25.00%	8.94	0.00	0.00	0.00	0.00		Park Wages	18.06	0.00	0.00	0.00	0.00		18.06	
work								work								Harry								
Harry		hours	20.00					20.00	Harry		hours	20.50					40.5							
Dept	Percent							Dept	Percent							Dept								
Park	28.00%	5.60						Park	28.00%	5.74						Park	11.34		0.00	0.00	0.00		11.34	
Sewer	1.00%	0.20						Sewer	1.00%	0.21						Sewer	0.41		0.00	0.00	0.00		0.41	
Water	2.00%	0.40						Water	2.00%	0.41						Water	0.81		0.00	0.00	0.00		0.81	
Street	43.00%	8.60						Street	43.00%	8.82						Street	17.42		0.00	0.00	0.00		17.42	
FacMaint	26.00%	5.20						FacMaint	26.00%	5.33						FacMaint	10.53		0.00	0.00	0.00		10.53	
work								work								Lamont								
Lamont		hours	40.00	0.75	0.00	0.00	0.00	40.75	Lamont		hours	40.00	9.25	0.00	0.00	0.00	49.25	80.00		10	0	0	0	90.00
Dept	Percent							Dept	Percent							Dept								
Streets	6.00%	2.40	0.05	0.00	0.00			Streets	6.00%	2.40	0.56	0.00	0.00	0.00		Streets	4.80	0.60	0.00	0.00	0.00		5.40	
Sewer	72.00%	28.80	0.54	0.00	0.00			Sewer	72.00%	28.80	6.66	0.00	0.00	0.00		Sewer	57.60	7.20	0.00	0.00	0.00		64.80	
Water	22.00%	8.80	0.17	0.00	0.00			Water	22.00%	8.80	2.04	0.00	0.00	0.00		Water	17.60	2.20	0.00	0.00	0.00		19.80	
work								work								Kevin								
Kevin		hours	40.00	3.25	0.00	0.00	0.00	43.25	Kevin		hours	39.75	0.00	0.00	0.00	0.00	39.75	79.75		3.25	0	0	0	83.00
Dept	Percent							Dept	Percent							Dept								
Park	20.00%	8.00	0.65	0.00	0.00	0.00		Park	20.00%	7.95	0.00	0.00	0.00	0.00		Park	15.95	0.65	0.00	0.00	0.00		16.60	
Sewer	5.00%	2.00	0.16	0.00	0.00	0.00		Sewer	5.00%	1.99	0.00	0.00	0.00	0.00		Sewer	3.99	0.16	0.00	0.00	0.00		4.15	
Water	5.00%	2.00	0.16	0.00	0.00	0.00		Water	5.00%	1.99	0.00	0.00	0.00	0.00		Water	3.99	0.16	0.00	0.00	0.00		4.15	
Streets	70.00%	28.00	2.28	0.00	0.00	0.00		Streets	70.00%	27.83	0.00	0.00	0.00	0.00		Streets	55.83	2.28	0.00	0.00	0.00		58.10	
		176.50	8.50	0.00	0.00	0.00				176.00	13.00	0.00	0.00	0.00				352.50	21.50	0.00	0.00	0.00		