

VILLAGE OF RIDGEWAY
Report Date: 06/11/2026
Report Time: 10:53:33 AM

Summary Report.TA - No distribution
Primary Sort By: LOC(G1);DEPT(G2);Employee
05/25/2026 - 06/07/2026 [14 days]

Employee	Police Wages	Reg Hours	Police (off Site Punch) Reg Hours	Adjust Hours	Holidays Hours	Police Float Ho Hours	Vacation Hours	Police Sick Hours	Police Grant Reg Hours	Total Hrs
LOC: 1 [Village of Ridgeway]										
DEPT: PD [Police]										
GORHAM, MICHAEL [PD011]		58.50		-2.50	8.00		16.00			80.00
PD [Police] Total:		58.50	0.00	-2.50	8.00	0.00	16.00	0.00	0.00	80.00
Head Count:										1
1 [Village of Ridgeway] Total:		58.50	0.00	-2.50	8.00	0.00	16.00	0.00	0.00	80.00
Head Count:										1
Grand Total:		58.50	0.00	-2.50	8.00	0.00	16.00	0.00	0.00	80.00
Head Count:										1

END OF REPORT
Summary Report.TA - No distribution

Employee Timecard - LPHELAN-07/27/2015

Report Date: 06/08/2026

06/01/2026 - 06/07/2026 [7 days]

Report Time: 8:21:45 AM

PD011 [GORHAM, MICHAEL]

Employee ID	PD011	DEPT(G2)	PD	Pay Policy	203
Pay Type	1	Last Name	GORHAM	First Name	MICHAEL

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
06/01/2026 Mon	201 [POW]	03:00PM*	10:45PM	7.7500000		7.75
06/02/2026 Tue	201 [POW]	12:00PM*	08:22PM*	8.2500000		8.25
06/03/2026 Wed	201 [POW]	02:45PM*	10:25PM*	7.7500000		7.75
06/04/2026 Thu	201 [POW]	01:00PM*	09:07PM	8.0000000		8.00
06/06/2026 Sat	201 [POW]	01:24PM	07:15PM*	5.7500000		5.75
06/07/2026 Sun	208 [PADJ]			-2.5000000		-2.50

Summary - PD011 [GORHAM, MICHAEL]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									89.00
3 [SICK]					22.50	4.00			26.50
6 [FH]									
201 [POW]	1[UNUSED]	37.50		37.50					
208 [PADJ]	1[UNUSED]	-2.50		-2.50					
TOTALS		35.00		35.00	22.50	4.00			115.50

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X

Employee Signature

X

Supervisor Signature

Employee Timecard - LPHELAN-07/27/2015

Report Date: 06/02/2026

05/25/2026 - 05/31/2026 [7 days]

Report Time: 11:35:31 AM

PD011 [GORHAM, MICHAEL]

Employee ID	PD011	DEPT(G2)	PD	Pay Policy	203
Pay Type	1	Last Name	GORHAM	First Name	MICHAEL

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
05/25/2026 Mon	202 [POH]			8.0000000		
	201 [POW]	11:45AM	06:43PM	7.0000000		15.00
05/26/2026 Tue	204 [POV]			8.0000000		8.00
05/27/2026 Wed	201 [POW]	01:45PM*	04:21PM	2.5000000		2.50
05/28/2026 Thu	201 [POW]	02:45PM*	05:35PM*	2.7500000		2.75
05/29/2026 Fri	204 [POV]			8.0000000		8.00
05/30/2026 Sat	201 [POW]	01:37PM	10:18PM	8.7500000		8.75

Summary - PD011 [GORHAM, MICHAEL]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]					105.00		16.00		89.00
3 [SICK]									22.50
6 [FH]									
201 [POW]	1[UNUSED]	21.00		21.00					
202 [POH]	1[UNUSED]	8.00		8.00					
204 [POV]	1[UNUSED]	16.00		16.00					
TOTALS		45.00		45.00	105.00		16.00		111.50

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X

Employee Signature

X

Supervisor Signature

Work log hours for timesheet allocations per 2026 budget

05/25-31/2026

Reg OT Vacation Holiday Sick

work	hours	24.00	0.00	4.00	8.00	0.00	36.00
Lori	hours	24.00	0.00	4.00	8.00	0.00	36.00

Dept	Percent						
C/T	87.00%	20.88	0.00	3.48	6.96	0.00	
Election Adm	3.00%	0.72	0.00	0.12	0.24	0.00	
C/T/E Total	90.00%	21.60	0.00	3.60	7.20	0.00	
SewerAdm	5.00%	1.20	0.00	0.20	0.40	0.00	
WaterAdm	5.00%	1.20	0.00	0.20	0.40	0.00	

work	hours	28.00	0.00	0.00	8.00	0.00	36.00
Marj	hours	28.00	0.00	0.00	8.00	0.00	36.00

Dept	Percent						
AdmSvs	65.00%	18.20	0.00	0.00	5.20	0.00	
SewerAdm	5.00%	1.40	0.00	0.00	0.40	0.00	
WaterAdm	5.00%	1.40	0.00	0.00	0.40	0.00	
Park Wages	25.00%	7.00	0.00	0.00	2.00	0.00	

work	hours	15.75					15.75
Harry	hours	15.75					15.75

Dept	Percent						
Park	28.00%	4.41					
Sewer	1.00%	0.16					
Water	2.00%	0.32					
Street	43.00%	6.77					
FacMaint	26.00%	4.10					

work	hours	36.50	0.00	0.00	8.00	0.00	44.50
Lamont	hours	36.50	0.00	0.00	8.00	0.00	44.50

Dept	Percent						
Streets	6.00%	2.19	0.00	0.00	0.48		
Sewer	72.00%	26.28	0.00	0.00	5.76		
Water	22.00%	8.03	0.00	0.00	1.76		

work	hours	37.00	0.00	0.00	8.00	0.00	45.00
Kevin	hours	37.00	0.00	0.00	8.00	0.00	45.00

Dept	Percent						
Park	20.00%	7.40	0.00	0.00	1.60	0.00	
Sewer	5.00%	1.85	0.00	0.00	0.40	0.00	
Water	5.00%	1.85	0.00	0.00	0.40	0.00	
Streets	70.00%	25.90	0.00	0.00	5.60	0.00	

141.25 0.00 4.00 32.00 0.00

06/01-07/2026

Reg OT Vacation Holiday Sick

work	hours	30.75	0.00	8.00	0.00	0.00	38.75
Lori	hours	30.75	0.00	8.00	0.00	0.00	38.75

Dept	Percent						
C/T	87.00%	26.75	0.00	6.96	0.00	0.00	
Election Adm	3.00%	0.92	0.00	0.24	0.00	0.00	
C/T/E Total	90.00%	27.68	0.00	7.20	0.00	0.00	
SewerAdm	5.00%	1.54	0.00	0.40	0.00	0.00	
WaterAdm	5.00%	1.54	0.00	0.40	0.00	0.00	

work	hours	37.75	0.00	0.00	0.00	0.00	37.75
Marj	hours	37.75	0.00	0.00	0.00	0.00	37.75

Dept	Percent						
AdmSvs	65.00%	24.54	0.00	0.00	0.00	0.00	
SewerAdm	5.00%	1.89	0.00	0.00	0.00	0.00	
WaterAdm	5.00%	1.89	0.00	0.00	0.00	0.00	
Park Wages	25.00%	9.44	0.00	0.00	0.00	0.00	

work	hours	19.50					19.50
Harry	hours	19.50					19.50

Dept	Percent						
Park	28.00%	5.46					
Sewer	1.00%	0.20					
Water	2.00%	0.39					
Street	43.00%	8.39					
FacMaint	26.00%	5.07					

work	hours	40.00	6.00	0.00	0.00	0.00	46.00
Lamont	hours	40.00	6.00	0.00	0.00	0.00	46.00

Dept	Percent						
Streets	6.00%	2.40	0.36	0.00	0.00	0.00	
Sewer	72.00%	28.80	4.32	0.00	0.00	0.00	
Water	22.00%	8.80	1.32	0.00	0.00	0.00	

work	hours	33.25	0.00	0.00	0.00	8.00	41.25
Kevin	hours	33.25	0.00	0.00	0.00	8.00	41.25

Dept	Percent						
Park	20.00%	6.65	0.00	0.00	0.00	1.60	
Sewer	5.00%	1.66	0.00	0.00	0.00	0.40	
Water	5.00%	1.66	0.00	0.00	0.00	0.40	
Streets	70.00%	23.28	0.00	0.00	0.00	5.60	

161.25 6.00 8.00 0.00 8.00

Totals

Reg OT Vacation Holiday Sick

work	hours	54.75	0.00	12.00	8.00	0.00	74.75
Lori	hours	54.75	0.00	12.00	8.00	0.00	74.75

Dept	Percent						
C/T	47.63	0.00	10.44	6.96	0.00	65.03	
Election Adm	1.64	0.00	0.36	0.24	0.00	2.24	
C/T/E Total	49.28	0.00	10.80	7.20	0.00	67.28	
SewerAdm	2.74	0.00	0.60	0.40	0.00	3.74	
WaterAdm	2.74	0.00	0.60	0.40	0.00	3.74	

work	hours	65.75	0	0	8	0.00	73.75
Marj	hours	65.75	0	0	8	0.00	73.75

Dept	Percent						
AdmSvs	42.74	0.00	0.00	5.20	0.00	47.94	
SewerAdm	3.29	0.00	0.00	0.40	0.00	3.69	
WaterAdm	3.29	0.00	0.00	0.40	0.00	3.69	
Park Wages	16.44	0.00	0.00	2.00	0.00	18.44	

work	hours	35.25					35.25
Harry	hours	35.25					35.25

Dept	Percent						
Park	9.87		0.00	0.00	0.00	9.87	
Sewer	0.35		0.00	0.00	0.00	0.35	
Water	0.71		0.00	0.00	0.00	0.71	
Street	15.16		0.00	0.00	0.00	15.16	
FacMaint	9.17		0.00	0.00	0.00	9.17	

work	hours	76.50	6	0	8	0	90.50
Lamont	hours	76.50	6	0	8	0	90.50

Dept	Percent						
Streets	4.59	0.36	0.00	0.48	0.00	5.43	
Sewer	55.08	4.32	0.00	5.76	0.00	65.16	
Water	16.83	1.32	0.00	1.76	0.00	19.91	

work	hours	70.25	0	0	8	8	86.25
Kevin	hours	70.25	0	0	8	8	86.25

Dept	Percent						
Park	14.05	0.00	0.00	1.60	1.60	17.25	
Sewer	3.51	0.00	0.00	0.40	0.40	4.31	
Water	3.51	0.00	0.00	0.40	0.40	4.31	
Streets	49.18	0.00	0.00	5.60	5.60	60.38	

302.50 6.00 12.00 32.00 8.00

Time Distribution Report.LC - Allocation of hours

Report Date: 06/11/2026

Primary Sort By: Employee;DEPT(G2)

Report Time: 3:43:59 PM

05/25/2026 - 05/31/2026 [7 days]

DEPT (G2)	Paycode	Reg. Hrs	OT-1	Total Hrs
Employee: AD001 [PHELAN, LORI L]				
AD [General Admin]	501[TRW]	9.25	0.00	9.25
AD [General Admin]	502[TRH]	4.00	0.00	4.00
AD [General Admin]	504[TRV]	2.00	0.00	2.00
AD [General Admin]	511[CW]	14.25	0.00	14.25
AD [General Admin]	512[CH]	4.00	0.00	4.00
AD [General Admin]	514[CV]	2.00	0.00	2.00
SE [Sewer]	305[SADW]	0.25	0.00	0.25
WA [Water]	605[WADW]	0.25	0.00	0.25
AD001 [PHELAN, LORI L] Total:		36.00	0.00	36.00
Employee: AD005 [RINIKER, MARJORIE]				
AD [General Admin]	701[ADSW]	13.25	0.00	13.25
AD [General Admin]	702[ADSH]	8.00	0.00	8.00
PA [Parks]	101[PAW]	7.50	0.00	7.50
SE [Sewer]	305[SADW]	3.75	0.00	3.75
WA [Water]	605[WADW]	3.50	0.00	3.50
AD005 [RINIKER, MARJORIE] Total:		36.00	0.00	36.00
Employee: PW003 [JOHNSON, HARRY]				
FM [FACILITES MAINTENANCE]	611[FMW]	5.50	0.00	5.50
PA [Parks]	101[PAW]	10.25	0.00	10.25
PW003 [JOHNSON, HARRY] Total:		15.75	0.00	15.75
Employee: PW007 [LARKINS, LAMONT]				
SE [Sewer]	301[SEW]	25.00	0.00	25.00
SE [Sewer]	302[SEH]	4.00	0.00	4.00
ST [Streets]	401[STW]	2.00	0.00	2.00
WA [Water]	601[WAW]	9.50	0.00	9.50
WA [Water]	602[WAH]	4.00	0.00	4.00
PW007 [LARKINS, LAMONT] Total:		44.50	0.00	44.50
Employee: SP004 [MECKLEY, KEVIN]				
PA [Parks]	101[PAW]	8.75	0.00	8.75
SE [Sewer]	301[SEW]	2.00	0.00	2.00
ST [Streets]	401[STW]	23.25	0.00	23.25
ST [Streets]	402[STH]	8.00	0.00	8.00
WA [Water]	601[WAW]	3.00	0.00	3.00
SP004 [MECKLEY, KEVIN] Total:		45.00	0.00	45.00
Grand Totals:		177.25	0.00	177.25

END OF REPORT

Time Distribution Report.LC - Allocation of hours

Employee Timecard - LPHELAN-07/27/2015

Report Date: 06/02/2026

05/25/2026 - 05/31/2026 [7 days]

Report Time: 11:35:31 AM

AD001 [PHELAN, LORI L]

Employee ID	AD001	DEPT(G2)	AD	Pay Policy	500
Pay Type	3	Last Name	PHELAN	First Name	LORI L

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
05/25/2026 Mon	512 [CH]			4.0000000		
	502 [TRH]			4.0000000		8.00
05/26/2026 Tue	511 [CW]	08:00AM	12:45PM*	4.7500000		
	511 [CW]	01:32PM*	04:55PM	3.5000000		8.25
05/27/2026 Wed	511 [CW]	08:00AM	12:12PM	4.2500000		
	511 [CW]	12:54PM	04:34PM	3.5000000		7.75
05/28/2026 Thu	511 [CW]	07:54AM	12:39PM	4.7500000		
	511 [CW]	01:14PM	04:34PM	3.2500000		8.00
05/29/2026 Fri	514 [CV]			2.0000000		
	504 [TRV]			2.0000000		4.00

Summary - AD001 [PHELAN, LORI L]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]					130.50		4.00		126.50
3 [SICK]									86.75
6 [FH]									8.00
502 [TRH]	1[UNUSED]	4.00		4.00					
504 [TRV]	1[UNUSED]	2.00		2.00					
511 [CW]	1[UNUSED]	24.00		24.00					
512 [CH]	1[UNUSED]	4.00		4.00					
514 [CV]	1[UNUSED]	2.00		2.00					
TOTALS		36.00		36.00	130.50		4.00		221.25

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Lori L. Phelan

Employee Signature

x _____

Supervisor Signature

1/19-25/2026	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total hrs
Clerk								
Agendas	HOLIDAY							0
Minutes				3				3
Licensing		1.5		1				2.5
Timesheets & allocations		0.5	1.5					2
Miscellaneous-Emails, Phone calls		2.75	0.75	1.5				5
Ordinances								0
BOT/Comm Meeting-preparation, attend, wrap up & follow up. Social media & website updates		1.75						1.75
Holiday		4						4
Vacation								2
Sick								0
Daily totals	4	6.5	2.25	5.5	2	0	0	
					Clerk Totals	20.25		
Treasurer								
Invoices, CC receipts		1.25						1.25
Deposits								0
Payroll-taxes, reports, WRS, W-2			5.5	0.5				6
Bank/CC reconciliation				1.5				1.5
Property Tax								0
Miscellaneous-Bank transfers, Auditor, resident questions				0.5				0.5
Holiday	4							4
Vacation					2			2
Sick								0
Daily totals	4	1.25	5.5	2.5	2	0	0	
					Treasurer Totals	15.25		
Utility								
Customer inquiry								0
Billing & receipting								0
SEWER only-spec project								0
WATER only-spec project								0
Miscellaneous-Forms, HeyGov, Final reads, Title Co.		0.5						0.5
Daily totals	0	0.5	0	0	0	0	0	
					Sewer total			0.25
					Water total			0.25
Election								
WisVote, election admin, notices								0
Voter maintenance-Registrations, absentee-requests								0
Pollworkers-scheduling, training								0
Miscellaneous								0
Daily totals	0	0	0	0	0	0	0	
					Election Totals	0		
Daily totals	8	8.25	7.75	8	4	0	0	
					Total hours	36		

Employee Timecard - LPHELAN-07/27/2015

Report Date: 06/02/2026

05/25/2026 - 05/31/2026 [7 days]

Report Time: 11:35:31 AM

AD005 [RINIKER, MARJORIE]

Employee ID	AD005	DEPT(G2)	AD	Pay Policy	700
Pay Type	3	Last Name	RINIKER	First Name	MARJORIE

Time Card

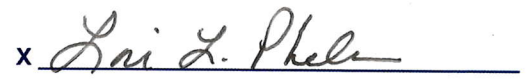
Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
05/25/2026 Mon	702 [ADSH]			8.0000000		8.00
05/26/2026 Tue	701 [ADSW]	07:45AM	02:11PM	6.5000000		
	701 [ADSW]	03:03PM	04:31PM	1.5000000		8.00
05/27/2026 Wed	701 [ADSW]	07:51AM	01:02PM	5.2500000		
	701 [ADSW]	01:45PM	04:38PM	3.0000000		8.25
05/28/2026 Thu	701 [ADSW]	10:54AM	06:29PM	7.5000000		7.50
05/29/2026 Fri	701 [ADSW]	07:48AM	12:03PM	4.2500000		4.25

Summary - AD005 [RINIKER, MARJORIE]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									72.00
3 [SICK]									32.25
6 [FH]									8.00
701 [ADSW]	1[UNUSED]	28.00		28.00					
702 [ADSH]	1[UNUSED]	8.00		8.00					
TOTALS		36.00		36.00					112.25

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x 
Employee Signature

x 
Supervisor Signature

Marj Riniker

Week of

5/25/2026	Monday	Tuesday	Wednesday	Thursday	Friday	Total hrs
Admin/Deputy						
Licences						0
Invoices		1.5	0.25	0.5	0.5	2.75
Library/Comm Ctr (assist custs, plan events, rentals, room set ups, etc)	H	0.5	0.25	0.5		1.25
Social Media (create content, moniter accts, posting)	O	1	1	0.5		2.5
Misc office work (filing/copies/phone/Cus t Asst/ reports/ projects)	L	1	1.75	1	3	6.75
meetings - inperson or online	I					0
Clerk/treasurer	D					0
grant work	A					0
Property tax	Y					0
Elections						0
PTO	8					8
Daily totals	8	4	3.25	2.5	3.5	21.25
Admin/Deputy Totals						21.25
Park/Rec						
Event work		2	2	2.25	0.25	6.5
Meetings/prep				1		1
Daily totals	0	2	2	3.25	0.25	
Park/Rec Totals						7.5
Utility						
Billing/rcptg/meters		2	3	1.75	0.5	7.25
Water only						0
Sewer only						0
Daily totals	0	2	3	1.75	0.5	
Utility Totals						7.25
Daily totals	8	8	8.25	7.5	4.25	
Total hours						36

Employee Timecard - LPHELAN-07/27/2015

Report Date: 06/02/2026

05/25/2026 - 05/31/2026 [7 days]

Report Time: 11:35:31 AM

PW003 [JOHNSON, HARRY]

Employee ID	PW003	DEPT(G2)	FM	Pay Policy	401
Pay Type	1	Last Name	JOHNSON	First Name	HARRY

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
05/26/2026 Tue	401 [STW]	08:02AM	11:46AM	3.7500000		3.75
05/27/2026 Wed	401 [STW]	07:58AM	12:01PM	4.0000000		4.00
05/28/2026 Thu	401 [STW]	07:59AM	12:00PM	4.0000000		4.00
05/29/2026 Fri	401 [STW]	07:56AM	12:01PM	4.0000000		4.00

Summary - PW003 [JOHNSON, HARRY]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
401 [STW]	1[UNUSED]	15.75		15.75					
TOTALS		15.75		15.75					

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x *Harry Johnson*
Employee Signature

x *[Signature]*
Supervisor Signature

~~Mon~~ 5/26 Prayed both ballfields, put out soccer nets in field and two repaired soccer nets
Wed 5/27 cleaned park bathrooms, worked at RCC
Thurs 5/28 cleaned park bathroom floors and walls, unplayed wined & emptied dog bags
Fri 5/29 Worked at RCC, stocked bathrooms, stocked bathrooms at park, emptied garbage & dog stations

Employee Timecard - LPHELAN-07/27/2015

Report Date: 06/02/2026

05/25/2026 - 05/31/2026 [7 days]

Report Time: 11:35:31 AM

PW007 [LARKINS, LAMONT]

Employee ID	PW007	DEPT(G2)	PW	Pay Policy	300
Pay Type	3	Last Name	LARKINS	First Name	LAMONT

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
05/25/2026 Mon	302 [SEH]			4.0000000		
	301 [SEW]	07:45AM	10:30AM	2.7500000		
	602 [WAH]			4.0000000		10.75
05/26/2026 Tue	301 [SEW]	06:09AM	12:04PM	5.7500000		
	301 [SEW]	12:34PM*	04:58PM	4.5000000		10.25
05/27/2026 Wed	301 [SEW]	05:58AM	12:00PM	6.0000000		
	301 [SEW]	12:30PM	02:30PM	2.0000000		8.00
05/28/2026 Thu	301 [SEW]	06:14AM	12:02PM	5.7500000		
	301 [SEW]	12:30PM	02:33PM	2.0000000		7.75
05/29/2026 Fri	301 [SEW]	06:21AM	12:30PM	6.2500000		
	301 [SEW]	12:58PM	02:30PM	1.5000000		7.75

Summary - PW007 [LARKINS, LAMONT]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									72.00
3 [SICK]									40.00
6 [FH]									
301 [SEW]	1[UNUSED]	36.50		36.50					
302 [SEH]	1[UNUSED]	4.00		4.00					
602 [WAH]	1[UNUSED]	4.00		4.00					
TOTALS		44.50		44.50					112.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X 

Employee Signature

X _____

Supervisor Signature

Lamont

May25-31 2026	Monday	Tuesday	Wednesday	Thursday	Friday	Total hrs
Water						
Weekend rounds						0
Meter replacement, Locates						0
Daily Operations	1	2	2	2	2	9
Board Meeting						0
Meeting		0.5				0.5
Miscellaneous						0
Vacation						0
Sick						0
Holiday	4					4
Daily totals	5	2.5	2	2	2	
Water Totals						13.5
Sewer						
Weekend rounds						0
Meter replacement, Locates						0
Daily Operations	1.75	5.25	6	5.75	5.75	24.5
Board Meeting						0
Meeting		0.5				0.5
Miscellaneous						0
Vacation						0
Sick						0
Holiday	4					4
Daily totals	5.75	5.75	6	5.75	5.75	
Sewer Totals						29
Streets						
Brush pick-up, change garbage		2				2
Equipment logs, shop work						0
Mowing						0
215 Main St.						0
Miscellaneous						0
Daily totals	0	2	0	0	0	
Streets Total						2
Parks						
P & R Meeting						0
Garbage, clean up						0
Mowing						0
Daily totals	0	0	0	0	0	
Parks Total						0
Plowing						
Plow, salt and sidewalk clean-up						0
Daily totals	0	0	0	0	0	
Plowing Totals						0
Daily totals	10.75	10.25	8	7.75	7.75	
Total hol						44.5

Employee Timecard - LPHELAN-07/27/2015

Report Date: 06/02/2026

05/25/2026 - 05/31/2026 [7 days]

Report Time: 11:35:31 AM

SP004 [MECKLEY, KEVIN]

Employee ID	SP004	DEPT(G2)	ST	Pay Policy	400
Pay Type	3	Last Name	MECKLEY	First Name	KEVIN

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
05/25/2026 Mon	402 [STH]			8.0000000		8.00
05/26/2026 Tue	401 [STW]	07:00AM	11:30AM	4.5000000		
	401 [STW]	12:00PM	04:41PM	4.7500000		9.25
05/27/2026 Wed	401 [STW]	07:00AM	12:00PM	5.0000000		
	401 [STW]	12:30PM	03:30PM	3.0000000		8.00
05/28/2026 Thu	401 [STW]	07:00AM	11:35AM	4.5000000		
	401 [STW]	12:05PM	03:15PM	3.2500000		7.75
05/29/2026 Fri	401 [STW]	06:55AM	11:30AM	4.5000000		
	401 [STW]	12:00PM	03:25PM	3.5000000		8.00
05/30/2026 Sat	301 [SEW]	08:21AM	10:21AM*	2.0000000		2.00
05/31/2026 Sun	601 [WAW]	10:08AM	12:08PM*	2.0000000		2.00

Summary - SP004 [MECKLEY, KEVIN]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									44.00
3 [SICK]									56.00
6 [FH]									8.00
301 [SEW]	1[UNUSED]	2.00		2.00					
401 [STW]	1[UNUSED]	33.00		33.00					
402 [STH]	1[UNUSED]	8.00		8.00					
601 [WAW]	1[UNUSED]	2.00		2.00					
TOTALS		45.00		45.00					108.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X

Employee Signature

X

Supervisor Signature

May 25th - May 31st 2026

[illegible]

Report Date: 06/11/2026

Report Time: 4:16:13 PM

Time Distribution Report.LC - Allocation of hours

Primary Sort By: Employee;DEPT(G2)

06/01/2026 - 06/07/2026 [7 days]

DEPT (G2)	Paycode	Reg. Hrs	OT-1	Total Hrs
Employee: AD001 [PHELAN, LORI L]				
AD [General Admin]	501[TRW]	11.25	0.00	11.25
AD [General Admin]	504[TRV]	4.00	0.00	4.00
AD [General Admin]	511[CW]	18.50	0.00	18.50
AD [General Admin]	514[CV]	4.00	0.00	4.00
SE [Sewer]	305[SADW]	0.50	0.00	0.50
WA [Water]	605[WADW]	0.50	0.00	0.50
AD001 [PHELAN, LORI L] Total:		38.75	0.00	38.75
Employee: AD005 [RINIKER, MARJORIE]				
AD [General Admin]	701[ADSW]	22.50	0.00	22.50
PA [Parks]	101[PAW]	12.25	0.00	12.25
SE [Sewer]	305[SADW]	1.50	0.00	1.50
WA [Water]	605[WADW]	1.50	0.00	1.50
AD005 [RINIKER, MARJORIE] Total:		37.75	0.00	37.75
Employee: PW003 [JOHNSON, HARRY]				
FM [FACILITES MAINTENANCE]	611[FMW]	14.25	0.00	14.25
PA [Parks]	101[PAW]	5.25	0.00	5.25
PW003 [JOHNSON, HARRY] Total:		19.50	0.00	19.50
Employee: PW007 [LARKINS, LAMONT]				
SE [Sewer]	301[SEW]	27.50	2.00	29.50
ST [Streets]	401[STW]	4.00	0.00	4.00
WA [Water]	601[WAW]	8.50	4.00	12.50
PW007 [LARKINS, LAMONT] Total:		40.00	6.00	46.00
Employee: SP004 [MECKLEY, KEVIN]				
PA [Parks]	101[PAW]	5.50	0.00	5.50
ST [Streets]	401[STW]	24.75	0.00	24.75
ST [Streets]	403[STS]	8.00	0.00	8.00
WA [Water]	601[WAW]	3.00	0.00	3.00
SP004 [MECKLEY, KEVIN] Total:		41.25	0.00	41.25
Grand Totals:		177.25	6.00	183.25

END OF REPORT

Time Distribution Report.LC - Allocation of hours

Employee Timecard - LPHELAN-07/27/2015

Report Date: 06/08/2026

06/01/2026 - 06/07/2026 [7 days]

Report Time: 8:21:45 AM

AD001 [PHELAN, LORI L]

Employee ID	AD001	DEPT(G2)	AD	Pay Policy	500
Pay Type	3	Last Name	PHELAN	First Name	LORI L

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
06/01/2026 Mon	514 [CV]			4.0000000		
	504 [TRV]			4.0000000		8.00
06/02/2026 Tue	511 [CW]	07:59AM	04:32PM	8.5000000		
	501 [TRW]	06:30PM*	08:30PM*	2.0000000		10.50
06/03/2026 Wed	511 [CW]	08:01AM	12:16PM	4.2500000		
	511 [CW]	01:19PM	04:38PM	3.5000000		7.75
06/04/2026 Thu	511 [CW]	08:00AM	12:30PM	4.5000000		
	511 [CW]	01:09PM	05:13PM	4.0000000		8.50
06/05/2026 Fri	511 [CW]	08:04AM	12:03PM	4.0000000		4.00

Summary - AD001 [PHELAN, LORI L]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]					126.50		8.00		118.50
3 [SICK]					86.75	4.00			90.75
6 [FH]									8.00
501 [TRW]	1[UNUSED]	2.00		2.00					
504 [TRV]	1[UNUSED]	4.00		4.00					
511 [CW]	1[UNUSED]	28.75		28.75					
514 [CV]	1[UNUSED]	4.00		4.00					
TOTALS		38.75		38.75	213.25	4.00	8.00		217.25

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Lori L. Phelan

Employee Signature

x _____

Supervisor Signature

Lori Phelan

6/1-7/2026	Monday	Tuesday	Wednesday	Thursday	Friday	Total hrs
Clerk						
Agendas		0.5	1	2.25	0.5	4.25
Minutes						0
Licensing		1	1.5	0.75		3.25
Timesheets & allocations						0
Miscellaneous-Emails, Phone calls		2.25	2	1.75	2.25	8.25
Ordinances						0
BOT/Comm Meeting-preparation, attend, wrap up & follow up. Social media & website updates		2		0.75		2.75
Holiday						0
Vacation						4
Sick						0
						0
Daily totals	4	5.75	4.5	5.5	2.75	
Clerk Totals						22.5
Treasurer						
Invoices, CC receipts		1	1	0.75		2.75
Deposits						0
Payroll-taxes, reports, WRS, W-2						0
Bank/CC reconciliation		2.25	1.5	1.75	1.25	6.75
Property Tax						0
Miscellaneous-Bank transfers, Auditor, resident questions		0.5	0.75	0.5		1.75
Holiday						0
Vacation	4					4
Sick						0
Daily totals	4	3.75	3.25	3	1.25	
Treasurer Totals						15.25
Utility						
Customer inquiry						0
Billing & receipting		1				1
SEWER only-spec project						0
WATER only-spec project						0
Miscellaneous-Forms, HeyGov, Final reads, Title Co.						0
Daily totals	0	1	0	0	0	
Sewer total						0.5
Water total						0.5
Election						
WisVote, election admin, notices						0
Voter maintenance-Registrations, absentee-requests						0
Pollworkers-scheduling, training						0
Miscellaneous						0
Daily totals	0	0	0	0	0	
Election Totals						0
Daily totals	8	10.5	7.75	8.5	4	
Total hours						38.75

Employee Timecard - LPHELAN-07/27/2015

Report Date: 06/08/2026

06/01/2026 - 06/07/2026 [7 days]

Report Time: 8:21:45 AM

AD005 [RINIKER, MARJORIE]

Employee ID	AD005	DEPT(G2)	AD	Pay Policy	700
Pay Type	3	Last Name	RINIKER	First Name	MARJORIE

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
06/01/2026 Mon	701 [ADSW]	07:47AM	12:45PM	5.0000000		
	701 [ADSW]	01:16PM	04:42PM	3.5000000		8.50
06/02/2026 Tue	701 [ADSW]	07:46AM	04:29PM	8.7500000		
	101 [PAW]	06:15PM*	08:30PM*	2.2500000		11.00
06/03/2026 Wed	701 [ADSW]	07:49AM	02:29PM	6.7500000		6.75
06/04/2026 Thu	701 [ADSW]	07:47AM	01:32PM	5.7500000		
	701 [ADSW]	02:28PM	04:34PM	2.0000000		7.75
06/05/2026 Fri	701 [ADSW]	07:56AM	11:41AM	3.7500000		3.75

Summary - AD005 [RINIKER, MARJORIE]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									72.00
3 [SICK]					32.25	4.00			36.25
6 [FH]									8.00
101 [PAW]	1[UNUSED]	2.25		2.25					
701 [ADSW]	1[UNUSED]	35.50		35.50					
TOTALS		37.75		37.75	32.25	4.00			116.25

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x _____

Employee Signature

x *Rini G. Phelan*

Supervisor Signature

Marj Riniker

Week of

6/1/2026	Monday	Tuesday	Wednesday	Thursday	Friday	Total hrs
Admin/Deputy						
Licences			0.25	0.5		0.75
Invoices	0.5	2	0.5	2.25	0.5	5.75
Library/Comm Ctr (assist custs, plan events, rentals, room set ups, etc)	0.25	0.5	0.25	1		2
Social Media (create content, moniter accts, posting)	0.5	1	1.5	1.5	1	5.5
Misc office work (filing/copies/phone/Cus t Asst/ reports/ projects)	2.75	1.25	1.25	1.5	0.5	7.25
meetings - inperson or online					1.25	1.25
Clerk/treasurer						0
grant work						0
Property tax						0
Elections						0
PTO						0
Daily totals	4	4.75	3.75	6.75	3.25	22.5
Admin/Deputy Totals						22.5
Park/Rec						
Event work/Soc media	4	3	1.5			8.5
Meetings/prep		2.75	1			3.75
Daily totals	4	5.75	2.5	0	0	
Park/Rec Totals						12.25
Utility						
Billing/rcptg/meters	0.5	0.5	0.5	1	0.5	3
Water only						0
Sewer only						0
Daily totals	0.5	0.5	0.5	1	0.5	
Utility Totals						3
Daily totals	8.5	11	6.75	7.75	3.75	
Total hours						37.75

Employee Timecard - LPHELAN-07/27/2015

Report Date: 06/08/2026

06/01/2026 - 06/07/2026 [7 days]

Report Time: 8:21:45 AM

PW003 [JOHNSON, HARRY]

Employee ID	PW003	DEPT(G2)	FM	Pay Policy	401
Pay Type	1	Last Name	JOHNSON	First Name	HARRY

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
06/01/2026 Mon	401 [STW]	08:02AM	12:04PM	4.0000000		4.00
06/02/2026 Tue	401 [STW]	08:02AM	12:00PM	4.0000000		4.00
06/03/2026 Wed	401 [STW]	08:03AM	11:47AM	3.7500000		3.75
06/04/2026 Thu	401 [STW]	08:06AM	11:55AM	4.0000000		4.00
06/05/2026 Fri	401 [STW]	07:59AM	11:52AM	3.7500000		3.75

Summary - PW003 [JOHNSON, HARRY]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
401 [STW]	1[UNUSED]	19.50		19.50					

TOTALS

19.50

19.50

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x *Harry Johnson*
Employee Signature

x *[Signature]*
Supervisor Signature

Mon 6/1 Worked at RCC, moped hallway floors, sorted T-shirts
 Tues 6/2 counted t-shirts for 4th of July celebration, cleaned bathrooms, emptied trash
 Wed 6/3 worked at RCC, watered plants out front, cleaned park bathrooms
 Thurs 6/4 Cleaned tables at park, emptied garbage, cleaned concession stand
 Fri 6/5 staff meeting, put out tables and chairs in MP room, cleaned and stocked bathrooms

Employee Timecard - LPHELAN-07/27/2015

Report Date: 06/09/2026

06/01/2026 - 06/07/2026 [7 days] :

Report Time: 8:34:31 AM

PW007 [LARKINS, LAMONT]

Employee ID	PW007	DEPT(G2)	PW	Pay Policy	300
Pay Type	3	Last Name	LARKINS	First Name	LAMONT

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
06/01/2026 Mon	301 [SEW]	06:03AM	12:01PM	6.0000000		
	301 [SEW]	12:30PM	03:00PM	2.5000000		8.50
06/02/2026 Tue	301 [SEW]	04:49AM	02:00PM	9.2500000		9.25
06/03/2026 Wed	301 [SEW]	06:10AM	12:00PM	5.7500000		
	301 [SEW]	12:30PM	02:41PM	2.2500000		8.00
06/04/2026 Thu	301 [SEW]	06:04AM	12:14PM	6.2500000		
	301 [SEW]	12:43PM	02:40PM	2.0000000		8.25
06/05/2026 Fri	301 [SEW]	06:30AM	12:05PM	5.5000000		
	301 [SEW]	12:34PM	03:00PM	0.5000000	2.0000000	8.00
06/06/2026 Sat	301 [SEW]	07:55AM	09:55AM*		2.0000000	2.00
06/07/2026 Sun	601 [WAW]	09:09AM	11:09AM*		2.0000000	2.00

Summary - PW007 [LARKINS, LAMONT]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									72.00
3 [SICK]					40.00	4.00			44.00
6 [FH]									
301 [SEW]	1[UNUSED]	40.00	4.00	44.00					
601 [WAW]	1[UNUSED]		2.00	2.00					
TOTALS		40.00	6.00	46.00	40.00	4.00			116.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X 
Employee Signature

X _____
Supervisor Signature

Lamont

June 01-07 2026

June 01-07 2026	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total hrs
Water								
Weekend rounds								0
Meter replacement, Locates			0.5					0.5
Daily Operations	1.5	3	1.5	2	2	1	1	12
Board Meeting								0
Meeting								0
Miscellaneous								0
Vacation								0
Sick								0
Holiday								0
Daily totals	1.5	3	2	2	2	1	1	

Water Totals

12.5

Sewer								
Weekend rounds								0
Meter replacement, Locates								0
Daily Operations	3	3	6	6.25	6	1	1	26.25
Board Meeting								0
Meeting								0
Miscellaneous Jewel		3.25						3.25
Vacation								0
Sick								0
Holiday								0
Daily totals	3	6.25	6	6.25	6	1	1	

Sewer Totals

29.5

				Lower Totals				29.5
Streets								
Brush pick-up, change garbage	2							2
Equipment logs, shop work								0
Mowing								0
215 Main St.	2							2
Miscellaneous								0
Daily totals	4	0	0	0	0	0	0	

Streets Total

4

Daily totals	8.5	9.25	8	8.25	8	2	2	
--------------	-----	------	---	------	---	---	---	--

Total hours

46

Employee Timecard - LPHELAN-07/27/2015

Report Date: 06/09/2026

06/01/2026 - 06/07/2026 [7 days]

Report Time: 8:34:31 AM

SP004 [MECKLEY, KEVIN]

Employee ID	SP004	DEPT(G2)	ST	Pay Policy	400
Pay Type	3	Last Name	MECKLEY	First Name	KEVIN

Time Card

Date	Paycode	IN	OUT	Reg Hrs	OT Hrs	Daily Total
06/01/2026 Mon	401 [STW]	06:55AM	11:30AM	4.5000000		
	401 [STW]	12:00PM	03:25PM	3.5000000		8.00
06/02/2026 Tue	401 [STW]	06:40AM	12:30PM	5.7500000		
	401 [STW]	01:00PM	03:10PM	2.2500000		
	401 [STW]	06:16PM	08:02PM	1.7500000		9.75
06/03/2026 Wed	401 [STW]	07:00AM	11:30AM	4.5000000		
	401 [STW]	12:00PM	03:30PM	3.5000000		8.00
06/04/2026 Thu	401 [STW]	07:00AM	11:30AM	4.5000000		
	401 [STW]	12:00PM	03:00PM	3.0000000		7.50
06/05/2026 Fri	403 [STS]			8.0000000		8.00

Summary - SP004 [MECKLEY, KEVIN]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									44.00
3 [SICK]					48.00	4.00	8.00		44.00
6 [FH]									8.00
401 [STW]	1[UNUSED]	33.25		33.25					
403 [STS]	1[UNUSED]	8.00		8.00					
TOTALS		41.25		41.25	48.00	4.00	8.00		96.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X

Employee Signature

X

Supervisor Signature

May 25th - May 31st 2026

May 25th - May 31st 2026	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total hrs
Water								
Weekend rounds								0
Meter replacement, Locates			1					1
Woeked with Lamont and jewel		2						2
Meter Reading								0
Vacation								0
Sick								0
Holiday								0
Daily totals	0	2	1	0	0	0	0	
				Water Totals				3
Sewer								
Weekend rounds								0
								0
Fixed UV lights - Spayed weeds								0
Samples								0
Weed trimming								0
Vacation								0
Sick								0
Holiday								0
Daily totals	0	0	0	0	0	0	0	
				Sewer Totals				0
Streets								
Board Meeting								0
Equipment maintenance	3	1	2					6
Mowed			3	4.5				7.5
steering com meeting								0
Hauled brush	2		2					4
215 Main street	2	2						4
Burned brush pile								0
Sprayed weeds		3						3
Vacation								0
Sick					8			8
Holiday								0
Daily totals	7	6	7	4.5	8	0	0	
				Streets Total				32.5
Parks								
P & R Meeting		1.5						1.5
Mowed								0
Weed Eating								0
Put down dirt by sidewalk	1							
Cleaned bbq grates				3				3
Sick								0
Holiday								0
Daily totals	1	1.5	0	3	0	0	0	
				Parks Total				4.5
Plowing								
Plow, salt and sidewalk clean-up								0
Daily totals	0	0	0	0	0	0	0	
				Plowing Totals				0
Daily totals	8	9.5	8	7.5	8	0	0	
				Total hours				40