



Board of Trustees Meeting Minutes

Date: January 11, 2022, 7:00 p.m.

Location: Virtual

Members Present: M Casper, MK Baum, R Nevins, J Garner, S Vosberg, R Short, K Venden

Staff Present: J Brindley, T Cullen, M Gorham, H Roessler

1. Meeting Opening

1.a Call to Order and Roll Call

Meeting called to order by President Casper at 7:00 pm. Roll call is listed above.

1.b Confirmation of Open Meeting Law Compliance

This was a properly noticed meeting posted on **January 8, 2022**, at the Ridgeway Community Center, the Village website and Facebook page and notification sent via email/text to subscribers.

1.c Adoption of Agenda

Motion by K Venden, Seconded by R Nevins, to adopt of this meeting agenda as presented. Motion carried.

2. Correspondence, Announcements, and Reports

2.a Department Reports

T Cullen indicated that the plow truck has been sold but we have not received payment for it yet. Jetter Trailer is pending sale.

M Casper updated the board with the Park and Recreation Commission's work for 2022 Community Events, their scope, and budget. She asked for everyone to provide input via the community survey.

3. Public Comment

R Nevins suggested the possible removal of the no U-turn signs on Main Street.

4. Consent Agenda

Motion by R Short, Seconded by K Venden, to adopt the consent agenda as presented. Motion carried.

- 4.a Minutes to be Adopted
- 4.b General Fund Disbursements and ACH Payments

5. Items for Discussion and Action:

5.a Public Property Tree Removal

Motion by MK Baum, Seconded by R Short, to accept Mil's Tree Service Bid and Stietz to remove the sign along Hwy 18/151 with an estimated completion of the job by March 1, 2022. Motion carried.

5.b Ridgeway Community Center Renovations Bid Documents

Motion by MK Baum, Seconded by R Nevins, to authorize the letting of the bids with scope of work with an amendment to the timeline for scope of work to be opening bids on March 7th and substantial completion of work to be June 30th. Motion carried.

5.c Tables and Chairs for Multipurpose Room

Motion by K Venden, Seconded by MK Baum, to authorize up to \$6,000 for the purchase of tables, chairs, and a moving cart from Menards for the multipurpose room. Motion carried.

5.d Park Bathroom Updates

It was noted that the amp service would need to be reviewed for confirmation of capacity prior to actual purchase.

Motion by S Vosberg, Seconded by R Short, to authorize up to \$1,400 for the purchase of electric hand dryers and jumbo toilet paper dispensers for the park bathrooms. Motion carried.

5.e Old Adams Road Parcel Easement Request

Discussion was had regarding the proposed easement. Questions remained regarding the permanent access easement and the village's ability to control and handle the needs of the community and its sewer service now and into the future. Trustees, Tanner Cullen, Jeff Brindley, and Roessler reviewed the infrastructure needs, maps, and language of the easement.

Roessler will edit the easement to accommodate an easement granted only for the maintenance of the transmission line as proposed by ATC and would not be available for sale. Roessler would strike point (6) on the second page regarding

water and sewer infrastructure and add televising before and after construction at ATC expense to address concerns regarding the weight of equipment over such an important piece of utility infrastructure. If damaged it would require an immediate repair, but damages may not be detected immediately after construction.

Roessler will make edits per board discussion and forward the drafted agreement to ATC for their review.

Motion by MK Baum, Seconded by R Short, to authorize Roessler to make edits as discussed and send the revised agreement to ATC. Motion carried.

6. Resolutions and Ordinances for Consideration and Possible Action:

6.a 2022 Fee Schedule - Resolution 2022-01

Motion by K Venden, Seconded by MK Baum, to approve the Fee Schedule as presented. Motion carried.

7. Adjournment

Motion by K Venden, Seconded by S Vosberg, to adjourn at 9:21 pm. Motion carried.