



BOARD OF TRUSTEES MEETING MINUTES

August 16, 2022 at 7:00 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

CALL TO ORDER AND ROLL CALL

Meeting called to order by Chair Casper at 7:00 pm.

PRESENT: President Michele Casper, Trustee Mary Kay Baum, Trustee Kellee Venden, Trustee Ruth Nevins, Trustee Rick Short, Trustee Julene Garner, Trustee Steve Vosberg, Jeff Brindley-Director of Public Works, Tanner Cullen-Streets and Parks Superintendent, Mark Doyle-Delta3 Engineering, Hailey Roessler-Clerk/Treasurer, and members of the public.

CONFIRMATION OF OPEN MEETING

Roessler indicated this was a properly noticed meeting posted on August 15, 2022, at the Ridgeway Community Center, the Village website and Facebook page with notification sent via email/text to subscribers.

PLEDGE OF ALLEGIANCE

The pledge was recited.

PUBLIC COMMENT

There was no one wishing to speak.

CONSENT AGENDA

Motion by Baum, Seconded by Garner, to adopt the consent agenda. Motion carried.

1. Minutes to be Adopted:
 - 07/19/2022 Regular Board of Trustees Meeting
 - 08/08/2022 Special Board of Trustees Meeting
 - 07/20/2022 Public Safety and Health Committee Meeting
 - 07/20/2022 Finance Committee Meeting
2. ACH Payments, General Fund Disbursements
3. Adoption of Agenda

ITEMS FOR CONSIDERATION AND ACTION

4. 2021 Infrastructure Improvements Project

JI Construction – Pay Application #11 and Change Order #3

Mark Doyle, Delta3 Engineering was present to update the board regarding the wrap-up of the 2021 Infrastructure Improvements Project. Mark indicated that approval of the final pay app should be contingent on receipt of all the lien waivers from the subcontractors and completion of all the punch list items including Ms. Yager's basement repair, Davis' retaining wall, the stop sign on the corner of Kirby and Jarvis Streets, and removal of the temporary mailboxes.

Motion by Vosberg, Seconded by Venden, to approve pay application number 11 in the amount of \$75,032.58 contingent on final sign-off of Delta3 on contingencies and authorization to release.

Motion by Short, Seconded by Garner, to approve Change Order Number 3 in the amount of \$3,505.23.

5. Tallman Court Road Damage

Doyle was present to discuss the options for repair of the damage to the Tallman Court extension. Damage was caused a month ago by the builder on Lot 15, Todd Seiler. Further damage has been caused by the builder on Lot 14, Neal Gehin. The board indicated that it was a brand new road and any machine parked on the road is responsible for the damages. The board wanted an estimate on the cost to repair all the damages. Michele Casper asked Doyle what the anticipated timeline would be. Doyle would contact Troy and provide revised damage estimates. The board agreed by consensus and would revisit the item at the next meeting.

6. Safe Drinking Water Loan/Revenue Bond and General Obligation Loan Closing for 2021 Infrastructure Improvements

Roessler indicated this would be addressed in September.

7. 501 Main Street - CUP

Plan Commission recommended approval of a Conditional Use Permit for 501 Main Street for a museum with retail sales. The zoning would remain unchanged as R-2 Residential. Trustees discussed the application and Plan Commission review of the application.

Motion by Nevins, Seconded by Venden, to approve 501 Main Street as R-2 Zoning, with a Conditional Use Permit granted for a museum with retail sales. Vosberg abstained. Motion carried.

8. Kuschel CSM - 6868 Rock Road

Plan Commission recommended approval of the proposed split contingent that they share water and septic.

Todd Kuschel was present to discuss the certified survey map he submitted. Trustees discussed the costs associated with bringing water and sewer south of the highway. The

village may refuse to require connection to public sewer and allow a private septic system permitted through the Iowa County office. Roessler indicated it would cost over \$323,000 to bring water to the right of way of the parcel. Brindley indicated it was cheaper to bring sewer to the north end of the parcel right of way. Kuschel indicated the well was large enough to support both parcels and his attorney could draft a shared well agreement but didn't know how the septic could be shared between the two parcels.

Motion by Baum, Seconded by Vosberg, to approve the CSM on the condition that the property owner executes and records a shared maintenance and use agreement for the well on the parcels. Nevins abstained. Motion carried.

9. Department Reports

Announcements

Special Board of Trustees Meeting September 27 at 6:45 pm

Recipient of 2022 DNR Stewardship Federal Land & Water Conservation Fund Grant in the amount of \$177,300 (50% matching funds)

Trustees discussed the estimate provided by Anderson. Further planning would be needed for the shelter floor before any investment is made. Casper and Cullen will move the tables after the wedding on Saturday.

10. Ridgeway Community Center Construction

Pay Application No. 3 - Bauer Raether

Lighting Options - Marshal Office/Evidence Room, Storage Room in Golden Room, Board Room, Multipurpose Room

Roessler explained that she had reviewed the pay application and recommended payment for work completed to date with contingency held back per the contract. Roofers started work Thursday, August 11 on the lower portion of the building and will move to the gym roof in the next day or two. MG&E changed the gas meter and reduced pressure to 2 PSI from 10 PSI on Monday, August 15. Alliant Energy installed the transformer, trenched and connected the three phase power in early August. They will need to do a final review and inspection once the main power panel ships on August 22nd and is installed by A/B Electric upon its arrival. Ceiling tiles will be installed and a decision needs to be made on lighting.

Caden Moser, BauerRaether Project Manager, was present to discuss the lighting options received from A/B Electric. Trustees discussed the options presented.

Motion by Venden, Seconded by Short, to approve pay application number 3 in the amount of \$118,867.80. Motion carried.

Motion by Vosburg, Seconded by Nevins, to accept Lighting Option 1 for the Marshal's Office and storage room for \$3,450 and accept Lighting Option 1 for the Community Room for \$3,450. Motion carried.

Board members requested revisions for the large conference room and library estimates from the electrician because they were unclear.

11. Request to Purchase Kenwood Portable Radios with LEA Grant Reimbursement Monies - Marshal Office

Marshal Gorham informed the board that there was a \$7,000 Law Enforcement Grant provided by the state for certain projects. Marshal Gorham is asking to replace his end-of-life portable radios with some of this grant money. He has two, but is looking to replace one right now. The long-term goal is to have portable radios for all the staff through an emergency management grant for emergency responses purposes.

Motion by Baum, Seconded by Vosberg, to authorize \$2,217.36 for the purchase of a Kenwood Portable radio.

12. Purchase and Install Radio Base/Antenna for Marshal's Office

Motion by Venden, Seconded by Baum, to authorize \$1,255 for the purchase of the base antenna and materials for a roof mount antenna with time and materials for installation and labor not to exceed \$2,000. Motion carried.

13. Budget Amendment for General Fund - Police

Motion by Baum, Seconded by Garner, to adopt Resolution 2022-10 Amending the General Fund Police Budget. Motion carried.

14. 2022 Tree Planting

Motion by Garner, Seconded by Nevins, to authorize up to \$2,600 for the purchase and planting of 8 trees and accessories as presented. Cullen asked what type of trees and trustees indicated to refer to the revised tree plan presented at the previous months meeting with notes and feedback from trustees. Motion carried.

CORRESPONDENCE, ANNOUNCEMENTS, AND REPORTS

15. Department Reports

Announcements

Special Board of Trustees Meeting September 27 at 6:45 pm

Special Board of Trustees Meeting September 27 will be held at 5:30 pm.

Roessler announced that the DNR had just notified her of the tentative award of \$177,300 Federal Land and Water Conservation Grant for improvements to the lighting and parking accessibility at the village community park.

Casper indicated that Labor Day events will be Sunday, September 4, with extended Farmer's Market hours to accommodate the baseball game held that day. Saturday, September 17 will be the Dodgeville versus Ridgeway Alumni Home Talent Game.

ADJOURNMENT

Motion by Venden, Seconded by Garner, to adjourn at 9:56 pm. Motion carried.