



## **BOARD OF TRUSTEES MEETING MINUTES**

**October 11, 2022 at 7:00 PM**

**Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582**

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### **CALL TO ORDER AND ROLL CALL**

Meeting called to order by Chair Casper at 7:00 pm.

PRESENT: President Michele Casper, Trustee Mary Kay Baum, Trustee Kellee Venden, Trustee Ruth Nevins, Trustee Rick Short, Trustee Julene Garner, Jeff Brindley-Director of Public Works, Tanner Cullen-Street and Park Superintendent, Hailey Roessler-Clerk/Treasurer

ABSENT: Trustee Steve Vosberg

### **CONFIRMATION OF OPEN MEETING**

Roessler indicated this was a properly noticed meeting posted on October 10, 2022, at the Ridgeway Community Center, and the Village website with notification sent via email/text to subscribers.

### **PLEDGE OF ALLEGIANCE**

The pledge was recited.

### **PUBLIC COMMENT**

Tracy Peterson, Edl Lane resident, was present to request signage directing public traffic into the park to limit encroachment into his private residence since the dog park has opened. Trustees and staff indicated signage was on order to direct visitors to the public parking spaces.

### **CONSENT AGENDA**

Motion by Venden, Seconded by Short, to adopt the consent agenda as presented. Motion carried.

1. Minutes to be Adopted:
  - Finance Committee 10/10/2022
  - Regular Board of Trustees Meeting 9/13/2022
  - Special Board of Trustees Meeting 9/26/2022
  
2. ACH Payments and General Fund Disbursements

3. Adoption of Agenda

## **CORRESPONDENCE, ANNOUNCEMENTS, AND REPORTS**

4. Department Reports

### Malcolm Stack Foundation Donation

Roessler thanked Malcolm Stack Foundation for their donation to the community center. Casper indicated the last outdoor farmer market was this upcoming weekend (October 16) and the Halloween Event would be Sunday October 30. Decorating will be Friday night at 5:00 pm and Saturday morning at 11:00 am. Brindley indicated Public Works would close the bathrooms after the market was over for the season.

## **ITEMS FOR CONSIDERATION AND ACTION**

5. 56 Stonier Lane Water and Sewer Service

Plan Commission recommends providing municipal water and sewer service to the new structure from Well Street.

Casper updated the board regarding subsequent discussions and work in the Plan Commission for extending water and sewer services to new construction at 56 Stonier Lane.

Motion by Short, Seconded by Nevins, to run municipal water and sewer to the new structure at 56 Stonier Lane.

Motion by Venden, Seconded by Garner, to authorize Michele Casper, Village President to work with Gerald Hubbard and other property owners to establish a right of way and utility easement language for Ridgeway Utilities to run service to 56 Stonier Lane to be approved and recorded at a later date. Motion carried.

Motion by Baum, Seconded by Garner, to authorize the property owners to work with their builder and the Director of Public Works to establish water and sewer service laterals from Well Street municipal services. Motion carried.

Motion by Venden, Seconded by Nevins, to authorize Michele Casper/Hailey Roessler to discuss payment options with Jon and Susan Husom, owners of 56 Stonier Lane and builders of the new property for establishment of new municipal services.

6. 209 Richards Street

President Casper updated the board regarding her meeting with the property owner at 209 Richards Street after the July Board Meeting discussion. Paul McCluskey, Too Tall Landscaping, was willing to spend one day building a retaining wall at a reduced rate. JI Construction was willing to donate materials. Paul McCluskey would need to rent a mini-excavator to minimize damage to Paul Loeffelholtz's yard.

Motion by Short, Seconded by Garner, to make improvements to the landscaping at 209 Richards Street at a cost not to exceed \$1,200.

7. Asphalt Repair Estimates - Tallman Court/Cardinal Way, Park Shelter Floor, Ridgeway Community Center, Village Shop

Tanner Cullen, Street and Park Superintendent

Roessler indicated that there was \$5,552 in the budget for street maintenance (budget minus the county and town bills). There is \$4,628 in garage maintenance.

Motion by Baum, Seconded by Nevins, to authorize \$3,000 in repair work for Tallman Court and Cardinal Way with the remaining budgeted monies in street maintenance to be applied to 2023 street maintenance. Motion carried.

8. Ridgeway Community Center

Roessler indicated construction was mostly complete besides some punch list items as presented.

9. Alliant Energy Service Installation

Motion by Garner, Seconded by Short, to authorize payment of Alliant Energy Construction in the amount of \$34,329.50. Motion carried with Venden abstaining.

10. Recycle Away Rectangular Lids

Trustees directed Tanner Cullen to try to cut out a larger opening for the trash side on the existing lids. To be discussed at next month's meeting.

11. DNR LWCF Grant Work and Archaeology/Architectural History Work

Motion by Venden, Seconded by Baum, to authorize up to \$7,977.74 for a Phase 1 archaeological survey and architectural history reconnaissance for 2 acres within the Village of Ridgeway Park for compliance with the DNR Land and Water Conservation Fund Tentative Grant Award. Motion carried.

12. Town of Ridgeway Road Agreement - Rock Road, Hi Point Road

Motion by Nevins, Seconded by Baum, to authorize the road agreement with editing to include portions of the road within village parameters with the Town of Ridgeway for Hi Point Road and Rock Road and authorize \$1,368.34 in street maintenance for payment to the town. Motion carried.

13. Capital Improvement Plan 2023-2028

Table to November 15 regular meeting.

14. Interest on General Fund Advance to TID #1

Motion by Baum, Seconded by Short, to authorize an interest rate of 2.67% for General Fund monies loaned to Village of Ridgeway TID #1. Motion carried.

15. Resolution 2022-12 Modification to 2022 General Fund Budget

Motion by Baum, Seconded by Venden, to adopt Resolution 2022-12 Modification to 2022 General Fund Budget as presented. Motion carried.

16. Resolution 2022-13 Modification to 2022 Community Center Fund Budget  
Motion by Short, Seconded by Garner, to adopt Resolution 2022-13 Modification to 2022 Capital Improvements Fund Budget as presented. Motion carried.
17. Resolution regarding State Work and Marshal Employment  
Motion by Baum, Seconded by Venden, to adopt Resolution 2022-14 as presented. Motion carried.
18. Principal Payment on Park and Truck Municipal Loan  
2012 Truck Proceeds in the amount of \$18,604  
Motion by Nevins, Seconded by Short, to make an additional principal payment of \$18,604 on the park and truck municipal loan. Motion carried.
19. Piano Studio of Linda Seeley - Rental of Room 103  
Monday through Friday 1:30 pm to 8:00 pm for Piano Lessons  
Motion by Venden, Seconded by Short, to approve the rental of room 101 to Linda Seeley for \$250 per month on a month to month rental basis for piano lessons as a co-tenant with the Methodist church. Motion carried.

#### **ADJOURNMENT**

Motion by Venden, Seconded by Garner, to adjourn at 9:05 pm. Motion carried.