



## **BOARD OF TRUSTEES MEETING MINUTES**

**September 13, 2022 at 7:00 PM**

**Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582**

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### **CALL TO ORDER AND ROLL CALL**

Meeting called to order by Chair Casper at 7:05 pm.

PRESENT: President Michele Casper, Trustee Mary Kay Baum, Trustee Kellee Venden, Trustee Ruth Nevins, Trustee Rick Short, Trustee Julene Garner, Trustee Steve Vosberg, Jeff Brindley-Director of Public Works, Tanner Cullen-Streets and Parks Superintendent, Hailey Roessler-Clerk/Treasurer

### **CONFIRMATION OF OPEN MEETING**

Posted at the Ridgeway Post Office, Farmer's Savings Bank Ridgeway, Ridgeway Community Center, Monday, September 12, 2022. Posted on Village of Ridgeway Website on Friday September 12.

### **PLEDGE OF ALLEGIANCE**

The pledge was recited.

### **PUBLIC COMMENT**

There was no one wishing to speak.

### **CONSENT AGENDA**

Motion by Venden, Seconded by Baum, to adopt the consent agenda as presented. Motion carried.

1. Minutes to be Adopted: 8/16/2022 Regular Board of Trustees Meeting, 8/29/2022 Special Board of Trustees Meeting
2. ACH Payments and General Fund Disbursements
3. Adoption of Agenda

### **ITEMS FOR CONSIDERATION AND ACTION**

4. Safe Drinking Water System Revenue Bonds Closing Certificates and Related Bond Closure Documents

Motion made by Trustee Baum, Seconded by Trustee Short, to adopt the Safe Drinking Water System Revenue Bonds, Closing Certificates, and Related Bond Closure Documents as prepared by Quarles & Brady.

Voting Yea: President Casper, Trustee Baum, Trustee Venden, Trustee Nevins, Trustee Short, Trustee Garner, Trustee Vosberg. Motion carried.

5. Safe Drinking Water Loan Bond Closing Schedule (FAA Attachs) and DNR Financial Assistance Agreement (FAA)

Motion by Short, Seconded by Garner, to accept the DNR Financial Assistance Agreement (FAA) as presented. Motion carried.

6. Resolution 2022-11 Authorizing the Issuance and Sale of Up to \$553,294 Water System Revenue Bonds, Series 2022, and Providing for Other Details and Covenants with Respect Thereto

Motion made by Trustee Nevins, Seconded by Trustee Short, to adopt Resolution 2022-11 Authorizing the Issuance and Sale of Up to \$553,294 Water System Revenue Bonds, Series 2022, and Providing for Other Details and Covenants with Respect Thereto.

Voting Yea: President Casper, Trustee Baum, Trustee Venden, Trustee Nevins, Trustee Short, Trustee Garner, Trustee Vosberg

7. General Obligation Debt Amount and Terms for 2021 Infrastructure Improvements

Resolution 2022-12 Authorizing the Issuance of General Obligation Debt

Motion made by Trustee Baum, Seconded by Trustee Vosberg to authorize the expenditure of \$72,196.08 from unrestricted cash balance.

Voting Yea: President Casper, Trustee Baum, Trustee Venden, Trustee Nevins, Trustee Short, Trustee Garner, Trustee Vosberg. Motion carried.

8. Delta3 Engineering Invoice 19077 in the amount of \$9,163.50

Motion by Short, Seconded by Venden, to authorize payment of Delta3 Engineering Invoice 19077 in the amount of \$9,163.50 to be paid from cash. Motion carried.

9. Tallman Court Road Damage

Motion by Baum, Seconded by Garner, to proceed with the repair of Tallman Court, and have the village attorney notify each builder, Todd Seiler and Neal Gehin, that they are each responsible for 50% of the repairs. Motion carried.

10. Proposed Amendment to Cardinal Way Subdivision Phase 2 Covenants and Restrictions: 4.4 House size.

Anne Larson, True Blue Real Estate, attended via phone to answer questions related to the status of home sales in Cardinal Way Subdivision.

Motion made by Vosberg, Seconded by Baum to amend covenants and restrictions to Lot 18 into a separate section with a minimum square footage of 1,650 square feet from 1,800 square feet.

Voting Yea: Trustee Baum, Trustee Venden, Trustee Nevins, Trustee Short, Trustee Garner, Trustee Vosberg

Voting Nay: President Casper

Motion carried.

11. Cumulative TID Audit January 2023

Motion by Baum, Seconded by Nevins, to authorize Johnson & Block to perform the cumulative audit on TID #1. Motion carried.

12. Resolution 2022-12 Modification to 2022 General Fund Budget

Tabled for October Board Meeting.

13. Resolution 2022-13 Modification to 2022 Capital Improvements Fund Budget

Tabled for October Board Meeting.

14. Boo Bash - Halloween Event and requested budget of \$1,000 from Park & Recreation Proceeds/Ridgeway Advancement Donation

Garner updated the board regarding Halloween event plans for movie, treats, food, and decorations.

Motion by Nevins, Seconded by Baum, to authorize up to \$1,000 from Park & Recreation Event Expenses for the Halloween Boo Bash event on Sunday, October 30th. Motion carried.

15. Dean Medical Insurance Renewal

Motion by Nevins, Seconded by Baum, to renew with Dean Medical Insurance under Renewal Plan that is ACA Compliant. Motion carried.

16. Convene in closed session pursuant to State Statute 19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion made by Trustee Short, Seconded by Trustee Nevins, to convene in closed session pursuant to State Statute 19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

17. Reconvene in open session

Motion made by Trustee Baum, Seconded by Trustee Venden, to reconvene in Open Session.

Voting Yea: President Casper, Trustee Baum, Trustee Venden, Trustee Nevins, Trustee Short, Trustee Garner, Trustee Vosberg

18. 104 E Wells Street/Husom Certified Survey Map:

Consideration of CSM to split Parcel 0184.A into two child parcels of 104 E Well Street and 56 Stonier Lane

Consideration of Municipal Water and Sewer Extension to service 56 Stonier Lane

Review of offer to purchase 3 acres of village property (northeast corner of community parklands) or alternatively grant an easement for the driveway of 56 Stonier Lane

Motion by Baum, Seconded by Short, to approve the split of 0184.A into two child parcels of 56 Stonier Lane and 104 E Well Street. Motion carried.

Motion by Nevins, Seconded by Garner, to approve Sewer Extension to 56 Stonier Lane at village expense. Motion carried.

Motion by Baum, Seconded by Garner, to grant the easement for a driveway to 56 Stonier Lane. Motion carried.

Water service is tabled pending further information from village engineer and attorney.

19. Public Parking and Right of Way to the Historic Ridgeway Depot

John T. Forbes was present to discuss his concerns with his property at 620 Main Street between the village park and Main Street. Trustees thanked him for coming and making them aware of parking concerns along Main Street during park events.

## **CORRESPONDENCE, ANNOUNCEMENTS, AND REPORTS**

20. Department Reports

Treasurer's Report, Marshal's Monthly Report and ICSO Audit Letter

DNR Response to CMAR

WEDC/Connect Communities Update

League of Wisconsin Municipalities and Publication Availability

Special Board Meeting September 26 at 5:30 pm

Signs have been ordered. Roessler will reallocate \$500 from sidewalk maintenance to street supplies for treated posts for the budget amendment to be reviewed in October.

## **ADJOURNMENT**

Motion by Garner, Seconded by Venden, to adjourn at 10:15 pm. Motion carried.