



BOARD OF TRUSTEES MEETING MINUTES

August 08, 2023 at 7:00 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

CALL TO ORDER AND ROLL CALL

Meeting called to order by Chair Casper at 7:00 pm.

PRESENT: President Michele Casper, Trustee Cindy Niehaus, Trustee Kellee Venden, Trustee Ruth Nevins, Trustee Julene Garner, Dale Peterson-Director of Public Works, Braden Losby -Streets and Parks Superintendent (arrived 7:48 pm), Hailey Roessler-Clerk/Treasurer

ABSENT: Trustee Steve Vosberg, Trustee Rick Short, Marshal Michael Gorham

CONFIRMATION OF OPEN MEETING

Roessler indicated this was a properly noticed meeting posted on August 7, 2023, at the Ridgeway Community Center, and the Village website with notification sent via email/text to subscribers.

PLEDGE OF ALLEGIANCE

The pledge was recited.

PUBLIC COMMENT

There was no one wishing to speak.

CONSENT AGENDA

Motion by Venden, Seconded by Niehaus, to adopt the consent agenda as presented. Motion carried.

1. Minutes to be Adopted: Board of Trustees July 11, 2023, Finance Committee August 4, 2023
2. ACH Payments and General Fund Disbursements
3. Adoption of Agenda

ANNOUNCEMENTS, DEPARTMENT REPORTS, AND CORRESPONDENCE

4. Announcements

Roessler indicated Delta3 had mailed surveys to the whole village since Main Street serves the whole village but will be tracking Farwell/Kirby as a potential individual site eligible project. Roessler further indicated that the quote from WRS was at their seats and is based on the annual contribution rate, eligible employees, and their salary. Verizon has not gotten back to the office regarding their site contract. Nathan Mattison is working on removing the portable building and it should be out by September 12, 2023. Larry Bierke, Iowa County Administrator visited the village to see the community center, talk about the TID and discuss potential development sites within the village. Alliant Energy can install two solar lights at the dog park, 150 watts, comply with grant requirements at a cost of \$30.28 per month.

5. Department Reports

Received and filed.

6. Correspondence

Received and filed.

ITEMS FOR CONSIDERATION AND ACTION

7. 2023 Village Park Improvements - Katie MacDonald Principal Engineer Parkitecture

Katie MacDonald was present to discuss the scope of work at the park, that included the gravel parking area, ADA access, and ballpark lighting.

Motion by Nevins, Seconded by Venden, to authorize payment of Parkitecture Invoice 2 in the amount of \$7,368. Motion carried.

8. Village Green Improvements - Julene Garner

Trustee Garner presented two landscaping options for the village green space. Garner and Niehaus will continue working on their ideas for the space.

9. Liquor License Application - CCD Holdings/Dee Hunter

Roessler indicated that the applicant was noticed in the Dodgeville Chronicle and has no criminal history prohibiting approval of the license and currently owns and operates a business in Mt. Horeb. Hunter was present to introduce herself and trustees discussed her plans for the business.

Motion by Garner, Seconded by Niehaus, to approve the liquor license for CCD Holdings, Dee Hunter-Agent. Motion carried.

10. 705 Main Street - Phelan Properties - CDI Grant Application

Andy Phelan was present to discuss his application for CDI Grant from WEDC. He wants to renovate the exterior and interior of 705 Main Street. He will be meeting with Premier Builders regarding the scope of work for the application. The CDI grant will match project funding at 50% with the other 50% being private financing. The village would administer the

grant funds and have an agreement with Phelan Properties but would not be spending any money on the project itself. Trustees thanked Phelan for his work and were excited to see improvements in the downtown.

11. Village Assessor Proposals

Motion by Nevins, Seconded by Niehaus, to accept the proposal from Bruce Gardiner. Motion carried.

12. Water Meter Purchase

Motion by Niehaus, Seconded by Venden, to authorize up to \$11,680 for the purchase of meter bases, registers, and transmitters from Midwest Meter. Motion carried.

13. Chemical Pump for Well 1

Motion by Niehaus, Seconded by Garner, to authorize up to \$685 from Water Replacement Fund Cash to purchase a new chemical pump for Well #1. Motion carried.

14. Chapter 10 Section 8 Regulation of Fires and Review of Burn Permit Policy including applicable ordinances and fees

Chapter 10 Section 8 will be discussed in Public Works, Safety, and Health Committee.

15. MHTC Water Tower Lease

Motion by Garner, Seconded by Nevins, to accept the MHTC renewal lease. Motion carried.

16. Village Insurance Renewal

Motion by Venden, Seconded by Niehaus, to authorize village insurance renewal with the League of Wisconsin Municipalities. Motion carried.

17. Hi Point Steakhouse Fire Damage and Response

Trustees discussed if there was anything that the village could do to assist owners or employees in the aftermath of the fire. Trustees will remain open to assisting in whatever way possible.

18. Halloween Event Budget

The boo bash is planned for Sunday, October 29 at the Ridgeway Community Center.

Motion by Niehaus, Seconded by Venden, to authorize up to \$1,000 for treats, entertainment, and decorations for the boo bash. Motion carried.

19. September 16 Home Talent Alumni Baseball Game

Casper discussed the alumni event in Ridgeway. The game will be played at 3:00 pm with potential for music and fireworks at dusk.

Motion by Niehaus, Seconded by Nevins, to authorize up to \$2,000 for entertainment on the 16th. Motion carried.

20. General Fund Budget Amendment

Motion by Nevins, Seconded by Venden, to adopt Resolution 2023-07 General Fund Budget Amendment as presented. Motion carried.

21. Utility Clerk/Deputy Clerk Job Posting and Hiring Process

Motion by Niehaus, Seconded by Nevins, to approve publishing the Utility Clerk/Deputy Clerk job posting with an end date of August 25th. Motion carried.

22. 2022 Audit

2022 Draft Audit Documents were received and filed.

23. Convene in closed session pursuant to State Statute 19.85(1) (c) considering employment promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction.

Motion by Nevins, Seconded by Niehaus, to convene in closed session pursuant to State Statute 19.85(1) (c) considering employment promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction. Motion carried.

ADJOURNMENT

Motion by Garner, Seconded by Venden, to adjourn at 9:50 pm. Motion carried.