

Employee Timecard - Hourly Distribution Report

Report Date: 07/31/2023

07/24/2023 - 07/30/2023 [7 days]

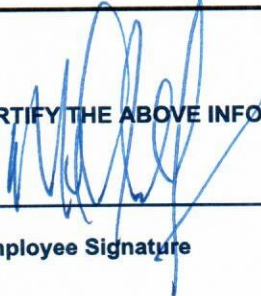
Report Time: 11:25:59 AM

PD011 [GORHAM, MICHAEL]			
Employee ID	PD011	DEPT(G2)	PD
Pay Type	1	Last Name	GORHAM
		Pay Policy	601
		First Name	MICHAEL

Time Card							
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs	
07/24/2023 Mon	205 [POP]	07:00PM*	11:00PM*	4.00	4.0000000		
07/25/2023 Tue	205 [POP]	01:30PM*	12:30AM*	11.00	11.0000000		
07/26/2023 Wed	205 [POP]	01:30PM*	07:00PM*		5.5000000		
	205 [POP]	08:00PM*	12:30AM*	10.00	4.5000000		
07/27/2023 Thu	205 [POP]	05:30PM*	01:00AM*	7.50	7.5000000		
07/28/2023 Fri	205 [POP]	11:30AM*	01:15PM*	1.75	1.7500000		
07/29/2023 Sat	205 [POP]	08:00PM*	01:00AM*	5.00	5.0000000		

Summary - PD011 [GORHAM, MICHAEL]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									97.00
3 [SICK]									139.00
6 [FH]									8.00
205 [POP]	1[UNUSED]	39.25		39.25					
TOTALS		39.25		39.25					244.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X 

 Employee Signature

X _____
 Supervisor Signature

Employee Timecard - Hourly Distribution Report

Report Date: 08/07/2023

07/31/2023 - 08/06/2023 [7 days]

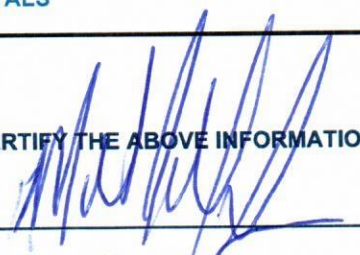
Report Time: 8:19:59 AM

PD011 [GORHAM, MICHAEL]			
Employee ID	PD011	DEPT(G2)	PD
Pay Type	1	Last Name	GORHAM
		Pay Policy	601
		First Name	MICHAEL

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
07/31/2023 Mon	205 [POP]	08:00PM*	12:30AM*	4.50	4.5000000	
08/01/2023 Tue	205 [POP]	07:00PM*	12:30AM*	5.50	5.5000000	
08/02/2023 Wed	205 [POP]	09:00AM*	03:00PM*	6.00	6.0000000	
08/03/2023 Thu	205 [POP]	12:00PM*	01:00PM*		1.0000000	
	205 [POP]	07:30PM*	01:30AM*	7.00	6.0000000	
08/04/2023 Fri	205 [POP]	08:00PM*	05:00PM*	3.00	3.0000000	
08/05/2023 Sat	205 [POP]	08:00PM*	02:30AM*	6.50	6.5000000	
08/06/2023 Sun	205 [POP]	01:00PM*	05:00PM*		4.0000000	
	208 [PADJ]			0.25	-3.7500000	

Summary - PD011 [GORHAM, MICHAEL]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									97.00
3 [SICK]					139.00	4.00			143.00
6 [FH]									8.00
205 [POP]	1[UNUSED]	36.50		36.50					
208 [PADJ]	1[UNUSED]	-3.75		-3.75					
TOTALS		32.75		32.75	139.00	4.00			248.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X 
 Employee Signature

X _____
 Supervisor Signature

Employee Timecard - Hourly Distribution Report

Report Date: 07/31/2023

07/24/2023 - 07/30/2023 [7 days]

Report Time: 11:25:59 AM

AD002 [ROESSLER, HAILEY]			
Employee ID	AD002	DEPT(G2)	AD
Pay Type	3	Last Name	ROESSLER
		Pay Policy	500
		First Name	HAILEY

Time Card

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
07/24/2023 Mon	501 [TRW]	08:02AM	12:05PM		4.0000000	
	501 [TRW]	12:44PM	04:25PM	7.75	3.7500000	
07/25/2023 Tue	501 [TRW]	08:07AM	12:13PM		4.2500000	
	501 [TRW]	01:09PM	04:41PM	7.75	3.5000000	
07/26/2023 Wed	501 [TRW]	08:09AM	12:12PM		4.0000000	
	501 [TRW]	01:04PM	04:52PM	7.75	3.7500000	
07/27/2023 Thu	504 [TRV]	Vacation		8.00	8.0000000	
07/28/2023 Fri	503 [TRS]	Sick		5.00	5.0000000	
07/30/2023 Sun	501 [TRW]	09:50AM	10:09AM	0.50	0.5000000	

Summary - AD002 [ROESSLER, HAILEY]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]					57.25		8.00		49.25
3 [SICK]					5.00		5.00		
6 [FH]									8.00
7 [BREV]									
501 [TRW]	1[UNUSED]	23.75		23.75					
503 [TRS]	1[UNUSED]	5.00		5.00					
504 [TRV]	1[UNUSED]	8.00		8.00					
TOTALS		36.75		36.75	62.25		13.00		57.25

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

Hailey Roessler
 Employee Signature

X _____
 Supervisor Signature

Gen Corresp. / Phone / Email; HR; AP / AR; SAL; Legal Notices
 WEDC / CDI Grant; Util late fees / ACH / General; Water
 Meter Reg / Trans Upgrade; CBG Income Survey
 Dog Park Lighting / 2023 Park Improvements; Connuctr /
 Facilities Maint; Payroll

Employee Timecard - Hourly Distribution Report

Report Date: 08/07/2023

07/31/2023 - 08/06/2023 [7 days]

Report Time: 8:19:58 AM

AD002 [ROESSLER, HAILEY]			
Employee ID	AD002	DEPT(G2)	AD
Pay Type	3	Last Name	ROESSLER
		Pay Policy	500
		First Name	HAILEY

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
07/31/2023 Mon	501 [TRW]	08:01AM	12:30PM	7.75	4.5000000	
	501 [TRW]	01:21PM	04:30PM		3.2500000	
08/01/2023 Tue	501 [TRW]	08:11AM	12:38PM	7.75	4.5000000	
	501 [TRW]	01:11PM	04:36PM		3.2500000	
08/02/2023 Wed	501 [TRW]	08:06AM	12:22PM	8.00	4.2500000	
	501 [TRW]	12:41PM	01:34PM		0.7500000	
	501 [TRW]	01:56PM	05:00PM*		3.0000000	
08/03/2023 Thu	501 [TRW]	08:02AM*	12:18PM	8.00	4.2500000	
	501 [TRW]	01:07PM	04:39PM		3.7500000	
08/04/2023 Fri	501 [TRW]	08:01AM	12:19PM	8.75	4.2500000	0.2500000
	501 [TRW]	12:36PM	05:00PM*		4.2500000	

Summary - AD002 [ROESSLER, HAILEY]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									49.25
3 [SICK]						4.00			4.00
6 [FH]									8.00
7 [BREV]									
501 [TRW]	1[UNUSED]	40.00	0.25	40.25					
TOTALS		40.00	0.25	40.25		4.00			61.25

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X 
Employee Signature

X _____
Supervisor Signature

Gen Corresp / Email / Phone / AP / AR / HR
 Fin Comm Mtg 8/4/23 Prep / Post / Attend / Minutes
 2023 Budget Prep 2023 Budget Maint.
 Board Mtg Prep (Agenda) / Docs / Memo / Resolutions

Employee Timecard - Hourly Distribution Report

Report Date: 07/31/2023

07/24/2023 - 07/30/2023 [7 days]

Report Time: 11:25:59 AM

AD003 [JOHNSON, MAGGIE]			
Employee ID	AD003	DEPT(G2)	DC
Pay Type	3	Last Name	JOHNSON
		Pay Policy	550
		First Name	MAGGIE

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
07/24/2023 Mon	511 [CW]	07:58AM	03:33PM	7.50	7.5000000	
07/25/2023 Tue	511 [CW]	08:00AM*	02:59PM	7.00	7.0000000	
07/26/2023 Wed	511 [CW]	07:59AM	02:28PM	6.50	6.5000000	
07/27/2023 Thu	511 [CW]	07:57AM	03:02PM	7.00	7.0000000	
07/28/2023 Fri	511 [CW]	08:01AM	12:01PM	4.00	4.0000000	

Summary - AD003 [JOHNSON, MAGGIE]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									43.50
3 [SICK]									76.75
6 [FH]									8.00
511 [CW]	1[UNUSED]	32.00		32.00					
TOTALS		32.00		32.00					128.25

Water = 4 Sewer = 4 Dep Clerk = 24

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x 
Employee Signature

x 
Supervisor Signature

General: Utility payments, library/open gym communications, dog license

Monday: Meter Change acts, Public Works & Safety minutes

Tuesday: Cooling station post, 10 day disconnects, Park & rec agenda, prep for Rockin' Reptiles & awesome amphibians show

Wednesday: updated trimble, Rockin Reptiles show

Thursday: ~~Processed~~ Processed utility billing

Friday: Utility billing, posted park & rec agenda

Employee Timecard - Hourly Distribution Report

Report Date: 08/07/2023

07/31/2023 - 08/06/2023 [7 days]

Report Time: 8:19:59 AM

AD003 [JOHNSON, MAGGIE]			
Employee ID	AD003	DEPT(G2)	DC
Pay Type	3	Last Name	JOHNSON
		Pay Policy	550
		First Name	MAGGIE

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
07/31/2023 Mon	511 [CW]	07:56AM	03:31PM	7.50	7.500000	
08/01/2023 Tue	511 [CW]	07:57AM	03:00PM		7.000000	
	511 [CW]	06:00PM	08:17PM	9.25	2.250000	
08/02/2023 Wed	511 [CW]	07:56AM	11:09AM		3.250000	
	511 [CW]	12:08PM	02:29PM	5.50	2.250000	
08/03/2023 Thu	511 [CW]	07:55AM	11:00AM		3.000000	
	511 [CW]	11:57AM	03:01PM	6.00	3.000000	
08/04/2023 Fri	511 [CW]	07:56AM	11:59AM	4.00	4.000000	

Summary - AD003 [JOHNSON, MAGGIE]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									43.50
3 [SICK]					76.75	4.00			80.75
6 [FH]									8.00
511 [CW]	1[UNUSED]	32.25		32.25					
TOTALS		32.25		32.25	76.75	4.00			132.25

Water = 5 Sewer = 4 Dep Clerk = 23.25

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Maggie Johnson
Employee Signature

x [Signature]
Supervisor Signature

General: Utility payments, library/open gym communications,
 Monday: posted utility billing, reposted park & rec. agenda,
 Park & rec. meeting prep
 Tuesday: Park & rec. meeting prep, Halloween, library numbers,
 library supply drive, Park & rec meeting
 Wednesday: Park & rec. minutes
 Thursday: Battle of the bats, Halloween, Village calendar updates
 Friday: cleaned library, meter change acts, Halloween

Employee Timecard - Hourly Distribution Report

Report Date: 07/31/2023

07/24/2023 - 07/30/2023 [7 days]

Report Time: 11:25:59 AM

PW003 [JOHNSON, HARRY]					
Employee ID	PW003	DEPT(G2)	FM	Pay Policy	401
Pay Type	1	Last Name	JOHNSON	First Name	HARRY

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
07/24/2023 Mon	401 [STW]	08:14AM	12:47PM	4.50	4.5000000	
07/25/2023 Tue	101 [PAW]	08:06AM	12:23PM	4.50	4.5000000	
07/26/2023 Wed	401 [STW]	08:10AM	10:36AM	2.25	2.2500000	
07/27/2023 Thu	401 [STW]	08:08AM	12:34PM	4.25	4.2500000	
07/28/2023 Fri	611 [FMW]	08:09AM	12:46PM	4.50	4.5000000	

Summary - PW003 [JOHNSON, HARRY]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
101 [PAW]	1[UNUSED]	4.50		4.50					
401 [STW]	1[UNUSED]	11.00		11.00					
611 [FMW]	1[UNUSED]	4.50		4.50					
TOTALS		20.00		20.00					

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X *Harry Johnson*
Employee Signature

X *Hay Ren*
Supervisor Signature

Mon 7/24 Mowed green shed, cardinal way pond, along 174th, dog park
 Tues 7/25 Mowed corners of 44th + 151, west end of Town, Volleyball area, part of ball park
 Wed 7/26 cut grass ready for back'n reptiles
 Thurs 7/27 Mowed well #2 lawn + teens (area, triangle area from lumber yard, see front lawn + other side of fence, ditches along 44th
 Fri 7/28 Mowed ball park, playground, across from church

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Report Time: 8:19:59 AM

PW003 [JOHNSON, HARRY]					
Employee ID	PW003	DEPT(G2)	FM	Pay Policy	401
Pay Type	1	Last Name	JOHNSON	First Name	HARRY

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
07/31/2023 Mon	401 [STW]	08:10AM	01:18PM	5.00	5.0000000	
08/01/2023 Tue	401 [STW]	08:19AM	01:10PM	5.00	5.0000000	
08/02/2023 Wed	401 [STW] <i>Party</i>	08:14AM	01:57PM	5.75	5.7500000	
08/03/2023 Thu	401 [STW]	08:20AM	01:28PM	5.25	5.2500000	
08/04/2023 Fri	101 [PAW]	08:18AM	12:30PM	4.25	4.2500000	

Summary - PW003 [JOHNSON, HARRY]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
101 [PAW]	1[UNUSED]	10	4.25	4.25					
401 [STW]	1[UNUSED]	15.25	21.00	21.00					
TOTALS			25.25	25.25					

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X *Harry Johnson*
Employee Signature

X *[Signature]*
Supervisor Signature

Mon 7/31 Mowed cemetery, behind REC, fire station
 Tues 8/1 Mowed valley ball area, depot, village green along HHH
 Wed 8/2 Mowed Home talent field with big drag, mowed both ball fields, mowed park parking area
 Thurs 8/3 removed antenna from portable building, pressure washed mower, mowed across from church, dog park corners of Stoner lane
 Fri 8/4 weeded dog park entrance, mowed park

Employee Timecard - Hourly Distribution Report

Report Date: 07/31/2023

07/24/2023 - 07/30/2023 [7 days]

Report Time: 11:25:59 AM

PW005 [PETERSON, DALE]					
Employee ID	PW005	DEPT(G2)	PW	Pay Policy	300
Pay Type	3	Last Name	PETERSON	First Name	DALE

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
07/24/2023 Mon	301 [SEW]	06:56AM	11:53AM		5.0000000	
	601 [WAW]	12:20PM	03:28PM	8.00	3.0000000	
07/25/2023 Tue	601 [WAW]	06:56AM	12:25PM		5.5000000	
	301 [SEW]	12:54PM	03:28PM	8.00	2.5000000	
07/26/2023 Wed	301 [SEW]	06:57AM	02:36PM	7.50	7.5000000	
07/27/2023 Thu	304 [SEV]			8.00	8.0000000	
07/28/2023 Fri	604 [WAV]			8.00	8.0000000	

Summary - PW005 [PETERSON, DALE]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]					68.00		16.00		52.00
3 [SICK]									4.00
6 [FH]									8.00
301 [SEW]	1[UNUSED]	15.00		15.00					
304 [SEV]	1[UNUSED]	8.00		8.00					
601 [WAW]	1[UNUSED]	8.50		8.50					
604 [WAV]	1[UNUSED]	8.00		8.00					
TOTALS		39.50		39.50	68.00		16.00		64.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X 
Employee Signature

X _____
Supervisor Signature

Dale Peterson Weekly Work Log 7-24-2023

Monday 7-24-2023:

Daily Labs at WWTP 2 Hours

3 Meter install appointments 2.5 Hours, Cleaned and flushed Sewer main in alley between Weaver and Jarvis and flushed out 3 water main valve boxes 3.5 Hours

Tuesday 7-25-2023:

Daily Labs at WWTP 2 Hours

4 Meter install appointments 3 Hours, Troubleshoot Blower VFD issue 2 Hours, Cleaned clarifiers 1 Hour

Wednesday 7-26-2023:

Daily Labs at WWTP 2 Hours

Cleaned clarifiers and digesters at WWTP 4 Hours, Continued removing scrap from Village properties 1.5 Hours.

Thursday 7-27-2023:

Vacation 8 Hours

Friday 7-28-2023:

Vacation 8 Hours

Employee Timecard - Hourly Distribution Report

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07/31/2023 - 08/06/2023 [7 days]

Report Time: 8:19:59 AM

PW005 [PETERSON, DALE]			
Employee ID	PW005	DEPT(G2)	PW
Pay Type	3	Last Name	PETERSON
Pay Policy	300	First Name	DALE

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
07/31/2023 Mon	604 [WAV]				4.0000000	
	304 [SEV]			8.00	4.0000000	
08/01/2023 Tue	301 [SEW]	06:58AM*	11:55AM*		5.0000000	
	601 [WAW]	12:26PM	03:28PM	8.00	3.0000000	
08/02/2023 Wed	301 [SEW]	06:55AM	12:25PM		5.5000000	
	601 [WAW]	12:58PM	03:26PM	8.00	2.5000000	
08/03/2023 Thu	601 [WAW]	06:54AM	11:22AM		4.2500000	
	601 [WAW]	11:54AM	03:27PM*	7.75	3.5000000	
08/04/2023 Fri	601 [WAW]	06:51AM	04:13PM	9.50	9.5000000	

Summary - PW005 [PETERSON, DALE]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]					52.00		8.00		44.00
3 [SICK]					4.00	4.00			8.00
6 [FH]									8.00
301 [SEW]	1[UNUSED]	10.50		10.50					
304 [SEV]	1[UNUSED]	4.00		4.00					
601 [WAW]	1[UNUSED]	22.75		22.75					
604 [WAV]	1[UNUSED]	4.00		4.00					
TOTALS		41.25		41.25	56.00	4.00	8.00		60.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X 
Employee Signature

X _____
Supervisor Signature

Dale Peterson Weekly Work Log 7-31-2023

Monday 7-31-2023:

Vacation 8 Hours

Tuesday 8-1-2023:

Daily Labs at WWTP 2 Hours

Cleaned clarifiers 4 Hours, Traveled to Ritchies for mower pricing 1 Hour, started going over budget details 1 Hour

Wednesday 8-2-2023:

Daily Labs at WWTP 2 Hours

Cleaned skimmers and clarifiers 2 Hours, Traveled to Meullers for mower pricing 1 Hour, continued budget details 3 Hours..

Thursday: 8-3-2023:

Daily Labs at WWTP 2 Hours

6 Water meter install appointments 6 Hours

Friday 8-4-2023:

Daily Labs at WWTP 2 Hours

Cleaned and scrubbed both clarifiers and skimmed the resulting scum 3 Hours, 1 meter appointment .5 Hour, Budget Meeting 3 Hours.

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Report Time: 11:25:59 AM

SP003 [LOSBY, BRADEN]			
Employee ID	SP003	DEPT(G2)	ST
Pay Type	3	Last Name	LOSBY
		Pay Policy	400
		First Name	BRADEN

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
07/24/2023 Mon	401 [STW]	06:55AM	12:01PM		5.0000000	
	401 [STW]	12:36PM	03:33PM	8.00	3.0000000	
07/25/2023 Tue	601 [WAW]	06:56AM	11:45AM		4.7500000	
	601 [WAW]	12:19PM	03:31PM	8.00	3.2500000	
07/26/2023 Wed	401 [STW]	06:55AM	12:50PM		5.7500000	
	401 [STW]	01:20PM	03:38PM	8.25	2.5000000	
07/27/2023 Thu	401 [STW]	07:00AM	03:23PM	8.50	8.5000000	
07/28/2023 Fri	401 [STW]	06:56AM	04:00PM	9.00	7.2500000	1.7500000
07/29/2023 Sat	601 [WAW]	10:24AM	12:24PM*	2.00		2.0000000
07/30/2023 Sun	301 [SEW]	09:12AM	11:12AM*	2.00		2.0000000

Summary - SP003 [LOSBY, BRADEN]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									34.50
3 [SICK]									20.00
6 [FH]									8.00
301 [SEW]	1[UNUSED]		2.00	2.00					
401 [STW]	1[UNUSED]	32.00	1.75	33.75					
601 [WAW]	1[UNUSED]	8.00	2.00	10.00					
TOTALS		40.00	5.75	45.75					62.50

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X  _____

Employee Signature

X  _____

Supervisor Signature

Weekly Work Log July 24 – July 30 2023

Braden Losby

Monday July 24 2023:

Daily rounds. – 2 hours

Meter replacements. – 2 hours

Weed control at fire department. – 2 hours

Flushed out manholes on the ally between Weaver and Jarvis. – 2 hours

Tuesday July 25 2023

Daily rounds. – 2 hours

Meter replacements. – 2 hours

Mowing. – 2 hours

Working on quotes for budget and getting parts for street sweeper. – 2 hours

Wednesday July 26 2023:

Daily rounds. – 2 hours

Fire call. – 2 hours

Working with marshal on the speed sign. – 2 hours

Working on scrapping metal. – 2 hours

Thursday July 27 2023:

Daily rounds. – 2 hours

Working on cdl permit. – 1 hours

Meter reads. – 2 hours

Fire call. – 3 hours

Friday July 28 2023:

Daily rounds. – 2 hours

Weed control on main street. – 2 hours

Washing the f-550. – 1 hour

Power washing and garbage at park shelter. – 2.5 hours

Moving ice machine. – 1 hour

Saturday July 29 2023:

Weekend rounds. – 2 hours

Sunday July 30 2023:

Weekend rounds. – 2 hours

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07/31/2023 - 08/06/2023 [7 days]

Report Time: 8:19:59 AM

SP003 [LOSBY, BRADEN]					
Employee ID	SP003	DEPT(G2)	ST	Pay Policy	400
Pay Type	3	Last Name	LOSBY	First Name	BRADEN

Time Card

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
07/31/2023 Mon	401 [STW]	06:59AM	11:11AM	8.00	4.2500000	
	401 [STW]	11:48AM	03:29PM		3.7500000	
08/01/2023 Tue	401 [STW]	06:55AM	11:57AM	9.50	5.0000000	
	401 [STW]	12:29PM	03:27PM		3.0000000	
	101 [PAW]	06:29PM	08:00PM*		1.5000000	
08/02/2023 Wed	401 [STW]	06:55AM	12:22PM	7.75	5.2500000	
	401 [STW]	12:56PM	03:32PM		2.5000000	
08/03/2023 Thu	401 [STW]	06:55AM	11:15AM	7.25	4.2500000	
	401 [STW]	12:02PM	03:07PM		3.0000000	
08/04/2023 Fri	401 [STW]	06:55AM	04:13PM	9.25	7.5000000	1.7500000
08/05/2023 Sat	601 [WAW]	09:56AM	11:56AM*	2.00		2.0000000
08/06/2023 Sun	301 [SEW]	10:04AM	12:04PM*	2.00		2.0000000

Summary - SP003 [LOSBY, BRADEN]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									34.50
3 [SICK]					20.00	4.00			24.00
6 [FH]									8.00
101 [PAW]	1[UNUSED]	1.50		1.50					
301 [SEW]	1[UNUSED]		2.00	2.00					
401 [STW]	1[UNUSED]	38.50	1.75	40.25					
601 [WAW]	1[UNUSED]		2.00	2.00					
TOTALS		40.00	5.75	45.75	20.00	4.00			66.50

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X BL
Employee Signature

X 
Supervisor Signature

Weekly Work Log July 31 – August 6 2023

Braden Losby

Monday July 31 2023:

Daily rounds. – 2 hours

Mowing around fire hydrant by the colleens devision with the brush hog. – 2 hours

Weed eating and spraying. – 4 hours

Tuesday August 1 2023:

Daily rounds. – 2 hours

Farm and fleet run and doing my cdl written test at the dmv. – 3 hours

Fixing both welcome home signs. – 1 hour

Going to richeis implement to get a quote for a zero turn for budget. 2 hours

Park and rec meeting. – 1.5 hours

Wednesday August 2 2023:

Daily rounds. – 2 hours

Going to mullers implement to get quotes for zero turn mowers for budget. – 2 hours

Mowing at sewer plant. – 4 hours

Thursday August 3 2023:

Daily rounds. – 2 hours

Meter replacements. – 5 hours

Friday August 4 2023:

Daily rounds. – 2 hours

Watering trees and plants. – 2 hours

Meter replacement. – 0.5 hours

Changing garbage. – 1.5 hours

Finance committee meeting. – 3.5 hours

Saturday August 5 2023:

Weekend rounds. – 2 hours

Sunday August 6 2023:

Weekend rounds. – 2 hours