

## LOSS REPORTING FORM

# MUNICIPAL PROPERTY INSURANCE COMPANY

9701 BRADER WAY, SUITE 301

MIDDLETON, WI 53562

CONTACT: LEE INGRASSIA

PHONE: (612) 766-3809

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EMAIL: [CLAIMS@MPICWI.COM](mailto:CLAIMS@MPICWI.COM)

**Instructions:** Complete this form online or email or mail to MPIC. If available, attach a copy of the police report. This form may be reproduced.

**Major losses should be reported by phone. Call MPIC at:**

Phone: (612) 766-3809

**Complete this section:**

Policy Number: 48-10033-25-001		Name as it Appears on Policy: Village of Ridgeway	
Contact Person (for this claim): Lori Phelan		Phone Number: 608-924-5881	
Fax Number: N/A		Email Address: <a href="mailto:clerk@ridgewaywi.gov">clerk@ridgewaywi.gov</a>	
Address: 208 Jarvis Street		City: Ridgeway	State: WI
		Zip Code: 53582	
Date of Loss (if unsure, use date discovered): 04/29/2025	Time of Loss:	Estimated Amount of Loss (attach copy of estimate if available): \$12,000.00	
Kind of Loss (check one):  <input type="checkbox"/> Fire <input checked="" type="checkbox"/> Lightning <input type="checkbox"/> Wind <input type="checkbox"/> Hail <input type="checkbox"/> Glass Breakage <input type="checkbox"/> Vandalism (Other than Glass)		Type of Property:  <input type="checkbox"/> Building <input type="checkbox"/> Contents <input type="checkbox"/> Contractors Equipment <input type="checkbox"/> Other – Describe  <input type="checkbox"/> Property in the Open <input type="checkbox"/> Money <input type="checkbox"/> Vehicle	
Location of Loss: 3708 Cty Rd H, Ridgeway, WI 53582			
Description of Loss and Damage: This is sewer equipment used to take samples from the wastewater treatment facility for testing. It is located inside the building and after a recent storm the sampler quit working properly. After being inspected by the repair company they determined it was struck by lightning and needs to be replaced.			
Remarks: Our Director of Public Works was given a verbal estimate on the cost to replace the equipment. We are waiting for the quote with the exact cost. I can provide it once we receive it.			
Print Name: Lori Phelan		Title: Clerk/Treasurer	
Signature: 		Date: 05/06/2025	