

VILLAGE OF RIDGEWAY, WISCONSIN

DAILY WORKFLOW Chain Of Command

ADMINISTRATIVE LEAD

CLERK/TREASURER

DIRECT REPORTS

ADMIN SERVICES
SPECIALIST/DEPUTY
CLERK

DIRECTOR OF
PUBLIC WORKS

MARSHAL

SUBORDINATES

STREETS AND PARKS
SUPERINTENDENT

Facilities
Maintenance

VILLAGE OF RIDGEWAY, WISCONSIN

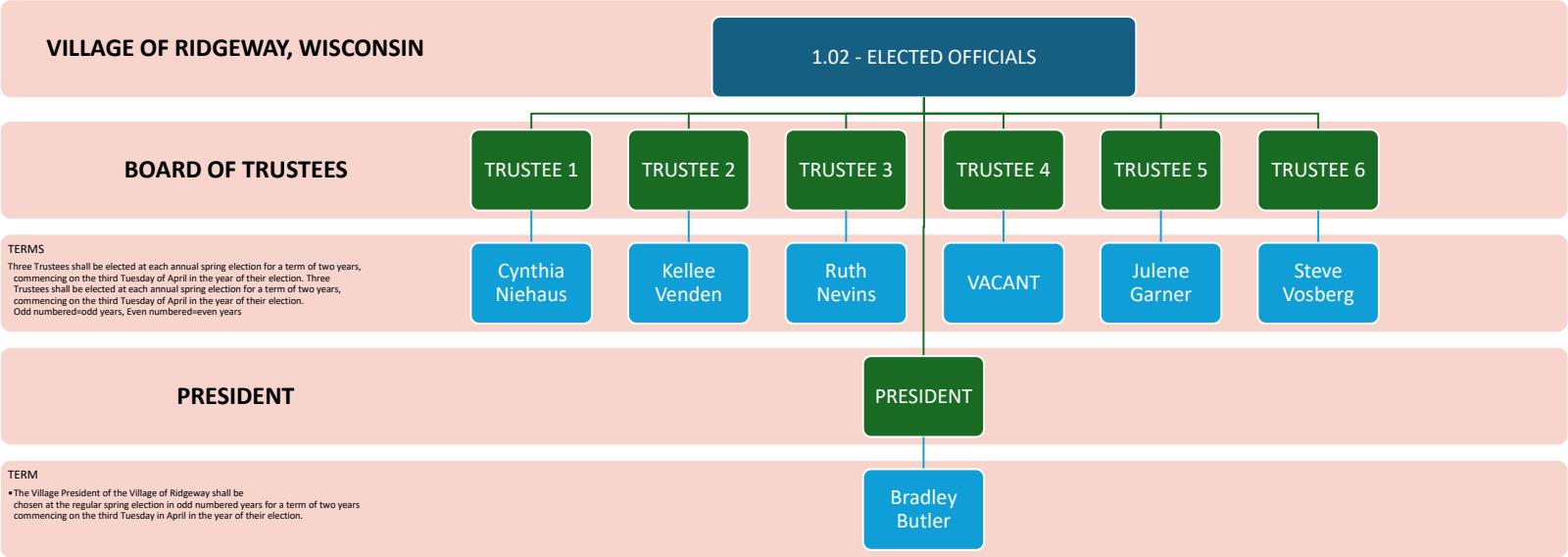
BOARD REPORTING Chain Of Command

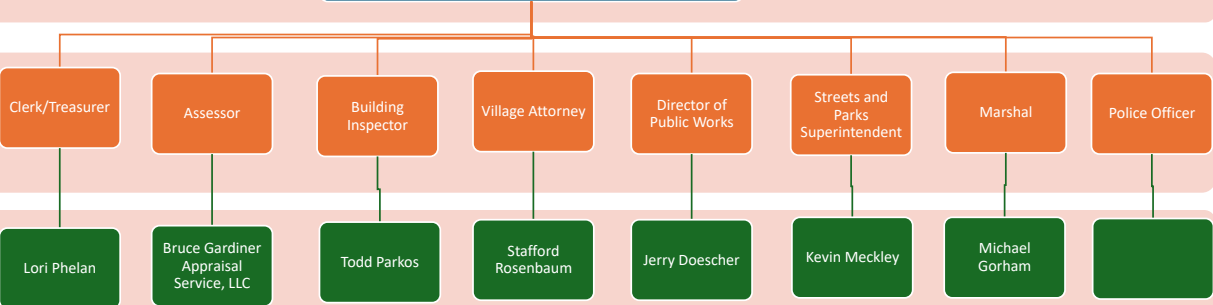
CLERK/TREASURER

DIRECTOR OF
PUBLIC WORKS

STREETS & PARKS
SUPERINTENDENT

MARSHAL





APPOINTED OFFICIALS

TERMS
All appointed offices of officials are for an indefinite term, subject to removal by a 3/4 vote of the Board for incompetency, misconduct, inefficiency, cowardice or failure to perform their duties.

VILLAGE OF RIDGEWAY, WISCONSIN

1.04 - BOARDS AND COMMISSIONS

BOARDS AND COMMISSIONS

Board of Health, Health
Officer

The Village Board of the Village of Ridgeway shall, within 30 days after its election, organize into a Board of Health and shall elect a chairman and clerk as provided by section 141.01(3), Wis. Stat. The Health Officer by virtue of his office shall be an ex-officio member of such board, and shall have voting power.

Board of Review

The Board of Review of the Village of Ridgeway shall be composed of eight members, including the Village President, the Village Clerk, and all members of the Village Board of Trustees. The Board of Review shall have the duties and powers prescribed by section 70.47, Wis. Stat.

Plan Commission

(a) How constituted: The Village Plan Commission shall consist of seven members as follows: The Village President, who shall be its presiding officer, the Director of Public Works, a Trustee and four citizens. Citizen members shall be persons of recognized experience and qualifications. (b) Appointment: 1. Trustee Member: The Trustee member of the Commission shall be elected by a 2/3 vote of the Village Board upon creation of the Commission and during each April thereafter, for a one year term commencing on the succeeding May 1. 2. Citizen Members: a. Annually, during April, one such member shall be appointed for a term of three years. b. Additional Citizen Member: The additional citizen members, who shall be appointed by the Village President, shall be appointed annually during April, to hold office for a period of one year. Whenever a park board is created, the President of such board shall succeed to a place on said commission when the term of such additional citizen shall expire. (c) Powers and Duties: The Plan Commission shall perform all of the duties for the physical development of the Village pursuant to sections 61.26, Wis. Stat., and have such further powers as may be granted to it by the statutes and code of the Village.

Board of Zoning Appeals

(a) Board: The Board of Zoning Appeals of the Village of Ridgeway shall consist of five members and one alternate member who shall be residents of the Village, appointed by the Village President and confirmed by a majority vote of the Village Board every year. (b) Term: Each member shall serve for a term of three years. (c) Powers and Duties: The Board shall have the powers and duties prescribed under sections 63.35, 63.35(1), 63.35(4), and 63.23, Wis. Stats.

Park and Recreation
Commission

(a) How constituted: The Village Park and Recreation Commission shall consist of seven members as follows: The Village President, who shall be its presiding officer, the Streets and Parks Superintendent, two Trustees and three citizens. Citizen members shall be persons of recognized experience and qualifications. (b) Appointment: 1. Trustee Member: The Trustee member of the Park and Recreation Commission shall be appointed by the Village President during each April, for a one-year term commencing on the succeeding May 1. 2. Citizen Members: a. Bi-annually, during April, citizen members shall be appointed by the Village President to hold office for a period of two years. (c) Powers and Duties: The Park and Recreation Commission shall perform all of the duties for the Village pursuant to sections 27.08 and 27.13, Wis. Stats., and have such further powers as may be granted to it by state statute and code of the Village.

VILLAGE OF RIDGEWAY, WISCONSIN

2.04 + 3.04 - COMMITTEES

COMMITTEES

Committee on Finance

Committee on Public Works, Safety, and Health

Police Discipline Committee

(1) Committee Appointments. At the first regular meeting in May the President shall appoint a trustee to each of the following standing committees: (a) relations etc.). (b) Committee on Finance (including licenses and permits, employee Committee on Public Works, Safety, and Health (including police, fire, streets, sewer, lighting, water, etc.). The President shall be ex-officio chairperson of the Committee on Finance and shall designate the chairperson of other standing committees. They shall appoint all special committees and designate the chairperson of each. All committee appointments, except designation of chairperson, shall be subject to confirmation by a majority vote of the Board.

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(1) Establishment of Police Discipline Committee. In addition to and separate from the Public Safety & Health Committee, there shall be a Police Discipline Committee (PDC) established in the Village. All rules contained in Chapters 1 and 2 of the Village Code apply to the PDC, except where inconsistent with the rules enumerated in this subsection. (2) Purpose of Police Discipline Committee. The PDC shall serve as a committee that meets the requirements set forth in Wis. Stat. § 61.65(1)(am). The PDC shall review all matters that may result in the suspension, reduction, suspension and reduction, or removal of the Marshal or other deputies that are not probationary. Such matters may be directly referred to the PDC by the Village Board and/or may be referred to the PDC by other Village Committees. (3) Appointment and Term. The PDC shall consist of three (3) members, none of whom may be an elected official, an appointed Village official, or a Village employee. Appointments shall be made by the Village President subject to confirmation by the Village Board. Terms shall be for two years. To provide for continuity on the PDC, one committee member shall be appointed for a one-year term, and two committee members will be appointed for two-year terms on staggered years. As each term expires, new members shall be appointed for two-year terms.