

Employee Timecard - Hourly Distribution Report

Report Date: 04/11/2022

04/04/2022 - 04/10/2022 [7 days]

Report Time: 8:55:53 AM

PD011 [GORHAM, MICHAEL]

Employee ID	PD011	DEPT(G2)	PD	Pay Policy	203
Pay Type	1	Last Name	GORHAM	First Name	MICHAEL

Time Card

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
04/04/2022 Mon	201 [POW]	01:45PM	11:23PM	9.75	9.7500000	
04/06/2022 Wed	201 [POW]	01:23PM	11:45PM	10.25	10.2500000	
04/07/2022 Thu	205 [POP]	11:00AM*	04:00PM*	5.00	5.0000000	
04/08/2022 Fri	203 [POS]			4.00	4.0000000	
04/09/2022 Sat	205 [POP]	10:00AM*	06:30PM*	8.50	8.5000000	

Summary - PD011 [GORHAM, MICHAEL]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									82.00
3 [SICK]					132.00		4.00		128.00
6 [FH]									8.00
201 [POW]	1[UNUSED]	20.00		20.00					
203 [POS]	1[UNUSED]	4.00		4.00					
205 [POP]	1[UNUSED]	13.50		13.50					
TOTALS		37.50		37.50	132.00		4.00		218.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X 
 Employee Signature

X _____
 Supervisor Signature

Employee Timecard - Hourly Distribution Report

Report Date: 04/18/2022

04/11/2022 - 04/17/2022 [7 days]

Report Time: 8:20:36 AM

PD011 [GORHAM, MICHAEL]			
Employee ID	PD011	DEPT(G2)	PD
Pay Type	1	Last Name	GORHAM
		Pay Policy	203
		First Name	MICHAEL

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
04/11/2022 Mon	205 [POP]	07:30PM*	12:15AM*	4.75	4.7500000	
04/12/2022 Tue	205 [POP]	06:30PM*	11:30PM*	5.00	5.0000000	
04/13/2022 Wed	205 [POP]	03:00PM*	11:30PM*	8.50	8.5000000	
04/15/2022 Fri	202 [POH]				4.0000000	
	201 [POW]	04:16PM	10:45PM	10.50	6.5000000	
04/16/2022 Sat	201 [POW]	05:46PM	11:16PM	5.50	5.5000000	
04/17/2022 Sun	208 [PADJ]			0.25	0.2500000	

Summary - PD011 [GORHAM, MICHAEL]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									82.00
3 [SICK]									128.00
6 [FH]									8.00
201 [POW]	1[UNUSED]	12.00		12.00					
202 [POH]	1[UNUSED]	4.00		4.00					
205 [POP]	1[UNUSED]	18.25		18.25					
208 [PADJ]	1[UNUSED]	0.25		0.25					
TOTALS		34.50		34.50					218.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X  _____
Employee Signature

X _____
Supervisor Signature

Employee Timecard - Hourly Distribution Report



Report Date: 04/11/2022

04/04/2022 - 04/10/2022 [7 days]

Report Time: 8:55:53 AM

AD002 [ROESSLER, HAILEY]

Employee ID	AD002	DEPT(G2)	AD	Pay Policy	500
Pay Type	3	Last Name	ROESSLER	First Name	HAILEY

Time Card

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
04/04/2022 Mon	501 [TRW]	08:03AM	12:01PM	7.50	4.0000000	
	511 [CW]	12:56PM	04:34PM		3.5000000	
04/05/2022 Tue	511 [CW]	06:25AM*	02:31PM	14.00	8.0000000	
	511 [CW]	03:02PM	04:38PM		1.7500000	
	511 [CW]	05:15PM*	09:35PM*		4.2500000	
04/06/2022 Wed	501 [TRW]	07:57AM	12:25PM	6.50	4.5000000	
	501 [TRW]	01:03PM	03:00PM*		2.0000000	
04/07/2022 Thu	501 [TRW]	08:00AM	11:45AM	8.00	3.7500000	
	501 [TRW]	12:18PM	04:29PM		4.2500000	
04/08/2022 Fri	501 [TRW]	08:23AM	12:56PM	4.50	4.0000000	0.5000000

Summary - AD002 [ROESSLER, HAILEY]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									94.50
3 [SICK]									70.25
6 [FH]									8.00
501 [TRW]	1[UNUSED]	22.50	0.50	23.00					
511 [CW]	1[UNUSED]	17.50		17.50					
TOTALS		40.00	0.50	40.50					172.75

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X Hailey Roessler
Employee Signature

X _____
Supervisor Signature

Election 4/5/22 - prep, cleanup, wrap-up, run materials to county. Prep Board Agenda Packet. Payroll. Staff Meeting 4/8/22. Deposits/Bills/Receipts Ridgeway Community Center Construction Coord/ Contractor Mtg/ Strang

Employee Timecard - Hourly Distribution Report

Report Date: 04/18/2022

04/11/2022 - 04/17/2022 [7 days]

Report Time: 8:20:36 AM

AD002 [ROESSLER, HAILEY]

Employee ID	AD002	DEPT(G2)	AD	Pay Policy	500
Pay Type	3	Last Name	ROESSLER	First Name	HAILEY

Time Card

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
04/11/2022 Mon	501 [TRW]	08:05AM	02:07PM	8.00	6.0000000	
	501 [TRW]	02:27PM	04:32PM		2.0000000	
04/12/2022 Tue	511 [CW]	08:12AM	12:18PM	12.50	4.0000000	
	501 [TRW]	12:58PM	04:34PM		3.5000000	
	501 [TRW]	05:34PM	10:30PM		5.0000000	
04/13/2022 Wed	501 [TRW]	08:00AM*	12:15PM*	7.50	4.2500000	
	501 [TRW]	01:16PM	04:30PM		3.2500000	
04/14/2022 Thu	501 [TRW]	08:06AM	12:27PM	7.00	4.5000000	
	501 [TRW]	01:05PM	03:31PM		2.5000000	
04/15/2022 Fri	502 [TRH]			8.00	4.0000000	
	501 [TRW]	08:05AM	11:59AM		4.0000000	

Summary - AD002 [ROESSLER, HAILEY]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									94.50
3 [SICK]									70.25
6 [FH]									8.00
501 [TRW]	1[UNUSED]	35.00		35.00					
502 [TRH]	1[UNUSED]	4.00		4.00					
511 [CW]	1[UNUSED]	4.00		4.00					
TOTALS		43.00		43.00					172.75

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

Hailey Roessler
 x _____
 Employee Signature

x _____
 Supervisor Signature

General Correspondence, HR, Coordination of Activities; BOT Agenda & Minute Prep, Attendance, Comm Chr Contract / Construction Admin, Vendor Coordination, License Coordination Invoice / Budget / Checks ; Finance Comm Agenda / Minute Attendance; WWTP Hot Spot ; Assessment Coordination
 Beacon Training
 Gun Admin = 35 + 4 hours Holiday = 43 Total
 Water Admin = 4

Employee Timecard - Hourly Distribution Report

Report Date: 04/11/2022

04/04/2022 - 04/10/2022 [7 days]

Report Time: 8:55:53 AM



AD003 [JOHNSON, MAGGIE]

Employee ID	AD003	DEPT(G2)	DC	Pay Policy	550
Pay Type	3	Last Name	JOHNSON	First Name	MAGGIE

Time Card

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
04/04/2022 Mon	511 [CW]	08:01AM	02:31PM	6.50	6.500000	
04/05/2022 Tue	511 [CW]	01:12PM	09:29PM	8.25	8.250000	
04/06/2022 Wed	511 [CW]	08:01AM	02:30PM*	6.50	6.500000	
04/07/2022 Thu	511 [CW]	08:08AM	02:29PM		6.250000	
	511 [CW]	06:05PM	08:33PM	8.75	2.500000	
04/08/2022 Fri	511 [CW]	07:59AM	12:04PM	4.00	4.000000	

Summary - AD003 [JOHNSON, MAGGIE]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									89.00
3 [SICK]									39.00
6 [FH]									8.00
511 [CW]	1[UNUSED]	34.00		34.00					
TOTALS		34.00		34.00					136.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x
Employee Signature

x
Supervisor Signature

General: Utility payments, dog license, reminding Marshal of his miles

Monday: library hours communication, office hours communication, Park & rec. agenda, outdoor movie

Tuesday: Election day, library hours communication, dog park fundraising, 4th of July

Wednesday: posted Park & rec. agenda, dropped off election results in Dodgeville.

Thursday: Arrange & clean board room, Prepped for Saturday story time, Prepped for Park & rec. meeting, vacuumed library

Friday: staff meeting, Park & rec. minutes, Home Talent Facebook plan
Dep Clerk = 27 hrs

Water & Sewer Admin = 7 hrs

Employee Timecard - Hourly Distribution Report

04/11/2022 - 04/17/2022 [7 days]

AD003 [JOHNSON, MAGGIE]

Employee ID	AD003	DEPT(G2)	DC	Pay Policy	550
Pay Type	3	Last Name	JOHNSON	First Name	MAGGIE

Time Card

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
04/11/2022 Mon	511 [CW]	08:01AM	02:34PM	6.50	6.5000000	
04/12/2022 Tue	511 [CW]	07:59AM	02:31PM	6.50	6.5000000	
04/13/2022 Wed	511 [CW]	07:59AM	02:29PM	6.50	6.5000000	
04/14/2022 Thu	511 [CW]	09:44AM	02:14PM	4.50	4.5000000	
04/15/2022 Fri	512 [CH]				4.0000000	
	511 [CW]	08:03AM	11:58AM	8.00	4.0000000	

Summary - AD003 [JOHNSON, MAGGIE]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									89.00
3 [SICK]									39.00
6 [FH]									8.00
511 [CW]	1[UNUSED]	28.00		28.00					
512 [CH]	1[UNUSED]	4.00		4.00					
TOTALS		32.00		32.00					136.00

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X 
Employee Signature

X 
Supervisor Signature

General : Utility payments, dog/bum permits, Marshal miles

Monday : library hour communication, office hours communication, youth baseball, park & rec. minutes troubleshooting, outdoor community movie.

Tuesday : 4th of July Planning, 4th of July Save the date post, youth baseball

Wednesday : library hours ~~communication~~ communication, youth baseball

Thursday : Beacon training, accent move in/move out

Friday : cleaned library & office Page 2

Dep Clerk = 27.5 Water Admin = 4.5

Employee Timecard - Hourly Distribution Report

Report Date: 04/11/2022

04/04/2022 - 04/10/2022 [7 days]

Report Time: 8:55:54 AM



PW001 [BRINDLEY, JEFFREY D]

Employee ID	PW001	DEPT(G2)	PW	Pay Policy	300
Pay Type	3	Last Name	BRINDLEY	First Name	JEFFREY D

Time Card

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
04/04/2022 Mon	601 [WAW]	06:20AM	03:14PM	8.50	8.5000000	
04/05/2022 Tue	301 [SEW]	06:59AM	03:38PM	8.25	8.2500000	
04/06/2022 Wed	601 [WAW]	06:55AM	03:30PM	8.00	8.0000000	
04/07/2022 Thu	301 [SEW]	07:46AM	03:58PM	7.75	7.7500000	
04/08/2022 Fri	601 [WAW]	06:33AM	03:22PM	8.25	7.5000000	0.7500000
04/09/2022 Sat	301 [SEW]	07:15AM	09:15AM*	2.00		2.0000000
04/10/2022 Sun	601 [WAW]	07:17AM	09:17AM*	2.00		2.0000000

Summary - PW001 [BRINDLEY, JEFFREY D]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									156.00
3 [SICK]									238.50
6 [FH]									8.00
301 [SEW]	1[UNUSED]	16.00	2.00	18.00					
601 [WAW]	1[UNUSED]	24.00	2.75	26.75					
TOTALS		40.00	4.75	44.75					402.50

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X *Jeff Brindley*
Employee Signature

X _____
Supervisor Signature

	Reg.	O.T.	Total
Water -	24	2.0	26
Sewer -	14	2.75	18.75

Employee Timecard - Hourly Distribution Report

Report Date: 04/18/2022

04/11/2022 - 04/17/2022 [7 days]

Report Time: 8:20:36 AM

PW001 [BRINDLEY, JEFFREY D]			
Employee ID	PW001	DEPT(G2)	PW
Pay Type	3	Last Name	BRINDLEY
Pay Policy	300	First Name	JEFFREY D

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
04/11/2022 Mon	301 [SEW]	06:21AM	03:30PM		9.2500000	
	601 [WAW]	04:21PM	06:21PM*	11.25	2.0000000	
04/12/2022 Tue	301 [SEW]	08:30AM	03:32PM		7.0000000	
	601 [WAW]	05:36PM	10:03PM	11.00	4.0000000	
04/13/2022 Wed	301 [SEW]	06:44AM	03:22PM	8.00	8.0000000	
04/14/2022 Thu	301 [SEW]	06:31AM	03:27PM	8.50	8.5000000	
04/15/2022 Fri	302 [SEH]				2.0000000	
	301 [SEW]	06:09AM	10:21AM		1.2500000	2.7500000
	602 [WAH]			10.00	4.0000000	
04/16/2022 Sat	301 [SEW]	07:28AM	09:28AM*	2.00		2.0000000
04/17/2022 Sun	301 [SEW]	07:21AM	09:21AM*	2.00		2.0000000

Summary - PW001 [BRINDLEY, JEFFREY D]					Accrual				
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									156.00
3 [SICK]									238.50
6 [FH]									8.00
301 [SEW]	1[UNUSED]	34.00	6.75	40.75					
302 [SEH]	1[UNUSED]	2.00		2.00	2.0				
601 [WAW]	1[UNUSED]	6.00		6.00					
602 [WAH]	1[UNUSED]	4.00		4.00	2.0				
TOTALS		46.00	-6.75	52.75					402.50

Handwritten calculations:
 44 + 4.75 = 48.75
 48.75 - 6.75 = 42.00
 42.00 + 6.75 = 48.75
 48.75 + 2.0 = 50.75
 50.75 + 2.0 = 52.75

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

X Jeff Brindley
 Employee Signature

X _____
 Supervisor Signature

	Reg.	O.T	Holiday	Total
Water -	22	2.75	2	26.75
Sewer -	20	4.75	2	27.50
	20	2	2	24
		2	2	24.00
				50.75
				50.75

france & board meeting,
 Beacon software training,

Page 4
 JJ Const, water valve locates,

Employee Timecard - Hourly Distribution Report

Report Date: 04/18/2022

04/11/2022 - 04/17/2022 [7 days]

Report Time: 8:20:36 AM

PW003 [JOHNSON, HARRY]			
Employee ID	PW003	DEPT(G2)	FM
Pay Type	1	Last Name	JOHNSON
		Pay Policy	401
		First Name	HARRY

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
04/11/2022 Mon	611 [FMW]	08:30AM*	12:01PM	3.50	3.5000000	
04/12/2022 Tue	401 [STW]	08:33AM	12:00PM*		3.5000000	
	401 [STW]	12:30PM*	12:41PM*	3.75	0.2500000	
04/13/2022 Wed	611 [FMW]	08:29AM	11:26AM	3.00	3.0000000	
04/14/2022 Thu	401 [STW]	08:26AM	11:55AM	3.50	3.5000000	
04/15/2022 Fri	401 [STW]	08:25AM	10:55AM	2.50	2.5000000	

Summary - PW003 [JOHNSON, HARRY]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
401 [STW]	1[UNUSED]	9.75		9.75					
611 [FMW]	1[UNUSED]	6.50		6.50					
TOTALS		16.25		16.25					

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x *Harry Johnson*
Employee Signature

x *Hailey Roessler*
Supervisor Signature

4/11/22 - paperwork, ballpark review + cleanup
 4/12/22 - Tour Public Works, Trash take out, Shop + Machines
 4/13/22 - Electric + Lights @ Comm Ctr.
 4/14/22 - Electric + Lights @ Comm Ctr.
 4/15/22 - Clean Bath rooms

Fac Maint = 12.5
 Streets = 3.75
16.25

* ballasts

- hallway
- girls locker RM

Electrician

- * hookup oven
- * hookup outlet floor to serving line

Lightbulbs -
 (3) - library

(1) * Storage Setup
 Workspace
 (Boys Locker Rm?)
 - storage area
 - Furnace Rm
 - Boiler Rm
 - Custodial closet

Plumbing

- * Handicap Men's Flush
- * Handicap Woman's Rens all the time
- * 1st stall Leaker
- * Dish pit

Acoustic Panels?
 Speakers

(2) * Prep Outdoor Movie Area *

Outside

* Mixer/Speakers

Other:

- * Sec Cameras
- * bells
- * Maggie's Setup

Employee Timecard - Hourly Distribution Report

Report Date: 04/11/2022

04/04/2022 - 04/10/2022 [7 days]

Report Time: 8:55:54 AM



SP002 [CULLEN, TANNER]

Employee ID	SP002	DEPT(G2)	ST	Pay Policy	400
Pay Type	3	Last Name	CULLEN	First Name	TANNER

Time Card

Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
04/04/2022 Mon	401 [STW]	06:52AM	03:30PM	8.00	8.0000000	
04/05/2022 Tue	401 [STW]	06:38AM	03:28PM	8.25	8.2500000	
04/06/2022 Wed	401 [STW]	06:49AM	02:37PM	7.00	7.0000000	
04/07/2022 Thu	401 [STW]	06:28AM	03:54PM		9.5000000	
	401 [STW]	06:25PM	08:25PM	11.00	1.5000000	
04/08/2022 Fri	401 [STW]	06:59AM	03:01PM	7.50	5.7500000	1.7500000

Summary - SP002 [CULLEN, TANNER]

Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									100.50
3 [SICK]									120.00
6 [FH]									8.00
401 [STW]	1[UNUSED]	40.00	1.75	41.75					
TOTALS		40.00	1.75	41.75					228.50

1.50hrs parks Dept.
40.25hrs streets Dept.

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Tanner Cullen
Employee Signature

x _____
Supervisor Signature

4/4 Cleaned up dump area sorted Brush compost etc. 8hrs streets Department.

4/5 Burned Brush pile. Washed Skid Steer. 8.25hrs streets

4/6 Turf restoration from snow plow damage. 7hrs streets

4/7 9.50hrs streets Dept. 1.50hrs parks Dept parks and Rec meeting.

4/8 7.50hrs streets Dept.

Employee Timecard - Hourly Distribution Report

Report Date: 04/18/2022

04/11/2022 - 04/17/2022 [7 days]

Report Time: 8:20:36 AM

SP002 [CULLEN, TANNER]			
Employee ID	SP002	DEPT(G2)	ST
Pay Type	3	Last Name	CULLEN
		Pay Policy	400
		First Name	TANNER

Time Card						
Date	Paycode	IN	OUT	Daily Total	Reg Hrs	OT Hrs
04/11/2022 Mon	401 [STW]	06:48AM	03:23PM	8.00	8.0000000	
04/12/2022 Tue	401 [STW]	06:41AM	03:13PM		8.5000000	
	401 [STW]	06:49PM	10:04PM	11.25	2.7500000	
04/13/2022 Wed	401 [STW]	06:57AM	02:40PM	7.25	7.2500000	
04/14/2022 Thu	401 [STW]	06:49AM	03:30PM	8.00	8.0000000	
04/15/2022 Fri	402 [STH]				4.0000000	
	401 [STW]	06:45AM	11:02AM	8.00	4.0000000	

Summary - SP002 [CULLEN, TANNER]									
Paycode	N/A	Reg Hrs	OT1 - OT-2	Total Hrs	Accrual				
					Prior Bal	Adjust	Used	Earned	Available
2 [VACA]									100.50
3 [SICK]									120.00
6 [FH]									8.00
401 [STW]	1[UNUSED]	38.50		38.50					
402 [STH]	1[UNUSED]	4.00		4.00					
TOTALS		42.50		42.50					228.50

I CERTIFY THE ABOVE INFORMATION TO BE CORRECT

x Tanner Cullen
Employee Signature

2 hrs parks Dept.
3.5 water Dept.
33 hrs Streets Dept.
4 hrs vacation ^{Holiday} ~~AA~~
Supervisor Signature

4/11 Burned Brush pile and sorted out stump pile and compost pile. (8 hrs Streets Dept.)

4/12 Powerwashed skid steer, showed Harry area to be mowed/trimmed along with a tour of equipment/operations.
(1 hr parks Dept.) (7.5 hrs streets Dept.) (2.75 streets Dept.)

4/13 Replaced stop signs and street name signs as needed.
(7.25 hrs Streets Dept.)

4/14 9am - 12:30pm meter fixing met with midwest athletic fields.
(1 hr parks Dept.) (3.5 hrs water Dept.) (3.5 hrs streets Dept.)

4/15

4hrs streets vacation.

Holiday ~~PR~~

4hrs streets Dept.