

THE VILLAGE OF



RIDGEWAY

FINANCE COMMITTEE MEETING MINUTES

March 05, 2026 at 5:30 PM

Ridgeway Community Center - Room 101/102 208 Jarvis Street, Ridgeway, WI 53582

CALL TO ORDER AND ROLL CALL

Meeting called to order by Chair Butler at 5:30 pm.

PRESENT: Chair Bradley Butler, Trustee Ruth Nevins, Trustee Kellee Venden, Trustee Steve Vosberg, Lori Phelan-Clerk/Treasurer. Absent: Trustee Kayla Goebel.

CONFIRMATION OF OPEN MEETING

Phelan confirmed this was a properly noticed meeting being posted on March 4, 2026 at the Ridgeway Community Center and on the Village website with notifications being sent to subscribers via email and/or text.

CONSENT AGENDA

1. Adoption of Agenda

Motion by Venden, seconded by Vosberg to approve the agenda as presented. Motion carried.

ITEMS FOR CONSIDERATION AND ACTION

2. Former Ridgeway Advancement Funds

Phelan shared that there was no record of the funds received from the Ridgeway Advancement being moved from the General Fund to the Public Property and Events Fund. She reached out to the auditors for further checking in which they confirmed there was no record of this move.

Motion by Vosberg to make a recommendation to the board to move the \$23,306.27 received from the former Ridgeway Advancement in 2021 to the Public Property and Events Fund, seconded by Nevins. Motion carried.

3. NSF Fees

Phelan presented information regarding the returned check fee currently assessed in the fee schedule and PSC tariff.

Motion by Nevins to make a recommendation to the board to increase the fee for returned checks to \$30.00. Phelan will check with Workhorse and the auditor to ensure accuracy in

reporting. Possible to process journal entries to appropriately move the fees to other funds. Motion seconded by Vosberg. Motion carried.

4. DRAFT Resolution 2026-01 2026 Fee Schedule

Motion by Venden to recommend to the board to approve Resolution 2026-01 2026 Fee Schedule with changes discussed by the Finance Committee, seconded by Vosberg. Future amendments to be worked on as needed. Motion carried.

5. 215 Main Street

Motion by Nevins, seconded by Venden to recommend to the board to hire an exterminator to address the rat infestation at the property for the benefit of the community and charge property as a special charge on the 2026 property taxes. Marshal will provide notice to the family that the Village will be abating the rats and charging them on the property tax per Ord 9.12. Motion carried.

Phelan, Butler and Larkins are meeting with the Village Attorney via phone on Monday, March 9th to discuss further and will provide to the Board at the next meeting.

6. 2027 Budget Meeting Planning

Butler thanked Kellee and Steve for all their years of service and for the great work they have done.

Phelan will begin preparation for 2027 budgets once the 2025 audit entries are received and entered.

Vosberg shared some items with the committee going forward: Trees were planned and budgeted previously for at the Community Center, the TID will be ending in just a couple years so Ehler's will be a good resource for budget planning, Capital Improvement Plan is due to be updated.

Next meeting will be April 1, 2026 at 5:30 p.m. to review first quarter financials.

ADJOURNMENT

Motion to adjourn by Venden to adjourn at 7:34 p.m., seconded by Nevins. Motion carried.

DRAFT MINUTES TO BE APPROVED AT THE NEXT REGULAR SESSION BOARD OF TRUSTEES MEETING.