

## **POLICY AND PROCEDURE MANUAL**

**Section:** Sick Leave Provisions  
**Policy:** Eligibility for Sick Leave  
**Policy #:** 901  
**Effective:** April 2014  
**Revised:** February 2024

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### **ELIGIBILITY FOR SICK LEAVE**

All Full-time Employees ~~who have completed their probationary period~~ are eligible to be paid sick leave **from the date of hire.**