

Council RFI for Service Center Expansion

Ratio of residents to nonresidents that are renting the Community Building (Use data from calendar year 2023).

The ratio of money collected from Community Building rentals to money expended on rounds, maintenance, paper goods, etc.

For calendar year 2023, we rented the building 55 times, 16 to residents (29% of total) and 39 to non-residents (71% of total). The fee for residents is \$150, non-residents \$175. The total collected was \$9,225. We had 6 resident cancelations and 4 non-resident cancelations that are not included in these totals.

Inclusive of weekend rounds, it's estimated that Public Works spends an average of 45 minutes per day dedicated to the regular upkeep of the building. This includes any cleaning duties, replacement of paper goods, plumbing maintenance, light replacement, etc.

Public Works estimated annual labor = \$8,700.00

Cleaning Supplies = \$700.00

Estimates for expansion of Service Center Top Shop and adding a roll up door on the south wall of the Community Building.

Service Center Top Shop Expansion (28.5 x 40 x 14) = \$70,600.00

Public Works would be requesting a additional \$10,000.00 to cover any expenses related to demolition of existing break room and tool room within the bottom shop of the Service Center. The funds would also serve to frame up the existing restroom area within the bottom shop and for any new plumbing fixtures such as sinks or toilets.

Develop a layout of proposed area to be fenced if Comm. Building were to be



repurposed for PW storage. Include fenced area, gate locations, and options for residents to be able to access the baseball field.



Estimates for fencing around the Comm. Building.

6-foot hurricane fence with slats and illustrated gates = \$24,000.00

Estimates for demolition of Richwood's above-ground fueling station to include removal of any masonry, electrical, and fire protection. Make sure to illustrate to Council which portions of demolition PW can assume responsibility for.

RSB Environmental job scope includes:

- **Soil samples of soil near fuel containment.**
- **Washing of interior fuel containment area and collection and disposal of wash water.**
- **Removal, containment, and disposal of remaining fuel in both tanks.**
- **Washing of tank interiors and collection and disposal of wash water.**
- **Removal and disposal of both tanks including fill & vent piping as well as pumps.**

RSB Environmental = \$18,000.00

Public Works will assume responsibility for demolition of the front containment wall, disassembling of any fill & vent piping, as well as the removal of electrical equipment and fire protection system.

Public Works = \$2,000.00

Requested for any necessary toll rental or tools such as jack hammers, saw blades cutting tools, etc.