

ORDINANCE NO. 25-535

AN ORDINANCE BY THE COUNCIL OF THE CITY OF RICHWOOD, TEXAS AMENDING APPENDIX C – FEE SCHEDULE OF THE CODE OF ORDINANCES TO AMEND PERMIT FEES; REPEALING ALL ORDINANCES IN CONFLICT HERewith; PROVIDING FOR A SAVINGS CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City’s code of ordinances specifies fees should be adopted by ordinance; and

WHEREAS, the City wishes to amend the current fee schedule to amend permit fees.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF RICHWOOD, TEXAS:

Section 1: That APPENDIX C – Fee Schedule is hereby amended as follows:

Business Related Fees	
Contractor Registration	\$25.00
Itinerant merchant application fee	\$75.00
Garage sale permit	\$5.00
Annual inspection and license fee for amusement redemption machine games, per machine	\$250.00
Reinstatement of revoked license for machine game room operation	\$1,000.00
Tree trimming contractor permit (annual)	\$25.00
Donation drop box permit	\$50.00
Oil and gas well permit fee, plus any applicable consulting fees	\$1,000.00
Seismic survey permit fee, per linear foot	\$0.25
Amended application permit fee	\$500.00
Appeal fee	\$500.00
Wrecker business operation permit, annually	\$50.00, plus \$25.00 for each truck to be used in rotation
Maximum fee for vehicle towing, exclusive of special equipment which may be required	\$130.00
Storage, per day	\$20.00
Impound fee	\$20.00
Truck re-inspection	\$25.00
Nonconsent tow wrecker business inspection fee	\$100.00

Application and Processing Fee (All Permits)

Processing fee (all permits subject to)	\$50.00
Permit reinstatement fee	\$100.00
Resubmittal fee (after two submissions)	\$100.00
Major revision of approved plans	\$100.00 h/r
Major revision of approved drainage plans	\$200.00 h/r
Plan review fee (New Residential or Commercial)	50% of permit fee \$500.00
Plan review fee (all other permits)	\$100.00
Building Permit Fees	
(Permit fee will be doubled if work is started prior to obtaining a permit)	
Type of Permit	Fee
New Residence* (includes pool houses and accessory structures with conditioned space)	\$0.48/sq. ft.
Additions* (patio covers, carports, additional rooms)	\$150.00 or \$0.48/sq. ft., whichever is greater
Remodels (total square-footage of space, area or room)*	\$100.00 or \$0.48/sq. ft., whichever is greater
Swimming pools*	\$350.00
Spas (cast in place concrete only)*	\$100.00
Accessory buildings* (storage shed, detached garage or any other structure without conditioned space)	\$150.00
Re-roofing	\$50.00
Flatwork (driveway, sidewalk patio slab extension)	\$50.00
Demolition	\$50.00
Foundation repair*	\$50.00
Generator*	\$100.00
Carport*	\$100.00
Re-inspection	\$60.00 \$65.00
Partial inspection	\$60.00 \$65.00
Same day or off schedule inspection	\$130.00
Alarm systems installed in dwelling units, annually	\$24.00
Alarm systems installed in any other premises, annually	\$48.00
Multifamily dwelling complex, inspection fee per unit, monthly (charged on the water bill of each complex)	\$2.50
Single-family unit inspection fee, annually	\$25.00
Third and subsequent charges for multifamily and single-family dwelling unit inspections	\$25.00
Manufactured home park permit	\$100.00
Manufactured home park permit renewal	\$50.00
Manufactured home park permit transfer	\$50.00
Outdoor advertising display sign permit	\$10.00, per permit application accepted by the public works director
Spectacular sign permit renewal	\$2.00

Excavation of paved streets	\$2.00 per linear foot of paving cut for a standard trench, with a minimum charge of \$5.00 per trench.
Excavation of dirt or gravel streets	\$0.70 per linear foot of street cut, measured from the outside edge of the shoulder, for a standard trench, with a minimum charge of \$5.00 per trench.
Fee-in-lieu of parkland dedication, per residential dwelling	\$950.00
Development fee, per residential unit	\$750.00
*Subject to plan review fee	
All permits are subject to the processing fee	\$50.00
Electrical Permit Fees (Permit fee will be doubled if work is started prior to obtaining a permit)	
Type of Permit	Fee
Annual electrician's license fee	\$25.00
New residence	\$100.00 \$150.00
Remodel/addition/pool	\$100.00
Accessory structure	\$100.00
Minimum permit fee	\$50.00
Re-inspection	\$65.00
Partial inspections	\$65.00
Same day or off schedule inspection	\$130.00
All permits are subject to the processing fee	\$50.00
Mechanical Permit Fees (Permit fee will be doubled if work is started prior to obtaining a permit)	
Type of Permit	Fee
New residence	\$150.00
Remodel/addition	\$100.00
Accessory structure	\$100.00
HVAC repair or replacement	\$50.00
Minimum permit fee	\$50.00
Re-inspection	\$65.00
Partial inspections	\$65.00
Same day or off schedule inspection	\$130.00
All permits are subject to the processing fee	\$50.00
Plumbing Permit Fees (Permit fee will be doubled if work is started prior to obtaining a permit)	
Type of Permit	Fee
New residence	\$150.00
Remodel/addition/pool	\$100.00
Accessory structure	\$100.00
Water tap	\$1,000.00
Bored water tap	\$1,500.00

Sewer tap	\$1,300.00
Bored sewer tap	\$2,600.00
Irrigation systems*	\$50.00
Remodel/addition	\$100.00
Water heater replacement	\$50.00
Minimum permit fee	\$50.00
Re-inspection	\$65.00
Partial inspections	\$65.00
Same day or off schedule inspection	\$130.00
*Subject to plan review fee	
All permits are subject to the processing fee	\$50.00

Section 5: That if any provision of this ordinance or application thereof to any person or circumstance is held invalid by any court, such holding shall not affect the validity of the remaining portions of this ordinance, and the City Council of the City of Richwood, Texas, hereby declares that it would have enacted such remaining portions despite any such invalidity.

Section 6: That all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict only.

Section 7: That this ordinance shall be effective October 1, 2025 upon passing.

Passed and Approved on this 20th day of August, 2025.

Michael Durham, Mayor

ATTEST:

Kirsten Garcia, City Secretary