

# MINUTES

## RICHWOOD CITY COUNCIL MEETING

Monday, November 13, 2023 at 6:00 PM

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BE IT KNOWN THAT a City of Richwood City Council will meet Monday, November 13, 2023, beginning at 6:00 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

II. INVOCATION

Tricia Ditto, Finance Director led the invocation.

III. PLEDGES OF ALLEGIANCE

Mayor Durham led the pledges.

IV. ROLL CALL OF COUNCIL MEMBERS

Michael Durham, Mayor:	Present
Mike Johnson, Position 1:	Present
Mike Challenger, Position 2:	Present
Amanda Reynolds, Position 3:	Present
Rory Escalante, Position 4:	Present
Jeremy Fountain, Position 5:	Present

Others present: Eric Foerster, City Manager; Kirsten Garcia, City Secretary; Tricia Ditto, Finance Director; Clif Custer, Public Works Director;

V. PUBLIC COMMENTS

There was no public comment.

VI. EMPLOYEE SERVICE AWARDS

A. Laura Tyner, Utility Billing - 5 Years

Mayor Durham presented Laura Tyner with a service award.

VII. CONSENT AGENDA

A. Investment Report, Q4 FY 2023

B. Budget Report, September 2023

C. Approval of Minutes from regular meeting held October 9, 2023.

***Motion to approve consent agenda.***

***Motion made by Mike Johnson, Seconded by Amanda Reynolds.***

***Voting Yea: Mike Johnson, Mike Challenger, Amanda Reynolds, Rory Escalante, Jeremy Fountain***

***Motion carried.***

VIII. DISCUSSION AND ACTION ITEMS

A. Presentation of Fire Department Year End Report, FY 2023

Clint Kocurek, Fire Chief, and, Mark Guthrie, Asst. Fire Chief, presented.

Discussion held on future reports.

Discussion held on spending.

Discussion held on benefits of joining.

Discussion was held on efforts to attract more volunteers.

Discussion held on volunteer's time.

Leslie Klug, KRB ED, stated her board stands behind the FD and will help in any way with fundraising and efforts.

- B. Discuss and consider approving the development of a GIS mapping system in an amount not to exceed \$20,000.00.

Clif Custer, Public Works Director, presented.

Discussion held on possible savings for future engineering.

Discussion held on the process for creating maps and alternatives to GIS mapping.

***Motion to Approve the development of a GIS mapping system in an amount not to exceed \$20,000.00.***

***Motion made by Mike Johnson, Seconded by Amanda Reynolds.***

***Voting Yea: Mike Johnson, Mike Challenger, Amanda Reynolds, Rory Escalante, Jeremy Fountain***

***Motion carried.***

- C. Discussion and consider approval of resolution 23-R-81, adopting Rules of Procedure for elected and appointed officials.

Kirsten Garcia, presented.

Discussion held as to need of Rules of Procedure. The City Charter was cited as "Section 3.09. - Rules of procedure. The City Council shall determine its own rules of procedure and may compel the attendance of its members.

***Motion to approve Resolution 23-R-81, adopting Rules of Procedure for elected and appointed officials.***

***Motion made by Amanda Reynolds, Seconded by Jeremy Fountain.***

***Voting Yea: Mike Johnson, Amanda Reynolds, Rory Escalante, Jeremy Fountain***

***Voting Nay: Mike Challenger***

***Motion carried.***

- D. Consider items removed from consent agenda

No items were removed from the consent agenda.

IX. CAPITAL IMPROVEMENT PROJECTS UPDATE

Clif Custer, Public Works Director, presented.

X. CITY MANAGER'S REPORT

Eric Foerster, City Manager, reported on the ambulance agreement, support beams at Ellis Park pavilion, status of the community building / city barn, water quality, and insurance.

XI. COUNCIL MEMBER COMMENTS & REPORTS

Mike Johnson reported on the CCPD meeting held last week, that it went well, and they will possibly be bringing things to council. He also thanked KRB for a great trunk or treat.

Amanda Reynolds stated that Trunk or treat was a success with a fantastic turn out. She stated things seem to work great to hold events in tandem with Polk Elementary. She also expressed thanks to the staff for participating.

Rory Escalante expressed thanks to the fire department for the presentation, adding he didn't realize how expensive it is to operate. He also made a comment regarding the playground auction and requested staff to explore other options should it not sell.

XII. MAYOR'S REPORT

Mayor thanked the Veterans for their service, thanked Leslie Klug and KRB for trunk or treat, thanked Laura Tyner for her 5 years, and thanked Clif Custer for his work.

Mayor wished everyone a happy Thanksgiving.

XIII. ITEMS OF COMMUNITY INTEREST

Kirsten Garcia, City Secretary, presented information on the shop with a cop program.

XIV. FUTURE AGENDA ITEMS

Insurance

executive sessions security

Water

Replat

Bidding process

business opportunities

noise ordinances for chickens

XV. ADJOURNMENT

Being there no further business, the meeting was adjourned at 7:42 p.m.

**These minutes were read and approved on the 11th day of December 2023.**

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Mayor

ATTEST:

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City Secretary