



AGENDA MEMORANDUM

CONTACT: Kirsten Garcia, City Manager

SUBJECT: Consideration and possible action on Ordinance No. 26-543 amending Appendix B of the City of Richwood Code of Ordinances to update utility rates and fees.

SUMMARY: Consider adoption of Ordinance No. 26-543 updating the City's utility rates within the Fee Schedule. The proposed rates reflect the consensus direction provided by the City Council during the July 2026 budget workshop and discussion. The ordinance provides for an effective date of October 1, 2026.

BACKGROUND INFORMATION: During the July 13, 2026 City Council meeting, staff presented proposed utility rate adjustments as part of the Fiscal Year 2026-2027 budget process. Following discussion, Council reached a consensus on the proposed rate structure and directed staff to prepare the necessary ordinance amending the City's Fee Schedule.

The attached ordinance updates the water and wastewater rates in Appendix B of the Code of Ordinances in accordance with that direction. The proposed rates are intended to support the continued operation, maintenance, and long-term sustainability of the City's utility system. The ordinance is proposed to become effective October 1, 2026.

ISSUE: Council must adopt the ordinance to formally amend the City's Fee Schedule and implement the updated utility rates.

FISCAL IMPACT: Approval of the ordinance will increase utility revenues beginning October 1, 2026, consistent with the rates previously discussed during the budget process. The additional revenue will assist in funding utility operations, maintenance, and capital improvements.

RECOMMENDATION: Staff recommends approval of Ordinance No. 26-543 amending Appendix B of the City of Richwood Code of Ordinances to update utility rates, effective October 1, 2026.

Thank you,

A handwritten signature in blue ink that reads "K. Garcia".

Kirsten Garcia, MPA, TRMC