MINUTES
RICHWOOD CITY COUNCIL MEETING
Monday, July 13, 2026 at 6:00 PM

BE IT KNOWN THAT a City of Richwood City Council will meet Monday, July 13, 2026, beginning at 6:00 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

I. CALL TO ORDER

The meeting was called to order at 6:00 pm

II. INVOCATION

Tricia Ditto, Finance Director, led the invocation.

III. PLEDGES OF ALLEGIANCE.

Pledge of Allegiance and Texas Pledge

Mayor Durham led the pledges.

IV. ROLL CALL OF COUNCIL MEMBERS

PRESENT
Michael Durham, Mayor
Randy Ryle, Position 1
Mike Johnson, Position 2
DuWayne Dunn, Position 3
Kai York, Position 4

ABSENT
Stephen Scot Mayer, Position 5

V. SWEAR IN NEW COUNCIL MEMBER

DuWayne Dunn was sworn in. Mayor Durham presented certificate.

A. DuWayne Dunn, Position 3

VI. PUBLIC COMMENTS

Bob Page, resident, spoke on fire pay policy. He also thanked the city for cracking down on the soliciting. He spoke on wanting the city to make an ordinance or electric bikes and scooters.

VII. CONSENT AGENDA

A. Budget Report, June 2026

Motion to approve consent.

Motion made by Council Member Johnson, seconded by Council Member Ryle.

Voting Yea: Ryle, Johnson, Dunn, York

Motion carried.

VIII. FISCAL YEAR 2027 BUDGET WORKSHOP

Tricia Ditto presented.

IX. DISCUSSION AND ACTION ITEMS

A. Discussion and possible action regarding a proposed Volunteer Firefighter Pay-Per-Call Incentive Program, including providing direction to staff for consideration of policy adoption at a future meeting.

Discussion and Motion to table the Volunteer Firefighter Pay-Per-Call Incentive Program until August meeting.

Motion made by Council Member Johnson, seconded by Council Member Ryle.

Voting Yea: Ryle, Johnson, Dunn, York

Motion carried.

B. Discussion and possible direction regarding proposed amendments to Chapter 14, Article IV of the Code of Ordinances governing outdoor burning and burn permits.

Mr. Terry (resident OWS) spoke on how he wanted to clear land by burning and was denied.

Discussion to make clearer guidelines on burning and denials. Proposing an appeal process.

No action taken.

C. Discussion and possible action regarding Ordinance No. 26-541 adopting the 2021 International Property Maintenance Code (IPMC) and amending Chapter 6, Article 2, Section 6-23 of the City of Richwood Code of Ordinances.

Motion approved to adopt Ordinance No. 26-541 adopting the 2021 International Property Maintenance Code (IPMC) and amending Chapter 6, Article 2, Section 6-23 of the City of Richwood Code of Ordinances.

Motion made by Council Member York, seconded by Council Member Johnson.

Voting Yea: Ryle, Johnson, Dunn, York

Motion carried.

D. Discussion and possible action regarding the Waste Connections solid waste collection service agreement, including automatic renewal, issuance of a Request for Proposals (RFP), or authorizing the City Manager to execute a multi-year contract extension.

Motion was made to authorize Kirsten Garcia, City Manager, to negotiate a multi-year contract with Waste Connections.

Motion made by Council Member York, seconded by Council Member Dunn.

Voting Yea: Ryle, Johnson, Dunn, York

Motion carried.

E. Discussion and possible action regarding Resolution No. 26-R-7 authorizing the submission of an application to the Texas Water Development Board for funding assistance for an elevated water storage tower project, approving TWDB Forms 0201, 0201A, and 0201B, and authorizing execution of the required application documents.

Clif discussed action grant item.

Motion made to act on Resolution No. 26-R-7 authorizing the submission of an application to the Texas Water Development Board for funding assistance for a elevated water storage tower project, approving TWDB Forms 0201, 0201A, and 0201B, and authorizing execution of the required application documents.

Motion made by Council Member Dunn, seconded by Council Member Ryle.

Voting Yea: Ryle, Johnson, Dunn, York

Motion carried.

F. Consider and take possible action on approving the Reverse Wire (Draw Down) Authorization for HR&P and authorizing the City Manager to execute all necessary documents required to establish the service.

Tricia spoke about the new HR and payroll company HR&P bank authorization process.

Motion made to approve the Reverse Wire (Draw Down) Authorization for HR&P and authorize the City Manager to execute all necessary documents required to establish the service.

Motion made by Council Member York, seconded by Council Member Ryle.

Voting Yea: Ryle, Johnson, Dunn, York

Motion carried.

G. Discussion and direction regarding proposed amendments to the City's Fee Schedule.

Tricia presented breakdown of fee schedule as requested by previous council.

H. No items removed from consent agenda

X. EXECUTIVE SESSION

Executive Session pursuant to Texas Government Code §§ 551.071 and 551.074 to consult with the City Attorney regarding the City's legal services agreement and to deliberate the evaluation and compensation of the City Attorney, including proposed revisions to the contracted hourly billing rates.

1. Discussion regarding the City's legal services agreement, including proposed revisions to contracted hourly billing rates.

City Council recessed into executive session at 8:20 p.m.

City Council reconvened in regular session at 8:35 p.m.

XI. ACTION AS A RESULT OF EXECUTIVE SESSION

Council approved the revisions to the City's legal agreement to hourly billing rates.

Motion made by Council Member York, seconded by Council Member Ryle.

Voting Yea: Ryle, Johnson, Dunn, York

Motion carried.

XII. CAPITAL IMPROVEMENT PROJECTS UPDATE

Clif Custer, Public Works Director, provided an update.

XIII. CITY MANAGER'S REPORT

Kirsten Garcia, City Manager, thanked council for the budget workshop and the advice given.

Spoke on how well All-American Night and the Golf Cart Parade went. Thanked staff for their help with it all.

Excited on a partnership with the Fire Department.

Gave notification of the removal of the textile bins. Stated they are not being utilized properly but look forward to partnering with KRB for future things.

Gave thanks to the police department for the solicitor’s monitoring.

Advised Chief Richards will investigate what other cities are doing regarding scooter safety.

XIV. COUNCIL MEMBER COMMENTS & REPORTS

Council Member Ryle - Stated how much he enjoyed participating in American Night Out and Yard of the Month with KRB.

Council Member Johnson - Stated his appreciation for All American Night and welcomed Mr. Dunn to council.

Council Member Dunn - Thankful for being a part of council. Spoke on consideration of fire dept stipend.

Council Member York - Thanked Tricia for her budget presentation. Welcomed Mr. Dunn to council. Congratulated Kirsten Garcia, City Manager on a recent accomplishment for being selected for the 2027 Texas Women's Leadership Institute. Congratulations to Laura Tyner for promotion to City Secretary. Encourage residents to give their voice so that council can take their comments etc into consideration.

XV. MAYOR'S REPORT

Mayor Durham welcomed Mr. Dunn to council.

He gave congrats to Kirsten Garcia on her achievement.

He also gave congrats to his wife on receiving “Leaders Under 40” by The Facts and Polk Elementary head principal.

He gave a reminder to public works to stay hydrated.

He gave thanks to staff for all that they do.

XVI. ITEMS OF COMMUNITY INTEREST

Pursuant to Section 551.0415 of the Texas Government Code, Items of Community Interest may include expressions of thanks, congratulations, or condolences; information regarding holiday schedules; honorary or salutary recognition of public officials, employees, or citizens; reminders about upcoming events; and announcements involving an imminent threat to public health and safety. No discussion or action will be taken on these items.

Openings on Boards and Commissions for CCPD and Charter Review Committee.

XVII. FUTURE AGENDA ITEMS

Fee Schedule, including utility rates for the upcoming fiscal year.

Amendments for Outdoor Burning Ordinance.

New software service agreement for the upcoming fiscal year.

XVIII. ADJOURNMENT

Being there no further business, the meeting was adjourned at 8:44 p.m.

These minutes were read and approved on the ____ day of August, 2026.

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Mayor

ATTEST:

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City Secretary