

MINUTES

RICHWOOD CITY COUNCIL MEETING

Monday, June 08, 2026 at 6:00 PM

BE IT KNOWN THAT a City of Richwood City Council will meet Monday, June 08, 2026, beginning at 6:00 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

II. INVOCATION

Tricia Ditto, Finance Director, led the invocation.

III. PLEDGES OF ALLEGIANCE.

Pledge of Allegiance and Texas Pledge

Mayor Durham led the pledges.

IV. ROLL CALL OF COUNCIL MEMBERS

PRESENT

Michael Durham, Mayor

Randy Ryle, Position 1

Kai York, Position 4

Stephen Scot Mayer, Position 5

ABSENT

Mike Johnson, Position 1

V. PUBLIC COMMENTS

Bob Page, resident, spoke regarding wanting the city to place some fencing on dangerous structures to keep from more damage being done.

VI. CONSENT AGENDA

A. Budget Report, March 2026

B. Budget Report, April 2026

C. Fiscal Year 2026 Investment Report, Quarter 2

D. Approval of minutes from regular meeting held May 11, 2026.

Motion to approve consent.

Motion made by Council Member Mayer, seconded by Council Member Ryle.

Voting Yea: Mayer, Ryle, York

Motion carried.

VII. PRESENTATION

A. Keep Richwood Beautiful, presented by Margaret McMahan, Executive Director

Margaret McMahan spoke and gave a power point presentation about KRB.

VIII. DISCUSSION AND ACTION ITEMS

- A. Discussion regarding the FY 2026–2027 budget process and timeline, including a general overview from staff, and Council feedback regarding priorities and initiatives for the upcoming budget year.

Tricia Ditto discussed the FY 2026-2027 budget and allowed questions.

- B. Discussion and possible action regarding approval of a Client Services Agreement with HR&P, Inc. for payroll, benefits administration, ACA administration, and human resources management services, and authorizing the City Manager to negotiate final terms and execute all necessary documents.

Motion made City Manager, Kirsten Garcia approval to negotiate terms to use HR&P for payroll, benefits administration, ACA administration, and human resources.

Motion made by Council Member Mayer, seconded by Council Member York.

Voting Yea: Mayer, Ryle, York

Motion carried.

- C. Discussion and possible action regarding Ordinance No. 26-541 adopting the 2021 International Property Maintenance Code (IPMC) and amending Chapter 4, Article 1, Section 4-2 of the City of Richwood Code of Ordinances.

Motion was made to table till July meeting to make corrections to verbiage.

Motion made by Council Member York, seconded by Council Member Mayer.

Voting Yea: Mayer, Ryle, York

Motion carried.

IX. EXECUTIVE SESSION

City Council recessed into executive session at 7:15 p.m.

Pursuant to Chapter 551.0745, Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear a complaint or charge against an officer or employee: discussion regarding the appointment of an individual to fill vacant City Council Position No. 3.

Pursuant to Chapter 551.071, Consultation with Counsel on legal matters: discussion regarding a former employee separation matter and related compensation request.

City Council reconvened in regular session at 7:44 p.m.

X. ACTION AS A RESULT OF EXECUTIVE SESSION

Pursuant to Chapter 551.0745, Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear a complaint or charge against an officer or employee.

Discuss and consider action regarding the appointment of an individual to fill vacant City Council Position No. 3.

Motion made to select Gary Dunn for City Council Position No. 3.

Motion made by Council Member Ryle, seconded by Council Member York.

Voting Yea: Mayer, Ryle, York

Motion carried

Pursuant to Chapter 551.071, Consultation with Counsel on legal matters.

Discuss and consider action regarding a former employee separation matter and related compensation request.

Motion made to authorize the City Manager to negotiate the separation of former Sergeant Nadia Nelson.

Motion made by Council Member Ryle, seconded by Council Member Mayer.

Voting Yea: Mayer, Ryle, York

Motion carried.

XI. CAPITAL IMPROVEMENT PROJECTS UPDATE

Clif Custer, Public Works Director, provided an update.

XII. CITY MANAGER'S REPORT

The City manager reported that the fee schedule as requested will be on the agenda in July.

Spoke on unsafe/dangerous structures and where code enforcement is at. 5 properties that have been given to public works to mow.

Spoke on the Business Spot Light which allows people to know of local businesses in Richwood.

Spoke on Report of Concern tab and wanting to let residents know and take use of the portal.

XIII. COUNCIL MEMBER COMMENTS & REPORTS

Councilmember Ryle - no report

Councilmember York - Thanking Tricia for details of finance. Thank Miss Tyner and Mrs Garcia for taking the time with him to understand council.

Councilmember Mayer - Recognize KRB and Clif for their work. Thanking Cantu remodeling and KRB board.

XIV. MAYOR'S REPORT

Stay hydrated.

Thankful to the PD for helping with the dumping of dogs in OWS.

Thanks to Tricia for working on the budget.

Thanks to staff for doing a lot of good has happened since the change.

XV. ITEMS OF COMMUNITY INTEREST

All American Night - Saturday, June 27th 6:00 p.m. at Ellis Park.

Golf Cart parade - Friday, June 26th starting at Bobby Ford Park.

Relocation of textile bins across the street from PK Forest Building.

XVI. FUTURE AGENDA ITEMS

Fee Schedule.

IPMC for Code Enforcement.

FY 2026-2027 budget.

XVII. ADJOURNMENT

Being there no further business, the meeting was adjourned at 8:00 p.m.

These minutes were read and approved on the ____ day of August, 2026.

Mayor

ATTEST:

City Secretary