



## **AGENDA MEMORANDUM**

**CONTACT:** CLIF CUSTER

**SUBJECT:** AMENDMENT NO. 2 TO THE PROFESSIONAL SERVICES AGREEMENT WITH STRAND ASSOCIATES

### **SUMMARY:**

The original Service Agreement with Strand Associates was signed in June of 2018 for a term of two years. The first amendment to the agreement was an extension that was approved by Council in 2020 extending the agreement until May 31<sup>st</sup>, 2022. The second amendment will extend the service agreement with Strand Associates until May 31<sup>st</sup>, 2024.

### **BACKGROUND INFORMATION:**

In 2018 Richwood advertised a Request for Qualifications for Engineering Services. Several other firms such as Freese and Nichols, Civil Corp., Mercer Engineering, and KSA Engineering responded to the RFQ. After Staff reviewed and scored the submitted RFQ's, scores were presented to Council at which time Strand Associates was selected as the firm to represent Richwood with upcoming projects.

An extension of the Service Agreement allows Strand to keep Richwood listed as an active client and streamlines their ability to produce Task Orders, construction cost opinions, as well as engineering design services immediately upon request by the city.

### **ISSUE:**

None.

### **FISCAL IMPACT:**

None.

### **RECOMMENDATION:**

I recommend Council make a motion approving Amendment No.2 to the Professional Services Agreement between the City of Richwood and Strand Associates Inc.