



## AGENDA MEMORANDUM

**CONTACT:** Kirsten Garcia, City Secretary

**SUBJECT:** Appointment of Mayor Pro-Tem and Committee Liaisons

**SUMMARY:** Discuss and consider the appointment of Mayor Pro-Tem and Committee Liaisons.

### BACKGROUND INFORMATION:

The council need to appoint a member from within as Mayor Pro-Tem and also needs to appoint liaisons for the following boards/committees:

KRB  
CCPD  
RWVFD

With recent amendments to the Charter, it is important to remember that should a vacancy occur in the Mayor's position, the mayor pro tem will serve for the remainder of the term, and the City Council will follow the Charter's provision to fill the vacancy left by the mayor pro tem.

Note, the committee liaisons and/or Mayor Pro-Tem may remain the same if the current liaison wishes to continue serving with that committee and the Council agrees.

Thank you,

A handwritten signature in blue ink that reads "K. Garcia". The signature is written in a cursive, flowing style.

Kirsten Garcia