

MINUTES

RICHWOOD CITY COUNCIL MEETING

Monday, February 10, 2025 at 6:00 PM

BE IT KNOWN THAT a City of Richwood City Council will meet Monday, February 10, 2025, beginning at 6:00 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

I. CALL TO ORDER

The meeting was called to order 6:00 p.m.

II. INVOCATION

Tricia Ditto, Finance Director, led the invocation.

III. PLEDGES OF ALLEGIANCE

Mayor Durham led the pledges.

IV. ROLL CALL OF COUNCIL MEMBERS

PRESENT

Michael Durham
Paul Stallberg
Mike Challenger
Amanda Reynolds
William Yearsin
Jeremy Fountain

V. PUBLIC COMMENTS

There was no public comment.

VI. CONSENT AGENDA

- A. Fiscal Year 2025 Investment Report, Quarter 1
- B. Budget Report, December 2024
- C. Approval of minutes from regular meeting held January 13, 2025.

Motion to approve consent agenda.

Motion made by Amanda Reynolds, Seconded by William Yearsin.

Voting Yea: Paul Stallberg, Mike Challenger, Amanda Reynolds, William Yearsin, Jeremy Fountain

Motion carried.

VII. EMPLOYEE SERVICE AWARD

- A. Eric Foerster, City Manager - 5 Years
Mayor Durham presented the award.

VIII. PRESENTATION

- A. Fiscal Year 2024 Annual Audit Presentation - Pattillo, Brown & Hill
John Manning, with Patillo, Brown & Hill, presented.

IX. DISCUSSION AND ACTION ITEMS

- A. Discuss and consider adopting Ordinance 25-527, amending Appendix A Zoning, Section 7, updating the minimum square footage for accessory structures to require a form survey.

Kirsten Garcia, City Secretary, presented.

Motion to adopt Ordinance 25-527, amending Appendix A Zoning, Section 7, updating the minimum square footage for accessory structures to require a form survey.

Motion made by William Yearsin, Seconded by Jeremy Fountain.

Voting Yea: Paul Stallberg, Amanda Reynolds, William Yearsin, Jeremy Fountain

Voting Nay: Mike Challenger

Motion carried.

- B. Discuss and consider adopting Ordinance 25-526, adopting a fee to defray costs of collecting delinquent utility accounts, and amending Appendix B, Fee Schedule of the Richwood Code of Ordinance.

Tricia Ditto, Finance Director, presented.

Motion to adopt Ordinance 25-526, adopting a fee to defray costs of collecting delinquent utility accounts, and amending Appendix B, Fee Schedule of the Richwood Code of Ordinance.

Motion made by Amanda Reynolds, Seconded by Jeremy Fountain.

Voting Yea: Paul Stallberg, Amanda Reynolds, William Yearsin, Jeremy Fountain

Voting Nay: Mike Challenger

Motion carried.

- C. Discuss and consider approving a contingent fee contract with Perdue Brandon Fielder Collins and Mott, LLP pursuant to Section 552.001(b) of the Texas Local Government Code, said contract being for the collection of delinquent utility accounts owed to the City of Richwood and notice of said contract is posted with the agenda in accordance with Section 2254 of the Government Code.

Tricia presented.

Motion to approve contingent fee contract with Perdue Brandon Fielder Collins and Mott, LLP pursuant to Section 552.001(b) of the Texas Local Government Code, said contract being for the collection of delinquent utility accounts owed to the City of Richwood and notice of said contract is posted with the agenda in accordance with Section 2254 of the Government Code.

Motion made by Amanda Reynolds, Seconded by William Yearsin.

Voting Yea: Paul Stallberg, Amanda Reynolds, William Yearsin, Jeremy Fountain

Voting Nay: Mike Challenger

Motion carried.

- D. Discuss and consider continuing agreement with current auditing firm or authorizing staff to advertise Requests for Proposals for Auditing Services.

Tricia Ditto, Finance Director, presented.

Discussion was held on the current status of the existing auditing firm.

Motion to continue the agreement with the current auditing firm.

Motion made by Amanda Reynolds, Seconded by William Yearsin.

Voting Yea: Paul Stallberg, Amanda Reynolds, William Yearsin, Jeremy Fountain

Voting Nay: Mike Challenger

Motion carried.

- E. Discuss and consider approving task order with Strand Engineering to provide on call engineering support services as requested by city staff.

Clif Custer, Public Works Director, presented.

Motion to approve task order with Strand Engineering to provide on call engineering support services as requested by city staff.

Motion made by Amanda Reynolds, Seconded by Jeremy Fountain.

Voting Yea: Paul Stallberg, Mike Challenger, Amanda Reynolds, William Yearsin, Jeremy Fountain

Motion carried.

- F. Discussion regarding the possible need for chloramine conversion within the City of Richwood's water distribution system.

Clif Custer, Public Works Director, presented.

Discussion held on liability of work performed.

- G. Consider items removed from consent agenda

No items were removed from the consent agenda.

X. CAPITAL IMPROVEMENT PROJECTS UPDATE

Clif Custer, Public Works Director, presented.

XI. CITY MANAGER'S REPORT

Eric Foerster, City Manager, gave report.

XII. COUNCIL MEMBER COMMENTS & REPORTS

Paul Stallberg praised the Chief and the police department for helping the Sheriff's Office during the deputy's death. He also praised the Fire Department; their response time is always great. Councilman Stallberg provided information regarding a fundraising event for the fallen deputy.

Mike Challenger provided information regarding the Penguin Project, which is starting back up. It is a theatre for special needs kids in the area. If anyone has a child with special needs, we would love to have you participate in the project.

Amanda Reynolds spoke regarding elections and registering to vote. She encouraged all to get involved in local elections since Richwood historically has a low voter turnout. She wishes to see that improve.

Will Yearsin thanked all city workers and Tricia for her hard work on the audit.

Jeremy Fountain expressed his appreciation to staff and past councils for their hard work ensuring the City's finances are in good standing.

XIII. MAYOR'S REPORT

Mayor reported thanks to those who attended tonight and also thanked staff for their work.

Reminded everyone it's Valentine's Day.

XIV. ITEMS OF COMMUNITY INTEREST

Information provided regarding an upcoming meet and greet hosted by KRB.

XV. FUTURE AGENDA ITEMS

No report.

XVI. ADJOURNMENT

Being there no further business, the meeting is adjourned at 7:20 p.m.

These minutes were read and approved on the 10th day of March 2025.

Mayor

ATTEST:

City Secretary