

RESOLUTION 25-R-101

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHWOOD, TEXAS, ADOPTING REQUIRED POLICIES FOR THE CLOSEOUT OF THE AMERICAN RESCUE PLAN ACT (ARPA) CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS (SLFRF) GRANT; AUTHORIZING THE MAYOR OR THEIR DESIGNEE TO SIGN SAID POLICIES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Richwood previously received funding through the American Rescue Plan Act (ARPA) Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program; and

WHEREAS, in order to fulfill federal and state grant closeout requirements, the City must formally adopt specific policies to ensure proper grant management, compliance, and documentation; and

WHEREAS, the following policies have been prepared and are attached hereto as Exhibits A through E:

- **Exhibit A:** Document Management & Records Retention Policy
- **Exhibit B:** Standards of Conduct and Conflict of Interest Policy
- **Exhibit C:** ARPA Anti-Fraud, Waste, and Abuse (AFWA) Plan
- **Exhibit D:** Financial Management Policies & Procedures
- **Exhibit E:** Personally Identifiable Information (PII) Policy & Procedures for ARPA/SLFRF

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHWOOD, TEXAS:

SECTION 1. The City Council hereby adopts the policies identified above and attached to this resolution as Exhibits A through E, in accordance with the closeout requirements of the ARPA SLFRF grant program.

SECTION 2. The City Council hereby authorizes the Mayor or their designee to sign each of the attached policies as needed to document official adoption and ensure compliance with ARPA SLFRF closeout requirements.

SECTION 3. The adopted policies shall be kept on file with the City Secretary and made available for review, audit, and compliance purposes.

SECTION 4. This Resolution shall become effective immediately upon its passage.

PASSED, APPROVED, AND ADOPTED this 11th day of August, 2025.

Michael Durham, Mayor

ATTEST:

Kirsten Garcia, City Secretary