



AGENDA MEMORANDUM
ITEM # 2026-R-

CONTACT: Patricia Ditto, Finance Director

SUBJECT: Fee Schedule additions

SUMMARY: Add a \$75 fee for Fire Inspection services and a \$25 fee for burn permit applications.

BACKGROUND INFORMATION:

We do not currently charge for Fire Inspections or Burn Permit applications. Annual Fire Inspections are required for commercial properties and businesses, including but not limited to restaurants and day cares. The city incurs costs for these inspections, including labor costs for our inspector and administrative costs. Burn permits also incur some administrative costs as well as possible labor costs.

FISCAL IMPACT:

Increase revenue to cover the city's costs for these services.

RECOMMENDATION: Staff recommends that council approve all attached policies as written.

Thank you,

Patricia Ditto, Finance Director