

City of Richwood — TEXAS —

AGENDA MEMORANDUM NOVEMBER 10, 2025 ITEM # 25-R-

CONTACT: Patricia Ditto, Finance Director

SUBJECT: Approval of a budget amendment to allow for spending above appropriations in the fiscal year 2024-2025 budget

SUMMARY: Consider approving a resolution to amend the appropriate departmental budgets to bring spending within appropriated amounts.

BACKGROUND INFORMATION:

The city staff set a budget for fiscal year 2024-2025 allowing for all expected and projected spending. Through the year certain costs have exceeded these appropriations on a line-item basis. It is required that spending that exceeds appropriations on a fund level basis be brought to council for consideration and approval.

FISCAL IMPACT:

All increases in budgeted expenditures will affect fund balance as a reduction.

General Fund – Budgeted Expenditures increase of \$191,714

City Maintenance Buildings & Grounds M&R	\$104,873
- City Hall Roof and A/C	
Emergency/Disaster Building & Grounds M&R	\$ 61,414
Professional Services	\$ 2,900
- Ellis Park Pavilion	

Water & Sewer Fund – Budgeted Expenditures increase of \$185,473

Sewer Department increase of \$135,000

Sewer Lines M&R	\$ 135,000
- LS #6 Force Main Replacement	

Water Department increase of \$50,473.00

Water Lines M&R	\$ 25,644
- BRA Lift Station Repair 9,800; Well #6 Repair 11,970; Walden Driveway Repair 3,874	
Water Electricity	\$ 18,624
Water Engineering	\$ 6,205
- On Call Engineering services not in original budget	

RECOMMENDATION: Council to approve Resolution amending the FY24-25 budget.