

Charter Review Board - Odd Years		
Members:		
Matt Yarborough		
Lauren LaCount		
Bob Page		
Mike Johnson		
The city council shall appoint, at its regular city meeting in October of each even numbered year, a Charter review commission of five (5) citizens of the City of Richwood		

DATE	CHARTER REVIEW COMMISSION MEETING SCHEDULE	TIME
LOCATIONS:	Commission meetings will be held in the executive conference room at City Hall unless otherwise indicated on the agenda. The final report will be presented during a regularly scheduled Council meeting in January 2025.	
October – November Cycle		
October 23rd	Introduction Appointing Officers of the Board Discuss Calendar Dates for the Board Overview Discussion of the Charter	6:00 PM
		6:00 PM
		6:00 PM
December – January Cycle		
		6:00 PM
	Draft report and recommendations	6:00 PM
	Finalize report and recommendations	6:00 PM
	Presentation of recommendations to City Council	6:00 PM

*Dates are subject to change depending on the availability of members. Order of items to be considered may also be subject to change.

Charter Review Commission.

The City Council shall appoint at its first regular meeting in October of each even numbered year, a Charter Review Commission of **five** citizens of the City.

- (a) *Duties of the Commission.* It shall be the duty of such Charter Review Commission to:
1. Inquire into the operations of the City government under the Charter provisions and determine whether any such provisions require revision. To this end public hearings may be held and the Commission shall have the power to compel the attendance of any officer or employee of the City and to require the submission of any of the City records which it may deem necessary to the conduct of such hearing;
 2. Propose any recommendations it may deem desirable to ensure compliance with the provisions of the Charter by the several departments of the City government;
 3. Propose, if it deems desirable, amendments to this Charter to improve the effective application of said Charter to current conditions;
 4. Report its finding and present its proposed amendments if any, to the City Council.
- (b) *Action by the City Council.* The City Council shall receive and have published in a newspaper of general circulation in the City any report presented by the Charter Review Commission, shall consider any recommendations made, and if any amendment or amendments be presented as a part of such report may order such amendment or amendments to be submitted to the voters of the City in the manner provided by the applicable statute of the State of Texas.
- (c) *Term of office.* The term of office of such Charter Review Commission shall be six months and, if during such term no report is presented to the City Council, then all records of the proceedings of such Commission shall be filed with the person performing the duties of City Secretary and shall become a public record.